

## REED Tipsheet



### **REQUIRED For:**

1. Redetermination IEP
2. Upon Termination of Eligibility

### **AND....**

- Initial IEP If the team determines (current practice at LCISD)
- To add a new service

**Parent Consent** required or evidence of attempts to obtain parent consent (for any evaluations after initial)

### **TIMELINE:**

- If evaluation(s) are recommended, **30 school days** ending in an IEP;
- If no further evaluation needed to redetermine eligibility, no timeline except the due date of the 36 month redetermination IEP.
- Timeline Extension allowed if parent agrees **AND** the reevaluation IEP date is not exceeded.
- Timeline Extensions require Administrator prior approval.

### **PROCESS:**

- Case Coordinator responsible for obtaining input from all evaluators and parent. REED created in DRAFT form until complete and signed by parent.
- After discussing evaluation plan with parent, indicate any concerns or additional information provided (medications, family changes, etc.) and the date and person that spoke to parent.
- Once the REED has been reviewed with parent, complete the Notice section with any necessary information. Send DRAFT home for signature
- Date the REED when a district employee receives the signed copy from the parent (Teacher, secretary, etc.). Obtain District Representative Signature
- Finalize the REED once you receive from parent. If no response after 10 days, finalize.

## REED Q and A

Navigating the REED Process – MDE Region III Monitors

**Q: Must the district notify the parent if the REED team determines that no further testing is needed?**

A: YES. The district must notify the parent about the determination and the reasons for it, and about the parent's right to request a reevaluation to determine whether the student continues to be a student with a disability.

**Q: What is the exact date that "resets the clock" on a reevaluation?**

A: A REED date does not determine the evaluation cycle. The prior eligibility determination notice date begins the 36 month evaluation timeline. Subsequent notice of eligibility must occur within 36 months of that date.

/// **Q: Must a REED be completed prior to determining that a student is no longer eligible to receive special education and related services?**

A: YES. A REED is required when a student is exiting from special education programs & services (but continuing in general education).

**Q: Must a REED be completed prior to graduation with a diploma or “aging-out?”**

A: NO. A REED is not required prior to graduation with a regular high school diploma or when a student exceeds the age of eligibility.

**Q: When considering a change of disability, can the REED determine that an evaluation by a MET is not required?**

A: NO. To change the disability of a student, an evaluation by a MET is required as defined in Michigan Rules. A MET recommends eligibility to the IEP.

**Q: The team is considering changing the student's eligibility from ECDD to EI and the parent has not signed the REED, can the team proceed with the IEP team meeting and make the eligibility change?**

A: YES. If the district attempted to contact the parents several times and documented these attempts, the IEP team meeting could proceed.

**Q: Is a REED required when speech and language services are discontinued?**

YES and NO A: YES. A district must evaluate a student who has been determined eligible as a student with a speech and language impairment in order to determine ineligibility and cease services.

A. NO. A district may not need to conduct a full evaluation if the student was receiving services only and not deemed eligible as SLI. A written report should be attached to the IEP identifying the criteria under which the student no longer requires the service and that the goals have been achieved.

**Q: If the district submits a request for an OT or PT evaluation, is a REED required?**

A: YES. A REED is required for any additional evaluation that will potentially add or modify eligibility for a special education service or program.

**Q: For a reevaluation of eligibility, is a MET needed if a REED team agrees that “No Additional Data is Needed?”**

A: NO and YES. Technically IDEA and MARSE do not require a MET each time a team is re-determining eligibility, However, YES because Lapeer ISD still requires that an Eligibility Recommendation still be completed (as do many other ISDs).

If you have additional questions concerning the REED process, please contact your ISD Monitor or Administrator.

