

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
 46 Highlander Drive
 West Milford, NJ 07480
 (973) 697-1700
www.wmtps.org

**BOARD OF EDUCATION
 MINUTES
 REGULAR MEETING
 MONDAY, OCTOBER 22, 2012**

Mr. David Richards, Board President, called to order the Regular Meeting of the Board of Education at 7:35 p.m. on Monday, October 22, 2012, which was held in the Westbrook School Media Center. He led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence in honor of the service men and women from West Milford who are stationed around the world, especially those who have lost their lives defending our freedom and the American way of life. Mr. Richards reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present	Mr. Foody	Present/Arr. 7:39 p.m.	Mr. Richards	Present
Mr. Bailey	Present/Arr. 7:58 p.m.	Mr. Gottlieb	Present	Mrs. Richards	Present
Mr. Conlon	Present/Arr. 8:00 p.m.	Mrs. Koeppe	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. James V. McLaughlin	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Present
Mrs. Alice Steinheimer	Director of Special Services	Present
Joseph Roselli, Esq.	Board of Education Attorney	Present
Katie Schiller	Student Representative	Present

There were approximately 35 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Conlon, seconded by Mr. Gottlieb, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at approximately 10:00 p.m., for approximately 30 minutes, for the purpose of discussing personnel/ contracts, bus driver negotiations, and student matters. The Board will take action after Executive Session.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE:

All in Favor.

MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Dr. James V. McLaughlin

- Katie Schiller, Student Representative, provided the following report:

Although we are only into October, there are many exciting things going on at the high school. For starters, last Monday our Peers as Leaders, also known as PALs, held their second session with their freshmen transition groups since the freshmen orientation in June. PALs is a student organization run by Mrs. Gerisch, the Student Assistance Counselor at the high school. PALs are sophomores, juniors, and seniors who based on an application process are selected for demonstrating good character, respect for themselves and their peers, and a desire to do good for their school and community. This is the first year that PALs are facilitating freshmen transition groups. Pairs of PALs run small groups of 12 freshmen every month and talk to them about ways to succeed in high school from participating in extracurricular activities, forming good relationships with their peers and teachers, to developing good studying habits. Last session, students from the National Honor Society joined the PALs and gave the freshmen advice on academic success based on their own experiences.

As part of an NJEA HIPP grant, Mrs. Weiss-Magasic's Advanced Placement Environmental Science course and her college-prep biology courses took a trip to Westbrook Park Wednesday with 5th graders of Maple Road Elementary School. The high school students helped the 5th graders interact and learn about the environment around them by helping them survey the land, take ph tests of the water, and look for and identify critters in different dirt and leave samples. I was an environmental science student on the trip and despite a little rain, it was a fun experience for both the elementary students and high school students alike as we were able to explore aspects of science and our environment hands on.

In regards to student council news, the student council has helped create two groups that will serve as extensions of the student council and increase student involvement including a HYPE crew, which stands for Highlander Youth Promoting Enthusiasm. The acronym was created by Student Council Vice President Christina Serven. The goal of the group is to increase attendance at all Highlander sporting events, band and choir performances, other student activities, and overall generate a greater sense of Highlander pride and support in the halls of West Milford High School.

VII. SUPERINTENDENT'S REPORT - Dr. McLaughlin - Continued

The other group is a Student Leadership Committee where each committee member is a representative of a sports team or club. The goal of the committee is to help more students' voices be heard, to beautify and take part in school service, and anything else the committee would like to do to improve West Milford High School.

Another new program going on at the high school right now is an initiative of the Highlander football players and coaches called "Punt, Pass, Read". During this program, senior football players from the high school travel to the elementary schools in the district and read to students. Head coach, Coach Docherty said, "The senior players, are extremely excited about the opportunity to give back to the schools that have done so much for them." Another coach worth mentioning is girls cross country coach, Alyssa Douma. Douma is an alumni of West Milford High School and is certainly giving back to the community with her excellent coaching. Douma has been training her cross country girls since the summer months. The girls have had an excellent season and have truly began to see cross country as a team effort as opposed to a sport for individuals through Douma's team building initiatives. She has provided her athletes with reading material regarding nutrition, racing strategy, and how to stay cool, calm, and competitive on the race course and the girls are actually taking the time to read it. In addition to coaching the cross country team, Douma ran a track camp for elementary school aged kids over the summer to introduce them to running and other track and field events. Douma is very passionate about running and is able to share her passion with the team as well as foster their individual and team growth as runners and representatives of the high school. Douma has been substitute teaching in the district, hopefully will remain in West Milford and continue to lead our Highlander cross country and track and field athletes to success.

Congratulations are in order for the girls tennis team and Coach Zimmerman who just had his 500th win in his coaching career.

Last week was Violence Awareness Week and students had the opportunity to pledge to live a life of promoting non-violence.

This Thursday a few of our Highlanders will be participating in The Challenge, an academic quiz bowl-type competition among schools aired on MSG Varsity. The student participants include Missi Townsend, Katie McCourt, Matt Kasturas, William Ruys, Christina Serven, and Tim Canali. We wish our students the best of luck as they answer questions regarding topics ranging from world history to mathematics.

This November the high school will be holding its annual VoteEd mock election and will be participating in a national online mock election as well.

Career Day will also take place this month. Students were able to sign up for career day options ranging from physical therapist to music manager. They will get the opportunity to hear from real people in the workforce about their occupations and what it took for them to get there. ASVAB testing, a multiple-aptitude battery that measures developed abilities and helps predict future academic and occupational success in the military will be administered November 1st.

VII. SUPERINTENDENT'S REPORT - Dr. McLaughlin - Continued

- Update on Westbrook School Kindergarten - Dr. McLaughlin reported that we have engaged in an examination of the Westbrook Kindergarten over approximately one month's time. Westbrook's Kindergarten has an enrollment of 25 per class. Although technically within our guidelines, this disproportionate to other schools and raises concerns when viewed in the context of an all day program. Over the course of this examination, positives and negatives were identified relative to the model of one teacher and a full time class assistant. We were fortunate to have classroom assistants in each class that were both fully certified and experienced teachers in their own right. After a careful analysis, which included observations by the principal, Ms. Wechling and myself, conversations with individual parents, and input by the Kindergarten teachers, we have concluded that it is most appropriate to create a third section of Kindergarten versus maintaining two classes with full time assistants. A teacher nomination for this position is included on this evening's agenda and the third class would begin on October 29th. As a further outcome of this experience, it appears necessary to review our class size guidelines for Kindergarten considering that the full day session has implications. A committee will be assembled for this purpose and to advise any necessary changes to our guidelines document.
- Dr. McLaughlin reported on Violence Awareness Week, October 15-19, 2012. This past Tuesday I shared with the board and public, events in our schools that occurred during the week of respect. This past week marked another important observance, Violence Awareness Week. All of our schools engaged in activities aimed toward this theme.
- Update on School Safety - Emergency Management Quick Reference Guide - In connection with Violence Awareness Week it appears appropriate to share an update regarding school safety. Mr. Kane and Mr. Citro serve as our district's coordinators for school safety. In this role they are reviewing all school safety plans and working closely with building principals to conduct common crisis drills on a monthly basis. A key part of this year's safety effort is the addition of an Emergency Management Quick Reference Guide. The reference guide will serve to inform teachers of the concrete steps that must be taken with their class at the time of a specific emergency. We expect the guides to be printed by January and a training will be held with staff relative to the guide on the district's January in-service day.
- Dr. McLaughlin invited the representatives from Standards Solution, who proposed services designed to increase the performance of our students at the elementary level. The Education Committee had recommended that the Board of Education hear this presentation.
- Ms. Wechling introduced Dr. Jeanne Apryas, Principal, Apshawa School and Bill Kane, Principal, Maple Road School, who explained their respective building action plans to improve student performance.
- Dr. McLaughlin notified the Board members that they would be contacted by Mrs. Garey to have their photographs taken.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mr. Conlon, seconded by Mr. Gottlieb, to approve the following Board of Education meeting minutes:

- Workshop/Special Action Meeting of September 18, 2012
- Executive Session of September 18, 2012
- Regular Meeting of September 27, 2012
- Executive Session of September 27, 2012

VOICE VOTE: **Mr. Foody voted No** **MOTION PASSED.**
 All Others in Favor.

IX. PRESIDENT'S REPORT - Mr. David Richards

Mr. Richards reported that the New Jersey School Boards Association training will be held this week.

He restated the chain of command that Board members should follow when requesting an attorney opinion.

The Board discussed Mr. Foody's e-mail dated October 22, 2012.

X. **MOTION BY MR. CONLON, SECONDED BY MRS. SCHULTZ, TO ADOPT THE AGENDA, AS AMENDED, TO INCLUDE AN ADDITION TO THE TRAINING AND TRAVEL REIMBURSEMENT MOTION, AND SEPARATE BUDGET & FINANCE #1.**

VOICE VOTE: **All in Favor.** **MOTION PASSED.**

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires; and at the conclusion of the meeting for another period of thirty (30) minutes with a maximum of five (5) minutes for each petitioner. Petitioners speaking during the first session of the Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Doris Aaronson spoke about the proposed change to November for the Board election and the possible confusion with the Council's campaign and the budget.

Mr. Conlon made a motion, seconded by Mrs. Schultz, to delay Executive Session to 9:30 p.m.

VOICE VOTE: **All in Favor.** **MOTION PASSED.**

Barbara Carter stated that the district is lucky to have Dr. McLaughlin. She asked why the Education Resolutions are listed last on the agenda.

XI. PETITIONS & REQUESTS - Continued

Gary Steele spoke about the resolution to change the Board Election to November and requested that the Board postpone the vote to allow input from the public. He spoke to whether or not Mr. Conlon could vote on the budget.

Katherine Farrell requested class size consideration for Grades 1 and 2 at Westbrook School.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 4112.5). Those appointees are indicated with an asterisk (*). Candidates with (**) have completed the criminal history review through a previous employer.

Motion by Mr. Gottlieb, seconded by Mr. Conlon, to approve the following agenda items:

1. The recommendation of the Superintendent to accept the resignation, with regret, of **ROBIN BARRON**, Speech-Language Specialist, Upper Greenwood Lake School, effective December 31, 2012, for the purpose of retirement.
2. The recommendation of the Superintendent to accept the resignation, with regret, of **PATRICIA CALCAGNO**, Administrative Assistant, Buildings and Grounds, effective March 1, 2013, for the purpose of retirement.
3. The recommendation of the Superintendent to accept the resignation, with regret, of **BARBARA SCHOFIELD**, Resource Center Teacher, Upper Greenwood Lake School, effective December 31, 2012, for the purpose of retirement.
4. The recommendation of the Superintendent to accept the resignation of **ALYSSA ROBERTS**, SACC Aide, Westbrook School, retroactive from September 10, 2012.
5. The recommendation of the Superintendent to terminate the employment of **JOHN DENNING**, SUV Driver, Transportation, effective December 8, 2012.
- (6.) The recommendation of the Superintendent to approve the appointment of, **BRENDAN BYRNES (**)**, Athletic Trainer, High School (PC#53.09.11.AUB), at the prorated salary of \$55,000.00, with health benefits, effective October 23, 2012, or earliest availability thereafter, through June 30, 2013, per Board of Education Agreement. (Replaces Schwerner) Account: 11-402-100-104-10-10-000

NOTE: Pending fingerprint clearance.

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

- (7.) The recommendation of the Superintendent to approve the appointment of **DENISE SHORTER**, Kindergarten Teacher, Westbrook School (PC#90.07.02.BTL), at the prorated salary of \$52,500.00 (BA/4), with health benefits, effective October 29, 2012, through June 30, 2012, per Board of Education/WMEA Agreement. (New Position) Account: 11-110-100-101-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

8. The recommendation of the Superintendent to approve the appointment of **ISIS RICCIO (**)**, Cafeteria Aide, Maple Road School (PC#30.03.F4.BSM), at the prorated salary of \$3,439.00, without health benefits, effective October 23, 2012, through June 30, 2013, per Board of Education/WMCAA Agreement. (Replaces Paget) Account: 11-000-262-107-10-10-000

NOTE: Two (2) hour Cafeteria Aide for full day Kindergarten.

9. The recommendation of the Superintendent to approve the appointment of **LINDA ANGLESEA**, Cafeteria Aide, Maple Road School (PC#30.03.F4.AZU), without health benefits, at the prorated salary of \$4,299.00, effective October 23, 2012, through June 30, 2013, per Board of Education/WMCAA Agreement. (Replaces Gangi) Account: 11-000-262-107-10-10-000
10. The recommendation of the Superintendent to approve the appointment of **STACY SPADACCINI**, SACC Aide, Westbrook School, at the hourly rate of \$10.00, not to exceed \$7,500.00, effective October 23, 2012, through June 30, 2013. (Replaces Roberts) Account: 52-990-320-101-10-10-403
11. The recommendation of the Superintendent to approve the appointment of **DIANE SICILIANO**, SACC Aide, Apshawa School, at the hourly rate of \$12.00, not to exceed \$4,068.00, effective October 23, 2012, through June 30, 2013. (New Position) Account: 52-990-320-101-10-10-403
12. The recommendation of the Superintendent to approve the appointment of **NICHOLAS PROVOST**, High School Student, as an **AUDIO VISUAL/LIGHTING TECHNICIAN**, for the 2012-2013 school year, retroactive from September 27, 2012, through June 30, 2013, at an hourly rate not to exceed \$10.00. Account: 11-000-262-300-17-17-000
13. The recommendation of the Superintendent to approve the following **HOME INSTRUCTORS**, for the 2012-2013 school year, effective October 23, 2012, through June 30, 2013. (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2012-2013 school year, effective October 23, 2012, through June 30, 2013.

DIANE BARGEMAN (Teacher)
JORDAN BARRY (Teacher)
MELISSA LIEBAU (Teacher)
TONI SORRILLO-WANDS (Teacher)

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

15. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2012-2013 school year, effective October 23, 2012, through June 30, 2013.

ELLEN GONZALEZ (Secretary, Building Aide)
CHARLES GRANT (School Bus/Van/Special Use Vehicle Driver)
FRED LATRONICA (Custodian)
LAURA PAGET (Cafeteria Aide)
REINA NARDINO ()** (School Bus/Van/Special Use Vehicle Driver - pending confirmation of PCN#)

16. The recommendation of the Superintendent to approve a leave of absence for **BRYNN CARROLL**, Guidance Counselor, High School, with pay using sick and personal days, retroactive from September 4, 2012, through September 14, 2012, then without pay under the Family Medical Leave Act, retroactive from September 17, 2012, through December 7, 2012. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

17. The recommendation of the Superintendent to approve the following schedule of salary and benefit credits from **NCLB FUNDS** for the 2012-2013 school year to the appropriate budgetary accounts:

<u>Employee</u>	<u>Salaries</u>	<u>Funding Percentage</u>	<u>School</u>	<u>Title</u>
ROBYNN DERBYSHIRE	\$ 91,925.00	60%	Macopin	I*
EILEEN SHERRY	\$ 26,470.00	100%	Maple Road	I*
RHONDA HACKETT	\$ 85,375.00	50%	Marshall Hill	I*
KATHLEEN WEREN	\$107,275.00	39%	Aphawa	I*
CHRISTINE WITT	\$ 63,200.00	50%	UGL	I*
TARA FITZGERALD	\$ 61,170.00	16.375%	Board Office	I**
REGINA CANALI	\$ 63,820.00	50%	Westbrook	IIA***
BRIAN LESLIE	\$ 52,940.00	50%	Paradise Knoll	IIA***

*Account: 20-231-100-101-10-50-000; **Account: 20-231-200-101-10-50-000;
 ***Account: 20-275-100-101-10-50-000

NOTE: Salaries may be adjusted pending the completion of contract negotiations.

18. The recommendation of the Superintendent to approve the following **STUDENT ACTIVITY ASSIGNMENTS and STIPENDS**, for the 2012-2013 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>School</u>	<u>Stipend</u>
SARAH WARREN	Chaperone Winter Concert	Aphawa	\$ 66.00
RICHARD ANDERSON	Chaperone Winter Concert	Aphawa	\$ 66.00
RACHEL BAVOLAR	Chaperone Spring Concert	Aphawa	\$ 66.00
LAUREN MASLANEK	Chaperone Spring Concert	Aphawa	\$ 66.00
MATTHEW PACCIONE	Chaperone Winter Concert	High School	\$ 66.00
SUSAN KACZOR	Chaperone Winter Concert	High School	\$ 66.00

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

18. (Continued)

<u>Employee</u>	<u>Position</u>	<u>School</u>	<u>Stipend</u>
MATTHEW PACCIONE	Chaperone Spring Concert	High School	\$ 66.00
SUSAN KACZOR	Chaperone Spring Concert	High School	\$ 66.00
JANICE SIVERTSEN	Piano Accompanist Cabaret Night	High School	\$140.00
MATTHEW GRAMATA	Chaperone Winter Instrumental	Macopin	\$ 66.00
SUSAN KACZOR	Chaperone Winter Instrumental	Macopin	\$ 66.00
ERICA McPARTLAND	Chaperone Winter Vocal	Macopin	\$ 66.00
MATTHEW PACCIONE	Chaperone Winter Vocal	Macopin	\$ 66.00
MATTHEW GRAMATA	Chaperone Spring Instrumental	Macopin	\$ 66.00
SUSAN KACZOR	Chaperone Spring Instrumental	Macopin	\$ 66.00
ERICA McPARTLAND	Chaperone Spring Vocal	Macopin	\$ 66.00
MATTHEW PACCIONE	Chaperone Spring Vocal	Macopin	\$ 66.00
JANICE SIVERTSEN	Piano Accompanist Winter Concert	Macopin	\$140.00
JANICE SIVERTSEN	Piano Accompanist Spring Concert	Macopin	\$140.00
TRICIA KANE	Chaperone Winter Concert	Maple Road	\$ 66.00
COLLEEN MINICK	Chaperone Winter Concert	Maple Road	\$ 66.00
TRICIA KANE	Chaperone Spring Concert	Maple Road	\$ 66.00
COLLEEN MINICK	Chaperone Spring Concert	Maple Road	\$ 66.00
PHYLLIS BLAU	Chaperone Winter Concert	Marshall Hill	\$ 66.00
ALICE SUSKA	Chaperone Winter Concert	Marshall Hill	\$ 66.00
MERJEME DUFFY	Chaperone Spring Concert	Marshall Hill	\$ 66.00
ALEXANDRA HEFFERON	Chaperone Spring Concert	Marshall Hill	\$ 66.00
DIANNE BYERS	Chaperone Winter Concert	Paradise Knoll	\$ 66.00
CHARLOTTE PETERSON	Chaperone Winter Concert	Paradise Knoll	\$ 66.00
KATHLEEN MARXEN	Chaperone Spring Concert	Paradise Knoll	\$ 66.00
MARTHA COOK	Chaperone Spring Concert	Paradise Knoll	\$ 66.00
SUSAN MORRIS	Chaperone Winter Concert	UGL	\$ 66.00
GINGER TURI	Chaperone Winter Concert	UGL	\$ 66.00
MINDY TURNER	Chaperone Spring Concert	UGL	\$ 66.00
LESLIE SPOHN	Chaperone Spring Concert	UGL	\$ 66.00
CHRISTOPHER JONES	Chaperone Winter Concert	Westbrook	\$ 66.00
COLLEEN MINICK	Chaperone Winter Concert	Westbrook	\$ 66.00
CHRISTOPHER JONES	Chaperone Spring Concert	Westbrook	\$ 66.00
COLLEEN MINICK	Chaperone Spring Concert	Westbrook	\$ 66.00
SANDRA MOORE	Chaperone District Arts Festival	Macopin	\$ 66.00
MAUREEN PICCOLI	Chaperone District Arts Festival	Macopin	\$ 66.00
CHRISTOPHER JONES	Chaperone District Arts Festival	Westbrook	\$ 66.00

NOTE: Stipends may be adjusted pending the completion of contract negotiations.

(19.) The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS**, for the 2012-2013 school year at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement:

<u>Advisors</u>	<u>School</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
ELAINE ADRAGNA	Marshall Hill	Field Hockey	8	\$224.00
KELLY MONGELLI	Marshall Hill	Field Hockey	8	\$224.00

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

(19.) (Continued)

<u>Advisors</u>	<u>School</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JASON BENZ	Marshall Hill	Scooter Football	31	\$868.00
CHRISTINE ERRICHELLO	Westbrook	Student Council	8	\$224.00
CHRISTOPHER JONES	Westbrook	Student Council	8	\$224.00
TANJA LANE	Westbrook	Writer's Café	8	\$224.00
SHARON McNAMEE	Westbrook	Writer's Café	8	\$224.00
ALISON PERRY	Westbrook	Running	8	\$224.00
CHRISTOPHER JONES	Westbrook	Running	8	\$224.00
MARIE BALDINI	Westbrook	Yoga	10	\$280.00
STEPHANIE NEBIKER	Westbrook	Adventures in Reading	6	\$168.00
REGINA CANALI	Westbrook	Adventures in Reading	6	\$168.00
ERIN GABRIELE	Westbrook	Adventures in Reading	6	\$168.00
ASHLEY CARTER	Westbrook	Environmental	4	\$112.00
DANIELLE POST	Westbrook	Environmental	4	\$112.00
KELLY YOST	Westbrook	Environmental	4	\$112.00
THERESA McCABE	Westbrook	Morning Math	10	\$280.00
GLENN ANTON	Westbrook	6 th Grade Math	10	\$280.00
HOPE VAN DYKE	Westbrook	Service/Career	8	\$224.00
ALEXANDRA STEWART	Westbrook	Service/Career	8	\$224.00

NOTE: Hourly rate may be adjusted pending completion of contract negotiations. The above clubs are funded through the PTA.

20. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUB and ADVISORS**, for the 2012-2013 school year at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
JUDITH RUTAN	Join-In-Club	High School	30	\$840.00
MONICA BOHORQUEZ-ZEMSER	Join-In-Club	High School	30	\$840.00
JANET FANNING	Join-In-Club	High School	30	\$840.00
JUDITH RUTAN	Join-In-Club	Macopin	30	\$840.00
MONICA BOROQUE-ZEMSER	Join-In-Club	Macopin	30	\$840.00

NOTE: Hourly rate may be adjusted pending completion of contract negotiations.

21. The recommendation of the Superintendent to approve the following **TITLE I SCHOOL PARENT INVOLVEMENT EVENTS AND STAFF** for the 2012-2013 school year, at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-000:

<u>Employee</u>	<u>School</u>	<u>Program</u>	<u>Hours</u>	<u>Payment</u>
AMY METT	Apshawa	Family Reading Night	5	\$140.00
BRITTA ERESMAN	Apshawa	Family Reading Night	5	\$140.00
CHRISTINA RODEK	Apshawa	Family Reading Night	5	\$140.00
GEORGEAN COLEMAN	Apshawa	Family Reading Night	5	\$140.00
JACLYN BECKER	Apshawa	Family Reading Night	5	\$140.00
KAREN McCOURT	Apshawa	Family Reading Night	5	\$140.00

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

21. (Continued)

<u>Employee</u>	<u>School</u>	<u>Program</u>	<u>Hours</u>	<u>Payment</u>
MARLO RAMBOWSKI	Apshawa	Family Reading Night	5	\$140.00
WILLIAM KOCHIS	Apshawa	Family Reading Night	5	\$140.00
WILLIAM KOCHIS	Apshawa	Family Math Night	5	\$140.00
BRITTA ERESMAN	Apshawa	Family Math Night	5	\$140.00
CHRISTINA RODEK	Apshawa	Family Math Night	5	\$140.00
GEORGEAN COLEMAN	Apshawa	Family Math Night	5	\$140.00
JACLYN BECKER	Apshawa	Family Math Night	5	\$140.00
KAREN McCOURT	Apshawa	Family Math Night	5	\$140.00
MARLO RAMBOWSKI	Apshawa	Family Math Night	5	\$140.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

(22.) The recommendation of the Superintendent to approve the following **TITLE I SCHOOL BEFORE/AFTER-SCHOOL TUTORING PROGRAM AND STAFF** for the 2012-2013 school year, at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-000:

<u>Employee</u>	<u>School</u>	<u>Program</u>	<u>Hours</u>	<u>Payment</u>
JOSEPH ANDRIULLI	Macopin	Make a Change	28	\$ 784.00
KRISTA PROVOST	Macopin	Make a Change	28	\$ 784.00
LAURA OAKES	Macopin	AIM	52	\$2,184.00
CHERYL BOTSOLAS	Macopin	AIM	52	\$2,184.00
JEANNE RENNALLS	Macopin	AIM	26	\$1,092.00
KAITLYN FORSYTHE	Macopin	AIM	26	\$2,092.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

23. The recommendation of the Superintendent to approve the addition of **STEPHANIE FRESCHI** to the **HIGH SCHOOL SPORTS EVENTS STAFF** for the 2012-2013 school year. Account: 11-402-100-590-09-21-000

24. The recommendation of the Superintendent to approve the following **VOLUNTEERS**, to the **HIGH SCHOOL STUDENT ACTIVITY PROGRAMS**, for the 2012-2013 school year, at no cost to the district:

<u>Volunteer</u>	<u>Assignment</u>
ALYSSA DOUMA	Winter Track
CHRISTOPHER HETTEMA	Music Program

25. The recommendation of the Superintendent to approve the following **NURSING and CLERICAL SERVICES** for the 2012-2013 school year for **STUDENT ACTIVITY ATHLETIC WINTER PHYSICALS**, per Board of Education/WMEA Agreement - Account: 11-402-100-104-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>
BARBARA CORBETT	Nurse	4	\$33.00
PAMELA FENNING	Clerical	4	\$21.28

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

26. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (June 2012)**, for the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPENDS for the SPRING 2013 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
JOHN FINKE	0.5 Head Golf Coach	C+ Longevity	\$3,195.00
PETER ANZELONE	0.5 Head Golf Coach	A	\$2,205.00

NOTE: Stipend may be adjusted pending completion of contract negotiations.

27. The recommendation of the Superintendent to approve the appointment of **MICHAEL LAMBERT**, Assistant Winter Track Coach, **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT for the WINTER 2012-2013 ATHLETIC SEASON**, at a stipend of \$4,150.00 (Step B), per Board of Education/WMEA Agreement. (Replaces Joecks) Account: 11-402-100-110-10-10-000

NOTE: Stipend may be adjusted pending completion of contract negotiations.

28. The recommendation of the Superintendent to approve the following **STUDENT TEACHER/PRACTICUM TEACHER/INTERN**, for the 2012-2013 school year, at no cost to the district:

<u>Student Teacher</u>	<u>College</u>	<u>Subject/Grade</u>
DIANE BARGEMAN	Western Governor's University	ESL - Elementary, Macopin, High School

29. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2012-2013 school year:

<u>Provisional Teacher</u>	<u>Mentor Payment</u>	<u>Mentor Teacher</u>
TARA GUARINO	\$152.79	Rachel Lehr

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

30. The recommendation of the Superintendent to approve the following **JOB DESCRIPTIONS**: (Documentation provided electronically.)

PRE K - 12 TEACHER (New)
SUPERVISOR OF MUSIC, ART AND FAMILY/CONSUMER SCIENCE, GRADES K-12 (New)
TEACHER (Abolish)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda item:

1. The recommendation of the Superintendent to approve the following resolution establishing the Election of Members of the West Milford Board of Education as the First Tuesday after the First Monday in November:

WHEREAS, P.L. 2011, c. 202 authorizes a local board of education to change the election date of school board members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election); and

WHEREAS, such action requires the adoption of a resolution by the local board of education as set forth in P.L. 2011, c. 202; and

WHEREAS, P.L. 2011, c. 202 requires that the change in election date remain in effect for four years; and

WHEREAS, P.L. 2011, c. 202 eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are elected at the General Election; and

WHEREAS, P.L. 2011, c. 202 requires that an additional general fund tax levy proposal (i.e., for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election; and

WHEREAS, the West Milford Board of Education believes that the financial interest of its constituents is safeguarded by the state's tax levy cap and the thorough review of the proposed school budget by the Executive County Superintendent and the Executive County School Business Administrator; and

WHEREAS, the West Milford Board of Education believes that more citizens will participate in the selection of its members at the General Election than on the third Tuesday in April and that the higher level of participation will foster positive interest in our public schools; and

WHEREAS, the West Milford Board of Education is committed to the non-partisan status of school board membership and the non-partisan conduct of school elections, and believes this principle will not be compromised by conducting board member elections in November. Now therefore be it

RESOLVED, that, pursuant to P.L. 2011, c. 202, the West Milford Board of Education changes the annual election date for its members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election), beginning in 2013; and be it further

RESOLVED, that, pursuant to P.L. 2011, c. 202, this change will remain in effect at least through November 2016; and be it further

RESOLVED, that, pursuant to P.L. 2011, c. 202 (S-3148), the annual organization meeting of the West Milford Board of Education will take place in the first week of January following the November General Election and that the board of education's next organization meeting will take place during the first week of January 2014; and be it further

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey Chairperson - Continued

1. (Continued)

RESOLVED, that, pursuant to P.L. 2011, c. 202, members of the West Milford Board of Education whose terms would expire by May 2013 will continue to serve in office until the January 2014 organization meeting; and be it further

RESOLVED, that this resolution be transmitted to the Passaic County Clerk; the Passaic County Board of Elections and/or Superintendent of Elections; the municipal clerk of West Milford; the school board secretary of West Milford; the Department of State, Division of Elections; the Department of Education's Executive County Superintendent; and the Department of Community Affairs, Division of Local Government Services; and be it further

RESOLVED, that copies of this resolution be provided to the New Jersey School Boards Association and the New Jersey State League of Municipalities.

DISCUSSION: Mr. Foody stated that this came up quickly and the Board should postpone the vote until next month.

Mr. Foody motioned to maintain the April budget vote and place referendum to the voters.

Mr. Conlon commented on the resolution being considered.

Mr. Gottlieb clarified that the April vote is on the tax levy and spoke about the ballot. He also showed an example of a ballot from another district.

Mr. Bailey commented that 75-80% of the districts have already changed to November.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	No	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	No	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	No

The **MOTION PASSED:** 6 Yes; 3 No

Mr. Conlon made a motion, seconded by Mrs. Schultz, to delay Executive Session to 10:00 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda items:

2. The recommendation of the Superintendent to approve the following Resolution for approval and submission of a **COMPREHENSIVE MAINTENANCE PLAN:**

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey Chairperson - Continued

2. (Continued)

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the West Milford Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the West Milford Township School District hereby approves and authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan, including the M-1, for the West Milford Township School District in compliance with Department of Education requirements. (Documentation provided electronically.)

3. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (September, 2012)** for a **PUPIL TRANSPORTATION JOINTURE AGREEMENT** with the **BLOOMINGDALE BOARD OF EDUCATION**, to transport sixteen (16) West Milford students and five (5) Bloomingdale students to **PASSAIC COUNTY TECHNICAL INSTITUTE**, Wayne, New Jersey, (PCT #1), effective September 1, 2012, through **October 8, 2012**, at a per diem cost of \$243.47 for **23** days; **then transport sixteen (16) West Milford students and six (6) Bloomingdale students retroactive from October 9, 2012**, through June 30, 2013, at a per diem cost of \$243.47 for **157** days, for a cost to Bloomingdale of **\$11,952.16**, and a cost to West Milford of **\$31,872.44**, for a total cost of \$43,824.60.
4. The recommendation of the Superintendent to approve **CROSS ROADS PAVING MAINTENANCE, LLC**, Nutley, New Jersey, for paving of the new parking lot and upper walkway area at Maple Road School, in the amount of \$23,870.00.
5. The recommendation of the Superintendent to accept a proposal in the amount of \$4,970.00 for the expansion of the **Point of Sale System** to Macopin School from **CC PRODUCTIONS, INC.**, Hoboken, New Jersey.
6. The recommendation of the Superintendent to approve an agreement with **TYLER TECHNOLOGIES, INC.**, for Versatrans Routing and Planning for a first year hosting fee of \$3,699.00 and a one-time set up fee of \$1,895.00.
7. The recommendation of the Superintendent to approve a Lease Agreement with **ICE VAULT SKATING ARENA**, Wayne, New Jersey, and World Wide Athletic Recreation for rental of ice time, in the amount of \$15,551.25, for the High School Ice Hockey Team for the 2012-2013 school year.

NOTE: The Ice Hockey Booster Club reimburses the district for the rental charges.
8. The recommendation of the Superintendent to approve a professional services agreement with **TEACHSCAPE, INC.**, San Francisco, California, for a teacher evaluation system in an amount not to exceed \$35,000.00 for the 2012-2013 school year.

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey Chairperson - Continued

9. The recommendation of the Superintendent to approve the **SUBSTITUTE PAY RATE** for **BUILDING AIDES**, Elementary Schools, substituting for the Principal's Secretary at the hourly rate of \$19.31, for the 2012-2013 school year, effective October 23, 2012.
10. The recommendation of the Superintendent to approve payments to the attached list of employees for participation in the **HEALTH BENEFITS INCENTIVE** program. (Documentation provided electronically.)
Account: 11-000-291-270-10-13-000
11. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (April, 2012)**, for **PETTY CASH**, whereas no single expenditure shall exceed \$25.00.
12. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (April, 2012)** for **DEPOSITORIES/SIGNATORIES** to include Teacher/**Principal**/Director of Education for Signatory #12.
13. The recommendation of the Superintendent to accept the sponsorship funding from the Community Against Substance Abuse (CASA), for a **SUBSTANCE AWARENESS PROGRAM** at West Milford High School in the amount of \$3,000.00, for the 2012-2013 school year.
14. The recommendation of the Superintendent to accept bids taken on October 4, 2012, Bid Code 13-1, and award sale of **SURPLUS EQUIPMENT** Sale #27 for all items, with the exception of the following which were rejected:
(Documentation provided electronically.)
 - (1) 1986 International dump truck
 - (1) 1990 International band bus
15. The recommendation of the Superintendent to accept a cash **DONATION** of \$166.60 for the 2012 Take Charge of Education rewards program from Target for the Maple Road School.
16. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Eric Sandve, Supervisor of Building and Grounds.
(Documentation provided electronically.)

DISCUSSION: Mrs. Schultz questioned the selection of Teachscape, Inc., in agenda item #8. Ms. Wechling and Dr. McLaughlin responded to the question.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey Chairperson - Continued

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda item:

17. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **October 22, 2012**, in the amount of \$1,704,791.85. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes*	Mr. Foody	No	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 8 Yes; 1 No

*Mr. Babbitt abstained on the vote for his fingerprinting reimbursement.

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda item:

18. The recommendation of the Superintendent to approve the **PAYROLL** of **September 28, 2012**, and **October 15, 2012**, in the amount of \$3,877,126.08. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Abstained	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 8 Yes; 1 Abstention

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda item:

19. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **October 22, 2012:**

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2012-2013** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$222,205.00.

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	No	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 8 Yes; 1 No

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda items:

20. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **October 22, 2012**, Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$8,755,605.02 as of August 31, 2012; therefore

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

21. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of August 31, 2012, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XIV. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda items:

1. The recommendation of the Superintendent to approve an agreement with Route 23 AutoMall, LLC and The Ford Motor Company to participate in the **2012 AP CHALLENGE** at no cost to the district.
2. The recommendation of the Superintendent to approve the adoption of the **NURSING SERVICES PLAN** for the West Milford School District for the 2012-2013 school year. (Document provided electronically.)
3. The recommendation of the Superintendent to approve the submission of the **NJQSAC STATEMENT OF ASSURANCE** for the 2012-2013 school year.
4. The recommendation of the Superintendent to approve the submission of the application for the Individuals with Disabilities Education Act, or 2004, Part B, (**IDEA-B**) Fiscal Year 2013:

Basic Allocation	\$922,469
Preschool Allocation	\$ 38,783

5. The recommendation of the Superintendent to approve the following **REGULAR EDUCATION TUITION RECEIVABLE CONTRACTS** for the 2012-2013 school year (Tuition Pro-rated):

<u>District Placement</u>	<u>Tuition</u>	<u>Sending District</u>
1	\$14,203	Paterson
Kindergarten	\$11,139	Paterson
10	\$14,753	Paterson
4	\$14,203	Paterson
5	\$14,203	Paterson
3	\$14,203	Paterson
Kindergarten	\$11,139	Paterson
Kindergarten	\$11,139	Paterson
2	\$14,203	Englewood
1	\$14,203	Englewood
11	\$14,753	State of New Jersey*
3	\$14,203	State of New Jersey*
4	\$14,203	State of New Jersey*
2	\$14,203	State of New Jersey*

*State of New Jersey reimburses for the out-of district students.

6. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION TUITION RECEIVABLE CONTRACTS** for the 2012-2013 school year (Tuition Pro-rated):

<u>Student ID</u>	<u>Tuition</u>	<u>Sending District</u>
69442	\$27,275	Paterson
70108	\$27,275	Elizabeth

XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

- 7. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** retroactive from September 29, 2012, for the 2012-2013 school year (Tuition Pro-rated):

<u>Student ID</u>	<u>Tuition</u>	<u>Placement</u>
70117	\$48,294.00	The Sage School Rochelle Park, New Jersey

- 8. The recommendation of the Superintendent to approve the program, "**CREATIVE CURRICULUM FOR PRESCHOOLERS,**" to be used in the district's preschool disabled classroom.

- 9. The recommendation of the Superintendent to approve the following **CHANGE TO THE ELEMENTARY SCHOOL PROGRAM** for the 2012-2013 school year:

<u>Subject Course</u>	<u>Type of Change</u>
Health - Kindergarten	New Adoption

- 10. The recommendation of the Superintendent to approve the following **CURRICULUM ADOPTION** for the 2012-2013 school year:

Elementary

Health

Kindergarten Health

- 11. The recommendation of the Superintendent to approve the following **CURRICULUM REVISIONS** for the 2012-2013 school year: (Documentation provided electronically.)

Subject Course

Macopin

Keyboarding/Lunch-Grades 7&8

High School

Keyboarding/Lunch

- 12. The recommendation of the Superintendent to approve the following High School **OVERNIGHT FIELD TRIPS** for the 2012-2013 school year:

PALS (PEERS AS LEADERS)

Purpose of Trip: PALS Training - Conflict Resolution Training

Location: Lake Champion
Glen Spey, New York

Dates of Trip: October 29-30, 2012

Number of Students: 56 (approximate)

Cost of Trip to Students: \$80.00 per student

Names of Advisors: Janice Gerisch and Denise Flood

XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

12. (Continued)

Number of School Days Missed:	2
Number of Chaperones:	6 - Janice Gerisch, Denise Flood, Ian White, Michael Padilla, Theresa Grus, Melissa Csengeto
Chaperone fees:	\$0
Nurse:	Barbara Corbett

NOTE: All transportation and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage.

SKI RACING TEAM

Purpose of Trip: Early Season Training

Location:	Cascades Lodge Killington, Vermont
Dates of Trip:	December 13-16, 2012
Number of Students:	10-15 (approximate)
Cost of Trip to Students:	\$270.00 (approximate)
Names of Advisors:	Ian White, Ryan Heerschap
Number of School Days Missed:	1
Number of Chaperones:	2: Ian White, Ryan Heerschap
Nurse:	TBD

NOTE: All transportation, lodging, meals and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

CHEERLEADING

Purpose of Trip: CheerSport Cheerleading Nationals Competition

Location:	Georgia World Congress Center Atlanta, Georgia
Dates of Trip:	February 14-18, 2013
Number of Students:	17
Cost of Trip to Students:	\$800.00 (approximate)
Name of Advisor:	Krista Tripodi
Number of School Days Missed:	1-2
Number of Chaperones:	2 - Krista Tripodi, Maggie McCourt
Nurse:	TBD

NOTE: All transportation, lodging, meals, chaperone and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

12. (Continued)

MODEL UNITED NATIONS

Purpose of Trip: Model UN Competition

Location: University of Pennsylvania
Philadelphia, Pennsylvania

Dates of Trip: November 8-11, 2012

Number of Students: 16

Cost of Trip to Students: \$350.00 (approximate)

Names of Advisors: Edward Marzalik, Jennifer Metcalf,
Mary Kennedy

Number of School Days Missed: 2

Number of Chaperones: 2 - Edward Marzalik, Jennifer Metcalf
or Mary Kennedy

Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

MODEL UNITED NATIONS

Purpose of Trip: Model UN Competition

Location: Columbia University
New York City, New York

Dates of Trip: January 17-20, 2013

Number of Students: 16

Cost of Trip to Students: \$350.00 (approximate)

Names of Advisors: Edward Marzalik, Jennifer Metcalf,
Mary Kennedy

Number of School Days Missed: 2

Number of Chaperones: 2 - Edward Marzalik, Jennifer Metcalf
or Mary Kennedy

Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

WEST MILFORD HIGH SCHOOL BOYS SPRING TRACK

Purpose of Trip: The Penn Relays - Student athletes will compete in a world renowned event.

Location: University of Pennsylvania
Philadelphia, Pennsylvania

Dates of Trip: April 25-27, 2013

Number of Students: 10 (approximate)

Cost of Trip to Students: \$100.00 (approximate)

Name of Advisor: Arthur Joecks

XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

12. (Continued)

Number of School Days Missed: 1
Number of Chaperones: 2 - Arthur Joecks, Stephen Maslanek
Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

WEST MILFORD HIGH SCHOOL GIRLS SPRING TRACK

Purpose of Trip: The Penn Relays - Student athletes will compete in a world renowned event.

Location: University of Pennsylvania
Philadelphia, Pennsylvania
Four Points by Sheraton
Philadelphia Northeast
Dates of Trip: April 24-26, 2013
Number of Students: 10 (approximate)
Cost of Trip to Students: \$100.00 (approximate)
Name of Advisor: Alyssa Douma
Number of School Days Missed: 2
Number of Chaperones: Alyssa Douma, Nicole D'Elio
Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

WEST MILFORD HIGH SCHOOL BOYS TENNIS

Purpose of Trip: Attend world famous tennis camp

Location: Hilton Head, South Carolina
Dates of Trip: August 3-10, 2013
Number of Students: 10 (approximate)
Cost of Trip to Students: \$600.00 (approximate)
Name of Advisor: Elmer Zimmerman
Number of School Days Missed: 0
Number of Chaperones: 2 - Elmer Zimmerman, Beverly Zimmerman
Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

12. (Continued)

WEST MILFORD HIGH SCHOOL DANCE CLUB

Purpose of Trip: NDA National Championship

Location: Hard Rock Live
Orlando, Florida
Dates of Trip: March 8-11, 2013
Number of Students: 13
Cost of Trip to Students: \$500.00 (approximate)
Names of Advisors: Haley Gott, Lynn Doherty
Number of School Days Missed: 2
Number of Chaperones: 2 - Haley Gott, Lynn Doherty
Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

DECA STATE CONFERENCE

Purpose of Trip: State DECA Conference

Location: Cherry Hill, New Jersey
Dates of Trip: February 24-26, 2012
Number of Students: 40
Cost of Trip to Students: \$200.00
Name of Advisor: JoAnn Blom
Number of School Days Missed: 2
Number of Chaperones: JoAnn Blom, Mrs. Card, Mrs. Callahan
Nurse: TBD

NOTE: All transportation, lodging, meals, chaperone, advisor and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

DECA INTERNATIONAL CONFERENCE

Purpose of Trip: International DECA Conference

Location: Anaheim, California
Dates of Trip: April 23-29, 2013
Number of Students: 9 (approximate)
Cost of Trip to Students: \$933.00
Name of Advisor: JoAnn Blom
Number of School Days Missed: 5
Number of Chaperones: 3 - JoAnn Blom, Mrs. Card, Mrs. Callahan
Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

12. (Continued)

INDOOR COLOR GUARD

Purpose of Trip: Winter Guard International Competition

Location: Trumbull High School
Trumbull, Connecticut
Hilton Garden Inn
Shelton, Connecticut
Dates of Trip: February 8-10, 2013
Number of Students: 24
Cost of Trip to Students: \$200.00
Name of Advisor: Peter Shaver
Number of School Days Missed: 0
Number of Chaperones: 2 - Peter Shaver, Patricia O'Shea
Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

INDOOR COLOR GUARD

Purpose of Trip: Winter Guard International Competition

Location: South Brunswick High School
Monmouth Junction, New Jersey
Doubletree Hotel
Princeton Township, New Jersey
Dates of Trip: February 22-24, 2013
Number of Students: 24
Cost of Trip to Students: \$200.00
Name of Advisor: Peter Shaver
Number of School Days Missed: 0
Number of Chaperones: Peter Shaver and Patricia O'Shea
Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

INDOOR COLOR GUARD

Purpose of Trip: Winter Guard World Competition

Location: University of Dayton Arena
Dayton, Ohio
Doubletree Guest Suites
Miamisburg, Ohio
Dates of Trip: April 10-14, 2013
Number of Students: 24
Cost of Trip to Students: \$700.00 (approximate)
Name of Advisor: Peter Shaver

XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

12. (Continued)

Number of School Days Missed: 3
 Number of Chaperones: 2 - Peter Shaver, Patricia O'Shea
 Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

ATHLETIC TEAMS/STATE TOURNAMENTS

Based on advancement and location in State tournaments, the High School requests advanced approval of overnight trips to NJSIAA State Championships.

- 13. The recommendation of the Superintendent to approve **St. MICHAEL'S EPISCOPAL CHURCH** as an approved **FIELD TRIP DESTINATION** not listed on the Board-Approved Field Trip Destination List dated May 15, 2012.
- 14. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically and hand carried.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XV. POLICY - Mr. Matthew Conlon, Chairperson

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following agenda items:

- 1. The recommendation of the Superintendent to approve the First Reading of the revised **BYLAW** entitled, "Organization Meeting." (Code #0151) (Documentation provided electronically.)
- 2. The recommendation of the Superintendent to approve the Second Reading and Adoption of the revised **POLICY** entitled, "Pupil Discipline/Code of Conduct." (Code #5600) (Documentation provided electronically.)
- 3. The recommendation of the Superintendent to approve the Second Reading and Adoption of the revised **REGULATION** entitled, "Pupil Discipline/Code of Conduct Elementary Schools." (Code #5600) (Documentation provided electronically.)

XV. POLICY - Mr. Conlon, Chairperson - Continued

4. The recommendation of the Superintendent to approve the Second Reading and Adoption of the revised **REGULATION** entitled, "Pupil Discipline/Code of Conduct Macopin Middle School." (Code #5600.1) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the Second Reading and Adoption of the revised **REGULATION** entitled, "Pupil Discipline/Code of Conduct High School." (Code #5600.2) (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XVI. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Conlon reported on his discussion about the field allocation, the grand re-opening of the Teen Coffee House, and the CASA dinner.

Safety - Mr. Babbitt had no new information to report.

Superintendent's Roundtable - Mrs. Schultz reported that Ms. Brennan provided an overview of the district's test scores. The Westbrook Kindergarten was also discussed.

Passaic County School Boards Association - There was no report.

New Jersey School Boards Association - Mr. Gottlieb spoke about the Commissioner and the Department of Education staff attending the workshop.

Legislative - Mr. Gottlieb had no report.

Technology - Mr. Richards reported that the website and wireless are working. He spoke about future advertisements on the website and stated that pictures are needed for identification badges.

West Milford Education Foundation - Mrs. Koeppe reported that 60 grant applications have been received and the foundation is in the process of evaluating them.

XVII. OLD BUSINESS

Mr. Conlon reviewed his notes regarding the removal of the Legal Report.

Mr. Conlon made a motion, seconded by Mrs. Schultz, to remove the "Legal Report" from the Reorganization Resolutions #9 and #10.

XVII. OLD BUSINESS - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Mr. Bailey spoke about the interest and use at McCormack Field as examples of the good things that can happen when the Township and the Board of Education work together.

Mrs. Schultz asked why the field hockey and soccer teams do not have the use of the scoreboard.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XVIII. NEW BUSINESS

Motion by Mr. Conlon, seconded by Mr. Gottlieb, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

At 10:00 p.m., the Board went into Executive Session.

The Board returned to the public meeting at 10:40 p.m.

XX. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Schultz, seconded by Mr. Foody, to approve the following agenda item:

- 1. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **October 22, 2012**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming the Superintendent's determination in the following HIB investigations:

<u>Incident</u> <u>Report Number</u>	<u>Determination</u>
2013/H-4	Unsubstantiated
2013/M-5	Substantiated

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes*	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

*Mr. Conlon abstained on Incident Report Number 2013/M-5; the **MOTION PASSED**.

XX. ADJOURNMENT

Motion by Mr. Conlon, seconded by Mrs. Schultz, to adjourn the meeting at 10:43 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator

tc