

**THESE MINUTES ARE SUBJECT TO COMMITTEE APPROVAL AT THE
April 04, 2019 MEETING
REGIONAL SUPERVISION DISTRICT COMMITTEE**

February 21, 2019

A regular meeting of the Regional Supervision District Committee was held on Thursday, February 21, 2019 in the John Winthrop Middle School Library, with the following Committee members present:

CHESTER BOARD OF EDUCATION:	David Fitzgibbons, Charlene Fearon, John Stack (6:28 arrival)
DEEP RIVER BOARD OF EDUCATION:	Paula Weglarz, Miriam Morrissey, Bob Ferretti
ESSEX BOARD OF EDUCATION:	Lon Seidman, DG Fitton
REGION 4 BOARD OF EDUCATION:	Jennifer Clark, Jane Cavanaugh (6:18 arrival)

Also in attendance: Dr. Ruth Levy, Superintendent; Dr. Kristina Martineau, Assistant Superintendent; Kim Allen, Business Manager, and Jennifer Bryan, Committee Clerk.

Audience of Citizens: approx. 10

CALL TO ORDER

Committee Chair Lon Seidman called the meeting to order at approx. 6:00 p.m. (The position of Committee Chair rotates yearly among BOE Chairs, and moved to Essex this year.)

Dr. Levy read a letter announcing her retirement effective June 30, 2019. Chair Seidman remarked on Dr. Levy's contributions to the Districts and how the goal over many years was to have a cohesive K-12 program, which has happened under her leadership. He briefly discussed next steps. Per past practice, the Supervision District Committee will be responsible for coordinating the search for a new Superintendent, but ultimately all of the Boards will need to approve the final choice. Chair Seidman asked that the Committee set a meeting date next week to determine the details of the search process. He envisions the process including public feedback. It will also likely be run in the same thorough manner that has been used for the past several years when hiring administrators throughout the districts. This allows input from as many stakeholders as possible. He then asked for thoughts and there was a brief general discussion. It was determined that there will be a special Supervision District meeting for the purposes of determining and planning the superintendent search process on Monday, Feb. 25th at 5:00 p.m. at JWMS. Dr. Levy has offered to be present at that meeting to help with logistics and the initial set-up of the process. Then it will be up to the Committees to enact and conduct the search.

CONSENT AGENDA

On motion duly made and seconded the Committee unanimously VOTED to approve the consent agenda consisting of the Minutes from the regular meeting of December 03, 2018, Minutes from the Public Hearing of February 04, 2019, and the Accounts Payable Report

OTHER ITEMS –

Business Manager Kim Allen presented the 2017-18 Supervision District audit report and the Superintendent's recommendation for the return of surplus funds.

On motion duly made and seconded, the Committee unanimously VOTED to approve the Superintendent's recommendation for the return of surplus Supervision District funds from FY 2017-18 to the member towns based on 2017-18 contributions. (Attached)

PUBLIC COMMENT -

Niki Waz, President of the Region 4 Educators Association thanked Dr. Levy for her support for teachers over the years and shared best wishes for her upon the announcement of her retirement.

REPORTS AND COMMUNICATION

Business Manager Kim Allen reviewed the highlights of the Supervision District Budget Status Report.

Mrs. Allen presented recommended budget transfers for 2018-19.

On motion duly made and seconded, the Committee unanimously VOTED to approve the Supervision District budget transfers for 2018-19 as recommended. (Attached)

The proposed Supervision District budget for 2019-20 was discussed. There have been no changes since it was presented at the February 4th Public Hearing.

On motion duly made and seconded, the Committee unanimously VOTED to move the proposed 2019-20 Supervision District Budget to the Joint BOE later this evening.

Individual BOE reports

Chester – Board Chair David Fitzgibbons reported that the Chester BOE continues to work on their budget. He thanked Chair Seidman for doing such a nice, clear job presenting the Supervision District Budget at Public Hearing recently and also for the op-ed piece that he wrote on education.

Deep River – Board Chair Paula Weglarz reported that the Deep River Board continues their budget work. They recently held their STEM day in December and their science fair is coming up soon. The PTO held their 3rd annual Valentine's Day dance which was enjoyed by everyone. Their request for an MBR waiver was denied.

Essex – Board Chair Lon Seidman reported that the Essex Board continues to work on their budget. He also gave an update on recent and upcoming happenings in the Education Committee of the State Legislature.

Region 4 – Board Chair Jennifer Clark reported that the Region 4 Board continues to consider the development of their 5 Year Capital Plan. They planned to hold a public presentation prior to another budget workshop recently, but it was cancelled due to bad weather and will need to be rescheduled. The district recently received a general grant for virtual reality equipment, and their IB program will begin at Valley next year.

ASSISTANT SUPERINTENDENT'S REPORT

Held until the Joint BOE meeting

SUPERINTENDENT'S REPORT

Information and Communication

Superintendent Levy's main district report was held until the Joint Board meeting.

PUBLIC COMMENT – no comments were made

On motion duly made and seconded, the Committee unanimously VOTED to move into Executive Session at 6:30 p.m. to discuss the Superintendent's recommendation regarding Staff Non-Renewals. Invited to stay was: The Superintendent, Assistant Superintendent, and Business Manager.

The Committee moved out of Executive Session at 6:33.

On motion duly made and seconded, the Committee unanimously VOTED to approve the Superintendent's recommendation regarding Staff Non-Renewals.

FUTURE AGENDA ITEMS

- Next regular Supervision District Committee meeting – April 04, 2019 @ 6:30 p.m. in JWMS library

ADJOURNMENT:

On motion duly made and seconded, the Committee unanimously VOTED to adjourn at 6:34 p.m.

Respectfully Submitted,

DG Fitton, Secretary,
Jennifer Bryan, Clerk

REGIONAL SCHOOL DISTRICT NO. 4

CHESTER • DEEP RIVER • ESSEX

Ruth I. Levy, Ed.D.
 Superintendent of Schools
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Kristina Martineau, Ed.D.
 Assistant Superintendent of Schools
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Sarah Smalley
 Director of Pupil Services
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Kim Allen
 Business Manager
 kallen@reg4.k12.ct.us

To: Ruth Levy, Superintendent
From: Kim Allen, Business Manager
Date: February 21, 2019
Re: Supervision Surplus 2017-2018

Based on the 2017-2018 year-end audit report. I would like to make the recommendation that the Board approve the 2017-2018 total surplus of \$60,955 be returned to the Towns of Chester, Deep River and Essex based on the 2017-2018 approved ADM percentages.

2017-2018 Year-End Expenditure Surplus	\$60,955
Net Surplus for 2017-2018:	\$60,955

Chester (24.88%)	\$15,165.60
Deep River (34.52%)	\$21,041.67
Essex (40.60%)	\$24,747.73
	\$60,955.00

Encl #6

REGIONAL SCHOOL DISTRICT NO. 4

CHESTER • DEEP RIVER • ESSEX

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Kim Allen
Business Manager
kallen@reg4.k12.ct.us

To: Ruth Levy, Superintendent
From: Kim Allen, Business Manager
Date: February 21, 2019
Re: Supervision Requested Budget Transfers – 2018-2019

I would like to make the following request to the Board for 2018-2019 budget transfers. Please contact me prior to the next BOE meeting with any questions so that I will be prepared to answer them at the meeting.

Object 100:	Salaries	Decrease	\$21,569
Object 200:	Fringe Benefits		
Object 300:	Purchased Services	Increase	\$20,584
Object 400:	Rentals & Repairs	Increase	\$985
Object 500:	Other Outside Services		
Object 600:	Supplies		
Object 700:	Equipment		
Object 800:	Other Miscellaneous		

Total Transfers 0.00

Explanation:

1. Central Office Heating Repairs – no air flow to circulate heat. Utilizing savings seen in the teacher salary account due to staff changes after budget approved. (\$985)
2. Supervision District OPEB Report. (\$5250)
3. ALICE Training and program (\$15,334)