



**Regional School District #4  
Chester – Deep River – Essex – Region 4**

**CHESTER BOARD OF EDUCATION**

**AGENDA**

**Please note Location and Time Change** - This Meeting will be held at Town Hall, 2<sup>nd</sup> flr., Conf. Rm. C - just prior to the Annual Town Meeting and budget vote

Date: April 28, 2015

To: Members of the Chester Board of Education  
 Subject: **Board of Education meeting on Thursday, May 28, 2015**  
 Time: Board meetings will begin promptly at **6:30 p.m.**  
 Place: Town Hall, 2<sup>nd</sup> Floor, Conf. Room C

Please contact Jennifer Bryan at Central Office via email [jbryan@reg4.k12.ct.us](mailto:jbryan@reg4.k12.ct.us) if you are unable to attend.

Mission Statement

We, the schools of Chester, Deep River, Essex, and Region 4, engage all students in a rigorous, challenging, and cohesive educational program. As a community of learners, we foster individual student achievement and empower students to excel in an environment of collaboration, responsibility, and mutual respect. We prepare our students to be knowledgeable, involved citizens in a rapidly changing world.

1. **Call to order.** 6:30 p.m. – Chair, Wendy King
2. **Consent agenda.** The following items are to be handled as combined and by single vote. Any Board member may request that an item be pulled out for further discussion.
  - 2.1. Minutes from the Regular Meeting of March 26, 2015 (*encl #1*)
  - 2.2. Accounts Payable report (*encl #2*)
3. **Student Report** – Held until next meeting
4. **Public comment.** The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.
5. **Other items**
  - 5.2 Principal’s report – *M. Barile*
6. **Reports**
  - 6.1 Financial Status Report – (*G. Sawyer*)
    - a. Financial Status and Cafeteria Updates (*encl #3*)(*encl #4*)
  - 6.2 Committee reports. (BOE chair)
    - a. Joint PK-12 Committees – Policy – *J. Clark*, Curriculum – *D. Fitzgibbons*, Finance – *M. Watson*

<b>Finance</b>	<b>Curriculum</b>	<b>Policy</b>
<del>Sept. 30, 2014</del>	<del>Sept. 21, 2014</del>	<del>Sept. 16, 2014</del>
Nov. 18, 2014 <small>Wed. due to holiday</small>	<del>Nov. 18, 2014</del>	Nov. 18, 2014
<del>Jan 26, 2015</del> <small>Will be reset to date TBD</small>	<del>Jan. 20, 2015</del>	<del>Jan. 20, 2015</del>
<del>Mar. 31, 2015</del>	<del>Mar. 24, 2015</del> <small>Set on 4<sup>th</sup> Tuesday.</small>	<del>Mar. 24, 2015</del> <small>Set on 4<sup>th</sup> Tuesday</small>
No May Mtg.	<del>May 19, 2015</del> Cancelled	<del>May 19, 2015</del> Cancelled
Sept. 29, 2015	Sept. 21, 2015 <small>Moved to 3<sup>rd</sup> Mon.</small>	Sept. 21, 2015 <small>Moved to 3<sup>rd</sup> Mon</small>
Nov. 24, 2015	Nov. 16, 2015 <small>Moved to 3<sup>rd</sup> Mon.</small>	Nov. 17, 2015

- b. Supervision District Committee Update – *W. King, D. Fitzgibbons, A. Henick*
- c. LEARN Committee Update – *C. Fearon*
- d. Regionalization Committee – *R. Levy*
- e. Other committee reports

6.3 Assistant Superintendent's report (*J. Beekley*)

- a. General update

7. Superintendent's report. (*R. Levy*)

- a. District update

- b. Information and Communication

- b.1 Discussion regarding any pending policies - *standing item*

- b.1.a. #4112.8/4212.8 Nepotism (*encl #5*)

- b.1.b. #6173 Homebound Instruction (*encl #6*)

- b.1.c. #4132 Publication or Creation of Materials (*encl #7*)

- b.2 Discussion and possible VOTE to renew the *Agreement Concerning the Establishment and Operation of an Interim Collaborative Preschool Program* dated February 13, 2008. The original contract expires on June 30, 2012 and per agreement may be renewed in 1 year increments upon agreement of all signing parties (Boards of Education for Chester, Deep River, Essex and the Regional Supervision District Committee) no later than June 30, 2015 (*encl #8*)

- b.3 VOTE to approve the Superintendent's recommendation to renew certification that all food items sold to students during school hours other than those covered by exemption, will meet the Connecticut Nutrition Standards to qualify for CSDE's Healthy Food Certification and monetary compensation from the State. (this vote is being held this evening due to a lack of quorum at the April 16<sup>th</sup> Joint BOE mtg)

- b.4 VOTE to accept a donation of \$4000 from Dinners at the Farm, to be equally shared between the Chester, Deep River, Essex and Region 4 cafeterias as presented. (this vote is being held this evening due to a lack of quorum at the April 16<sup>th</sup> Joint BOE mtg)

- b.5 VOTE on recommendation by the Joint BOE Policy Committee to remove Policy #4112.4/4212.4 *Health Examination* from the policy manual. (this vote is being held this evening due to a lack of quorum at the April 16<sup>th</sup> Joint BOE mtg) (*encl #9*)

8. **Public Comment**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters.

9. **Executive Session** – Interview Potential Candidate to fill one of the BOE vacancies

- BOE evaluation of Superintendent

10. **Action Item** – Possible VOTE to appoint candidate to fill one of the BOE vacancies

11. **Future agenda items.**

- 11.1 Joint BOE next regular meeting June 4, 2015 @ 7:00 p.m. (JWMS)

- 11.2 BOE Self-evaluation (TBD)

12. **Adjournment**



**Regional School District 4**  
**Chester – Deep River – Essex – Region 4**  
**Boards of Education Committees – School Year 2014-15 (Updates in Progress)**

<b>Joint BOE Standing Committees</b> (standing committees have regularly scheduled meetings)			
<b>*Joint PK-12 Policy Sub-Committee</b>	R4(Clark/Fitzgibbons/Alt. Riley) CH(Henick/Fearon) DR(Corcoran/Andrews) ES (Seidman/McCluskey)		
<b>*Joint PK-12 Curriculum Sub-Comm.</b>	R4(Wichtowski/Monaghan/ Cavanaugh Alt.) CH(Fitzgibbons/Bibbiani/Alt. Fearon) DR(Berardis/Grabowski/ Grow Alt.) ES(Rotella/Conrad Alt.)		
<b>*Joint PK-12 Finance Sub-Committee</b>	R4 (Gioco/Rankin.) CH (Fitzgibbons/Sonn) DR (Olson/Daniels) ES (Watson/Conrad)		
<b>Supervision District Committee</b> (2 yr terms end in Nov. of the year listed after each name)	R4 (Wichtowski 15 / Riley 15 / Fitzgibbons 15) CH (King 15 /Fitzgibbons 15 / Henick 15) DR (Grow 15 / Olson 15 / Morrissey 15) ES (Fitton 15 /McCluskey 15 / Seidman 15)		
<b>Joint Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
- Joint BOE Teacher negotiations	R4 (TBD/Riley) CH (King/ Fitzgibbons/Alston Alt.) DR (Morrissey / Daniels) ES (Fitton / Watson)	Expires 6/2016	6/2015
- Joint BOE Administrator negotiations	Same as ABOVE for Teacher negotiations		Expires 7/2017
- Joint BOE Paraeducator negotiations	Same as BELOW for Net Tech et al.		Expires 7/2017
- Joint BOE NetTechs et al negotiations (ElemSec/Elem Nurses/ElemNetTech/R4NetTech/ElemCustodians) - Cafeteria (all schools)	R4 (Riley, Olson) CH (King/Alston) DR (Olson/Daniels) ES (Fitton/Watson)	Expires 6/2015	3/2015
		Expires 6/2017	3/2017
Public Relations & Community Outreach	R4(Riley/Fitzgibbons) CH (King/Bibbiani) ES (Seidman) DR (TBD)		
Transportation	As needed		
Technology	R4(Gioco) CH(TBD) ES (Seidman) DR (Daniels)		
Cafeteria	R4( Riley) CH (King) ES (TBD) DR (Daniels)		
School Calendar	R4 (Clark) CH (King) ES (TBD) DR (Morrissey)		
Space Utilization	R4(Fitzgibbons) CH(TBD) ES (TBD) DR (Daniels)		
District Governance (PK-12 Organization)	R4(Clark/TBD) CH(TBD) ES (Seidman) DR (Daniels)		
LEARN Joint BOE representative(s)	R4(Fitzgibbons), CH(Fearon), ES(Rotella), DR(Morrissey)		
<b>Individual BOE Ad Hoc Committees</b> (ad hoc committees meet for a designated period or as needed)			
<b><u>Chester BOE</u></b>			
Facilities	TBD		
Internal Marketing	TBD		
PTO	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Deep River BOE</u></b>			
Facilities	Daniels/Olson/Morrissey		
PTO	Grow		
School Improvement Team	TBD		
CATV Advisory Council (Cable TV)	For Discussion		
<b><u>Essex BOE</u></b>			
Building	Seidman		
PTO	Rotating		
School Improvement Team	TBD		
Essex Foundation	McCluskey / Fitton		
Communications	Rotating		
CATV Advisory Council (Cable TV)	Fitton		
<b><u>Region 4 BOE</u></b>			
Personnel & Negotiations		<u>Contract duration</u>	<u>Initiate negotiations</u>
▪ R4 Secretaries/Nurses	Riley/Alt. TBD	Expires 6/2017	3/2017
▪ R4 Custodians	Riley/Alt. TBD	Expires 6/2015	3/2015
R4 Audit & Finance	Rankin/Gioco		
School Improvement Team	TBD/TBD/Tomlinson		
R4 Grounds Maintenance Oversight Committee	TBD/TBD		
R4 Building Committee	Tomlinson/Fitzgibbons/TBD		
R4 Educational Foundation	TBD		
Region 4 Extra compensation points committee	Riley (only 1 rep needed)		
Public Relations & Outreach	Riley		
R4 Safety	Fitzgibbons		
R4 Advisory Council (PTO)	For Discussion		
R4 Facilities Study Committee	Riley		

# CHESTER BOARD OF EDUCATION

Welcome to tonight's meeting of the Chester Board of Education. We appreciate your interest and attendance.

## WHO WE ARE:

We are fellow residents of Chester, elected by the community to serve 4 years without compensation.

<b>Arthur Henick</b>	2017	<b>Charlene Fearon,</b>	Co-Sec. 2017	<b>Crystal Sonn,</b>	Co-Secretary 2015
<b>Robert Bibbiani</b>	2017	<b>Vacancy</b>	2017	<b>Wendy King,</b>	Chair 2015
<b>Rodney Alston</b>	2017	<b>Vacancy</b>	2017	<b>David Fitzgibbons,</b>	Vice-Chair 2015

Our contact information is listed in the school calendar and the school web site. Our annual goals are also listed on the school web site ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

We are assisted in the meeting by our school administration:

**Dr. Ruth I. Levy,** Superintendent of Schools, Region 4 – Chester – Deep River - Essex  
**Dr. Joanne D. Beekley,** Assistant Superintendent of Schools  
**Michael Barile,** Principal

Our board clerk is Ms. Kelley Frazier.

## HOW YOU CAN CONTRIBUTE AND PARTICIPATE:

We typically have two "audiences of citizens" during the meeting. During this part of the meeting, you can make comments, suggestions and ask questions. We ask you to limit comments to 3 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. As the intention of the audience of citizens is for the Board to listen to you, the Board may not respond immediately since we may not have discussed or taken a position on the topic...please don't take this as a sign of disinterest. Our standard of courtesy and respect for the opinions of others is the same as the one expected of our students.

We encourage written input to the Board to include suggestions on future agenda items. Upon request, letters can be read at the meeting as long as they focus on issues or policies and not people.

While we value your input, please know the Board of Education meeting is a "Meeting in Public" and not a "Public Meeting." We appreciate your helping us accomplish our agenda in a time effective manner.

## REGULAR MEETINGS:

Our regular meetings are normally held on the fourth Thursday of every other month, unless there is a conflict with school vacation. In addition we participate in meetings of the Joint Board of Education Committee every other month along with the Boards of Education of Chester, Deep River and Essex. Our agenda is posted at town hall and on the school website ([www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)).

## EXECUTIVE SESSION:

The Board may occasionally meet in "Executive Session." This closed-door meeting is for discussing items of a sensitive nature, such as personnel issues or negotiation strategy.

## SPECIAL MEETINGS:

Special meetings may be called with 24 hours advanced notice, to discuss specific items. The agenda will be posted on the bulletin board by the cafeteria and the meeting will be limited to those items.

We appreciate your attendance this evening and invite your continued interest on behalf of the children and residents of Chester.