

**WEST MILFORD TOWNSHIP BOARD OF EDUCATION**  
46 Highlander Drive  
West Milford, NJ 07480  
(973) 697-1700  
[www.wmtps.org](http://www.wmtps.org)

<b>BOARD OF EDUCATION</b>
<b>MINUTES</b>
<b>REORGANIZATION MEETING</b>
<b>WEDNESDAY, APRIL 25, 2012</b>

Ms. Barbara Francisco, Board Secretary, called to order the Reorganization Meeting of the Board of Education at 7:33 p.m. on April 25, 2012, which was held in the Westbrook School Media Center. She asked for a moment of silence, led the flag salute and read the Open Public Meetings Act Statement. Ms. Francisco reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

**BOARD SECRETARY REPORTS ON ELECTION RESULTS**

Ms. Francisco reported on the results of the April 17, 2012, School Board Election (Results provided electronically.)

A. PUBLIC QUESTION — School District Budget

On General Fund figure of \$51,252,781

Yes - 1,887                      No - 1,418

B. BOARD MEMBERS — Three-Year Term                      Votes

1. John Aiello	1,210
2. Kevin Babbitt	2,144
3. Inga Koeppe	2,177
4. Gregory Bailey	2,078
5. Adrienne Shanler	1,063

NOTE: The results reported are unofficial and pending certification from the County Clerk.

Minutes for the Reorganization Meeting of Wednesday, April 25, 2012

VI. OATH OF OFFICE ADMINISTERED BY BOARD ATTORNEY, Ms. Joanne Butler

Mr. Marc Zitomer, Board Attorney, administered the oath to Mr. Kevin Babbitt, Mr. Gregory Bailey, and Mrs. Inga Koeppe.

VII. REMARKS BY NEWLY ELECTED BOARD TRUSTEES

Mr. Babbitt thanked everyone for their votes. Mrs. Koeppe thanked everyone for their support. She also thanked Kevin and Marcie Babbitt for their help. She looks forward to serving and doing the best that she can. Mr. Bailey thanked his family, especially his wife and children for allowing him to do this for so many years. He also thanked the members of the community for electing him for his seventh term.

VIII. ROLL CALL BY BOARD SECRETARY, MS. BARBARA FRANCISCO

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present	Mr. Foody	Present	Mr. Richards	Present
Mr. Bailey	Present	Mr. Gottlieb	Present	Mrs. Richards	Present
Mr. Conlon	Present	Mrs. Koeppe	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Mr. John J. Petrelli	Interim Superintendent of Schools	Present
Ms. Barbara Francisco	Business Administrator/Board Secretary	Present
Ms. Iris Wechling	Director of Education	Present
Mr. Howard B. Heller	Director of Special Services	Present
Mr. Marc Zitomer	Board of Education Attorney	Present
Mr. Joseph Barry	High School Student Representative	Absent

There were approximately 35 members of the public in attendance.

IX. ELECTION OF THE BOARD PRESIDENT

Ms. Francisco called for nominations for the Office of Board President.

Trustee Mr. Bailey nominated David Richards.

Mr. Richards asked for other nominations for the Office of Board President. There were none.

Motion by Mr. Conlon, seconded by Mr. Gottlieb, to close nominations.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Present	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 8 Yes; 1 Present

**IX. ELECTION OF THE BOARD PRESIDENT - Continued**

Ms. Francisco, Board Secretary, confirmed and certified the election of David Richards as the Board President.

Mr. Richards presided as Chair.

Mr. Richards thanked everyone for their nominations and thanked the Administration for their hard work on the budget. This is the second year that the budget passed, which shows him the public agrees with what is being done. He looks forward to working together as a Board.

**X. ELECTION OF THE BOARD VICE PRESIDENT**

Mr. Richards called for nominations for the Office of Board Vice President.

Mr. Bailey nominated Mr. Gottlieb.

Mr. Richards asked for other nominations for the Office of Board Vice President. There were none.

Mr. Conlon made a motion, seconded by Mrs. Schultz, to close nominations.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Mr. Gottlieb commented on his election as Board Vice President.

Mr. Richards made a motion, seconded by Mr. Conlon to go to New Business to recognize Mr. Aiello's service on the Board of Education.

**XI. MOTION BY MR. CONLON, SECONDED BY MR. FOODY, TO ADOPT THE AGENDA, AS AMENDED.**

**VOICE VOTE: ALL IN FAVOR. MOTION PASSED.**

Ms. Francisco reminded the Board members to read the Code of Ethics provided to them and to sign off on the Acknowledgement of Receipt.

Mr. Richards asked all Board members to send him an e-mail with their committee choices.

**XII. NEW BUSINESS**

Motion by Mr. Conlon, seconded by Mr. Bailey, to approve the following Resolution:

**WHEREAS**, Mr. John Aiello has served as a member of the West Milford Township Board of Education for three years from 2009 until April 2012; and

**WHEREAS**, Mr. Aiello has diligently served on the Budget & Finance/ Transportation/Operations/Capital Improvements Committee and Policy Committee; and

**WHEREAS**, Mr. Aiello held uppermost the welfare of our students in his decisions and served with enthusiasm and dedication; and

**WHEREAS**, his service on the Board has brought him the recognition of his colleagues on the Board, administrative staff, and teachers; now,

**THEREFORE BE IT RESOLVED**, that the Board of Education, on behalf of the community, publicly acknowledges and expresses its appreciation to Mr. Aiello for his contributions to the West Milford Township Public School District; and

**BE IT FURTHER RESOLVED**, that this Resolution be spread upon the minutes of the meeting of the Board of Education held on April 25, 2012; and presented to Mr. John Aiello.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Present	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Present	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 7 Yes; 2 Present

**XIII. BOARD REORGANIZATION RESOLUTIONS**

Motion by Mr. Conlon, seconded by Mr. Bailey, to adopt the following Resolutions #1 through #7, and #11 through #32, as presented:

- #1 Meeting Schedule
- #2 Official Newspaper
- #3 School Calendar
- #4 Holidays for 12-Month Employees
- #5 Board Code of Ethics and Certification
- #6 Team Charter
- #7 Meeting Protocol
- #11 Special Meetings

**XIII. BOARD REORGANIZATION RESOLUTION - Continued**

- #12 Board Committee Functions
- #13 Advisory Committees
- #15 Appointment of Compliance Officers
- #16 Bylaws, Policies and Regulations as provided by Strauss Esmay Associates
- #17 Plans and Rules
- #18 Contracts
- #19 Kindergarten through Grade 12 Curriculum
- #20 Field Trip Locations
- #21 New Jersey State Interscholastic Athletic Association
- #22 Textbooks
- #23 Depositories/Signatories
- #24 Facsimile Signatures
- #25 Petty Cash
- #26 Purchase Authorization
- #27 Purchase Authorization from State Contract
- #28 Transfer Authorization
- #29 Chart of Accounts
- #30 Grant Authorization
- #31 Maximum Travel Expenditure Amounts
- #32 Public Records Fee Schedule

**DISCUSSION:** Mr. Foody spoke to the Team Charter (Resolution #6) and the need for the Board to work together as a team and move forward.

Mrs. Schultz questioned if the Curriculum (Resolution #19) includes the full day Kindergarten program. Mr. Petrelli explained that it is the current curriculum and the full day Kindergarten curriculum would be brought before the Board before September.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

**XIII. BOARD REORGANIZATION RESOLUTION - Continued**

Mr. Conlon made a motion, seconded by Mr. Bailey, to approve the following agenda items #8, #9, and #10:

#8 Committee Meeting Agenda

#9 Workshop and/or Special Action Meeting Agenda

#10 Regular Meeting Agenda

**DISCUSSION:** Mr. Conlon spoke about the purpose of the "Moment of Silence" in the Invocation. He also suggested removing "Staff Comments and Recognitions" and "Community Affairs" from the agenda.

Mr. Conlon made motion, seconded by Mr. Foody, to amend Resolutions #8, #9, and #10 as discussed above.

**ROLL CALL VOTE TO AMEND ITEMS #8, #9, AND #10 AS DISCUSSED ABOVE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

**XIV. EXECUTIVE SESSION RESOLUTION**

Motion by Mr. Gottlieb, seconded by Mr. Conlon, to approve the following Resolution:

**RESOLVED**, that the Board go into Executive Session at approximately 9:00 p.m., for approximately 90 minutes, for the purpose of discussing student matters, personnel, negotiations, and HIB cases, as necessary.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XV. SUPERINTENDENT'S REPORT - Mr. John Petrelli**

- Mr. Petrelli reported on Violence and Vandalism Reported between September 2011, and December 2011. There were 42 incidents for the district: Two assaults, four fights, 30 HIB cases that were validated by the HIB Specialists, out of 103 submissions, or approximately 29 percent. Most of these cases were submitted at the beginning of the school year, at four to six per day. One theft and one arson was reported; damage to property, two incidents; one possession of a weapon, and one possession of a controlled substance.

XV. SUPERINTENDENT'S REPORT - Mr. Petrelli - Continued

- Mr. Petrelli expressed his thanks to the staff and members of the community for passing the school district budget.
- Mr. Richards reminded the Board members that the Superintendent's evaluation needs to be completed by April 30.

XVI. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/  
Business Administrator

There was no report.

XVII. LEGAL REPORT - Mr. Marc Zitomer, Board Attorney

There was no report.

Mr. Foody spoke to the transfer resolution and asked if it complies with the statute.

Mr. Zitomer replied that he would look into the matter and respond to the Business Administrator.

XVIII. EDUCATION

Motion by Mr. Conlon, seconded by Mr. Gottlieb, to approve the following agenda items #1 through #4: (Agenda item #5 to be acted upon after closed session.)

1. The recommendation of the Superintendent to approve the submission of the **2012-2013 PROFESSIONAL DEVELOPMENT PLAN** to the County Professional Development Committee for review and approval of the district's plan. (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION TUITION RECEIVABLE CONTRACTS** for the 2011-2012 school year (Tuition Pro-rated):

<u>District Placement</u>	<u>Tuition</u>	<u>Sending District</u>
Behavioral Disability	\$22,220	Paterson, New Jersey

3. The recommendation of the Superintendent to approve **AMENDMENT 1** of the application for the **INDIVIDUALS WITH DISABILITIES EDUCATION ACT**, of 2004, Part B, (IDEA-B) FY 2011 Carry-Over Funds, Special Education Grant Funding, items A and B:

A. Basic Allocation                      \$21,203

B. Preschool Allocation                \$     84

4. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

XVIII. EDUCATION - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XVIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda items:

1. The recommendation of the Superintendent to approve a Resolution authorizing participation in the **ALLIANCE FOR COMPETITIVE ENERGY SERVICES (ACES)** for the cooperative purchase of electricity by Reliant Energy Northeast, LLC, Princeton, New Jersey, and Hess Corporation, Park Ridge, New Jersey.
2. The recommendation of the Superintendent to authorize the use of the **HIGH SCHOOL CONCESSION STAND** by the West Milford Lacrosse Booster Club on the following dates:

Friday, April 27, 2012  
Saturday, May 12, 2012

**DISCUSSION:** Mr. Foody questioned when the term of the ACES agreement ends. He spoke of another energy provider that believes could save the district approximately \$100K through an open auction. Mr. Foody asked to table resolution #1 until we can have a proposal.

Mr. Zitomer, Board Attorney, stated that the district is required to be part of ACES.

Ms. Francisco confirmed that we were part of the bid process and indicated that we are not required to stay with ACES in the future, but we have to prove that we can get a better price through another supplier. She suggested acting on the resolution at the May 15<sup>th</sup> meeting to allow us additional time to gather information.

Mr. Foody believes we owe it to ourselves, because of the \$100K savings.

Mr. Bailey called the question.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	No	Mr. Richards	No
Mr. Bailey	Yes	Mr. Gottlieb	No	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	No	Mrs. Schultz	No

The **MOTION FAILED:** 5 No; 4 Yes



**XVIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Continued**

**DISCUSSION:** The Board spoke to the importance of discussing items at the committee level.

Ms. Francisco added that there is difficulty finding suppliers to bid on the Rockland Electric accounts.

Mr. Foody stated he could have an answer in one week.

Mr. Bailey reiterated the importance of discussing this item at the committee level.

Mr. Gottlieb stated that he was contacted with a similar situation through his electricity supplier, and later learned, that they also could not find a supplier for Rockland Electric.

Mr. Gottlieb made a motion, seconded by Mrs. Schultz, to table agenda item #1 until the May 15, 2012, meeting.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	No
Mr. Bailey	No	Mr. Gottlieb	Yes	Mrs. Richards	No
Mr. Conlon	No	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION TO TABLE PASSED:** 5 Yes; 4 No

**ROLL CALL VOTE ON ITEM #2 ABOVE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mr. Gottlieb, to approve the following agenda item:

- The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS**, for the period ending **April 25, 2012**, in the amount of \$2,189,904.91. (Documentation provided electronically.)

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Abstained	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 8 Yes; 1 Abstention

**XVIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Continued**

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda item:

4. The recommendation of the Superintendent to approve the **PAYROLL** of **March 30, 2012**, and **April 5, 2012**, in the amount of \$3,929,852.75. (Documentation provided electronically.)

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Abstained	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 8 Yes; 1 Abstention

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda item:

5. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **April 25, 2012:**

**BE IT RESOLVED**, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2011-2012** budget be affirmed and approved.

Total transfers in the amount of \$63,369.00. (Documentation provided electronically.)

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	No	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 8 Yes; 1 No

**XIX. POLICY**

Motion by Mr. Conlon, seconded by Mr. Bailey, to approve the following agenda items:

1. The recommendation of the Superintendent to approve a First Reading of the revised **POLICY** entitled, "Harassment, Intimidation, or Bullying Investigation." (Code #5512) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve a First Reading of the revised **REGULATION** entitled, "Harassment, Intimidation, or Bullying Investigation." (Code #5512) (Documentation provided electronically.)

**XIX. POLICY - Continued**

3. The recommendation of the Superintendent to approve a Second Reading of a **POLICY** entitled, "Residency Requirement for Person Holding School District Office, Employment, or Position." (Code #1631) (Documentation provided electronically.)

**DISCUSSION:** Mr. Foody questioned the reason for the changes to the HIB policies.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

**XX. PERSONNEL/STUDENT AFFAIRS**

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 4112.5). Those appointees are indicated with an asterisk (\*). Candidates with (\*\*) have completed the criminal history review through a previous employer.

Motion by Mr. Gottlieb, seconded by Mr. Conlon, to approve the following agenda items:

1. The recommendation of the Superintendent to accept the resignation, of **JUSTIN BENTZINGER**, Information Management Support Technician, District-wide, retroactive from April 5, 2012.
2. The recommendation of the Superintendent to approve the appointment of **CHRISTINA RODEK**, Long Term Substitute Encore Teacher, Apshawa School (PC#99.01.99.BLE), at the salary of \$85.00 per day for the first ten (10) days, then at the prorated salary of \$52,940.00 (BA/5), without health benefits, retroactive from April 18, 2012, through June 19, 2012. (Replaces Weren) Accounts: 11-230-100-101-10-10-103, 20-231-100-101-10-50-000

NOTE: The duration of the position is based on the date of the employee's return to work.

3. The recommendation of the Superintendent to approve the appointment of **ANABEL DAMSTROM (\*)**, Long Term Substitute English Teacher, High School (PC#99.09.00.BJL), at the salary of \$85.00 per day for the first ten (10) days, then at the prorated salary of \$47,000.00 (BA/1), without health benefits, effective April 26, 2012, through June 19, 2012. (Replaces DeMicco) Account: 11-140-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

XX. PERSONNEL/STUDENT AFFAIRS - Continued

4. The recommendation of the Superintendent to approve a leave of absence under the Family Leave Act, for **ANNA MARKOVICH**, Physical Education/Health Teacher, Macopin School, with pay using sick days, retroactive from April 23, 2012, through June 19, 2012. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

5. The recommendation of the Superintendent to approve the appointment of **NICOLE D'ELIO**, Long Term Substitute Physical Education/Health Teacher, Macopin School (PC#99.08.99.BKX), at the salary of \$85.00 per day for the first ten (10) days, then at the prorated salary of \$47,000.00 (BA/1), without health benefits, retroactive from April 23, 2012, through June 19, 2012. (Replaces Markovich) Account: 11-130-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

6. The recommendation of the Superintendent to approve the appointment of **CLAIRE GRAY**, Long Term Substitute Business Teacher, Macopin School (PC#99.08.99.BJH), at the salary of \$85.00 per day for the first ten (10) days, then at the prorated salary of \$47,000.00 (BA/1), without health benefits, effective May 15, 2012, through June 19, 2012. (Replaces White) Account: 11-130-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

7. The recommendation of the Superintendent to approve a leave of absence under the Family Medical Leave Act, for **LINDA LOSCALZO**, Special Education Class Aide, Maple Road School, with pay using sick days, retroactive from April 23, 2012, through June 30, 2012. (Medical)

NOTE: Employee may return prior to the above date, pending medical certification.

8. The recommendation of the Superintendent to establish the position of **0.5 SPECIAL EDUCATION AIDE**, Preschool Disabilities Class, Maple Road School.

NOTE: Class now has nine (9) students that warrant a second Special Education Class Aide, per N.J. Administrative Code.

9. The recommendation of the Superintendent to approve the appointment of **DIANNA ZOPPO**, 0.5 Special Class Aide, Preschool Disabilities Class, Maple Road School (PC#60.03.S5.BPD), at the prorated salary of \$9,909.00, without health benefits, effective April 26, 2012, through June 30, 2012, per Board of Education/WMTAA Agreement. (New Position) Account: 11-215-100-106-10-10-000

10. The recommendation of the Superintendent to establish the position of **1:1 SPECIAL EDUCATION CLASS AIDE**, Westbrook School.

NOTE: New autistic student to district requires a 1:1 Aide, per his Individual Education Plan (IEP).

XX. PERSONNEL/STUDENT AFFAIRS - Continued

11. The recommendation of the Superintendent to approve a transfer of assignment for **ELIZABETH BOYLE**, 1:1 Special Education Class Aide, from Macopin School, to Westbrook School (PC#60.07.S5.AUX), effective April 30, 2012, through June 30, 2012. Account: 11-190-100-106-10-10-000

12. The recommendation of the Superintendent to approve a leave of absence under the Family Medical Leave Act, for **KAREN PASQUALE**, Cafeteria Aide, Westbrook School, with pay using sick days, retroactive from April 4, 2012, through April 23, 2012, then without pay retroactive from April 24, 2012, through June 19, 2012. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

13. The recommendation of the Superintendent to approve a leave of absence under the Family Medical Leave Act, for **KAREN PASQUALE**, SACC Teacher, Westbrook School, with pay using sick days, retroactive from April 4, 2012, through April 18, 2012, then without pay retroactive from April 19, 2012, through June 19, 2012. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

14. The recommendation of the Superintendent to approve a leave of absence under the Family Medical Leave Act, for **TRACY CONNELLY**, School Bus/Van Driver, Transportation, with pay using illness in family/personal days, retroactive from March 23, 2012, through March 26, 2012, then without pay retroactive from March 27, 2012, through April 15, 2012. (Medical/Family Member)

NOTE: The employee may return prior to the above date.

15. The recommendation of the Superintendent to approve **CONNOR KAPS**, as a **SUMMER MAINTENANCE INTERN**, effective May 1, 2012, through September 11, 2012, at an hourly rate of \$9.00. Account: 11-000-262-110-10-10-700

16. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2011-2012 school year, effective April 26, 2012, through June 30, 2012:

**JOHN TRENTACOSTE** (Custodian)

**LORRAINE VAN WETTERING** (School Bus/Van/Special Use Vehicle Driver)

17. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENTS** for the following **CAFETERIA KITCHEN WORKERS** for the 2011-2012 school year, retroactive from April 16, 2012, through June 30, 2012 - Account: 50-910-310-101-10-10-000:

<u>Employee</u>	<u>From</u>	<u>To</u>
<b>SHERRIE MILLER</b> (PC#35.09.F5.BHK)	Cafeteria Kitchen Worker - UGL	Cafeteria Kitchen Worker - High School (Replaces Substitute)

**XX. PERSONNEL/STUDENT AFFAIRS - Continued**

17. (Continued)

<b>VANINA YACCO</b>	Assistant Cook/	Assistant Cook/
(PC#35.06.F5.BGT)	Manager - Macopin	Manager - UGL
		(Replaces Miller)

18. The recommendation of the Superintendent to approve the following addition to the certified personnel list of **SUBSTITUTE TEACHERS** for the 2011-2012 school year, effective April 26, 2012, through June 30, 2012.

**ANABEL DAMSTROM** (Teacher)

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

**XXI. OLD BUSINESS**

There was no old business.

**XXII. NEW BUSINESS**

There was no new business.

**XXIII. PETITIONS & REQUESTS**

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires; and at the conclusion of the meeting for another period of thirty (30) minutes with a maximum of five (5) minutes for each petitioner. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Mr. Richards asked for members of the public wishing to speak. Seeing none, he closed Petitions and Requests.

**XXIV. EXECUTIVE SESSION**

At 8:39 p.m., Mr. Conlon made a motion, seconded by Mrs. Schultz, to go into executive session for approximately 90 minutes, for the purpose of discussing student matters, personnel, negotiations, and HIB cases.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**Minutes for the Reorganization Meeting of Wednesday, April 25, 2011**

At 10:15 p.m., the Board returned to the public meeting and Mr. Bailey left the meeting.

**XXV. EDUCATION**

Motion by Mr. Conlon, seconded by Mr. Gottlieb, to approve the following agenda item:

5. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **April 25, 2012**; therefore,

**BE IT RESOLVED**, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

Incident <u>Report Number</u>	Board <u>Determination</u>
2012-12/HS-1	Affirmed

**ROLL CALL VOTE:**

<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

**XXVI. PERSONNEL/STUDENT AFFAIRS**

Motion by Mr. Conlon, seconded by Mr. Gottlieb, to approve the following resolution:

**WHEREAS**, employee #1006 is employed by the West Milford Board of Education (hereinafter "Board"); and

**WHEREAS**, pursuant to *N.J.S.A. 18A:16-2*, the Board may require an employee to undergo a medical examination when the employee shows evidence of deviation from normal physical or mental health; and

**WHEREAS**, based upon behavior documented to the Board by the Superintendent of Schools, the Board deems it appropriate to direct the employee to submit to a physical medical examination and a psychiatric examination pursuant to *N.J.S.A. 18A:16-2*;

**NOW, THEREFORE, BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, that pursuant to *N.J.S.A. 18A:16-2*, the employee identified above is hereby required to submit forthwith to a physical medical examination and a

**XXVI. PERSONNEL/STUDENT AFFAIRS - Continued**

psychiatric examination to determine his fitness for duty, at Board expense, by physicians and/or medical institutions to be designated by the Superintendent or his designee, due to conduct meeting the examination standards of N.J.S.A. 18A:16-2; and be it

**FURTHER RESOLVED**, that the Superintendent is hereby authorized and directed to prepare and provide the employee with appropriate written notice of the Board's action, including the reasons for said examinations.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Conlon, seconded by Mr. Gottlieb, to approve the following resolution:

**WHEREAS**, following consideration of witness testimony and relevant documents, the Board of Education on March 20, 2012, determined that Student #61453 engaged in conduct which was in violation of State law, the Student Code of Conduct, and Board Policy 5131 and its regulations and imposed a longer term suspension;

**NOW, THEREFORE, BE IT RESOLVED** that:

The resolution of March 20, 2012, is rescinded and Student #61453 shall remain on out-of-school suspension through May 6, 2012, subject to the conditions set out below; and

Student #61453 shall not be permitted on school grounds or at any school function regardless of location, except by express authorization of the High School Principal or his designee; and

Student #61453 shall continue to receive alternative instruction in the form of home instruction during the remainder of the suspension; and

Student #61453 shall participate in an outside counseling program approved by the Principal, with the cost of participation to be borne by Student #61453 and/or his parents, which program will span the remainder of the 2011-2012 school year and the Summer, 2012, with a progress report provided by the counselor to the Principal by not later than August 15, 2012; and

Student #61453 will submit to three random drug tests, at the cost of Student #61453 and/or his parents, between May 7, 2012, and June 19, 2012, and six random drug tests, at the cost of Student #61453 and/or his parents, during the 2012-2013 school year, and results of each drug test shall be forwarded to the Principal directly by the testing facility in not less than three (3) business days;



**XXVI. PERSONNEL/STUDENT AFFAIRS - Continued**

Student #61453 shall meet with the Student Assistance Counselor weekly after his return to the High School during the remainder of the 2011-2012 school year; and

Student #61453 shall not engage in any behavior or activity which would warrant discipline by the School District or the involvement of local law enforcement officials; and

In the event that Student #61453 engages in any activity or behavior which would warrant discipline by the School District or the involvement of local law enforcement officials after Student #61453's return to the High School, the violation will be deemed a knowing and voluntary of his right to a free and appropriate public education.

**ROLL CALL VOTE:**

<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

**XXVII. ADJOURNMENT**

Motion by Mr. Conlon, seconded by Mr. Gottlieb, to adjourn the meeting at 10:21 p.m.

**VOICE VOTE:                      All in Favor.                      MOTION PASSED.**

Respectfully submitted,

Barbara Francisco  
Board Secretary/Business Administrator

tc