

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
 46 Highlander Drive
 West Milford, NJ 07480
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**BOARD OF EDUCATION
 MINUTES
 REGULAR MEETING
 MAY 23, 2017**

Mr. James Foody, Board President, called to order the Regular Meeting of the Board of Education at 7:03 p.m. on May 23, 2017, in the Westbrook School Media Center. He led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence for Linda Chintala, Data Systems Associate, who recently passed away. Mr. Foody reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Present/Arr. 7:17 p.m.	Mrs. Dwyer	Present	Mr. Huber	Present
Mr. Cytowicz	Present	Mr. Foody	Present	Mrs. O'Brien	Present
Mr. Drew	Absent	Mrs. Fritz	Present	Mr. Robbins	Present/Arr. 7:43 p.m.

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present
Megan Hogan	Student Representative	Present

There were approximately 70 members of the public in attendance.

Minutes for the Regular Meeting of May 23, 2017

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Huber, seconded by Mrs. O'Brien, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing an HIB, personnel and matters of attorney/client privilege.

The matters discussed in executive session shall be made public as soon as the need for confidentiality no longer exists.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Megan Hogan, Student Representative, reported that May was the busiest month this year at the High School.

This past Friday was Highlander Day, the High School's annual end of year celebration, where clubs and athletics sell food and have planned activities on the football practice field. It was extremely successful. At the conclusion of Highlander Day, Student Council hosted an outdoor concert and movie night. "La La Land" was screened and concessions were sold. Turnout was fairly large, and performances were wonderful.

The High School had a war and remembrance ceremony, where students honored our veterans and recognized our graduating seniors who are entering the armed services.

In May, the High School held the National Honor Society induction, National Art Honor Society induction, World Language Honor Society inductions, Science Honor Society induction, as well as the Mu Alpha Theta Honor Society induction. Also in May, the High School held our Distinguished Scholars night, where the top 15 students in each class were represented and bestowed academic awards from all Departments.

Mrs. White's Business class ranked 125th in a budget challenge sponsored by H&R Block, putting them in the top 5% across the nation.

May 15th was Teacher Turn-Around Day where students volunteer to be their favorite teacher for a day. Also, many athletic teams were involved with painting black and gold in the hallways (Boys/Girls Lacrosse, Baseball, Softball, and Golf).

On May 22, the West Milford Jazz ensemble had their final performance of the season at Macopin, and on May 25th is the Spring Band concert.

Upcoming events include:

- Memorial Day Parade - Highlander Marching Band will be performing
- Senior Prom - June 1st
- High School Health Fair & Community Scholarship Night - June 6th
- No Points Barbecue & Choral Cabaret Night - June 8th
- Relay For Life - June 10th

VII. SUPERINTENDENT'S REPORT - Dr. Anemone - Continued

- Dr. Anemone followed up and discussed the ad hoc committee meeting held on May 11, 2017 to develop the 2017-2018 District Goals. Dr. Anemone spoke about the District Goals that were developed for 2017-2018:
 - Improve academic performance through increased design and implementation of Differentiated Instruction.
 - Implement an effective and timely communication plan to promote District/parent relationships, improve internal school efficiencies, and improve District management.
 - Analyze the current math program in grades K-12, evaluate for effectiveness, and make appropriate recommendations for the 2018-2019 school year.
 - Explore all opportunities for District-wide cost efficiencies in order to maximize funding for educational programs.

Dr. Anemone will develop strategies to meet these goals with Mr. Novak and Dr. McQuaid.

- Dr. Anemone announced Board goals that were developed for 2017-2018:
 - Encourage collegiality and respectful debate among members
 - Complete the Board Self-Evaluation by April 30, 2018
 - Increase Board member attendance at District student events
 - Increase professional development for Board members

VIII. EDUCATION REPORT - Mr. Daniel Novak

- Mr. Novak reviewed Freshman Seminar which was implemented for 2016-2017. He discussed the positive aspects of this course. Freshman Seminar included a Community Services Project and the creation of e-portfolios.
- Mr. Novak discussed the Summer Committees and their goals:
 1. Ed Tech Committee will develop their Professional Development goals for 2017-2018:
 - Plan their third Digital Citizenship Night,
 - Review and revise Digital Citizenship Curriculum.
 - Review requirements for Common Sense Media Certified School process.
 2. Mr. Novak reviewed the SAMR Model for Technology
 3. The DEAC - District Evaluation Advisory Committee
 4. Classroom Mindfulness Committee (Be Here 2.0)
 5. Mentoring Committee and Mentor Training
 6. Maker Space (STEAM)
- With regard to Character Education, Mr. Novak reported on 19 promising practices in our District honored at Rider University, and gaining momentum. Digital Citizenship Night won a promising practice and a Congressional Recognition.

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VIII. EDUCATION REPORT - Mr. Novak - Continued

- Mr. Novak announced that Maple Road School, Paradise Knoll School, and Upper Greenwood Lake School were recently named and honored for achieving the National School of Character designation.

IX. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mrs. O'Brien, seconded by Mrs. Fritz, to approve the following Board of Education meeting minutes:

- April 4, 2017 Special Meeting
- April 4, 2017 Executive Session
- April 18, 2017 Workshop/Special Action Meeting
- April 18, 2017 Executive Session
- April 25, 2017 Regular Meeting
- April 25, 2017 Executive Session

VOICE VOTE: Mr. Foody, Mr. Huber & Mrs. O'Brien Abstained. MOTION PASSED.
All Others in Favor.

X. LEGAL REPORT

The legal report was provided in Executive Session.

XI. PRESIDENT'S REPORT - Mr. James Foody

Mr. Foody spoke about the National School of Character Recognition. Only 83 Schools were honored. Mr. Foody commended the staff for their work.

Mrs. Dwyer noted the Band Pasta Dinner was a success and asked Mr. Foody to recognize the Jazz Ensemble.

XII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Tamara Jordon spoke on behalf of a family member requesting to remain anonymous. She spoke about concern for the students involved in this incident and questioned whether the actions of the bus driver were in the student's best interest.

Joan Marie Fredericks, President of the West Milford Bus Drivers Association, and Carol Pierce, NJEA Representative, spoke about the medical condition of the driver, and that she was on a regular route and self-reported the incident to her Supervisor. Ms. Pierce asked the Board to be cautious about medical information.

XII. PETITIONS & REQUESTS

Mark Gunther, a Hewitt resident, spoke about Gaye Kish and relayed his management style when dealing with an employee. He spoke about employee character, the Bus Driver's Handbook, normal operating procedures and about Mrs. Kish's record for 21 years.

Roger Kish spoke about this situation and other occurrences that have happened over the last few years. He stated that Mary Ellen Kandarino was not a stranger to Gaye Kish or the students.

Mary Ellen Kandarino stated that the students were safe and they had no problem with her being on the bus during the incident.

Michael Gillen spoke and reminded the Board that he addressed them last year. He asked why he has not been contacted for an interview for any employment openings.

At 8:22 p.m., Petitions and Requests was extended for ten (10) minutes.

Sandy Diodonet, residing on Chatham Road. Sandy spoke about West Milford and the climate and culture of the community. She feels there should be consequences, however there should be progressive discipline.

Joan Marie Fredericks clarified that her son is not a full time employee in the district. He is a substitute.

Christie Florie spoke of her Kindergarten student who has not been on the bus since Mrs. Kish was suspended.

Emily Diaz commented there seems to be more concern when a bus hits a mailbox than this incident.

At 8:32 p.m. Petitions and Requests was extended for an additional five (5) minutes.

Patricia Roberts, School Bus Driver, stated that she has lived in West Milford for 45 years. She spoke about Mrs. Kish's treatment of students and also stated drivers have not been trained for medical emergencies.

Carrie Mulligan and her son, Luke Mulligan, spoke. Ms. Mulligan feels an anonymous letter should not be considered in making a decision.

Motion by Mr. Cytowicz, seconded by Mrs. O'Brien, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. MOTION BY MR. CYTOWICZ, SECONDED BY MRS. O'BRIEN, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

DISCUSSION: Dr. Anemone spoke about his recommendation to appoint Janet Cash as Principal of Marshall Hill School, and that she would like to address the Board after Personnel items were voted on.

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to approve the following agenda items #1 through #38, #40 and #41: (Item #42 was discussed in public session, and items #43 through #44 were separate votes; Item #39 was held and acted upon after Executive Session):

1. The recommendation of the Superintendent to accept, with regret, the resignation of **MARGARET COLLINS**, School Bus Driver, Transportation, effective September 1, 2017, for the purpose of retirement.
- (2.) The recommendation of the Superintendent to accept the resignation of **MATTHEW KNAPP**, Custodian, Macopin School, effective May 24, 2017.
3. The recommendation of the Superintendent to approve the appointment of **JANET CASH**, Principal, Marshall Hill School (PC#10.04.P1.AEP), at the annual salary of \$107,164.00 (prorated), with health benefits, effective August 1, 2017, through June 30, 2018, per Board of Education/WMPA Agreement. Account: 11-000-240-103-10-10-150
4. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2016-2017 school year, effective May 24, 2017, through June 30, 2017:

CAVAN FARRELL (Teacher)
NOREEN AMUNDSON (Teacher)
MACKENZIE PORCH (Teacher)
DANIELLE MASSARO (Teacher)
JENNIFER O'NEILL (Teacher)
PATRICIA EDWARDS (Teacher)
JESSICA LIMA (Teacher)
5. The recommendation of the Superintendent to approve the following addition to the noncertified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS AND VEHICLE AIDES** for the 2016-2017 school year, effective May 24, 2017, through June 30, 2017:

ASHLEY MONTANO (Special Class Aide)
MAUREEN PICCOLI (Building Aide, Special Class Aide)
DEBORAH McGOVERN (Special Class Aide, SACC)
6. The recommendation of the Superintendent to approve the appointment of **CHRISTIE KINAHAN**, Special Class Aide, Maple Road School (PC#60.03.S5.BJP), at the salary of \$22,679.00 (Step 1)(prorated), with health benefits, effective May 31, 2017, through June 30, 2017. (New Position) Account: 11-190-100-106-10-10-000

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XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

7. The recommendation of the Superintendent to approve the appointment of **JACLYN LADO**, Long Term Substitute Science Teacher, High School (PC#99.09.00.BZK), at the per diem rate of \$150.00, without health benefits, effective May 31, 2017, through June 22, 2017. (Replaces Kimak) Account: 11-140-100-101-10-103
8. The recommendation of the Superintendent to approve the appointment of **MARK DiDONATO**, Long Term Substitute 0.6 Science Teacher, Macopin School (PC#99.08.00.CBX), at the annual salary of \$33,192.00 (BA/2), without health benefits, effective September 1, 2017, through June 30, 2018. (Replaces Murphy) Account: 11-130-100-101-10-10-103
9. The recommendation of the Superintendent to approve a leave of absence for **KRISTEN SEIBERT**, Grade 4 Teacher, Paradise Knoll School, with pay using sick days effective June 19, 2017, through September 15, 2017, then without pay under the Family Medical Leave Act, effective September 18, 2017, through January 5, 2018. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

10. The recommendation of the Superintendent to approve a leave of absence for **ERIN DiBARI**, Social Worker, Marshall Hill and Upper Greenwood Lake Schools, with pay using sick days effective September 5, 2017, through November 6, 2017, then without pay under the Family Medical Leave Act, effective November 7, 2017, through January 1, 2018. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

11. The recommendation of the Superintendent to approve a leave of absence for **DEIRDRE DE KNIGHT**, School Bus/Van Driver, Transportation, with pay using sick and personal days, effective June 5, 2017, through June 14, 2017 (1/2 day), then without pay under the Family Medical Leave Act, effective June 14, 2017 (1/2 day), through June 23, 2017. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

12. The recommendation of the Superintendent to approve an extension to a leave of absence for **KELLY GIEGER**, Cafeteria Aide, Maple Road School, without pay effective May 31, 2017, through June 23, 2017. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

13. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **JORDAN BARRY**, from Music Teacher, District-wide (Elementary), to Music Teacher, Macopin/High School (PC#90.08.24.AJT, 90.08.24.BSO), at the annual salary of \$57,320.00 (BA/5), with health benefits, effective September 1, 2017, through June 30, 2018, per Board of Education/WMEA Agreement. (Replaces Sweer) Accounts: 11-140-100-101-10-10-000, 11-130-100-101-10-10-000

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

14. The recommendation of the Superintendent to approve the reappointment of the following **SCHOOL BUS/VAN DRIVERS**, effective July 1, 2017, through June 30, 2018, per Board of Education/WMBDA Agreement:

**THOMAS CELANO
ANDREW LEVICH
LEON MOSKOWITZ**

15. The recommendation of the Superintendent to approve the reappointment of **JAMES MCEWAN**, Vehicle Aide, Transportation, effective July 1, 2017, through June 30, 2018, per Board of Education Agreement/Unaffiliated Employment Agreement.

16. The recommendation of the Superintendent to approve certified personnel as **SUBSTITUTE TEACHERS/HOME INSTRUCTORS/NURSES/SPECIAL PROJECTS** for the 2017-2018 school year. (See folder insert.)

17. The recommendation of the Superintendent to approve non-certified personnel as **SUBSTITUTE SECRETARIES/BUILDING AIDES/SPECIAL CLASS AIDES/CAFETERIA AIDES/SACC AIDES** for the 2017-2018 school year. (See folder insert.)

18. The recommendation of the Superintendent to approve the following additions to the list of **HOME INSTRUCTORS** at the hourly rate of \$36.00, for the 2016-2017 school year - Account: 11-150-100-101-10-10-000:

<u>Employee</u>	<u>Certification</u>
DEANA PEZZINO	Biological Science
EDWARD MILKO	Special Education K-12

19. The recommendation of the Superintendent to approve the following **HOME INSTRUCTORS** for the 2017-2018 school year at the hourly rate of \$38.00 - Account: 11-150-100-101-10-10-000:

GLENN ANTON	LISA LUBARSKY
THOMAS BALLETTTO	CATHERINE MELLINO-MURPHY
JENNIFER BALOGH	ELIZABETH MESSANO
PAMELA BARKER	STEPHEN MILLER
STEPHEN BEATTIE	EDWARD MILKO
JACLYN BECKER	ZACHARY MONTGOMERY
JOAN BENSON	MARK NOWACKI
CATHERINE BLOMGREN	CANDICE OLTMANN
KELLY BOMZER	JANEL PATON
ANGELA CARNAVALE	SHIRLEY PAULINO
VINCENZA CERTOSIMO	JOSEPH PETROSI
PAUL CHIESA	DEANA PEZZINO
KAREN DeANGELIS	SHARON PIECUCH
MERJEME DUFFY	CATHY SANTONACITA
JENNIFER FEAR	BETH SCHAEFFER
DAVID GEROLD	CHRISTOPHER SHENISE
CLAIRE GRAY	JILL SIMONS
KATHRYN HOLLEY	LORRAINE STARK
KIMBERLY HOLMSTROM	ALEXANDRA STEWART
STEPHANIE HUNGER	KRISTA TRIPODI
MARY KENNEDY	MINDY TURNER
JESSICA KRAKOWSKI	

19. (Continued)

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

KELLEY VISAGGIO

GEORGE WARREN
KIRA WORLEY

- 20. The recommendation of the Superintendent to approve the following **SUMMER CUSTODIAL STUDENT INTERNS**, effective July 5, 2017, through August 25, 2017, at an hourly rate of \$8.44 - Account: 11-000-262-110-10-10-700:

BRIANNA BABCOCK
RYAN GOOD
SCOTT HARTY

JUSTIN MORRISON
VINCENT THURSTON
PETER VOGT

- 21. The recommendation of the Superintendent to approve the following **SUMMER MAINTENANCE INTERNS**, effective June 1, 2017, through August 25, 2017, at an hourly rate of \$10.00 - Account: 11-000-262-110-10-10-700:

DYLAN GIEGER

JUSTIN LOMBARDO

- 22. The recommendation of the Superintendent to approve the following **SALARY GUIDE CHANGE** adjustments for certified teaching staff members, effective September 1, 2017, through June 30, 2018, per Board of Education/WMEA Agreement:

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Salary</u>
CHERYL BOTSOLAS	MA/12	MA+30/13	\$ 77,950.00
LAURA DAVIS	MA/19	MA+30/19	\$104,550.00
KATHLEEN MENDES	MA+30/17	MA+60/18	\$104,120.00

- 23. The recommendation of the Superintendent to approve **SUMMER CURRICULUM DEVELOPMENT** for the 2017-2018 school year at the hourly rate of \$35.00, per Board of Education/WMEA Agreement. Accounts: 11-110-100-101-10-10-160 (Grade K); 11-120-100-101-10-10-160 (Grades 1-5); 11-130-100-101-10-10-160 (Grades 6-8); 11-140-100-101-10-10-160 (Grades 9-12). (Documentation provided electronically.)

- 24. The recommendation of the Superintendent to approve the following **EDUCATIONAL TECHNOLOGY COMMITTEE (ETC) - SUMMER 2017**, at the hourly rate of \$33.00, not to exceed ten (10) hours, per Board of Education/WMEA Agreement - Account: 20-270-200-101-10-50-00X - ESSA Title IIA Grant:

Employee

LAURA OAKES
JULIANNE McCALL-BRAMLEY
SUSAN MORRIS
COLLEEN OROHO-CZULADA
COLLEEN BEGLEY

NOTE: Funded through the ESSA Title IIA Grant

- 25. The recommendation of the Superintendent to approve the following **EDUCATIONAL TECHNOLOGY COMMITTEE (ETC) and SAMR MODEL, SUMMER 2017**, at the hourly rate of \$33.00, not to exceed six (6) hours, per Board of Education/WMEA Agreement - Account: 11-120-100-101-10-10-161:

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

25. (Continued)

Employee

JASON BENZ
COLLEEN OROHO-CZULADA
BRIAN LESLIE
TRICIA KANE
MELISSA WELCH

LAURA OAKES
JULIANNE McCALL-BRAMLEY
NANCY GRIDLEY
COLLEEN BEGLEY

26. The recommendation of the Superintendent to approve the following **DISTRICT EVALUATION ADVISORY COMMITTEE (DEAC) - SUMMER 2017**, at the hourly rate of \$33.00, not to exceed five (5) hours, per Board of Education/WMEA Agreement - Account: 20-270-200-101-10-50-00X - ESSA Title IIA:

Employee

MEGHAN DONEGAN
GREGORY ZACKAROFF
SUSAN NEBIKER

LAURA DeSENA
PHYLLIS BLAU
AMY DICKERSON

NOTE: Funded through the ESSA Title IIA Grant

27. The recommendation of the Superintendent to approve the following **DISTRICT CLASSROOM MINDFULNESS COMMITTEE - SUMMER 2017**, at the hourly rate of \$33.00, not to exceed eight (8) hours, per Board of Education/WMEA Agreement - Account: 20-270-200-101-10-50-00X - ESSA Title IIA:

Employee

WENDY BECKER
JASON BENZ
JULIE CHESHIRE
MERJEME DUFFY

NOTE: Funded through the ESSA Title IIA Grant

28. The recommendation of the Superintendent to approve the following **MENTORING COMMITTEE - SUMMER 2017**, at the hourly rate of \$33.00, not to exceed eight (8) hours per staff member, to review and update the district's mentoring program, per Board of Education/WMEA Agreement - Account: 11-120-100-101-10-10-161:

Employee

JORDAN BARRY
KELLY COMERFORD
AMY FRITZ

KATHRYN HESS
SHAWN RHINESMITH
MELISSA WELCH
KIMBERLY ZACKAROFF

29. The recommendation of the Superintendent to approve the following staff for **MENTOR TRAINING** at the hourly rate of \$33.00, for four (4) hours, per Board of Education/WMEA Agreement - Account: 20-270-200-101-10-50-00X - ESSA Title IIA:

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued
 29. (Continued)

Employee

JORDAN BARRY	SHAWN RHINESMITH
KELLY COMERFORD	MELISSA WELCH
AMY FRITZ	KIMBERLY ZACKAROFF
KATHRYN HESS	

NOTE: Funded through the ESSA Title IIA Grant

30. The recommendation of the Superintendent to approve the following **MAKERSPACE (STEAM) COMMITTEE - SUMMER 2017** at the hourly rate of \$33.00, not to exceed sixteen (16) hours, per Board of Education/WMEA Agreement - Account: 20-270-200-101-10-50-00X - ESSA Title IIA:

Employee

JOHANNA ARCHER	LAURA OAKES
NANCY GRIDLEY	CHERI ORLANDO
MARY KEYSER	CYNTHIA RANIERI
JULIANNE McCALL-BRAMLEY	MAUREEN SELLEROLI
SUSAN NEBIKER	

NOTE: Funded through the ESSA Title IIA Grant

31. The recommendation of the Superintendent to approve an additional staff member for the **SUMMER READING and LITERACY PROGRAM**, not to exceed 78 hours, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - ESSA Title I Grant:

Employee

Payment

JACLYN BECKER	\$3,902.00
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NOTE: Funded through the ESSA Title I Grant

- (32.) The recommendation of the Superintendent to approve the following **SPECIAL CLASS AIDES** for attendance at the **6TH GRADE ORIENTATION AND DANCE** on May 24, 2017, at the hourly rate of \$31.00, per Board of Education/WMTAA Agreement - Account: 11-401-100-110-10-10-000:

<u>Special Class Aide</u>	<u>Hours</u>	<u>Payment</u>
ALEX CAILLIE	3	\$93.00
KIM FARNESE	3	\$93.00
GWENDOLYN GANGI	3	\$93.00

NOTE: Per student's IEP's

33. The recommendation of the Superintendent to approve the following **SPECIAL CLASS AIDES** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAM**, per contracted rate, per Board of Education/WMTAA Agreement - Accounts: 11-213-100-101-10-10-000; 11-215-100-106-10-10-000; 11-209-100-106-10-10-105; 11-214-100-106-10-10-000; 11-190-100-106-10-10-000; 11-209-100-106-10-10-000; 11-213-100-106-10-10-000; 11-240-100-101-10-10-000; 11-140-100-101-10-10-000; 11-204-100-106-10-10-000; 11-140-100-101-10-10-103:

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XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

33. (Continued)

July 10 - August 4, 2017

<u>Employee</u>	<u>School</u>	<u>Payment</u>
PAMELA BARKER	Maple Road-Pre-K	\$1,677.00
MELISSA McKEOWN	Maple Road-Pre-K	\$1,300.05
PEGGY PAULSON	Maple Road-Pre-K	\$1,150.20
TRACY NOVAK	Maple Road-Pre-K	\$1,677.00
KERRY KUNISCH	Maple Road-ABA	\$2,053.70
MARY JEANNE NEWELL	Maple Road-ABA	\$3,074.50
DANIELLE WATSON	Westbrook-ABA	\$2,273.70
NICOLE ROATTI	Westbrook-ABA	\$3,074.50

July 10 - August 4, 2017

<u>Employee</u>	<u>School</u>	<u>Payment</u>
ANTOINETTE RICCIARDI	Westbrook-ABA	\$3,074.50
DAVID GEROLD	Westbrook	\$1,390.20
CATHERINE SEKELSKY	Westbrook	\$1,677.00
DIANE CAMPANELLO	Westbrook	\$1,677.00
AXEL OSLE	Westbrook	\$1,677.00
MIRIAM McCARTHY	Westbrook	\$1,677.00
JEANETTE JIMENEZ	Westbrook	\$1,677.00
CATHERINE BLOMGREN	Highlander Academy	\$ 670.80

July 10 - August 11, 2017

<u>Employee</u>	<u>School</u>	<u>Payment</u>
GARY STOLL	Maple Road	\$2,096.25
MARY DOWNING	Maple Road	\$2,795.00
MARK NOWACKI	High School	\$1,926.00
HEATHER TODD-SCHLIEPER	High School	\$1,400.25

34. The recommendation of the Superintendent to approve the following **TEACHERS** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAM**, per contracted rate, per Board of Education/WMEA Agreement - Accounts: 11-214-100-106-10-10-000; 11-214-100-101-10-10-000; 11-215-100-101-10-10-000; 11-213-100-101-10-10-000; 11-209-100-101-10-10-000; 11-204-100-101-10-10-000; 11-209-100-101-10-10-105; 11-212-100-101-10-10-000:

July 10 - August 4, 2017

<u>Employee</u>	<u>School</u>	<u>Payment</u>
LINDSAY HEFFERON	Maple Road-ABA	\$3,680.32
NICOLE LUNGARO	Maple Road-ABA	\$5,142.58
KARYN REINHOLD	Westbrook-ABA	\$5,618.79
SCARLY ELMERA	Westbrook-ABA	\$5,424.79
ELIZABETH MESSANO	Maple Road-Pre-K	\$4,051.42
GLORIA VELEBIR	Maple Road-Pre-K	\$5,883.64
KATHLEEN MENDES	Westbrook	\$6,121.93
BLAKE VISCONTI	Westbrook	\$3,557.40
PAUL CHIESA	Westbrook	\$3,377.65
SAMANTHA PETTORINI	Westbrook	\$3,751.43

Minutes for the Regular Meeting of May 23, 2017

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

34. (Continued)

July 10 - August 4, 2017

<u>Employee</u>	<u>School</u>	<u>Payment</u>
ELLEN COMERFORD	Westbrook	\$6,163.81
YVONNE CATALIOTO	Westbrook	\$4,180.23
THOMAS BALLETO	Highlander Academy	\$ 867.08
PRANVERA MIRANDA	Highlander Academy	\$ 689.16

July 10 - August 11, 2017

<u>Employee</u>	<u>School</u>	<u>Payment</u>
ERIN BRANAGAN	Maple Road-MD	\$4,269.75
KELLY McCOURT	Maple Road-MD	\$4,196.50
EDWARD MILKO	High School-MD	\$6,974.92

NOTE: Teacher payment includes three (3) hours of compensation in June for a meeting with the Director of Special Services and consultation of IEPs.

35. The recommendation of the Superintendent to approve the following **THERAPISTS FOR THE SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAM** per Board of Education/WMEA Agreement - Accounts: 11-000-216-104-10-10-367; 11-000-216-101-10-10-000:

<u>July 10 - August 11, 2017</u>	<u>School</u>	<u>Payment</u>
MELISSA TERESCO	Maple Road	\$ 6,439.69
NICOLE POVEROMO	Westbrook/High School	\$11,834.79

NOTE: Therapists will be compensated for an additional total of 3 hours for the following: consultation time in June and a meeting with the Director of Special Services. Hours are included in payment above.

36. The recommendation of the Superintendent to approve the following **CHILD STUDY TEAM MEMBERS AND THERAPISTS FOR CASE MANAGEMENT, TESTING AND/OR PARTICIPATION IN ELIGIBILITY AND INDIVIDUAL EDUCATION PROGRAM (IEP) MEETINGS** for the months of July and August 2017, at various hourly rates per Board of Education/WMEA Agreement - Accounts: 11-000-219-104-10-10-142; 11-000-216-101-10-10-000; 11-000-216-104-10-10-367:

<u>CST Member</u>	<u>Hourly Rate</u>	<u>Therapists</u>	<u>Hourly Rate</u>
DAVID GLUCKSTEIN	\$74.68	NICOLE POVEROMO	\$77.59
MICHAEL SHAVE	\$55.68	JENNIFER WALLIN	\$44.55
DONNA STRIANSE	\$68.11	JOAN WARNER	\$77.59
MICHELE GALL	\$42.23	MELISSA TERESCO	\$42.23
MICHAEL MROZ	\$53.39	GERI TAYLOR	\$71.39
DR. PATRICE CAPPELLO	\$77.59		

37. The recommendation of the Superintendent to approve the following **NURSE** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR (ESY) PROGRAM** per Board of Education/WMEA Agreement - Accounts: 11-120-100-101-10-10-103; 20-231-200-105-10-50-XXX - ESSA Title I:

Minutes for the Regular Meeting of May 23, 2017

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

37. (Continued)

<u>July 10 - August 11, 2017</u>	<u>School</u>	<u>Payment</u>
AMANDA PTAK	Westbrook	\$4,500.00

NOTE: Partially funded through the ESSA Title I Grant

38. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS**, Paradise Knoll School, at the hourly rate of \$33.00, for the 2017-2018 school year, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
ELLEN DOUGHERTY	Secret Service	8	\$264.00
CAITLIN HELDER	Secret Service	8	\$264.00
BRITTANY BRIGHT	Cyber	8	\$264.00
LEIGH ANN MISIANO	Cyber	8	\$264.00
MARTHA COOK*	Book	16	\$528.00
TRICIA GINDER*	Book	16	\$528.00
KAREY ELLARD	Student Ambassadors	10	\$330.00
SHANNON RICKER	Student Ambassadors	10	\$330.00
MARTHA COOK	TREP\$	10	\$330.00
JOYCE TROAST	TREP\$	10	\$330.00
LEIGH ANN MISIANO	TREP\$	16	\$528.00
KAREY ELLARD	Scrabble	12	\$396.00
SHANNON RICKER	Scrabble	6	\$198.00
KRISTEN SEIBERT	Scrabble	6	\$198.00
JOYCE TROAST	Radiant Yoga	12	\$396.00
MARY D'ANGELO	Radiant Yoga	12	\$396.00
JOYCE TROAST	Friendship	20	\$660.00
MARIANNE MARIANI	Friendship	20	\$660.00
BRIAN LESLIE	Green Team	12	\$396.00
JOYCE TROAST	Green Team	12	\$396.00
KATIE BONFORTE	Student Council	10	\$330.00
SHARON JENSEN	Student Council	10	\$330.00
MAUREEN SELLEROLI	Journal	16	\$528.00
JILL CULLEN	Journal	16	\$528.00
SAMANTHA CHASTAIN	Mini Monets	6	\$198.00
JESSICA VITALE	Mini Monets	6	\$198.00
MELISSA KEIL	Intramurals	12	\$396.00
JILL CULLEN	Intramurals	12	\$396.00
KRISTEN SEIBERT	Intramurals	6	\$198.00
JOYCE TROAST	Intramurals	6	\$198.00

*Club to run January and March eight (8) hours each.

NOTE: Funded through the PTA.

40. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2016-2017 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
MARK DiDONATO	\$330.00	Mary Bozenmayer
STEPHANIE GARCIA	\$550.00	Vincenza Certosimo

Minutes for the Regular Meeting of May 23, 2017

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

40. (Continued)

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
BRITTANIE GLEASON	\$183.33	Kathryn Hess
JAKE MATHEWS	\$400.00	Christian Conway
NICOLE LUNGARO	\$238.00	Beth Schaeffer
TIMOTHY McCLURG	\$550.00	George Warren
TINA PASQUINO	\$550.00	Jane Merritt
LORRAINE POAT	\$550.00	Courtney Mattie
JENNIFER SILVERMAN	\$220.00	Leslie Finke
JESSICA VITALE	\$330.00	Colleen Minick
ALYSSA WILLIS	\$550.00	Kristi Clave

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

41. The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAM** for the 2016-2017 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
JASON DESVERNEY	High School	Volleyball

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes*
Mr. Dwyer	Yes	Mr. Drew	Absent	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Robbins	Yes	Mr. Foody	Yes*

*Mr. Huber and Mr. Foody abstained for Item #16 and #17.

The **MOTION PASSED.**

DISCUSSION: Dr. Anemone spoke about his recommendation to appoint Janet Cash as Principal of Marshall Hill School.

Janet Cash addressed the Board. She provided a brief biography of her background and she is looking forward to working with the parents, students and staff of Marshall Hill School.

Mrs. Kish requested to have her Rice notice discussed in public session.

DISCUSSION: Dr. Anemone discussed the incident that was brought to his attention by Mr. Mazzei, Supervisor of Transportation. Dr. Anemone provided details about the incident that took place.

Mrs. Dwyer spoke about her research with NJDMV and her review of the contract.

Mr. Huber stated that the Board should not make a decision without viewing the bus video.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

Mrs. Fritz commented that most Board members viewed the video.

Mr. Robbins asked if there were emergency procedures in place for the bus drivers.

Mrs. Fritz commented on her viewing of the video and provided options to be put into place for the future.

Mr. Cytowicz read the following prepared statement regarding this incident:

I'm deeply concerned about this personnel matter. This whole event has been misconstrued to state that a medical issue is the reason for the potential termination of this employee. I'm here to inform the public and to discuss with my colleagues that this situation is a matter of texting while driving a school bus carrying children.

There are many circumstances that appeal to the human nature of this affair: the long standing and loyal service of the employee, the neighbors and friends that are endeared to the employee, and the potential medical needs of the employee.

However, joined with those circumstances were the neighbors and friends that were too quick to jump to the employee's defense, the embarrassment subjected to defend the employee, and the misinterpretation for the reasons of our reviewing the potential termination.

It is in my personal opinion that the board has been bullied by a public opinion that has been garnered by quick judgment without consideration of the facts.

To my colleagues, I hope that we understand the circumstances too. It's easy to submit our judgment to the human side of this topic. It pains me to know how I will vote, but it's more important to note that there are intolerable situations which should never be accepted; amongst the highest of these situations is texting while driving a school bus.

I send my sincerest apologies to the employee but a line must be drawn in the professional standards of our school district. How often have our students been taught the dangers of texting while driving? It's important to remind everyone that texting while driving has been paralleled to drinking and driving.

In addition, there are legal consequences for allowing this behavior to occur. I'd like to cite the Federal Motor Carrier Safety Administration's website:

"Texting while driving can result in driver disqualification. Penalties can be up to \$2,750 for drivers and up to \$11,000 for employers who allow or require drivers to use a hand-held communications device for texting while driving."

My responsibility as a board trustee is to put the well-being of our district's school children first. The paramount issue today is student safety. I have reviewed the bus video and for this reason, I agree with the termination of the employee. This could have been avoided by simply pulling over and making the phone calls or texts.

Minutes for the Regular Meeting of May 23, 2017

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

Mrs. Dwyer and Mrs. Fritz responded to Mr. Cytowicz's comments.

Mr. Huber felt spoke about wanting to view the video. He indicated that Mr. Robbins hasn't had the opportunity to view the video.

Mr. Foody read statistics regarding traffic accidents and cell phone involvement.

The Board discussed the issues and continued to comment on the incident.

Dr. Anemone summarized the areas of the Bus Drivers Handbook that were violated by this incident.

VOICE VOTE: All in Favor. MOTION PASSED

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to approve the following agenda item #42:

42. **RESOLVED**, upon the recommendation of the Superintendent, that the Board hereby ratifies the paid suspension of Employee #0914, from May 3, 2017 through the present, and be it further

RESOLVED, upon the recommendation of the Superintendent, that the Board hereby terminates the employment of Employee #0914, effective immediately, and be it further

RESOLVED, that the Employee shall be paid for 60 days in accordance with the notification provision in her individual employment contract.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	No	Mrs. Fritz	No	Mr. Huber	Abstained
Mr. Dwyer	No	Mr. Drew	Absent	Mr. Cytowicz	Yes
Mrs. O'Brien	No	Mr. Robbins	No	Mr. Foody	Yes

The **MOTION FAILED**: 5 No; 2 Yes; 1 Abstention

Mrs. O'Brien offered a motion, seconded by Mr. Bailey, to approve the following agenda items #43 and #44:

(43.) Be it resolved, that the Board of Education hereby rescinds Personnel Resolution Number 3 (April 18, 2017), as well as its action to terminate employee #3897, and reinstates employee #3897, effective immediately. Be it further resolved, upon the recommendation of the Superintendent, that the Board approves the ten-day unpaid suspension for employee #3897 for the period April 4, 2017, to April 17, 2017, in accordance with the parties' negotiated agreement.

(44.) The recommendation of the Superintendent to accept the resignation of **CHARLES MAZZEI**, Supervisor of Transportation, retroactive from May 19, 2017.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

ROLL CALL FOR ITEMS #43 AND #44:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mr. Dwyer	Yes	Mr. Drew	Absent	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Robbins	Yes	Mr. Foody	Yes*

*Mr. Foody voted, "No" for Item # 43 and "Yes" for Item #44.

The **MOTION PASSED.**

Mrs. O'Brien made a motion to extend the meeting for an additional 20 minutes, seconded by Mrs. Dwyer.

VOICE VOTE: All in Favor. MOTION PASSED.

XV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve items #1 through #12:

DISCUSSION: Mr. Cytowicz moved to expand item #5, Superintendent's Goals, to include the review of all job descriptions. Mr. Robbins seconded the motion.

Mr. Foody spoke and said that it is the Superintendent's responsibility to review and update all job descriptions and we can make that part of his yearly goals.

Mr. Cytowicz rescinded his motion.

Mr. Huber asked if this is something Mr. Foody can put a finite date on.

Mr. Foody stated that it will be discussed as part of the Superintendent's yearly goals.

- (1.) The recommendation of the Superintendent to approve the **DISTRICT SLOGAN** as "**SUCCESS STARTS HERE**" for the 2017-2018 school year.
- (2.) The recommendation of the Superintendent to approve the following **DISTRICT VISION STATEMENT** for the 2017-2018 school year:

 "The West Milford Township School District seeks to promote excellence and pride in academics, performing arts, athletics, citizenship, and community relationships."
- (3.) The recommendation of the Superintendent to approve the following **DISTRICT MISSION STATEMENT** for the 2017-2018 school year:

XV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

(3.) (Continued)

"The West Milford Township School District recognizes that each student is an individual with unique educational needs. The District is committed to challenging and helping each student maximize his or her personal potential to promote academic excellence, good character, and physical fitness in a safe, supportive learning environment, as well as providing a positive school climate based upon mutual respect and responsibility. The District further recognizes the need to support and develop a professional, dedicated, accountable staff that will partner with parents to foster the emotional, intellectual, social, and physical maturity of each student, and to encourage a lifelong love of learning and discovery."

(4.) The recommendation of the Superintendent to approve the following **BOARD GOALS** for the 2017-2018 school year:

- Encourage collegiality and respectful debate among members
- Complete the Board Self-Evaluation by April 30, 2018
- Increase Board member attendance at District student events
- Increase professional development for Board members

(5.) The recommendation of the Superintendent to approve the following **DISTRICT GOALS** for the 2017-2018 school year:

- Improve academic performance through increased design and implementation of Differentiated Instruction
- Implement an effective and timely communication plan to promote District/parent relationships, improve internal school efficiencies, and improve District management
- Analyze the current math program in grades K-12, evaluate for effectiveness, and make appropriate recommendations for the 2018-2019 school year
- Explore all opportunities for District-wide cost efficiencies in order to maximize funding for educational programs

6. The recommendation of the Superintendent to approve a **9-DAY NO CONTACT PERIOD** (per Big North Conference ruling) by coaching personnel for any of their sport offerings on or off campus from Saturday, July 29, 2017, to Sunday, August 6, 2017. (Documentation provided electronically.)

7. The recommendation of the Superintendent to approve the **ENGLISH AS A SECOND LANGUAGE (ESL) THREE-YEAR PROGRAM PLAN**.

8. The recommendation of the Superintendent to approve the following resolution:

RESOLVED, that the Township of West Milford Board of Education does hereby reaffirm and establish the following courses of study for the **KINDERGARTEN THROUGH GRADE 12 SCHOOL CURRICULUM** for the life of this Board of Education during the 2017-2018 school year. (Documentation provided electronically.)

XV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

9. The recommendation of the Superintendent to approve the **FIELD TRIP LOCATIONS** for the 2017-2018 school year:

WHEREAS, the Board of Education (the "Board") recognizes that field trips, used as a device for teaching and learning, are integral to the curriculum, educationally sound and an important ingredient in the instructional program of the school; and

WHEREAS, a field trip is defined as any journey by a group of pupils away from the school premises, under the supervision of a teacher, which is part of an approved course of study and conducted for the purpose of affording a first-hand educational experience not available in the classroom; and

WHEREAS, the Board of Education shall consider field trips which are included in curriculum guides to have been approved in advance and all trips not listed in the curriculum guide must be individually approved by the Board.

NOW THEREFORE, BE IT RESOLVED, that the Board directs the Administration to adopt the attached list of field trip locations. (Documentation provided electronically.)

10. The recommendation of the Superintendent to approve an **amendment to a previously approved motion (August 2016)** to a **LETTER OF AGREEMENT FOR SHARED SERVICES for BCBA (RENEE ROBERTS)** with **NORTHERN REGION EDUCATIONAL SERVICES COMMISSION** (formerly Passaic County Educational Services Commission) at a rate of \$95.00 per hour for **3 days per week (originally 2.5 days)** retroactive from April 24, 2017, through June 30, 2017, for the 2016-2017 school year.

- (11.) The recommendation of the Superintendent to approve the addition of the following **GENERAL EDUCATION/SPECIAL EDUCATION DISTRICT CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS, AGENCIES** for the 2016-2017 school year:

Hospitals/Medical Centers, Consultants, Clinic and Agencies

Advocare Pediatric Neurology Associates
 Assessments, Counseling and Educational Support (ACES)
 KDDS Too Inc. (North Jersey Outreach)

12. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 through #12:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	Yes*
Mr. Dwyer	Yes	Mr. Drew	Absent	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Robbins	Yes	Mr. Foody	Yes

*Mr. Huber abstained for Items #9 through #11. The **MOTION PASSED**.

XV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

Mr. Foody advised that item #13 under Education will follow after Executive Session.

Mr. Bailey left the meeting at 9:31 p.m.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson

Motion by Mr. Cytowicz, seconded by Mrs. O'Brien, to approve items #1 through #36:

DISCUSSION: Mr. Foody spoke and said he would like to remove DiCara Rubino from item #1 under Professional Appointments. He provided his reason for his request. Mrs. Dwyer agreed with Mr. Foody and Mr. Huber stated that was sound reasoning.

Motion by Mr. Foody, seconded by Mr. Huber, to amend item #1 to remove DICARA RUBINO ARCHITECTS from the list of architects/engineers of Professional Appointments for the 2017-2018 school year:

ROLL CALL TO AMEND ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Abstain	Mr. Huber	Yes
Mr. Dwyer	Yes	Mr. Drew	Absent	Mr. Cytowicz	Yes
Mrs. O'Brien	Abstain	Mr. Robbins	Yes	Mr. Foody	Yes

The **MOTION PASSED.**

DISCUSSION: Mr. Huber stated on item #4 regarding a list of contracts, as there is no list of contracts then he does not know what he is really voting on. Mr. Foody also stated he did not see a list of contracts on the Board Member page. Item #4 was pulled until the June meeting.

Mr. Huber asked about item #9 stating he did not see an attached vendor list. Mr. Foody and Dr. Anemone suggested item #9 be pulled until the June meeting and a hard copy will be provided.

Mr. Huber and Mr. Foody brought up item #29, Mr. Huber stated it needs more discussion. Mr. Huber made a motion to table item #29 to after Executive Session. Motion was seconded by Mr. Cytowicz.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Huber and Mr. Foody were thankful of all donations to the district.

Motion by Mr. Cytowicz, seconded by Mrs. O'Brien, to approve items #1 through #3, #5 through 8, #10 through #28, and #30 through #36. (Items #4 and #9 were pulled; no action was taken. Item #29 was acted upon after Executive Session):

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

- 1. The recommendation of the Superintendent to approve the following PROFESSIONAL APPOINTMENTS for the 2017-2018 school year:

WHEREAS, the State of New Jersey requires business entities to file C. 271 Political Contribution Disclosure forms (PCD) with public agencies for all contracts in excess of \$17,500 pursuant to the Pay-to-Play law (N.J.S.A. 19:44A-20.26); and

WHEREAS, the PCD has been received from the professionals listed below at least 10 days prior to award of the contract; and

WHEREAS, the Board has received the auditor's Peer Quality Report and meets the requirements of the quality control standards for an auditing practice established by the American Institute of Certified Public Accounts (AICPA),

NOW THEREFORE, BE IT RESOLVED that the Board appoints the following professional positions for the 2017-2018 school year:

Auditor Ferraioli, Weilkotz, Cerullo & Cuva, P.C. Pompton Lakes, New Jersey

Architects/Engineers: LAN Associates Midland Park, New Jersey Settembrino Architects Red Bank, New Jersey

Attorney (General Counsel) Schenck, Price, Smith & King, LLP Florham Park, New Jersey

Attorney (Special Education and Negotiations) Schwartz, Simon, Edelstein & Celso, LLP Whippany, New Jersey

Attorney (Workers Compensation) Capehart & Scatchard, P.C. Mt. Laurel, New Jersey

Attorney (Bond Counsel) Rogut McCarthy, LLC Cranford, New Jersey

Flexible Spending Accounts American Family Life Assurance Company of Columbus (AFLAC) Fairfield, New Jersey

Tax Shelter Annuity Companies: AXA Equitable Edison, New Jersey Lincoln Financial Advisors Rochelle Park, New Jersey Lincoln Investment Planning Florham Park, New Jersey

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

1. (Continued)

MetLife
Roseland, New Jersey

Retirement Annuity Consultants
East Brunswick, New Jersey

Valic
Woodbridge, New Jersey

Vanguard
Valley Forge, Pennsylvania

BE IT FURTHER RESOLVED that each professional be retained at the rate established in their respective contract; and

BE IT FURTHER RESOLVED that the Board acknowledges the receipt, review and evaluation of the external peer/quality report of the licensed public school accountant authorized to conduct the annual audit; and

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator shall evaluate the performance of each professional utilizing input from the appropriate committees.

2. The recommendation of the Superintendent to approve the following **BYLAWS, POLICIES, AND REGULATIONS** for the 2017-2018 school year:

RESOLVED, that there be continued in full force and effect of all bylaws, policies, regulations, and administrative directives of the District Policy Manual as of the date hereof. The Board reserves the right after review, to amend, supplement or rescind any said bylaws, policies, regulations and administrative directives. The Chief School Administrator is hereby responsible for the implementation of said bylaws, policies and regulations.

3. The recommendation of the Superintendent to approve the following **PLANS AND RULES** for the 2017-2018 school year:

RESOLVED, that there be continued in full force all rules, regulations, administrative directives, and plans, including, but not limited to, the Comprehensive Maintenance Plan, District Procedure Manual and Internal Controls, Technology Plan, 911 Emergency Plan, Sudden Loss Plan, School Emergency Management Plan, Code of Student Conduct (based on Core Ethical Values), Long Range Facility Plan, Five-Year Program Evaluations, Bloodborne Pathogens Exposure Control Plan and Food Service Biosecurity Management Plan in effect as of the date hereof. The Board reserving the right after review, to amend, supplement or rescind any of said rules, plans, policies, and administrative directives. The Chief School Administrator is hereby responsible for the implementation of the said plans.

5. The recommendation of the Superintendent to approve the following **DEPOSITORIES/SIGNATORIES** for the 2017-2018 school year:

RESOLVED, that the following depositories (banks) and designated signatories shall be used by the Board for its accounts and records:

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

5. (Continued)

Lakeland Bank

General Fund	Checking Account	2 signatures/#1
Payroll	Checking Account	2 signatures/#1
Payroll Agency	Checking Account	2 signatures/#1
Payroll Agency Medical	Checking Account	2 signatures/#2
Capital Reserves	Checking Account	2 signatures/#3
Capital Projects	Checking Account	2 signatures/#3
Cafeteria Services	Checking Account	2 signatures/#3
SUI Trust	Checking Account	2 signatures #3
SUI Trust	Certificate of Deposit	2 signatures/#3
H.S. Student Account	Checking Account	2 signatures/#5
Macopin Student Council	Checking Account	2 signatures/#5
SACC	Checking Account	2 signatures/#7
Petty Cash		
Administration	Checking Account	2 signatures/#3
Transportation	Checking Account	2 signatures/#9
Apshawa	Checking Account	2 signatures/#10
Maple Road	Checking Account	2 signatures/#6

Lakeland Bank

Marshall Hill	Checking Account	2 signatures/#6
Paradise Knoll	Checking Account	2 signatures/#6
Upper Greenwood Lake	Checking Account	2 signatures/#6
Westbrook	Checking Account	2 signatures/#6
Macopin	Checking Account	2 signatures/#5
High School	Checking Account	2 signatures/#5
H.S. Athletics Account	Checking Account	2 signatures/#8
Learning Unlimited	Checking Account	2 signatures/#4
John Wallisch Scholarship Fund	Checking Account	2 signatures/#3

Vanguard Group

Edward F. Vogel Memorial Fund	Money Market Fund	2 signatures/#3
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Signatories:

- #1 - Board President/Board Secretary
- #2 - Board Secretary/Third Party Administrator Authorization
- #3 - Board Secretary/School Accountant
- #4 - Teacher/Director of Education/Principal
- #5 - Principal/Assistant Principal/Secretary
- #6 - Principal/Secretary/Business Administrator
- #7 - Board Secretary/School Accountant/Coordinator/Supervisor
- #8 - Director/Secretary/Principal
- #9 - Board Secretary/School Accountant/Supervisor of Department/Department Secretary
- #10 - Board Secretary/Nurse/Principal/Secretary

BE IT FURTHER RESOLVED, that wire transfers of funds are authorized to/from Lakeland Bank to facilitate the business of the Board; and

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

5. (Continued)

BE IT FURTHER RESOLVED, that the Business Administrator/Board Secretary is authorized to make payment of bills between Board meetings, as necessary, to ensure the operation of the District's facilities, programs, and financial standing. These payments shall be approved at the next regular meeting of the Board of Education.

6. The recommendation of the Superintendent to approve the following **FACSIMILE SIGNATURES** for the 2017-2018 school year:

WHEREAS, Lakeland Bank, hereafter referred to as Bank, is hereby authorized and directed to honor checks, drafts, or other orders for the payment of money drawn in the name of West Milford Board of Education, hereafter referred to as Board, including those payable to the individual order of any person or persons whose name or names appear thereon as signer or signers thereof, when bearing or purporting to bear the facsimile signature of the Board President and the Board Secretary.

WHEREAS, said Bank shall be entitled to honor and charge to the Board's account such checks, drafts, or other orders, regardless of by whom or by what means the actual or purported facsimile signature or signatures thereon may have been affixed thereto; and

WHEREAS, the Board shall hold the Bank harmless for any loss, expenses, charges, or liability which may obtain by virtue of the use of such facsimile signature; therefore

NOW THEREFORE, BE IT RESOLVED that the following terms and conditions shall govern all banking relationships with the aforesaid Bank:

Any and all instruments deposited by, or on behalf of, this Board with said Bank, for discount, credit, collection, or otherwise, whether payable to or to the order of the Board or any officer or signatory of the Board, may be endorsed by handwriting, stamp impression, or by any other means by any officer or signatory of this Board, as presented, or by any other person authorized or purporting to be authorized so to do, with or without specifying the person who made, affixed, or imprinted such endorsement or his authority so to do.

7. The recommendation of the Superintendent to approve **PETTY CASH** for the 2017-2018 school year as follows:

WHEREAS, pursuant to N.J.S.A. 18A:19-13, the West Milford Board of Education (the "Board") is required to establish petty cash accounts annually; and

WHEREAS, funds are to be used for emergencies and small purchases only and not to subvert the intent of the regular purchasing procedures or for routine expenditures; and

WHEREAS, no single expenditure shall exceed \$25, and all expenditures must be authorized by the purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the following petty cash accounts shall be established for the 2017-2018 school year:

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

7. (Continued)

Administration Office	\$400.00
Transportation	\$800.00
Apshawa School	\$375.00
Maple Road School	\$375.00
Marshall Hill School	\$375.00
Paradise Knoll School	\$375.00
Upper Greenwood Lake School	\$375.00
Westbrook School	\$375.00
Macopin School	\$750.00
West Milford High School	\$800.00
Highlander Academy	\$500.00

BE IT FURTHER RESOLVED that all disbursements from petty cash shall be reported at the next regular monthly meeting of the Board.

BE IT FURTHER RESOLVED that all petty cash funds shall be established by Board approved voucher and all unused cash is to be returned to the depository at the close of each fiscal year.

8. The recommendation of the Superintendent to approve the following **PURCHASE AUTHORIZATION** for the 2017-2018 school year:

RESOLVED, pursuant to N.J.S.A. 18A:18A-3(a), the Board designates Barbara Francisco, Board Secretary/Business Administrator as the Qualified Purchasing Agent (QPA) pursuant under N.J.A.C. 5:34-5.1 for the Board of Education and authorizes her to award contracts that do not exceed in the aggregate in a contract year the total sum of \$40,000 (bid threshold) as provided in N.J.S.A. 18A:8A-3 and 18A:8A-4.3 without public advertising for bids. Furthermore, purchasing agent is authorized to solicit competitive quotations for purchases in excess of 15% of the bid threshold, pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c).

Preparation of Bid Advertisements

Pursuant to N.J.S.A. 18A:18A-2(b), the purchasing agent is designated to have the power to prepare advertisements, to advertise for and receive bids.

Purchase Order System Authorized Purchases

All purchases made by the Board of Education shall be done through the purchase order system. Pursuant to N.J.S.A. 18A:18A-2(V), a purchase order is a document issued by the purchasing agent authorizing a purchase transaction with a vendor to provide goods or to perform services.

Unauthorized Purchases

Any Board of Education employee who orders and/or receives any goods and services without going through the approved purchase order process has made an unauthorized purchase. Unauthorized purchases are a violation of State Law N.J.S.A. 18A:18A-2(v) and 18A:18A-3(a). Board employees making unauthorized purchases are subject to disciplinary action as outlined by the Superintendent.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

8. (Continued)

Inspection of Goods and Services

Pursuant to 18A:18A-44, all goods and services provided or performed under any contract with the Board shall be inspected and reviewed by the purchasing agent and/or by the appropriate officer (administrator; supervisor) of the School District who initially recommended the award of contract.

Trade-in of Personal Property

The purchasing agent pursuant to N.J.S.A. 18A:18A-45(g) may include the sale of personal property no longer needed for school purposes as part of the specifications to offset the price of a new purchase.

10. The recommendation of the Superintendent to approve the following **TRANSFER AUTHORIZATION** for the 2017-2018 school year:

WHEREAS, New Jersey Administrative Code 6A:23A-13.3 requires appropriate Board of Education action providing transfer of funds to current expenses, capital outlay, and debt service accounts prior to the line item account recording a deficit balance; and

WHEREAS, general compliance with this rule has been a consistent practice of the Township of West Milford Board of Education; and

WHEREAS, despite this frequent attention, some transfers have taken place after the account shows a deficit balance;

NOW THEREFORE, BE IT RESOLVED that the Board of Education directs the Administration to fully comply with the terms and intent of N.J.A.C. 6A:23A-13.3; and

BE IT FURTHER RESOLVED that the Board orders transfers, at the state chart of accounts level, to be made by the Administration prior to the account being in deficit and, therefore, authorizes required transfers to be made in a timely fashion subject to ratification at the next Regular Meeting of the Board.

11. The recommendation of the Superintendent to approve the **CHART OF ACCOUNTS** for the 2017-2018 school year:

WHEREAS, the State of New Jersey has promulgated administrative code (N.J.A.C. 6A:23A-16 et seq.) to require Boards of Education to adopt a policy concerning the controls over appropriations for line item accounts which exceed the minimum level of detail; and

WHEREAS, general compliance with this rule has been a consistent practice of the Township of West Milford Board of Education;

NOW THEREFORE, BE IT RESOLVED that the Township of West Milford Board of Education directs Administration to adopt the attached expanded chart of accounts pursuant to N.J.A.C. 6A:23A-16 et seq.: (List of accounts provided electronically.)

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

12. The recommendation of the Superintendent to approve the following **GRANT AUTHORIZATION** resolution for the 2017-2018 school year:

RESOLVED, that the West Milford Board of Education authorizes the Superintendent, or designee, to make application for Federal, State, and other competitive grants as may meet with the district's objectives; and

BE IT FURTHER RESOLVED that the Board shall authorize acceptance of successful grant awards by separate action.

13. The recommendation of the Superintendent to approve the renewal of a **STUDENT TRANSPORTATION CONTRACT** for **IN-DISTRICT COMBINATION ROUTES**, per Bid Code 08-10, taken on July 15, 2008 (Renewal #9), with **ARTHUR JORDAN TRANSPORTATION, INC.**, Butler, New Jersey, for 22 routes: 11 Macopin/Westbrook; 6 Apshawa; 4 Maple Road; and 1 Westbrook for the 2017-2018 school year, effective September 1, 2017, through June 30, 2018, at the C.P.I. increase of 0.30%, for a total per diem cost of \$3,688.52, and an annual total cost of \$663,933.60. (Individual routes and costs are attached to the official minutes of this meeting.)
14. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION** to provide transportation services for the 2017-2018 school year, effective July 1, 2017, through June 30, 2018.
15. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **MORRIS COUNTY EDUCATIONAL SERVICES COMMISSION** to provide transportation services for the 2017-2018 school year, effective July 1, 2017, through June 30, 2018.
16. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **NORTHERN REGION EDUCATIONAL SERVICES COMMISSION** to provide transportation services for the 2017-2018 school year, effective July 1, 2017, through June 30, 2018.
17. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to provide transportation services for the 2017-2018 school year, effective July 1, 2017, through June 30, 2018.
18. The recommendation of the Superintendent to approve a **COORDINATED TRANSPORTATION AGREEMENT** with **WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT** to provide transportation services for the 2017-2018 school year, effective July 1, 2017, through June 30, 2018.
19. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE**, Hopatcong, New Jersey, for Athletic/Field Trips for the 2017-2018 school year, and the renewal of bid routes WM-A1 and WM-C1, effective September 1, 2017, through June 30, 2018, for contractor **ARTHUR JORDAN TRANSPORTATION, INC.**, Butler, New Jersey, to provide 54-passenger buses at a minimum price for a four hour trip of \$400.00 per bus, \$60.00 per bus for each additional hour, and a no-show rate of \$150.00 per bus, and a 2% associated administrative cost to Sussex County Regional Cooperative.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

20. The recommendation of the Superintendent to approve hourly **FIELD TRIP TRANSPORTATION RATES** for the 2017-2018 school year: \$38.00 in-county, \$42.00 out-of-county and \$46.00 out-of-state (Warwick, New York, will be charged at the out-of-county rate).
21. The recommendation of the Superintendent to approve an **INTERLOCAL SERVICES AGREEMENT** with **KINNELON BOARD OF EDUCATION**, Kinnelon, New Jersey, to provide mechanical and maintenance services to Kinnelon transportation vehicles and driver training services for the 2017-2018 school year, effective July 1, 2017, through June 30, 2018.
22. The recommendation of the Superintendent to approve an **INTERLOCAL SERVICES AGREEMENT** with **BOONTON TOWNSHIP BOARD OF EDUCATION**, Boonton Township, New Jersey, to provide mechanical and maintenance services to Boonton transportation vehicles and driver training services for the 2017-2018 school year, effective July 1, 2017, through June 30, 2018.
23. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#67691) to **P.G. CHAMBERS SCHOOL**, Cedar Knolls, New Jersey, effective July 1, 2017, through June 30, 2018, at a per diem cost of \$57.24 for 215 days, for a total cost of \$12,306.60.
24. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#70158) to **SPECTRUM ACADEMY 360 LOWER SCHOOL**, Verona, New Jersey, effective July 1, 2017, through June 30, 2018, at a per diem cost of \$64.08 for 210 days, for a total cost of \$13,456.80.
25. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#67651) to **NEW BRIDGES MIDDLE SCHOOL (BCSS)**, Paramus, New Jersey, effective July 1, 2017, through June 30, 2018, at a per diem cost of \$61.14 for 202 days, for a total cost of \$12,350.28.
26. The recommendation of the Superintendent to approve the following resolution:

Be it resolved that the West Milford Board of Education does not require the Archway Schools to charge students for reduced and/or paid meals provided as part of their educational program in compliance with the New Jersey Department of Agriculture's Child Nutrition Program regulations.
27. The recommendation of the Superintendent to renew a contract with **POMPTONIAN FOOD SERVICES** (Food Service Management Company - FSMC), Fairfield, New Jersey, for the 2017-2018 school year.

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of **\$.1025** per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The SFA guarantees the payment of such costs and fee to the FSMC.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

27. (Continued)

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of reimbursable meals served to the children shall be determined by actual count. Cash receipts, other than from sales of reimbursable program meals served to the children, shall be divided by **\$1.00** to arrive at an equivalent meal count.

The per meal administrative/management fee of **\$.1025** will be multiplied by total meals.

The FSMC guarantees the SFA a minimum profit of one hundred thousand dollars (\$100,000.00) for school year 2017-2018.

28. The recommendation of the Superintendent to accept a proposal from **SETTEMBRINO ARCHITECTS**, Red Bank, New Jersey, to perform architectural services for the greenhouse replacement and masonry repair at the West Milford High School and Middle School at a cost not to exceed \$15,000.00, plus reimbursable expenses.
30. The recommendation of the Superintendent to approve an agreement with **COMPUTER SOLUTIONS, INC.**, Branchburg, New Jersey, for Budgetary, Personnel, and Payroll Software Support Services in the amount of \$13,020.00 for the 2017-2018 school year.
31. The recommendation of the Superintendent to approve an Agreement with **EDUCATIONAL DATA SERVICES, INC.** of Saddle Brook, New Jersey, for bidding services for the acquisition of supplies at the established rate of \$12,200.00 during the 2017-2018 school year.
32. The recommendation of the Superintendent to approve and recognize the West Milford Education Foundation Color Splash 2 Fundraiser event, to be held on Sunday, September 17, 2017, at Westbrook School, Macopin School and the High School, at no cost to the Board.
33. The recommendation of the Superintendent to support the High School musical in the amount of \$5,706.63.
34. The recommendation of the Superintendent to accept the **DONATION** OF 11 podiums by Blackwalnut LLC, Valley Cottage, New York.
35. The recommendation of the Superintendent to accept the **DONATION** of an automobile, valued at approximately \$2,000.00 for the High School Auto Shop from Jadwiga and Edward Grace.
36. The recommendation of the Superintendent to accept the **DONATION** of five (5) clocks from the Westbrook PTA for the Westbrook School Media Center and All Purpose Room.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

ROLL CALL FOR ITEMS #1-#3, #5-#8, #10-#28, AND #30-#36:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mr. Dwyer	Yes	Mr. Drew	Absent	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Robbins	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

The following items were pulled; no action was taken:

4. The recommendation of the Superintendent to approve the following **CONTRACTS** for the 2017-2018 school year:

RESOLVED, that there be continued in full force and effect all Employment, Construction, Transportation, Lease/Purchase, and Special Service Contracts, heretofore approved by the Board of Education, and duly entered into, reserving unto the Board, the right after review, to amend, supplement, or rescind any previous action in compliance with state laws governing said contractual obligations.

9. The recommendation of the Superintendent to approve the following **AUTHORIZATION FOR PURCHASING GOODS AND SERVICES THROUGH STATE AGENCY** for the 2017-2018 school year:

WHEREAS, Title 18A:18A-10 provides that, a Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the West Milford Board of Education has the need on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the West Milford Board of Education desires to authorize its purchasing agent for the 2017-2018 school year to make any and all purchases necessary to meet the needs of the School District throughout the school year;

NOW THEREFORE, BE IT RESOLVED that the West Milford Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property and the Federal General Services Administration utilizing various vendors on the attached list.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

Motion by Mr. Cytowicz, seconded by Mrs. O'Brien, to approve the following agenda item:

37. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **May 23, 2017**, in the amount of \$6,791,711.27. (Documentation to be provided electronically.)

ROLL CALL FOR ITEM #37:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes*
Mr. Dwyer	Yes	Mr. Drew	Absent	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Robbins	Yes	Mr. Foody	Yes**

*Mr. Huber votes "Yes" to payroll and utilities, and "No" to everything else.

**Mr. Foody voted "Yes" to payroll and mileage reimbursements, and "No" to everything else.

The **MOTION PASSED.**

Motion by Mr. Cytowicz, seconded by Mrs. O'Brien, to approve the following agenda item:

38. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending May 23, 2017:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2016-2017** budget be affirmed and approved. (Document to be provided.)

Total transfers in the amount of \$80,640.92.

ROLL CALL FOR ITEM #38:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Abstain	Mr. Huber	Yes
Mr. Dwyer	Yes	Mr. Drew	Absent	Mr. Cytowicz	Yes
Mrs. O'Brien	Abstain	Mr. Robbins	Yes	Mr. Foody	Yes

The **MOTION PASSED.**

Motion by Mr. Cytowicz, seconded by Mrs. O'Brien, to approve the following agenda items:

39. The recommendation of the Superintendent to approve the following Resolution:

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

39. (Continued)

WHEREAS, the Agenda file of **May 23, 2017** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$9,932,860.71 as of April 30, 2017; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

40. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of April 30, 2017, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL FOR ITEMS #39 AND #40:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	*
Mr. Dwyer	Yes	Mr. Drew	Absent	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Robbins	Yes	Mr. Foody	Abstain

*Mr. Huber voted, "Yes" to item #40 and "Abstain" to item #39.

The **MOTION PASSED.**

XVIII. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Cytowicz reported that he was unable to attend the last meeting in May. He would like an alternate from the Board to be able to attend these meetings. The next meeting is June 15th at Hillcrest. He would like the Board to mindful of the June 30th date.

Safety - There was no report.

Superintendent's Roundtable - Mrs. Dwyer spoke about the items discussed at the last Superintendent Round Table Meeting. The next meeting date is May 25, 2017.

Passaic County School Boards Association - Mrs. O'Brien was at the Brownstone for their last meeting on May 10, 2017. There was a presentation on Special Education and there were awards given to Board of Education members for their service.

XVIII. SPECIAL COMMITTEES/LIAISON REPORTS - Continued

New Jersey School Boards Association - Mr. Cytowicz stated that Dan Sinclair was elected as President of the NJSBA. Mr. Cytowicz also reviewed the certifications available to Board of Education members.

Legislative - Mr. Drew was absent; there was no report.

Technology Oversight - Mr. Drew was absent; there was no report.

West Milford Education Foundation - Mrs. O'Brien reported that the WMEF will be having their Color Splash event on Sunday, September 17, 2017.

Township/Board of Education Joint Committee - Mr. Foody reported that there will be a joint meeting in the next week or so.

CASA - Mr. Huber provided information from the last CASA Meeting.

XIX. OLD BUSINESS

- McCormack Field Turf Testing - LSRP will be meeting with the Committee in July to discuss the testing of the turf field.
- Length of Meetings/Streamlining - Discussion was with regard to Robert's Rules and questions were addressed by the Board Attorney. The Board agreed to keep the Board meeting start time at 7:30 p.m.
- West Milford Players/Use of Storage Areas - The Board determined that the West Milford Players can use the storage space. A Facilities Use Form was sent to them for completion.

Motion by Mrs. O'Brien, seconded by Mr. Huber, to close Old Business.

VOICE VOTE: ALL IN FAVOR.

XX. NEW BUSINESS

Mr. Robbins asked about Hillcrest and how to secure the building after June 30, 2017.

Mr. Foody commented on the survey and feels the Township should plan any recreational fields.

Mr. Cytowicz suggested that the Board should auction the building.

Mr. Huber congratulated the students that won prizes at the Ringwood Arts Festival.

Motion by Mrs. O'Brien, seconded by Mrs. Fritz, to close New Business.

VOICE VOTE: ALL IN FAVOR.

XXI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Kevin McEwan, Bus Driver, spoke about sending messages to this community and provided examples that were disturbing to him.

Lisa Green feels compassion for both sides. She gives people credit for coming up to address the Board.

Melissa Gernhardt spoke about consequences to staff members when dealing with her child. Documentation was ignored and there was no investigation.

Matthew Ventrella, Wanaque, spoke about his great experience in West Milford Schools. He completed his freshman year at college and felt prepared. He recognized Mr. Wagner and his contributions to the Math Program.

Motion by Mr. Foody, seconded by Mr. Huber, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTON PASSED.

XXII. EXECUTIVE SESSION

At 10:14 p.m., Mr. Huber made a motion, seconded by Mr. Foody, to go into Executive Session for the purpose of discussing an HIB, personnel and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

At 10:55 p.m., the Board returned to the public session.

XXIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mr. Cytowicz, to approve the following agenda item:

(13.) The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **May 23, 2017**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming the Superintendent's determination in the following HIB investigations:

Minutes for the Regular Meeting of May 23, 2017

XXIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

(13.) (Continued)

<u>Incident Report Number</u>	<u>Board Determination</u>
2017/E-22	Unsubstantiated
2017/M-4	Unsubstantiated
2017/E-23	Unsubstantiated

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes
Mr. Dwyer	Yes	Mr. Drew	Absent	Mr. Cytowicz	Yes
Mrs. O'Brien	No	Mr. Robbins	Absent	Mr. Foody	No

The **MOTION PASSED:** 5 Yes; 2 No

Mr. Robbins left the meeting at 10:16 p.m.

XXIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Mrs. O'Brien offered a motion, seconded by Mr. Cytowicz, to approve the following agenda item #39:

39. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the **WINTER 2017-2018 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
TAYLOR PEVNY	Head Wrestling	B	\$ 9,154.00
GARY STOLL	Asst. Wrestling	C	\$ 7,321.00
CRAIG SPENCER	.5 Asst. Wrestling	C	\$ 3,660.50
MICHAEL BLAKELY	.5 Asst. Wrestling	C+Longevity	\$ 3,760.50
JOHN CAILLIE	Head Bowling	C+Longevity	\$ 6,835.00
IAN WHITE	Head Ski Racing	C+Longevity	\$ 7,264.00
RYAN HEERSCHAP	Asst. Ski Racing	C	\$ 5,445.00
JOHN FINKE	Head Basketball (Boys)	C+Longevity	\$10,619.00
KENNETH CANALI	Asst. Basketball (Boys)	C	\$ 7,321.00
RAYMOND LaCROIX	Head Basketball (Girls)	C+Longevity	\$10,619.00
NICOLE D'ELIO	Asst. Basketball (Girls)	C	\$ 7,321.00
EDWARD MILKO	Asst. Basketball (Girls)	C+Longevity	\$ 7,521.00
LOUIS DeVITO	Head Fencing (Boys)	C+Longevity	\$ 7,264.00
ANGELO DeVITO	Head Fencing (Girls)	C+Longevity	\$ 7,264.00
KRISTA TRIPODI	Varsity Cheerleading	C+Longevity	\$ 7,264.00
KELLY BOMZER	Asst. Cheerleading	C	\$ 5,445.00
MICHAEL LAMBERT	Head Winter Track	C	\$ 7,064.00
DANIELLA WAGENTI	Asst. Winter Track	A	\$ 3,494.00
HENRY MANGER	Asst. Ice Hockey	A	\$ 4,931.00

Minutes for the Regular Meeting of May 23, 2017

XXIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

ROLL CALL FOR ITEM #39:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Fritz	Yes	Mr. Huber	Yes*
Mr. Dwyer	Yes	Mr. Drew	Absent	Mr. Cytowicz	Yes
Mrs. O'Brien	Abstained	Mr. Robbins	Absent	Mr. Foody	No

*Mr. Huber voted, "No" for Mr. Finke.

All employees listed in Item #39 were approved except for Mr. Finke.

Mr. Bailey left the meeting at 10:58 p.m.

XXV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson

Motion by Mr. Cytowicz, seconded by Mr. Huber, to amend and approve item #29:

29. The recommendation of the Superintendent to accept a proposal from **LAN ASSOCIATES**, Midland Park, New Jersey, for continued remediation based upon the results of the 3-D Data Visualization Report in an amount not to exceed \$377,000.00. (Documentation provided electronically.)

ROLL CALL FOR ITEM #29:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Fritz	Yes	Mr. Huber	No
Mr. Dwyer	Yes	Mr. Drew	Absent	Mr. Cytowicz	Yes
Mrs. O'Brien	Yes	Mr. Robbins	Absent	Mr. Foody	Yes

XXV. ADJOURNMENT

Motion by Mr. Cytowicz, seconded by Mrs. Dwyer, to adjourn the meeting at 11:01 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator