

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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**BOARD OF EDUCATION
 MINUTES
 SPECIAL MEETING
 TUESDAY, FEBRUARY 20, 2018**

Mrs. Lynda Van Dyk, Board President, called to order the Regular Meeting of the Board of Education at 7:00 p.m., in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence, led the flag salute, and read the Open Public Meetings Act Statement. Mrs. Van Dyk also reminded everyone in attendance to silence or turn off their cell phones and note the location of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted on the district's website. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Absent/Arr. 7:15 p.m.	Mrs. Dwyer	Present	Mr. Huber	Present
Mr. Cytowicz	Present	Mr. Guarino	Present	Mrs. O'Brien	Present
Mr. Drew	Present	Mrs. Fritz	Present	Mrs. Van Dyk	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present

There were approximately 20 members of the public in attendance.

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VI. PURPOSE OF MEETING

The purpose of the meeting is to review the 2018-2019 District Budget and to take action on HIBs and any items, as necessary.

VII. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at approximately 9:00 p.m., or as soon thereafter as possible, for approximately 30 minutes for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, HIBs and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VIII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

IX. **MOTION BY MRS. O'BRIEN, SECONDED BY MRS. FRITZ, TO ADOPT THE AGENDA, AS PRESENTED.**

DISCUSSION: Mr. Huber noted there was no Petitions & Requests on the agenda at the end of the meeting.

Mrs. Van Dyk polled the Board and asked all of those in favor of adding a second Petitions & Requests at the end of the meeting.

VOICE VOTE: All in Favor. MOTION PASSED.

Mrs. Van Dyk suggested that the second Petitions & Requests take place after the 2018-2019 Budget Discussion.

X. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

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X. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to approve the following agenda items #1 through #8:

1. The recommendation of the Superintendent to approve a leave of absence for **VASA SAVOV**, SUV Driver, Transportation, without pay retroactive from February 1, 2018, through March 31, 2018. (Medical)
2. The recommendation of the Superintendent to accept, with regret, the resignation of **VASA SAVOV**, SUV Driver, Transportation, effective April 1, 2018, for the purpose of retirement.
3. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (December 2017)**, for a leave of absence for **ASHLEY BAUMGARTNER**, Grade 2 Teacher, Westbrook School, with pay using sick days **retroactive from February 5, 2018**, through March 29, 2018, then without pay under the Family Medical Leave Act effective April 2, 2018, through June 30, 2018. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

4. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (December 2017)**, for the appointment of **HOLLIE MILLER**, Long Term Substitute Grade 2 Teacher, Westbrook School (PC#99.07.00.BLH), at the per diem rate of \$150.00, with health benefits, **retroactive from February 5, 2018**, through June 30, 2018. (Replaces Baumgartner) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

5. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (December 2017)**, for a leave of absence for **HOLLY STANLEY**, Kindergarten Teacher, Westbrook School, with pay using sick days retroactive from **February 12, 2018**, through April 27, 2018, then without pay under the Family Medical Leave Act effective April 30, 2018, through June 30, 2018. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

6. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (January 2018)**, for the appointment of **JACQUELINE ORLANDO**, Long Term Substitute Kindergarten Teacher, Westbrook School (PC#90.07.02.BTL), at the per diem rate of \$150.00, with health benefits, retroactive from **February 15, 2018**, through June 30, 2018. (Replaces Stanley) Account: 11-110-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

7. The recommendation of the Superintendent to approve **KRISTINA TIMMINS**, as an addition to the certified personnel list of **SUBSTITUTE NURSES**, for the 2017-2018 school year, retroactive from September 1, 2017, through June 30, 2018.

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X. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

8. The recommendation of the Superintendent to approve the addition of MICAH MUCKLOW, to the list of cafeteria aide staff for PROJECT ADVENTURE TRAINING, at the hourly rate of \$10.00, not to exceed five (5) hours, per Board of Education/WMEA Agreement. Account: 20-270-200-101-10-50-000 - ESEA Title IIA Grant

NOTE: Funded through ESEA Title IIA Grant

ROLL CALL FOR ITEMS #1 THROUGH #8:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The MOTION PASSED unanimously.

XI. BUDGET & FINANCE - COMMITTEE OF THE WHOLE

Dr. Anemone spoke about Board members receiving their 2018-2019 Budget books at the beginning of February, and that Board members agreed to an additional meeting to discuss the 2018-2019 budget as a committee of the whole.

Mrs. Dwyer discussed a decrease in administration, due to a decrease in enrollment. Dr. Anemone responded to Mrs. Dwyer's comments and spoke about significant cuts in administration over the last four years.

Mr. Cytowicz asked about a fiscal year 2019 adjustment. Mrs. Francisco responded to his inquiry.

Mrs. Fritz asked about staff cuts and how that will affect class sizes. Dr. Anemone spoke about how it would affect elementary classrooms and that data is still being reviewed at the middle and high schools.

Board members continued to discuss items in the budget: Combining AP classes and Honors classes; improvements in Mathematics and Professional Development; copy paper costs; technology services; comprehensive security review of buildings; increase in school security; prioritized list of capital needs; and non-binding referendum.

Mr. Bailey left the meeting at 8:39 p.m.

The second Petitions & Requests started at 9:00 p.m.

XII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

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XII. PETITIONS & REQUESTS - Continued

Motion by Mr. Cytowicz, seconded by Mrs. O'Brien, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda item #1:

1. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Absent
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

XIV. EXECUTIVE SESSION

At 9:01 p.m., Mrs. O'Brien made a motion, seconded by Mr. Cytowicz, to go into Executive Session for the purpose of discussing purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, HIBs and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

Mrs. Fritz left the meeting at 9:01 p.m.

At 9:34 p.m., the Board returned to the public meeting.

ROLL CALL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Absent	Mrs. Dwyer	Present	Mr. Huber	Present
Mr. Cytowicz	Present	Mr. Guarino	Present	Mrs. O'Brien	Present
Mr. Drew	Present	Mrs. Fritz	Absent	Mrs. Van Dyk	Present

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XIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda item #2:

- 2. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **February 20, 2018**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2018/E-10	Unsubstantiated
2018/E-11	Substantiated
2018/E-12	Unsubstantiated
2018/E-13	Unsubstantiated

ROLL CALL FOR ITEM #2:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Absent	Mr. Huber	Yes
Mrs. Dwyer	Yes	Mr. Drew	Yes	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Guarino	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED** unanimously.

XV. ADJOURNMENT

Motion by Mr. Drew, seconded by Mr. Guarino, to adjourn the meeting at 9:36 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator