

WEST MILFORD TOWNSHIP BOARD OF EDUCATION  
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**BOARD OF EDUCATION  
 MINUTES  
 REGULAR MEETING  
 THURSDAY, SEPTEMBER 27, 2012**

Mr. David Richards, Board President, called to order the Regular Meeting of the Board of Education at 7:30 p.m. on Thursday, September 27, 2012, which was held in the Westbrook School Media Center. He led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence in honor of the service men and women from West Milford who are stationed around the world, especially those who have lost their lives defending our freedom and the American way of life. Mr. Richards reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

**MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:**

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Absent	Mr. Foody	Present	Mr. Richards	Present
Mr. Bailey	Present/Arr. 7:36 p.m.	Mr. Gottlieb	Present	Mrs. Richards	Present
Mr. Conlon	Present	Mrs. Koeppe	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. James V. McLaughlin	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Present
Mrs. Alice Steinheimer	Director of Special Services	Absent
Paul H. Green, Esq.	Board of Education Attorney	Present
Katie Schiller	Student Representative	Present

There were approximately 30 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Conlon, seconded by Mr. Gottlieb, to approve the following Resolution:

**RESOLVED**, that the Board go into Executive Session at the end of the meeting, for approximately 30 minutes, for the purpose of discussing personnel/contracts and student matters.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

**VOICE VOTE:**

**All in Favor.**

**MOTION PASSED.**

VII. SUPERINTENDENT'S REPORT - Dr. James V. McLaughlin

- Dr. McLaughlin welcomed Katie Schiller, our student liaison to the Board of Education. We are extremely pleased to have a student presence and a student voice as part of our monthly board discussions. He invited Katie to share information with the Board at this time.

Katie introduced herself and spoke about her objective as Student Representative. She reported on the Pep Rally and the Back to School Night video made by Mr. Padilla's students.

- Dr. McLaughlin reported that this year, the Macopin School is participating in the Roots Program, an innovative research and intervention program run out of Princeton University, during the 2012-2013 school year. The Roots Program is designed to address the school's specific concerns regarding peer conflict to create a school climate conducive to learning. It is a fully funded intervention that uses social scientific insights for improving a school's social climate and reducing bullying, harassment, and intimidation (HIB) behavior. The Roots Program focuses on changing student perceptions of acceptable and desirable behavior, through a bottom-up "grassroots" intervention that centers on students' perceptions of their social worlds. Macopin qualified for the first phase of the Roots Program in competition with middle schools across the state and is one of 60 schools participating in the program. We believe that efforts such as this move our schools beyond basic compliance with the mandates of the Anti-Bullying Bill of Rights to the real spirit of the law - namely, changing culture and climate so that schools are places of emotional and behavioral havens of safety - where students are respected and accepted regardless of their personal characteristics and differences.
- On Friday, September 21, 2012, the West Milford Township public schools participated in the International visual art project, *Pinwheels for Peace*, by "planting" pinwheels with messages of peace at the individual schools, elementary through High School, district wide.

*Pinwheels for Peace* is an art installation project started in 2005 by two Art teachers in Coconut Creek, Florida, as a way for students to express their feelings about what's going on in the world and in their lives. Last year, 2011 (year 7), over 4 million pinwheels were spinning in over 3,500 locations around the world. This is West Milford Schools' second year participating in the *Pinwheels for Peace* project.

**VII. SUPERINTENDENT'S REPORT - Dr. James V. McLaughlin**

West Milford students created pinwheels to visually express their feelings, keeping the theme of peace in mind. The students assembled the pinwheels, and on International Day of Peace last Friday, they "planted" their pinwheels on their school grounds as a public statement and art exhibit/installation. I had the happy experience of attending Marshall Hill's Pinwheel for Peace event and was impressed by the thoughtful participation for the students and the reflections on the theme of peace that were expressed. Many thanks to John Boronow and the members of the Art Department for their efforts in making this event a district-wide reality.

- As part of our efforts to increase communication with our school community, the district is poised to launch a Facebook and Twitter presence. Beginning with information concerning our recent pinwheels program, we plan to activate this presence within the next few days. West Milford will join neighboring communities such as Butler and Pequannock who have found these social networking sites to be effective methods of outreach to the community.
- Fire Drills and Crisis Drills have been conducted throughout the district during the month of September and we are on track for each school to have completed their one mandated crisis drill and one mandated fire drill. This year, each school will be conducting a common crisis drill each month to ensure that the variety of crisis situations are addressed and to facilitate discussions among school leaders regarding any necessary improvements to these potential emergencies.
- Dr. McLaughlin introduced Ms. Wechling, who spoke about the district's participation in the Route 23 Auto Mall AP Challenge. Mr. Gorski will be the district contact person. Dr. McLaughlin thanked Trustee Marilyn Schultz for bringing this program to our attention.

**VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/  
Business Administrator**

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following Board of Education Meeting minutes:

- Special Meeting/Board Retreat of August 27, 2012
- Executive Session of August 27, 2012
- Workshop/Regular Meeting of August 28, 2012
- Executive Session of August 28, 2012

**VOICE VOTE:**

**All in Favor.**

**MOTION PASSED.**

**IX. PRESIDENT'S REPORT - Mr. David Richards**

Mr. Richards spoke about his decision to remove Mr. Foody from the Budget & Finance Committee and the Policy Committee.

**X. MOTION BY MR. CONLON, SECONDED BY MRS. SCHULTZ, TO ADOPT THE AGENDA, AS AMENDED, AS FOLLOWS:**

Remove Personnel #8, separate Personnel #39, and include 3 hand carried motions.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires; and at the conclusion of the meeting for another period of thirty (30) minutes with a maximum of five (5) minutes for each petitioner. Petitioners speaking during the first session of the Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Victoria Evans, spokesperson for the Westbrook parents, spoke about the enrollment in the full day kindergarten, which is currently at 51 students.

John Aiello spoke about the Board's decision to hire Dr. McLaughlin.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda items:

1. The recommendation of the Superintendent to approve ***an amendment to a previously approved resolution (August, 2012)*** for a **PUPIL TRANSPORTATION JOINTURE AGREEMENT** with the **BLOOMINGDALE BOARD OF EDUCATION**, to transport **sixteen (16)** West Milford students and **five (5)** Bloomingdale students to **PASSAIC COUNTY TECHNICAL INSTITUTE**, Wayne, New Jersey, (PCT #1), effective September 1, 2012, through June 30, 2013, at a per diem cost of \$243.47 for 180 days, for a cost to Bloomingdale of **\$10,434.43**, and a cost to West Milford of **\$33,390.17**, for a total cost of \$43,824.60.
2. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **MORRIS COUNTY EDUCATIONAL SERVICES COMMISSION** for Special Education Pupil Transportation Services for the 2012-2013 school year, with a cost for Special Education summer transportation of \$27,738.06, a cost for Special Education transportation of \$405,625.80, and an administrative fee of \$21,348.70, for a total cost not to exceed \$460,000.00.
3. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE**, for Non-Public and Special Education Pupil Transportation Services for the 2012-2013 school year, with a cost for Special Education summer transportation of \$7,500.00, a cost for Non-Public transportation of \$17,077.30, a cost for Special Education transportation of \$49,906.95, and an administrative fee of \$2,679.37, for a total cost not to exceed \$85,000.00.

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

4. The recommendation of the Superintendent to purchase #2 Fuel Oil, through the Morris County Cooperative, Contract #2, Fuel Oil, for the 2012-2013 school year from **FINCH FUEL OIL COMPANY**, Kearny, New Jersey, at a delivery cost of \$.0691/per gallon.
5. The recommendation of the Superintendent to approve an agreement with **JOHNSTON COMMUNICATIONS**, Kearny, New Jersey, for Nortel Express Technology Support at a cost of \$14,391.00.
6. The recommendation of the Superintendent to approve a contract with **GDS FOODS**, Sussex, New Jersey, for the pick-up and delivery of FDA Government School Commodities from the Newark New Jersey Terminal for the 2012-2013 school year.
7. The recommendation of the Superintendent to authorize the **SALE OR DISPOSAL OF SURPLUS EQUIPMENT** no longer needed for school purposes. (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (April, 2012), RESOLUTION #25 - PETTY CASH**, to reduce the maximum allowable expenditure to \$25.00.
9. The recommendation of the Superintendent to accept the **DONATION** of \$1,000.00 and 12 iPad 2 devices from the PTA for the Upper Greenwood Lake School.
10. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Barbara Francisco to attend workshops sponsored by the New Jersey Association of School Business Officials. (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Eric Sandve, Supervisor of Building and Grounds. (Documentation provided electronically.)
12. The recommendation of the Superintendent to accept **2011-2012 EXTRAORDINARY AID** Special Education tuition and other services in excess of \$40,000.00 in the amount of \$194,740.00, and amend the 2012-2013 budget as follows:

<u>Revenue</u>		
10-3131-000	Extraordinary Aid	\$194,740.00
<u>Appropriations</u>		
11-000-100-566-10-16-000	Tuition/Private Schools	\$102,512.00
10-000-100-566-10-16-000	Tuition/Charter Schools	\$ 30,000.00
11-000-100-563-10-16-000	Tuition/Vo-Tech Regular	\$ 23,228.00
11-000-219-610-10-16-000	Supplies/Child Study Team	\$ 20,000.00
11-000-216-610-10-16-000	Supplies/Classified Students	\$ 15,000.00
11-000-219-890-10-16-000	Other Objects/Child Study Team	\$ 4,000.00

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda item:

- (13.) The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS**, for the period ending **September 27, 2012**, in the amount of \$2,547,955.01, **exclusive of BOE TRAVEL /PURCHASED SERVICES**, in the amount of \$1,660.00. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Foody	Abstained	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda item:

14. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **September 27, 2012**:

**BE IT RESOLVED**, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2012-2013** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$116,937.00.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Foody	No	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 7 Yes; 1 No

Minutes for the Regular Meeting of September 27, 2012

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda item:

15. The recommendation of the Superintendent to approve the **PAYROLL** of **August 31, and September 14, 2012**, in the amount of \$2,330,032.93. (Documentation provided electronically.)

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Abstained	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 7 Yes; 1 Abstention

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda item:

- (16.) The recommendation of the Superintendent to approve the payment for **BOE TRAVEL/PURCHASED SERVICES** related to the New Jersey School Boards Convention in the amount of \$760.00 to Trump Plaza Casino Hotel, and \$900.00 to NJSBA for group workshop registrations.

**ROLL CALL VOTE:**

TRUSTEE	VOTE FOR SELF	VOTE FOR OTHERS
Mr. Babbitt	Absent	Absent
Mr. Bailey	Abstained	Yes
Mr. Conlon	Abstained	Yes
Mr. Foody	Abstained	Yes
Mr. Gottlieb	Abstained	Yes
Mrs. Koeppe	Abstained	Yes
Mr. Richards	Abstained	Yes*
Mrs. Richards	Abstained	Yes*
Mrs. Schultz	Abstained	Yes*

\*Mr. and Mrs. Richards abstained for each other. The **MOTION PASSED**.

Motion by Mr. Gottlieb, seconded by Mrs. Schultz, to approve the following agenda item:

17. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, the Agenda file of **September 27, 2012** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

17. (Continued)

**WHEREAS**, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$5,782,252.92 as of July 31, 2012; therefore

**BE IT RESOLVED**, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

18. The recommendation of the Superintendent to approve the following Resolution:

**RESOLVED**, that the Board certify as of July 31, 2012, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda item:

(19.) The recommendation of the Superintendent to approve **COMPLETE BUILDING MANAGEMENT LLC**, Branchville, New Jersey, for roofing repairs at the High School in the amount of \$7,730.00. (Documentation provided electronically.)

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.



**XII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued**

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda item:

- (20.) The recommendation of the Superintendent to approve **SCHENCK, PRICE, SMITH & KING, LLP**, Florham Park, New Jersey, for general counsel legal services for the 2012-2013 school year.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Foody	Present	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 7 Yes; 1 Present

**XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson**

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 4112.5). Those appointees are indicated with an asterisk (\*). Candidates with (\*\*) have completed the criminal history review through a previous employer.

Motion by Mr. Gottlieb, seconded by Mrs. Schultz, to approve the following agenda items #1 through #7 and #9 through #38: (Item #8 was removed; Item #39 was pulled for separate vote.)

1. The recommendation of the Superintendent to accept the resignation of **STUART SCHWERNER**, Athletic Trainer, High School, effective November 9, 2012, or earlier if replacement is available.
  2. The recommendation of the Superintendent to accept the resignation of **EILEEN ESPINOSA**, Cafeteria Aide, Paradise Knoll School, retroactive from September 21, 2012.
  3. The recommendation of the Superintendent to accept the resignation of **DIANNA ZOPPO**, Special Class Aide, Maple Road School, effective November 9, 2012, or earlier if replacement is available.
  4. The recommendation of the Superintendent to accept the resignation of **LISA HEMMERLIN**, SACC Teacher, Apshawa School, retroactive from September 17, 2012.
- (5.) The recommendation of the Superintendent to accept the resignation of **JACLYN SMITH**, 4<sup>th</sup> Grade Teacher, Paradise Knoll School, retroactive from September 19, 2012.

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

- (6.) The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2012)**, for the appointment of **TRACY NOVAK (\*)**, 0.5 Special Class Aide, Apshawa School (PC#60.01.S5.BOH), at the salary of **\$11,688.00**, without health benefits, **retroactive from** September 1, 2012, through June 30, 2013, per Board of Education/WMTAA Agreement. (Replaces McCourt) Account: 11-213-100-106-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

- (7.) The recommendation of the Superintendent to approve the appointment of **DANIEL WILLEVER**, Long Term Substitute Social Studies Teacher, High School (PC#99.09.00.BIQ), at the salary of \$150.00 per day, without health benefits, effective September 28, 2012, through the return date of the assigned employee. (Replaces Liapes) Account: 11-140-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

- (9.) The recommendation of the Superintendent to approve the appointment of **DEANNE COWAN (\*)**, Cafeteria Aide, Paradise Knoll School (PC#30.05.F4), at the prorated salary of \$4,299.00, without health benefits, effective September 28, 2012, through June 30, 2013, per Board of Education/WMCAA Agreement. (Replaces Espinosa) Account: 11-000-262-107-10-10-000

NOTE: Start date pending fingerprint clearance.

10. The recommendation of the Superintendent to approve the appointment of **DENISE PODMOKLY (\*\*)**, Cafeteria Aide, Westbrook School (PC#30.07.F4.BTB), at the prorated salary of \$4,299.00, without health benefits, effective September 28, 2012, through June 30, 2013, per Board of Education/WMCAA Agreement. (New Position) Account: 11-000-262-107-10-10-000

NOTE: Start date pending fingerprint clearance.

11. The recommendation of the Superintendent to approve the appointment of **MARY BOZENMEYER**, Advisor Track and Field Club, Macopin School, at the hourly rate of \$28.00, per Board of Education/WMEA Agreement. Account: 52-990-320-101-10-10-402

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. Funded through the proceeds of the Community School.

12. The recommendation of the Superintendent to approve the appointment of **BRETT TRAVERS**, Community School Evening Clerk, at the hourly rate of \$8.50, not to exceed \$1,500.00, effective October 1, 2012, through December 31, 2012. Account: 52-990-320-101-10-10-402

NOTE: Currently a High School student.

13. The recommendation of the Superintendent to approve the appointment of **ASHLEY MONTANO**, SACC Aide, Apshawa School, at the hourly rate of \$8.00, not to exceed \$2,592.00, retroactive from September 17, 2012, through June 30, 2013. Account: 52-990-320-101-10-10-403

NOTE: Currently a High School student.

**XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued**

- 14. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2012)**, for the appointment of **LORI DAY**, SACC Aide, Apshawa School, at the salary of **\$9,022.80, retroactive from** September 17, 2012, through June 30, 2013. (Replaces Hemmerlin)  
Account: 52-990-320-101-10-10-403
- 15. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2012)**, for the appointment of **BRENDA BISHOP**, SACC Teacher, Apshawa School, at the salary of **\$16,320.00, retroactive from** September 17, 2012, through June 30, 2013. (Replaces Hemmerlin) Account: 52-990-320-101-10-10-403
- 16. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2012)**, for the appointment of **PATRICIA BELLINA**, SACC Teacher, Maple Road School, at the salary of **\$14,880.00, retroactive from** September 17, 2012, through June 30, 2013.  
Account: 52-990-320-101-10-10-403
- (17.) The recommendation of the Superintendent to approve the appointment of the following **SNOW REMOVAL WORKERS** for the 2012-2013 school year, to provide emergency snow removal from vehicles, at the rate of \$25.00 per hour, as established by the Board of Education - Account: 11-000-270-160-10-10-103:

Employees

**DARNISS FUCCI  
FRANCISCO GARCIA  
LAURIE KLIMEK  
PATRICIA ROBERTS  
CHERYL SCHIAVO**

**CARL SWALLING, III  
LAURA TALLIA  
DEBORAH UGROVICS  
KAREN VAN RIPER  
KAREN WILM**

- (18.) The recommendation of the Superintendent to approve the appointment of the following high school students as **AUDIO VISUAL/LIGHTING TECHNICIANS**, for the 2012-2013 school year, effective September 28, 2012, through June 30, 2013, at an hourly rate not to exceed \$10.00 - Account: 11-000-262-300-17-17-000:

**MATTHEW BREZNAK  
DONOVAN KELLY**

**ELENA PIROZZI  
CLAUDIA WEST**

- (19.) The recommendation of the Superintendent to approve the following **REALTIME SUMMER TRAINING** for the 2012-2013 school year at the rate of \$33.00 per hour, per Board of Education/WMEA Agreement - Account: \*11-000-218-104-10-10-071, \*\*20-270-200-104-10-50-003:

<u>Staff Member</u>	<u>School</u>	<u>Hours</u>	<u>Total</u>
<b>LAURA BORGESS*</b>	Macopin	1.5	\$49.50
<b>KENNETH RYERSON*</b>	Macopin	1.5	\$49.50
<b>MONIKA DRUCKER*</b>	High School	1.5	\$49.50
<b>DONALD HEANEY*</b>	High School	1.5	\$49.50
<b>MELISSA CSENGETO*</b>	High School	1.5	\$49.50
<b>WILLIAM KOCHIS**</b>	Apshawa	2.0	\$66.00
<b>YANET GUEVARA**</b>	Macopin	2.0	\$66.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

**XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued**

- 20. The recommendation of the Superintendent to approve **MICHELE GADOMSKI** for a **SUMMER SECRETARIAL ASSIGNMENT**, at the per diem rate of \$232.78, for one (1) contracted day August 2012, per Board of Education/ WMESA Agreement. Account: 11-000-240-105-10-10-700
- 21. The recommendation of the Superintendent to approve the following **UNAFFILIATED PERSONNEL SALARY** for the 2012-2013 school year, retroactive from July 1, 2012, through June 30, 2013:

<u>Employee</u>	<u>Assignment</u>	<u>Salary</u>
<b>JANET BORDINO</b>	Coordinator of Adult/Community School Programs	\$59,131
	Accounts:	
	52-990-320-101-10-10-404 (10%)	
	52-990-320-101-10-10-402 (35%)	
	20-990-320-101-10-10-403 (55%)	

- (22.) The recommendation of the Superintendent to approve the appointment of **CONNOR KAPS**, Fuel Technician, Transportation (PC#12.18.T4.BTC) at the prorated salary of \$12,225.00, effective October 1, 2012, through June 30, 2013, per Board of Education Agreement. (New Position) Account: 11-000-270-160-10-10-000
- 23. The recommendation of the Superintendent to approve the following **STUDENT TEACHERS/PRACTICUM TEACHERS/INTERNS** for the 2012-2013 school year, at no cost to the district:

<u>Student Teacher</u>	<u>College</u>	<u>Subject/Grade</u>
<b>CHARLENE PAPPAS*</b>	Ramapo College	Teacher/Elementary
<b>ANNA ARBOLINO</b>	Kean University	Social Worker/Elementary
<b>LAUREN FENNING</b>	Felician College	Health Teacher/Macopin

\*Retroactive from September 18, 2012

- 24. The recommendation of the Superintendent to approve an extension to a leave of absence under the Family Medical Leave Act, for **TRACY CONNELLY**, School Bus/Van Driver, Transportation, with pay using sick and personal days, with benefits, retroactive from September 4, 2012, through September 19, 2012, then without pay, effective September 20, 2012, through October 27, 2012. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

- 25. The recommendation of the Superintendent to approve a leave of absence for **TRACY CONNELLY**, School Bus/Van Driver, Transportation, without pay, effective October 28, 2012, through January 21, 2013, and without health benefits, effective November 1, 2012, through January 21, 2013. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

**XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued**

- (26.) The recommendation of the Superintendent to approve a leave of absence under the Family Medical Leave Act, for **CHARLES DONNELLY**, School Bus/Van Driver, Transportation, with pay using sick and personal days, retroactive from September 17, 2012, through September 24, 2012, then without pay, effective September 25, 2012, through October 8, 2012. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

27. The recommendation of the Superintendent to approve an **amendment to a previously approved resolution (July 2012)**, to the list of certified personnel as **SUBSTITUTE TEACHERS/HOME INSTRUCTORS/NURSES/COACHES/SPECIAL PROJECTS** for the 2012-2013 school year, **retroactive from September 1, 2012, through June 30, 2013**. The names of those employees will be attached to the official minutes of this meeting. (Documentation provided electronically.)
28. The recommendation of the Superintendent to approve an **amendment to a previously approved resolution (July 2012)**, to the list of certified personnel as **SUBSTITUTE SECRETARIES/BUILDING AIDES/SPECIAL CLASS AIDES/CAFETERIA AIDES** for the 2012-2013 school year, **retroactive from September 1, 2012, through June 30, 2013**. The names of those employees will be attached to the official minutes of this meeting. (Documentation provided electronically.)
- (29.) The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/HOME INSTRUCTORS/NURSES/SPECIAL PROJECTS** for the 2012-2013 school year, effective September 28, 2012 through June 30, 2013:

**ANNA ARBOLINO** (Teacher)  
**NICOLE BERGEN** (Teacher)  
**BRETT CONKLIN** (Teacher)  
**JOAN DARNSTEADT** (Nurse)  
**CATHY HIESTER** (Home Instruction)  
**ROBERT LaMARCO** (Teacher)  
**KELLY PADOVANI** (Teacher)  
**MICHELLE ROMER** (Teacher)  
**KAITLYN RUHL** (Teacher)  
**JEFFREY SCHULTZ** (Teacher)  
**DANIEL WILLEVER** (Teacher)  
**CAROLINE ZIEMIAK** (Teacher)

- (30.) The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2012-2013 school year, effective September 28, 2012, through June 30, 2013:

**EILEEN ESPINOSA** (Cafeteria Aide)  
**LISA HEMMERLIN** (Special Class Aide, Cafeteria Aide, Secretary, Building Aide)  
**CATHY HIESTER** (Special Class Aide)  
**KRISTIN NEVIN** (Special Class Aide)  
**SHARON SODON** (Special Class Aide)  
**JOHN SOWDENIV** (Custodian)  
**JAMES OORTHUYS** (School Bus/Van/Special Use Vehicle Driver)  
**KEITH WAUCHEK** (School Bus/Van/Special Use Vehicle Driver)

Minutes for the Regular Meeting of September 27, 2012

XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

31. The recommendation of the Superintendent to approve a **CHANGE OF ASSIGNMENT** for the following **CAFETERIA KITCHEN WORKERS** for the 2012-2013 school year, retroactive from September 19, 2012, through June 30, 2013 - Account: 50-910-310-101-10-10-000:

<u>Employee</u>	<u>From</u>	<u>To</u>
<b>CHARLOTTE ECK</b> (PC#35.09.F3.BHG)	Cafeteria Kitchen Worker - High School	Cafeteria Kitchen Worker - Paradise Knoll (Replaces Firmender)
<b>RITA FIRMENDER</b> (PC#35.05.F2.BGQ)	Cafeteria Kitchen Worker - Paradise Knoll	Cafeteria Kitchen Worker - Macopin (Replaces Wolff)
<b>LOIS WOLFF</b> (PC#35.08.F3.BHP)	Cafeteria Kitchen Worker - Macopin	Cafeteria Kitchen Worker - High School (Replaces Eck)

32. The recommendation of the Superintendent to approve **PETER SHAVER**, Summer Band Camp Assistant, High School Student Activity Assignment, with a stipend of \$550.00, for the 2012-2013 School Year, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000

33. The recommendation of the Superintendent to approve the following **amendment to a previously approved resolution (June 2012)**, High School Student Activity Assignment and Stipend for the Fall 2012 Athletic Season, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
<b>ALYSSA DOUMA</b>	Head Cross Country (Girls)	A	<b>\$4,760.00</b>

34. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS** and **ADVISORS** for the 2012-2013 school year at the contracted hourly rate of \$28.00 per Board of Education/WMEA Agreement:

<u>Advisors</u>	<u>School</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
<b>TARA GUARINO</b>	Marshall Hill	TREP\$	10	\$280.00
<b>MAXINE FARRELL</b>	Marshall Hill	TREP\$	10	\$280.00
<b>ALEXANDRA HEFFERON</b>	Marshall Hill	Student Council	18	\$504.00
<b>ALICE SUSKA</b>	Marshall Hill	School Store	18	\$540.00
<b>PHYLLIS BLAU</b>	Marshall Hill	Literacy Club	7	\$196.00
<b>MERJEME DUFFY</b>	Marshall Hill	Literacy Club	7	\$196.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. The above clubs are funded through the PTA.

**XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued**

35. The recommendation of the Superintendent to approve the following **TITLE I SCHOOL PARENT INVOLVEMENT EVENT AND STAFF** for the 2012-2013 school year at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement. Account: 20-231-100-101-10-50-000

<u>Employee</u>	<u>School</u>	<u>Program</u>	<u>Hours</u>	<u>Payment</u>
SHAWN RHINESMITH	Marshall Hill	Family Math Night	4	\$112.00
KELLY MONGELLI	Marshall Hill	Family Math Night	2	\$ 56.00
KARYN REINHOLD	Marshall Hill	Family Math Night	2	\$ 56.00
TARA GUARINO	Marshall Hill	Family Math Night	2	\$ 56.00
PAMELA BARKER	Marshall Hill	Family Math Night	2	\$ 56.00
COLLEEN MANGAN	Marshall Hill	Family Math Night	2	\$ 56.00
MERJEME DUFFY	Marshall Hill	Family Math Night	2	\$ 56.00
ALICE SUSKA	Marshall Hill	Family Math Night	2	\$ 56.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

36. The recommendation of the Superintendent to approve the following **TITLE I SCHOOLS BEFORE/AFTER-SCHOOL TUTORING PROGRAMS AND STAFF** for the 2012-2013 school year at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-000:

<u>Employee</u>	<u>School</u>	<u>Program</u>	<u>Hours</u>	<u>Payment</u>
RHONDA HACKETT	Marshall Hill	Sunrise Scholars	7	\$196.00
PAMELA BARKER	Marshall Hill	Sunrise Scholars	7	\$196.00
ELAINE ADRAGNA	Marshall Hill	Sunrise Scholars	7	\$196.00
MERJEME DUFFY	Marshall Hill	Sunrise Scholars	7	\$196.00
JULIE CANGIALOSI	Marshall Hill	Sunrise Scholars	6	\$168.00
TARA GUARINO	Marshall Hill	Sunrise Scholars	6	\$168.00
KARYN REINHOLD	Marshall Hill	Sunrise Scholars	6	\$168.00
SHAWN RHINESMITH	Marshall Hill	Sunrise Scholars	6	\$168.00
MAUREEN MULLIGAN	Marshall Hill	Sunrise Scholars	6	\$168.00
SARAH WARREN	Apshawa	Sunrise Scholars	8	\$224.00
KELLY VISAGGIO	Apshawa	Sunrise Scholars	8	\$224.00
RICHARD ANDERSON	Apshawa	Sunrise Scholars	8	\$224.00
PHYLLIS BLAU	Marshall Hill	Jump Start for Success	6	\$168.00
ELLEN COMERFORD	Marshall Hill	Jump Start for Success	6	\$168.00
PAMELA BARKER	Marshall Hill	Jump Start for Success	6	\$168.00
ELEANOR DiFIDI	Marshall Hill	Jump Start for Success	6	\$168.00
MERJEME DUFFY	Marshall Hill	Jump Start for Success	6	\$168.00
MAXINE FARRELL	Marshall Hill	Jump Start for Success	6	\$168.00
ALEXANDRA HEFFERON	Marshall Hill	Jump Start for Success	6	\$168.00
CATHY SANTONACITA	Marshall Hill	Jump Start for Success	6	\$168.00
ALICE SUSKA	Marshall Hill	Jump Start for Success	6	\$168.00
COLLEEN MANGAN	Marshall Hill	Jump Start for Success	6	\$168.00
ERIN BRANAGAN	Maple Road	Jump Start for Success	8	\$224.00
EILEEN SHERRY	Maple Road	Jump Start for Success	8	\$224.00
TRICIA KANE	Maple Road	Jump Start for Success	8	\$224.00
JENNIFER MROSS	Maple Road	Jump Start for Success	8	\$224.00
TBD (8)	UGL	Jump Start for Success	11	\$308.00

NOTE: Melissa Varian and Kelly Mongelli will be substitutes for Marshall Hill. Hourly rate may be adjusted pending the completion of contract negotiations.

**XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued**

(37.) The recommendation of the Superintendent to approve a **GRANT INCENTIVE PAYMENT** in the amount of \$500.00 for the Italian Salary & Educational Material Grant for **BRENDA LUDWIG**, Supervisor of World Language, High School, for the 2011-2012 school year. Account: 11-000-221-102-10-10-143

NOTE: This payment is part of the Board of Education grant writing incentive.

(38.) The recommendation of the Superintendent to approve the appointment of **ABIGAIL ALEXANDER**, Advisor Tennis Club, Macopin School for the 2012-2013 school year, at the rate of \$28.00 per hour, not to exceed 12 hours, per Board of Education/WMEA Agreement. Account: 52-990-320-101-10-10-402

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Gottlieb, seconded by Mrs. Schultz, to approve the following agenda item:

(39.) The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **HIGH SCHOOL STUDENT ACTIVITY PROGRAM** for the 2012-2013 school year, at no cost to the district:

<u>Volunteer</u>	<u>Assignment</u>
<b>MATTHEW CONLON</b>	Basketball

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	No	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Abstained	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED: 6 Yes; 1 No; 1 Abstention**

The following motion was removed; no action taken:

8. The recommendation of the Superintendent to approve the appointment of **DEBORAH HACHEY**, Cafeteria Aide, Maple Road School (PC#30.03.F4.AZU), at the prorated salary of \$4,299.00, without health benefits, effective September 28, 2012, through June 30, 2013, per Board of Education/WMCAA Agreement. (Replaces Gangi) Account: 11-000-262-107-10-10-000



Minutes for the Regular Meeting of September 27, 2012

**XIII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued**

Motion by Mr. Gottlieb, seconded by Mrs. Schultz, to approve the following agenda items:

- (40.) The recommendation of the Superintendent to accept the resignation of **LAURA PAGET**, Cafeteria Aide, Maple Road School, effective October 10, 2012.
- (41.) The recommendation of the Superintendent to approve the appointment of **DR. RHONDA COOPERSTEIN (\*\*)**, Long Term Substitute Guidance Counselor, High School (PC#99.09.00.BIN), at the salary of \$150.00 per day, without health benefits, effective September 28, 2012, through the return date of the assigned employee. (Replaces Carroll) Account: 11-000-218-104-10-10-071

NOTE: The duration of the position is based on the date of the employee's return to work.

- (42.) The recommendation of the Superintendent to approve **DR. RHONDA COOPERSTEIN (Teacher)**, as an addition to the certified personnellist of **SUBSTITUTE TEACHERS/COACHES/HOME INSTRUCTION/NURSES/SPECIAL PROJECTS** for the 2012-2013 school year.
- (43.) The recommendation of the Superintendent to approve the appointment of **DENISE SHORTER**, Teacher Aide, Westbrook School (PC#61.07.S6.BTH), at the prorated salary of \$22,296.00 (Step 1), with health benefits, effective September 28, 2012, through June 30, 2012, per Board of Education/WMEA Agreement. (New Position) Account: 11-110-100-106-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

- (44.) The recommendation of the Superintendent to approve the appointment of **PAMELA ROCCISANO (\*)**, 0.5 Special Class Aide, Maple Road School (PC#60.03.S5.BPD), at the prorated salary of \$10,579.00, without health benefits, effective September 28, 2012, through June 30, 2013, per Board of Education/WMTAA Agreement. (Replaces Zoppo) Account: 11-215-100-106-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations. **Start date pending fingerprint clearance.**

- (45.) The recommendation of the Superintendent to approve the extension of the appointment of **KIRA WORLEY**, Long Term Substitute Mathematics Teacher, High School, effective November 5, 2012, through November 9, 2012. (Replaces Wojcik) Account: 11-140-100-101-10-10-103

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

**XIV. EDUCATION - Mrs. Marilyn Schultz, Chairperson**

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the following Title I required **PARENT INVOLVEMENT STRATEGY PLAN** for the 2012-2013 school year. (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve a request from **KIDDIE ACADEMY** for the purchase of classroom technology supplies with **NON-PUBLIC TECHNOLOGY FUNDS** to be used for non-public school students during the 2012-2013 school year.
- (3.) The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** for the 2012-2013 school year (tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$48,837.60	Partners in Education Outreach Program Butler, New Jersey

NOTE: Placement retroactive from September 4, 2012. Student was previously placed in the district program. Current placement was not confirmed until September, 2012.

1	\$56,894.00	Chancellor Academy Pompton Plains, New Jersey
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NOTE: Placement retroactive from September 4, 2012. This is a change in placement. Student was previously placed at Daytop Preparatory School.

1	\$45,765.00	New Beginnings Annex Maple Road School West Milford, New Jersey
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NOTE: Placement retroactive from September 24, 2012.

4. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

**ROLL CALL VOTE:**

<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>
Mr. Babbitt	Absent	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

**XV. POLICY - Mr. Matthew Conlon, Chairperson**

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the Second Reading and Adoption of the revised **POLICY** entitled, "Pupil Assessment." (Code #2622) (Documentation provided electronically.)
- (2.) The recommendation of the Superintendent to approve the First Reading of the revised **POLICY** entitled, "Pupil Discipline/Code of Conduct." (Code #5600) (Documentation provided electronically.)
- (3.) The recommendation of the Superintendent to approve the First Reading of the revised **REGULATION** entitled, "Pupil Discipline/Code of Conduct Elementary Schools." (Code #5600) (Documentation provided electronically.)
- (4.) The recommendation of the Superintendent to approve the First Reading of the revised **REGULATION** entitled, "Pupil Discipline/Code of Conduct Macopin Middle School." (Code #5600.1) (Documentation provided electronically.)
- (5.) The recommendation of the Superintendent to approve the First Reading of the revised **REGULATION** entitled, "Pupil Discipline/Code of Conduct High School." (Code #5600.2) (Documentation provided electronically.)

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Foody	Abstained	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 7 Yes; 1 Abstention

**XVI. SPECIAL COMMITTEES/LIAISON REPORTS**

Parks & Recreation - Mr. Conlon reported on the turf warranty agreement, the coffee house ribbon cutting, and discussion to change the Westbrook Park property to a campground.

Safety - In Mr. Babbitt's absence, Mr. Conlon reported that the Committee met. The safety plan will be streamlined for uniformity.

Superintendent's Roundtable - Mrs. Schultz reported that each representative of the parent organizations was introduced. They discussed the RealTime parent portal and the lunch program.

Passaic County School Boards Association/New Jersey School Boards Association/Legislative - Mr. Gottlieb detailed the recent legislation signed by the Governor and the recent bills introduced to extend the school day and school year. He also reported on the future broadband requirements, including hardware, for testing mandated by the Federal government.

Technology - Dr. McLaughlin provided an update on the wireless implementation in the schools.

**XVI. SPECIAL COMMITTEES/LIAISON REPORTS - Continued**

West Milford Education Foundation - Mrs. Koepp reported that Mr. Conlon will chair the Taste of the Highlands fundraiser for next year. He is working on a Facebook page.

The grant deadline is October 17 and the next Ed Foundation meeting is October 19.

**XVII. OLD BUSINESS**

Mr. Bailey asked about information included on Dr. McLaughlin's recent update regarding participation with ACES.

Mr. Green responded to Mr. Bailey's inquiry.

Mr. Gottlieb spoke about the ethics complaint filed against him by Mr. John Aiello. He read part of the decision rendered by the Ethics Commission prior to the complaint being dismissed. Mr. Gottlieb's legal defense has cost the taxpayers approximately \$11,750 over the last two years.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Old Business.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XVIII. NEW BUSINESS**

Matthew Conlon spoke about the possibility that the Board would draft a letter to the Mayor and Town Council about keeping the Teen Coffee House at Westbrook Park as a "teen center."

Mr. Bailey believes the board should not get involved in the decisions made by the Town Council.

Mr. Gottlieb agreed and brought up other issues that do involve the Board.

Mr. Conlon feels this is an important concern.

Mrs. Schultz said that the coffee house has not been open for two years and money has been put into it.

Mr. Conlon made a motion, seconded by Mrs. Schultz, to draft a letter to the Mayor and Town Council to have the Westbrook Park property remain as a teen center.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Foody	No	Mr. Richards	Yes
Mr. Bailey	No	Mr. Gottlieb	No	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koepp	No	Mrs. Schultz	No

The **MOTION FAILED:** 5 No; 3 Yes

**XVIII. NEW BUSINESS - Continued**

Mr. Bailey spoke about the Kindergarten situation at Westbrook School.

Dr. McLaughlin addressed the reasons for his recommendation to bring two full-time aides to the classes.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close New Business.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**IX. PETITIONS & REQUESTS**

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Victoria Evans, Westbrook School parent, disagreed with Dr. McLaughlin's decision regarding the aides in the Kindergarten classes.

Calvin Farrell and other Westbrook School parents also disagreed with Dr. McLaughlin's decision.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Petitions and Requests.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XX. EXECUTIVE SESSION**

At 8:55 p.m., Mr. Conlon made a motion, seconded by Mr. Gottlieb, to go into executive session for approximately 60 minutes for the purpose of discussing personnel/contracts and student matters. The Board reserved the right to return to take action.

**VOICE VOTE: All in Favor. MOTION PASSED.**

At 10:19 p.m., the Board returned from Executive Session to act on the following item.

Motion by Mr. Foody, seconded by Mr. Gottlieb, to approve the following resolution:

RESOLVED, that the West Milford Board of Education publicly affirms and codifies an agreement with its Superintendent on the merit bonus criteria, goals and action plans set forth on the attachment for board members, and authorizes submittal of same to the Executive county Superintendent for review and approval.

**XXI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued**

**Merit Goal 1**

Type: Quantitative

Percent Attached to Achievement of This Goal: 2.0

Description: Alternatives to out of school suspension will be developed to address student behavior. Such alternatives will result in reduced time that students are excluded from school.

Evidence of Completion: Total out of school days of suspensions for 2012-2013 will be reduced by 10% when compared to total out of school days of suspensions for 2011-2012.

**Merit Goal 2**

Type: Quantitative

Percent Attached to Achievement of This Goal: 2.0

Description: Combined totals for students participating in the SAT and ACT test programs will increase from the average total of the preceding three years.

Evidence of Completion: This increase will be demonstrated by district participation that equals or exceeds the state participation percentage.

**Merit Goal 3**

Type: Quantitative

Percent Attached to Achievement of This Goal: 2.5

Description: District NJASK scores will increase from the previous academic year, demonstrating improved proficiencies in both literacy and mathematics.

Evidence of Completion:

- (a) A minimum of two cohorts will show an improvement in 2012-2013 literacy achievement as measured by the NJASK, by exceeding the same cohort level scores from 2011-2012.
- (b) A minimum of two cohorts will show an improvement in 2012-2013 mathematics achievement as measured by the NJASK, by exceeding the same cohort level scores from 2011-2012.

**Merit Goal 4**

Type: Qualitative

Percent Attached to Achievement of This Goal: 1.5

**XXI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued**

Description: Proactive community outreach will occur to celebrate district achievements and inform the West Milford community regarding important school issues and events.

Evidence of Completion: On no less than a monthly basis, articles and internet postings will demonstrate communication initiated by the school district that informs the school community and general public. This evidence will also include successful initiation of a district Facebook or Twitter presence.

**Merit Goal 5**

Type: Qualitative

Percent Attached to Achievement of This Goal: 1.5

Description: Recently installed wireless technology capability will be utilized in a productive fashion for both instruction and administration.

Evidence of Completion: Survey results collected from district staff will demonstrate incorporation of wireless technology in both instruction and administrative tasks. Other evidence of increased wireless activity among teachers and administration can also be offered as evidence of this goal's completion.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Absent	Mrs. Koeppe	Yes	Mrs. Schultz	Absent

The **MOTION PASSED** unanimously.

**XXII. ADJOURNMENT**

At 10:22 p.m., Mr. Foody made a motion, seconded by Mrs. Koeppe, to adjourn the meeting.

**VOICE VOTE:**

**All in Favor.**

**MOTION PASSED.**

Respectfully submitted,

Barbara Francisco  
Board Secretary/Business Administrator

tc