



Via Google Meet
Dial +1 (916) 836-2640
PIN: 303 217 840#
June 22, 2020 @ **4:00 p.m.**

Regional School District #4
Chester – Deep River – Essex – Region 4
Regional School District No. 4 BOE Special Meeting

To: Members of the Regional School District No. 4 Board of Education
Subject: **Region 4 BOE Special Meeting – Monday, June 22, 2020**
Time: **4:00 p.m.**

Place: **Via Google Meet – To listen remotely please dial (US)+1 (916) 836-2640 PIN: 303 217 840#**
(We kindly ask that you **please mute your phone immediately** upon connecting to the meeting as this will improve the audio quality for all participants. Google Meet may do this automatically, depending on the number of people already connected to the call. If so, pressing *6 will unmute your phone when it's time to speak)

Please contact Jennifer Bryan at Central Office email jbryan@reg4.k12.ct.us if you are unable to attend.

Mission Statement

We, the communities of Chester, Deep River, Essex and Region 4, engage all students in a rigorous and collaborative educational program. We prepare our learners to be respectful citizens who are empowered to contribute in a globalized society.

AGENDA

1. **Call to order**
2. **Verbal roll call for BOE members**
3. **Comment.** *(In the interest of creating the best remote meeting experience for all participating parties, we would ask that you please keep your phone on mute until such time when the Chair calls for Public Comment. Please continue to keep your phone on mute unless you are requesting to be recognized by the Chair to make a comment. Once you have been recognized by the Chair to make your comment, the following standard public comment guidelines will still apply):* **PLEASE NOTE: Upon dialing in, Google Meet may have shared a message that your phone has been automatically muted due to the number of callers on the line and instructed you to press *6 if you would like to unmute your phone. When you are done speaking, please remember to press *6 (or your phone's mute button) again to reduce background noise.**

The public is reminded to state name for the record. Comments should be kept to a maximum of three minutes. Public comment is not intended to be a question and answer period; rather it is an opportunity for the Board to hear citizen comment related to educational matters

4. **Action Items (Please call each BOE member's name to record their vote)**
 - 4.1 Discussion and possible VOTE to approve the transfer of unexpended 2019-20 funds in the amount of \$26,000 for the purchase of COVID-19 related materials and supplies for use during 2020-21 as presented (*encl.#1*)
 - 4.2 Discussion and possible VOTE to approve the transfer of unexpended 2019-20 funds in the amount of \$106,248 for the purpose of reducing the capital deficit as presented (*encl. #2*)
 - 4.3 Discussion and possible VOTE to approve the transfer of unexpended 2019-20 funds in the amount of \$62,500 for the purpose of paying for approved architectural services to design a secured entry at JWMS with DAS Grant assistance as presented (*encl. #3*)

4.4 Discussion and possible VOTE to approve the transfer of unexpended 2019-20 funds in the amount of \$27,700 for the purpose of paying for an approved athletic fields and land use study as presented (*encl. #4*)

5. Adjournment

Cc: Town Clerks: Chester, Deep River, Essex

REGIONAL SCHOOL DISTRICT NO. 4
CHESTER • DEEP RIVER • ESSEX



Brian J. White
Superintendent of Schools
bwhite@reg4.k12.ct.us

Sarah Smalley
Director of Pupil Services
ssmalley@reg4.k12.ct.us

Kristina Martineau, Ed.D.
Assistant Superintendent of Schools
kmartineau@reg4.k12.ct.us

Richard A. Huot
Interim Business Manager
rhuot@reg4.k12.ct.us

June 17, 2020

To: Brian J. White, Superintendent

From: Richard Huot, Interim Business Manager

Re: Year End Balances to Offset Capital Deficit

Prior to the June 16, 2020 Region 4 Board meeting there was much discussion and research about the amount that should be recommended to reduce the Capital Budget. Both MahoneySabol and Shipman and Goodwin were sought for advice and suggested legitimate ways the entire balance could be eliminated. While eliminating the entire deficit is an important goal for the district, the internal concern was the process was so complex it appeared to be inappropriate. The final number of \$106,248 was determined to be the most straight forward and simplest number to explain to the community.

Below is detailed the process and the legal limitations by which the final number was determined. To review what has transpired prior to the 6/16/2020 Board meeting, above the black line in the illustration are the actions recommended by MahoneySabol to the Board back on May 14th, which were approved. The check of \$6,738 represents dollars a vendor returned for a cancelled project last fall.

| | Capital Debt | \$ (429,279) | Balance |
|-----------------------|-------------------------------------|---------------------|----------------|
| 5/14/2020 BOE Action | | \$ 25,319 | \$ (403,960) |
| 5/14/2020 BOE Action | | \$ 158,215 | \$ (245,745) |
| | Returned Check | \$ 6,738 | \$ (239,007) |
| | | | |
| A. | 1% of 2019-20 Budget | | \$ 205,726 |
| B. | Appropriated Capital 2019-20 | | \$ (131,000) |
| C. | Remainder of 1% | | \$ 74,726 |
| D. | Unspent in Capital 2019-20 | | \$ 31,522 |
| E. 6/16/20 BOE Action | Able to be posted to reduce deficit | | \$ 106,248 |
| | | | |
| F. 6/17/2020 | Remaining R--4 Capital Deficit | | \$ (132,759) |

- A. Below the black line shows one (1%) percent of the 2019-2020 budget, and is the amount, \$205,726, the district cannot exceed under current law to draw down the Capital Deficit.
- B. The \$131,000 is the amount appropriated to Capital in the 2019-2020 Region 4 budget.
- C. The \$74,726 is the amount remaining when \$131,000 is reduced from the 1% restriction.
- D. However, the District did not spend the total \$131,000 when the projects were cancelled last fall and \$31,522 still remains unspent in that account.
- E. When this is added to the \$74,726 the total available to reduce the Capital Deficit becomes \$106,248.

During the evening of June 16, 2020, the Board approved the amount of \$106, 248 to be used to reduce the deficit.

- F. With that action, the negative balance in the Region 4 Capital Account becomes -\$132,759.

This amount will need to be dealt with in the future.

Regional School District 4

Transfer Request 6-22-2020

Year End Transfers

FROM

| Account # | Object | Description | Amount | Account # | Object | Description | Amount |
|-----------|--------|-----------------------|------------|-----------|--------|--------------------------|-----------|
| 4126004 | 5412 | JW Electric | \$ 20,000 | 744500 | 1404 | Capital Projects Account | \$106,248 |
| 4226004 | 5412 | VR Electric | \$ 30,000 | | | | |
| 4112705 | 5511 | OOD Transportation | \$ 20,000 | | | | |
| 4211906 | 5611 | Other Instr. Supplies | \$ 4,000 | | | | |
| 4211066 | 5611 | Supplies Tech Ed | \$ 6,000 | | | | |
| 4221206 | 5611 | Supplies Guidance | \$ 7,000 | | | | |
| 4211126 | 5641 | Textbooks Science | \$ 3,000 | | | | |
| 4211906 | 5641 | Textbooks Other | \$ 5,000 | | | | |
| 4212156 | 5641 | Textbooks Special Ed | \$ 4,248 | | | | |
| 4211126 | 5611 | Science Supplies | \$ 4,000 | | | | |
| 4212076 | 5611 | Supplies Tech | \$ 3,000 | | | | |
| | | Total | \$ 106,248 | | | Total | \$106,248 |

Revised

Regional School District 4

Transfer Reques 6-16-2020 Architect

FROM

| Account # | Object | Description | Amount | | Account # | Object | Description | Amount |
|-----------|--------|-------------------------|-----------|---|-----------|--------|--------------------------|----------|
| 4112705 | 5561 | Out of District Tuition | \$ 62,500 | A | 4126003 | 5340 | Plant Technical Services | \$62,500 |
| | | | | | | | | |
| 4112705 | 5561 | Out of District Tuition | \$ 55,000 | B | 4126003 | 5340 | Plant Technical Services | \$55,000 |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | Total | | | | | Total | |
| | | | | | | | | |

A. Approve with DAS Grant Assistance

B. Approve without the DAS Grant Assistance

Encl #4

Regional School District 4

Transfer Request 6-16-2020 Athletic Field Assessment

FROM

| Account # | Object | Description | Amount | Account # | Object | Description | Amount |
|-----------|--------|----------------|-----------|-----------|--------|-----------------------------|----------|
| 4126004 | 5412 | JW Electricity | \$ 10,000 | 4226003 | 5340 | VR Plant Technical Services | \$27,700 |
| 42226004 | 5412 | VR Electricty | \$ 17,700 | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | Total | \$ 27,700 | | | Total | \$27,700 |
| | | | | | | | |