

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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BOARD OF EDUCATION MINUTES WORKSHOP/SPECIAL ACTION MEETING OCTOBER 16, 2012
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Mr. David Richards, Board President, called to order the Workshop/Special Action Meeting of the Board of Education at 7:30 p.m. on October 16, 2012, which was held in the Westbrook School Media Center. He led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence in honor of the service men and women from West Milford who are stationed around the world, especially those who have lost their lives defending our freedom and the American way of life. Mr. Richards reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present	Mr. Foody	Present	Mr. Richards	Present
Mr. Bailey	Present/Arr. 8:10 p.m.	Mr. Gottlieb	Present	Mrs. Richards	Present
Mr. Conlon	Present	Mrs. Koeppe	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. James V. McLaughlin	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Present
Mrs. Alice Steinheimer	Director of Special Services	Present
Joseph Roselli, Esq.	Board of Education Attorney	Present

There were approximately 30 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Conlon, seconded by Mr. Gottlieb, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at approximately 9:00 p.m., for approximately 30 minutes, for the purpose of discussing personnel/ contracts, student matters, and matters of attorney-client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

DISCUSSION: Mr. Foody asked the Board Attorney for clarification of the Executive Session Resolution.

VOICE VOTE:

All in Favor.

MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Dr. James V. McLaughlin

- Each year the district provides a report to the board on state assessment. State assessment serves a critical role in providing the district with a yearly check - an important time to reflect on how our students are responding to instruction and what adjustments and improvements may be necessary to our instructional design to better meet the needs of each student.

Ms. Katherine Brennan, Social Studies Supervisor and Supervisor of Testing presented the district's most current results.

Dr. McLaughlin thanked Ms. Brennan for her presentation and the work she is doing as part of the leadership team in each school as we establish academic goals and actions plans.

Dr. McLaughlin extended his sincere appreciation to Ms. Wechling, Ms. Steinheimer, Ms. Brennan and each building principal for the important work they are performing to move our schools in an ever increasing, positive and data driven direction to benefit our students.

- Building Action Plan Reviews - Ms. Wechling spoke about the process and introduced Mary Reinhold, Principal, Macopin School and Dr. Joan Oberer, Principal, Westbrook School to present their individual school plan.
- Students from West Milford High School's HOPE Organization, under the guidance of Mr. Bruce Bialkin, were recently acknowledged for their fundraising and awareness activities toward the Child Soldier Relief Project, which seeks to eliminate the use of child soldiers throughout the world. This is one of the many service and awareness projects that occurs in our schools throughout the course of the year. Dr. McLaughlin saluted our students for their acts of character and the staff who facilitate these projects.
- Dr. McLaughlin reported on the Week of Respect Update, which is conducted in each school in the State of New Jersey during the span of October 1st to 5th. In West Milford, all of our schools engaged in activities, unique to each building, in observance of this week.

VII. SUPERINTENDENT'S REPORT - Dr. McLaughlin - Continued

- On Saturday, November 3rd, 20 students from the Macopin School STEM program will be participating in the Bayer Alka-Seltzer Rocket Contest at the Liberty Science Center. The Bayer Company has partnered with Stevens Institute to give middle school students the rare opportunity to experiment, design, and build a rocket that will be launched during competition. STEM students will be working from now until October 25th to design an Alka-Seltzer and water-propelled rocket that can achieve the greatest height. On November 3rd, our four student design teams will build a rocket, check in with mission control, and go through a launch sequence. The center is open to the public on the contest day, so come out and support our Macopin Team!!!
- Dr. McLaughlin also provided an update relative to the Kindergarten classes at Westbrook School. Two full time class assistants have been in place in our two Kindergarten classes since the day following our last board meeting. Meetings have been conducted with individual parents, with Dr. Oberer and the two Kindergarten teachers as we evaluate this model of instruction. Dr. Oberer, Ms. Wechling and I have also visited the classes to obtain a personal view. A recommendation will be made prior to our action meeting at next Monday's board of education meeting to determine if this model of instruction should be continued or if a new class section should be created. I would like to emphasize that our decision in this regard is purely aimed at "getting this right" for our Kindergarten students. Dr. McLaughlin appreciates the understanding of our parents and Westbrook community in regard to this process.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

The following Board of Education Meeting Minutes were presented for anticipated approval at the Regular Meeting scheduled for Monday, October 22, 2012:

- Workshop/Special Action Meeting of September 18, 2012
- Executive Session of September 18, 2012
- Regular Meeting of September 27, 2012
- Executive Session of September 27, 2012

Mr. Foody left the meeting at 8:15 p.m.

IX. PRESIDENT'S REPORT - Mr. David Richards

Mr. Richards explained his concern regarding political signs for the municipal election.

X. **MOTION BY MR. CONLON, SECONDED BY MRS. SCHULTZ, TO ADOPT THE AGENDA, AS PRESENTED.**

VOICE VOTE:

All in Favor.

MOTION PASSED.

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires; and at the conclusion of the meeting for another period of thirty (30) minutes with a maximum of five (5) minutes for each petitioner. Petitioners speaking during the first session of the Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

There were no members of the public wishing to speak.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE:

All in Favor.

MOTION PASSED.

SPECIAL ACTION

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 4112.5). Those appointees are indicated with an asterisk (*). Candidates with (**) have completed the criminal history review through a previous employer.

Motion by Mr. Gottlieb, seconded by Mr. Conlon, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the appointment of **KRISTEN McCLURG**, 4th Grade Teacher, Paradise Knoll School (PC#90.05.07.BSD), at the salary of \$48,500.00 (BA/2), with health benefits, effective October 17, 2012, through June 30, 2013, per Board of Education/WMEA Agreement. (Replaces Smith) Account: 11-120-100-101-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.
2. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (September 2012)**, to accept the resignation of **LAURA PAGET**, Cafeteria Aide, Maple Road School, **retroactive from October 11, 2012.**
3. The recommendation of the Superintendent to approve a **REASSIGNMENT OF CAROL PRY**, Special Class Aide, from the High School, to Special Class Aide, Apshawa School, retroactive from October 15, 2012.

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Absent	Mr. Richards	Yes
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

WORKSHOP/DISCUSSION

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

The following items were presented for anticipated action at the Regular Meeting of Monday, October 22, 2012:

1. The recommendation of the Superintendent to approve the following resolution establishing the Election of Members of the West Milford Board of Education as the First Tuesday after the First Monday in November:

WHEREAS, P.L. 2011, c. 202 authorizes a local board of education to change the election date of school board members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election); and

WHEREAS, such action requires the adoption of a resolution by the local board of education as set forth in P.L. 2011, c. 202; and

WHEREAS, P.L. 2011, c. 202 requires that the change in election date remain in effect for four years; and

WHEREAS, P.L. 2011, c. 202 eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are elected at the General Election; and

WHEREAS, P.L. 2011, c. 202 requires that an additional general fund tax levy proposal (i.e., for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election; and

WHEREAS, the West Milford Board of Education believes that the financial interest of its constituents is safeguarded by the state's tax levy cap and the thorough review of the proposed school budget by the Executive County Superintendent and the Executive County School Business Administrator; and

WHEREAS, the West Milford Board of Education believes that more citizens will participate in the selection of its members at the General Election than on the third Tuesday in April and that the higher level of participation will foster positive interest in our public schools; and

WORKSHOP/DISCUSSION

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

1. (Continued)

WHEREAS, the West Milford Board of Education is committed to the non-partisan status of school board membership and the non-partisan conduct of school elections, and believes this principle will not be compromised by conducting board member elections in November. Now therefore be it

RESOLVED, that, pursuant to P.L. 2011, c. 202, the West Milford Board of Education changes the annual election date for its members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election), beginning in 2013; and be it further

RESOLVED, that, pursuant to P.L. 2011, c. 202, this change will remain in effect at least through November 2016; and be it further

RESOLVED, that, pursuant to P.L. 2011, c. 202 (S-3148), the annual organization meeting of the West Milford Board of Education will take place in the first week of January following the November General Election and that the board of education's next organization meeting will take place during the first week of January 2014; and be it further

RESOLVED, that, pursuant to P.L. 2011, c. 202, members of the West Milford Board of Education whose terms would expire by May 2013 will continue to serve in office until the January 2014 organization meeting; and be it further

RESOLVED, that this resolution be transmitted to the Passaic County Clerk; the Passaic County Board of Elections and/or Superintendent of Elections; the municipal clerk of West Milford; the school board secretary of West Milford; the Department of State, Division of Elections; the Department of Education's Executive County Superintendent; and the Department of Community Affairs, Division of Local Government Services; and be it further

RESOLVED, that copies of this resolution be provided to the New Jersey School Boards Association and the New Jersey State League of Municipalities.

2. The recommendation of the Superintendent to approve the following Resolution for approval and submission of a **COMPREHENSIVE MAINTENANCE PLAN**:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the West Milford Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

WORKSHOP/DISCUSSION

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

2. (Continued)

NOW THEREFORE BE IT RESOLVED, that the West Milford Township School District hereby approves and authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan, including the M-1, for the West Milford Township School District in compliance with Department of Education requirements. (Documentation provided electronically.)

3. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (September, 2012)** for a **PUPIL TRANSPORTATION JOINTURE AGREEMENT** with the **BLOOMINGDALE BOARD OF EDUCATION**, to transport sixteen (16) West Milford students and five (5) Bloomingdale students to **PASSAIC COUNTY TECHNICAL INSTITUTE**, Wayne, New Jersey, (PCT #1), effective September 1, 2012, through **October 8, 2012**, at a per diem cost of \$243.47 for **23 days; then transport sixteen (16) West Milford students and six (6) Bloomingdale students retroactive from October 9, 2012**, through June 30, 2013, at a per diem cost of \$243.47 for **157 days**, for a cost to Bloomingdale of **\$11,952.16**, and a cost to West Milford of **\$31,872.44**, for a total cost of \$43,824.60.
4. The recommendation of the Superintendent to approve **CROSS ROADS PAVING MAINTENANCE, LLC**, Nutley, New Jersey, for paving of the new parking lot and upper walkway area at Maple Road School, in the amount of \$23,870.00.
5. The recommendation of the Superintendent to accept a proposal in the amount of \$4,970.00 for the expansion of the **Point of Sale System** to Macopin School from **CC PRODUCTIONS, INC.**, Hoboken, New Jersey.
6. The recommendation of the Superintendent to approve an agreement with **TYLER TECHNOLOGIES, INC.**, for Versatrans Routing and Planning for a first year hosting fee of \$3,699.00 and a one-time set up fee of \$1,895.00.
7. The recommendation of the Superintendent to approve a Lease Agreement with **ICE VAULT SKATING ARENA**, Wayne, New Jersey, and World Wide Athletic Recreation for rental of ice time, in the amount of \$15,551.25, for the High School Ice Hockey Team for the 2012-2013 school year.

NOTE: The Ice Hockey Booster Club reimburses the district for the rental charges.

8. The recommendation of the Superintendent to approve a professional services agreement with **TEACHSCAPE, INC.**, San Francisco, California, for a teacher evaluation system in an amount not to exceed \$ **TBD** for the 2012-2013 school year. (Documentation to be provided electronically.)
9. The recommendation of the Superintendent to approve the **SUBSTITUTE PAY RATE** for **BUILDING AIDES**, Elementary Schools, substituting for the Principal's Secretary at the hourly rate of \$19.31, for the 2012-2013 school year.
10. The recommendation of the Superintendent to approve payments to the attached list of employees for participation in the **HEALTH BENEFITS INCENTIVE** program. (Documentation provided electronically.)
Account: 11-000-291-270-10-13-000

WORKSHOP/DISCUSSION

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

11. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (April, 2012)**, for **PETTY CASH**, whereas no single expenditure shall exceed \$25.00.
12. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (April, 2012)** for **DEPOSITORIES/SIGNATORIES** to include Teacher/**Principal**/Director of Education for Signatory #12.
13. The recommendation of the Superintendent to accept the sponsorship funding from the Community Against Substance Abuse (CASA), for a **SUBSTANCE AWARENESS PROGRAM** at West Milford High School in the amount of \$3,000.00, for the 2012-2013 school year.
14. The recommendation of the Superintendent to accept bids taken on October 4, 2012, Bid Code 13-1, and award sale of **SURPLUS EQUIPMENT** Sale #27 for all items, with the exception of the following which were rejected:
(Documentation provided electronically.)
 - (1) 1986 International dump truck
 - (1) 1990 International band bus
15. The recommendation of the Superintendent to accept a cash **DONATION** of \$166.60 for the 2012 Take Charge of Education rewards program from Target for the Maple Road School.
16. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Eric Sandve, Supervisor of Building and Grounds.
(Documentation provided electronically.)
17. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **October 22, 2012**, in the amount of \$ **TBD** . (Documentation to be provided electronically.)
18. The recommendation of the Superintendent to approve the **PAYROLL** of **September 28, 2012**, and **October 15, 2012**, in the amount of \$ **TBD** .
(Documentation to be provided electronically.)
19. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **October 22, 2012**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2012-2013** budget be affirmed and approved. (Folder insert to be provided prior to the Regular Meeting.)

Total transfers in the amount of \$ **TBD** .

20. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **October 22, 2012**, Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WORKSHOP/DISCUSSION

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

20. (Continued)

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$8,755,605.02 as of August 31, 2012; therefore

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation to be provided electronically.)

21. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of August 31, 2012, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

DISCUSSION: Mr. Richards spoke about his support of Resolution #1 scheduled for the Board's consideration at the October 22, 2012, meeting.

Mr. Conlon spoke of his support of Resolution #1 upon further reflection.

Mr. Gottlieb spoke of his continued support of maintaining an April election and budget vote.

Mrs. Schultz agreed with Mr. Gottlieb.

Mr. Bailey expressed his continued support of Resolution #1.

XV. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

The following items were presented for anticipated action at the Regular Meeting of Monday, October 22, 2012:

1. The recommendation of the Superintendent to accept the resignation, with regret, of **ROBIN BARRON**, Speech-Language Specialist, Upper Greenwood Lake School, effective December 31, 2012, for the purpose of retirement.
2. The recommendation of the Superintendent to accept the resignation, with regret, of **PATRICIA CALCAGNO**, Administrative Assistant, Buildings and Grounds, effective March 1, 2013, for the purpose of retirement.
3. The recommendation of the Superintendent to accept the resignation, with regret, of **BARBARA SCHOFIELD**, Resource Center Teacher, Upper Greenwood Lake School, effective December 31, 2012, for the purpose of retirement.

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

4. The recommendation of the Superintendent to accept the resignation of **ALYSSA ROBERTS**, SACC Aide, Westbrook School, retroactive from September 10, 2012.
5. The recommendation of the Superintendent to terminate the employment of **JOHN DENNING**, SUV Driver, Transportation, effective December 8, 2012.
6. The recommendation of the Superintendent to approve the appointment of, **ISIS RICCIO (**)**, Cafeteria Aide, Maple Road School (PC#30.03.F4.BSM), at the salary of \$3,439.00, without health benefits, effective October 23, 2012, through June 30, 2013, per Board of Education/WMCAA Agreement. (Replaces Paget) Account: 11-000-262-107-10-10-000

NOTE: Two (2) hour Cafeteria Aide for full day Kindergarten.

7. The recommendation of the Superintendent to approve the appointment of **LINDA ANGLESEA**, Cafeteria Aide, Maple Road School (PC#30.03.F4.AZU), without health benefits, at the prorated salary of \$4,299.00, effective October 23, 2012, through June 30, 2013, per Board of Education/WMCAA Agreement. (Replaces Gangi) Account: 11-000-262-107-10-10-000
8. The recommendation of the Superintendent to approve the appointment of **STACY SPADACCINI**, SACC Aide, Westbrook School, at the hourly rate of \$10.00, not to exceed \$7,500.00, effective October 23, 2012, through June 30, 2013. (Replaces Roberts) Account: 52-990-320-101-10-10-403
9. The recommendation of the Superintendent to approve the appointment of **DIANE SICILIANO**, SACC Aide, Apshawa School, at the hourly rate of \$12.00, not to exceed \$4,068.00, effective October 23, 2012, through June 30, 2013. (New Position) Account: 52-990-320-101-10-10-403
10. The recommendation of the Superintendent to approve the appointment of **NICHOLAS PROVOST**, High School Student, as an **AUDIO VISUAL/LIGHTING TECHNICIAN**, for the 2012-2013 school year, retroactive from September 27, 2012, through June 30, 2013, at an hourly rate not to exceed \$10.00. Account: 11-000-262-300-17-17-000
11. The recommendation of the Superintendent to approve the following **HOME INSTRUCTORS**, for the 2012-2013 school year, effective October 23, 2012, through June 30, 2013. (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2012-2013 school year, effective October 23, 2012, through June 30, 2013.

NOTE: The names will be added prior to the Regular Meeting.

13. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/ BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2012-2013 school year, effective October 23, 2012, through June 30, 2013.

NOTE: The names will be added prior to the Regular Meeting.

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

14. The recommendation of the Superintendent to approve a leave of absence for **BRYNN CARROLL**, Guidance Counselor, High School, with pay using sick and personal days, retroactive from September 4, 2012, through September 14, 2012, then without pay under the Family Medical Leave Act, retroactive from September 17, 2012, through December 7, 2012. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

15. The recommendation of the Superintendent to approve the following schedule of salary and benefit credits from **NCLB FUNDS** for the 2012-2013 school year to the appropriate budgetary accounts:

<u>Employee</u>	<u>Salaries</u>	<u>Funding Percentage</u>	<u>School</u>	<u>Title</u>
ROBYNN DERBYSHIRE	\$ 91,925.00	60%	Macopin	I*
EILEEN SHERRY	\$ 26,470.00	100%	Maple Road	I*
RHONDA HACKETT	\$ 85,375.00	50%	UGL	I*
KATHLEEN WEREN	\$107,275.00	39%	Aphsawa	I*
CHRISTINE WITT	\$ 63,200.00	50%	UGL	I*
TARA FITZGERALD	\$ 61,170.00	16.375%	Board Office	I**
REGINA CANALI	\$ 63,820.00	50%	Westbrook	IIA***
BRIAN LESLIE	\$ 52,940.00	50%	Paradise Knoll	IIA***

*Account: 20-231-100-101-10-50-000; **Account: 20-231-200-101-10-50-000;
 ***Account: 20-275-100-101-10-50-000

NOTE: Salaries may be adjusted pending the completion of contract negotiations.

16. The recommendation of the Superintendent to approve the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENTS** for payment January 15, 2013, in accordance with the provisions of the Board of Education negotiated agreement - Account: 11-000-291-290-10-13-000:

<u>Employee/Agreement</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<u>WMAAS Agreement</u>			
PETER ANZELONE	387.5	\$160.00	\$62,000.00
MARGARET CODEY	15.0	\$160.00	\$ 2,400.00
KAREN NORMAN	231.5	\$160.00	\$37,040.00
<u>Unaffiliated</u>			
HOWARD HELLER	167.0	\$120.00	\$20,040.00
JOHN HINCK	96.5	\$110.00	\$10,615.00
<u>WMEA Agreement</u>			
VALERIE ANZELONE	127.5	\$125.00	\$15,937.50
JILL BOND	195.0	\$125.00	\$24,375.00
DIANE COBB	157.0	\$125.00	\$19,625.00
BARBARA CORSARO	200.5	\$125.00	\$25,062.50

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

16. (Continued)

<u>Employee/Agreement</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<u>WMEA Agreement</u>			
BARBARA DEGRAW	137.5	\$125.00	\$17,187.50
JOANN DROZD	206.5	\$125.00	\$25,812.50
ROSEMARY McNIFF	127.0	\$125.00	\$15,875.00
LYNDA NACCARA	116.5	\$125.00	\$14,562.50
ELLEN NASH	127.5	\$125.00	\$15,937.50
JOLEEN NATOLI	155.5	\$125.00	\$19,437.50
BONNIE ROGERS	229.0	\$125.00	\$28,625.00
CRAIG SCHREINER	116.0	\$125.00	\$14,500.00
CONSTANCE VIOLANTE	93.0	\$125.00	\$11,625.00
<u>WMCMA Agreement</u>			
MARK ARNOLDI	170.0	\$ 60.00	\$10,200.00
THOMAS BARRON	32.0	\$ 60.00	\$ 1,920.00
EDWARD FINN	13.0	\$ 60.00	\$ 780.00
DANIEL MEGLETTI	173.5	\$ 60.00	\$10,410.00
<u>WMESA Agreement</u>			
MAUREEN ANZELONE	341.0	\$ 76.00	\$25,916.00
VIRGINIA FAULKNER	257.5	\$ 76.00	\$19,570.00
ELIZABETH MARTINELLI	159.5	\$ 76.00	\$12,122.00

17. The recommendation of the Superintendent to approve the following **STUDENT ACTIVITY ASSIGNMENTS and STIPENDS**, for the 2012-2013 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>School</u>	<u>Stipend</u>
SARAH WARREN	Chaperone Winter Concert	Apshawa	\$ 66.00
RICHARD ANDERSON	Chaperone Winter Concert	Apshawa	\$ 66.00
RACHEL BAVOLAR	Chaperone Spring Concert	Apshawa	\$ 66.00
LAUREN MASLANEK	Chaperone Spring Concert	Apshawa	\$ 66.00
MATTHEW PACCIONE	Chaperone Winter Concert	High School	\$ 66.00
SUSAN KACZOR	Chaperone Winter Concert	High School	\$ 66.00
MATTHEW PACCIONE	Chaperone Spring Concert	High School	\$ 66.00
SUSAN KACZOR	Chaperone Spring Concert	High School	\$ 66.00
JANICE SIVERTSEN	Piano Accompanist Cabaret Night	High School	\$140.00
MATTHEW GRAMATA	Chaperone Winter Instrumental	Macopin	\$ 66.00
SUSAN KACZOR	Chaperone Winter Instrumental	Macopin	\$ 66.00
ERICA McPARTLAND	Chaperone Winter Vocal	Macopin	\$ 66.00
MATTHEW PACCIONE	Chaperone Winter Vocal	Macopin	\$ 66.00
MATTHEW GRAMATA	Chaperone Spring Instrumental	Macopin	\$ 66.00
SUSAN KACZOR	Chaperone Spring Instrumental	Macopin	\$ 66.00
ERICA McPARTLAND	Chaperone Spring Vocal	Macopin	\$ 66.00
MATTHEW PACCIONE	Chaperone Spring Vocal	Macopin	\$ 66.00
JANICE SIVERTSEN	Piano Accompanist Winter Concert	Macopin	\$140.00

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

17. (Continued)

<u>Employee</u>	<u>Position</u>	<u>School</u>	<u>Stipend</u>
JANICE SIVERTSEN	Piano Accompanist Spring Concert	Macopin	\$140.00
TRICIA KANE	Chaperone Winter Concert	Maple Road	\$ 66.00
COLLEEN MINICK	Chaperone Winter Concert	Maple Road	\$ 66.00
TRICIA KANE	Chaperone Spring Concert	Maple Road	\$ 66.00
COLLEEN MINICK	Chaperone Spring Concert	Maple Road	\$ 66.00
PHYLLIS BLAU	Chaperone Winter Concert	Marshall Hill	\$ 66.00
ALICE SUSKA	Chaperone Winter Concert	Marshall Hill	\$ 66.00
MERJEME DUFFY	Chaperone Spring Concert	Marshall Hill	\$ 66.00
ALEXANDRA HEFFERON	Chaperone Spring Concert	Marshall Hill	\$ 66.00
DIANNE BYERS	Chaperone Winter Concert	Paradise Knoll	\$ 66.00
CHARLOTTE PETERSON	Chaperone Winter Concert	Paradise Knoll	\$ 66.00
KATHLEEN MARXEN	Chaperone Spring Concert	Paradise Knoll	\$ 66.00
MARTHA COOK	Chaperone Spring Concert	Paradise Knoll	\$ 66.00
SUSAN MORRIS	Chaperone Winter Concert	UGL	\$ 66.00
GINGER TURI	Chaperone Winter Concert	UGL	\$ 66.00
MINDY TURNER	Chaperone Spring Concert	UGL	\$ 66.00
LESLIE SPOHN	Chaperone Spring Concert	UGL	\$ 66.00
CHRISTOPHER JONES	Chaperone Winter Concert	Westbrook	\$ 66.00
COLLEEN MINICK	Chaperone Winter Concert	Westbrook	\$ 66.00
CHRISTOPHER JONES	Chaperone Spring Concert	Westbrook	\$ 66.00
COLLEEN MINICK	Chaperone Spring Concert	Westbrook	\$ 66.00
SANDRA MOORE	Chaperone District Arts Festival	Macopin	\$ 66.00
MAUREEN PICCOLI	Chaperone District Arts Festival	Macopin	\$ 66.00
CHRISTOPHER JONES	Chaperone District Arts Festival	Westbrook	\$ 66.00

NOTE: Stipends may be adjusted pending the completion of contract negotiations.

18. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS**, for the 2012-2013 school year at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement:

<u>Advisors</u>	<u>School</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
ELAINE ADRAGNA	Marshall Hill	Field Hockey	8	\$224.00
JASON BENZ	Marshall Hill	Scooter Football	31	\$868.00
CHRISTINE ERRICHELLO	Westbrook	Student Council	8	\$224.00
CHRISTOPHER JONES	Westbrook	Student Council	8	\$224.00
TANJA LANE	Westbrook	Writer's Café	8	\$224.00
SHARON McNAMEE	Westbrook	Writer's Café	8	\$224.00
ALISON PERRY	Westbrook	Running	8	\$224.00
CHRISTOPHER JONES	Westbrook	Running	8	\$224.00
MARIE BALDINI	Westbrook	Yoga	10	\$280.00
STEPHANIE NEBIKER	Westbrook	Adventures in Reading	6	\$168.00

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

18. (Continued)

<u>Advisors</u>	<u>School</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
REGINA CANALI	Westbrook	Adventures in Reading	6	\$168.00
ERIN GABRIELE	Westbrook	Adventures in Reading	6	\$168.00
ASHLEY CARTER	Westbrook	Environmental	4	\$112.00
DANIELLE POST	Westbrook	Environmental	4	\$112.00
KELLY YOST	Westbrook	Environmental	4	\$112.00
THERESA McCABE	Westbrook	Morning Math	10	\$280.00
GLENN ANTON	Westbrook	6 th Grade Math	10	\$280.00
HOPE VAN DYKE	Westbrook	Service/Career	8	\$224.00
ALEXANDRA STEWART	Westbrook	Service/Career	8	\$224.00

NOTE: Hourly rate may be adjusted pending completion of contract negotiations. The above clubs are funded through the PTA.

19. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUB and ADVISORS**, for the 2012-2013 school year at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
JUDITH RUTAN	Join-In-Club	High School	30	\$840.00
MONICA BOROQUE-ZEMSER	Join-In-Club	High School	30	\$840.00
JANET FANNING	Join-In-Club	High School	30	\$840.00
JUDITH RUTAN	Join-In-Club	Macopin	30	\$840.00
MONICA BOROQUE-ZEMSER	Join-In-Club	Macopin	30	\$840.00

NOTE: Hourly rate may be adjusted pending completion of contract negotiations.

20. The recommendation of the Superintendent to approve the following **TITLE I SCHOOL PARENT INVOLVEMENT EVENTS AND STAFF** for the 2012-2013 school year, at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-000:

<u>Employee</u>	<u>School</u>	<u>Program</u>	<u>Hours</u>	<u>Payment</u>
AMY METT	Apshawa	Family Reading Night	5	\$140.00
BRITTA ERESMAN	Apshawa	Family Reading Night	5	\$140.00
CHRISTINA RODEK	Apshawa	Family Reading Night	5	\$140.00
GEORGEAN COLEMAN	Apshawa	Family Reading Night	5	\$140.00
JACLYN BECKER	Apshawa	Family Reading Night	5	\$140.00
KAREN McCOURT	Apshawa	Family Reading Night	5	\$140.00
MARLO RAMBOWSKI	Apshawa	Family Reading Night	5	\$140.00
WILLIAM KOCHIS	Apshawa	Family Reading Night	5	\$140.00
WILLIAM KOCHIS	Apshawa	Family Math Night	5	\$140.00
BRITTA ERESMAN	Apshawa	Family Math Night	5	\$140.00
CHRISTINA RODEK	Apshawa	Family Math Night	5	\$140.00
GEORGEAN COLEMAN	Apshawa	Family Math Night	5	\$140.00

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

20. (Continued)

<u>Employee</u>	<u>School</u>	<u>Program</u>	<u>Hours</u>	<u>Payment</u>
JACLYN BECKER	Apshawa	Family Math Night	5	\$140.00
KAREN McCOURT	Apshawa	Family Math Night	5	\$140.00
MARLO RAMBOWSKI	Apshawa	Family Math Night	5	\$140.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

21. The recommendation of the Superintendent to approve the following **TITLE I SCHOOL BEFORE/AFTER-SCHOOL TUTORING PROGRAM AND STAFF** for the 2012-2013 school year, at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-000:

<u>Employee</u>	<u>School</u>	<u>Program</u>	<u>Hours</u>	<u>Payment</u>
JOSEPH ANDRIULLI	Macopin	Make a Change	28	\$784.00
KRISTA PROVOST	Macopin	Make a Change	28	\$784.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

22. The recommendation of the Superintendent to approve the addition of **STEPHANIE FRESCHI** to the **HIGH SCHOOL SPORTS EVENTS STAFF** for the 2012-2013 school year. Account: 11-402-100-590-09-21-000

23. The recommendation of the Superintendent to approve the following **VOLUNTEERS**, to the **HIGH SCHOOL STUDENT ACTIVITY PROGRAMS**, for the 2012-2013 school year, at no cost to the district:

<u>Volunteer</u>	<u>Assignment</u>
ALYSSA DOUMA	Winter Track
CHRISTOPHER HETTEMA*	Music Program

*Pending fingerprint clearance.

24. The recommendation of the Superintendent to approve the following **NURSING and CLERICAL SERVICES** for the 2012-2013 school year for **STUDENT ACTIVITY ATHLETIC WINTER PHYSICALS**, per Board of Education/WMEA Agreement - Account: 11-402-100-104-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>
BARBARA CORBETT	Nurse	4	\$33.00
PAMELA FENNING	Clerical	4	\$21.28

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

25. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (June 2012)**, for the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPENDS for the SPRING 2013 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
JOHN FINKE	0.5 Head Golf Coach	C+ Longevity	\$3,195.00
PETER ANZELONE	0.5 Head Golf Coach	A	\$2,205.00

NOTE: Stipend may be adjusted pending completion of contract negotiations.

26. The recommendation of the Superintendent to approve the appointment of **MICHAEL LAMBERT**, Assistant Winter Track Coach, **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT for the WINTER 2012-2013 ATHLETIC SEASON**, at a stipend of \$4,150.00 (Step B), per Board of Education/WMEA Agreement. (Replaces Joecks) Account: 11-402-100-110-10-10-000

NOTE: Stipend may be adjusted pending completion of contract negotiations.

27. The recommendation of the Superintendent to approve the following **STUDENT TEACHER/PRACTICUM TEACHER/INTERN**, for the 2012-2013 school year, at no cost to the district:

<u>Student Teacher</u>	<u>College</u>	<u>Subject/Grade</u>
DIANE BARGEMAN	Western Governor's University	ESL - Elementary, Macopin, High School

28. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2012-2013 school year:

<u>Provisional Teacher</u>	<u>Mentor Payment</u>	<u>Mentor Teacher</u>
TARA GUARINO	\$152.79	Rachel Lehr

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

29. The recommendation of the Superintendent to approve the following **JOB DESCRIPTIONS:** (Documentation provided electronically.)

PRE K - 12 TEACHER (New)
SUPERVISOR OF MUSIC, ART AND FAMILY/CONSUMER SCIENCE, GRADES K-12 (New)
TEACHER (Abolish)

XVI. EDUCATION - Mrs. Marilyn Schultz, Chairperson

The following items were presented for anticipated action at the Regular Meeting of Monday, October 22, 2012:

1. The recommendation of the Superintendent to approve an agreement with Route 23 AutoMall, LLC and The Ford Motor Company to participate in the **2012 AP CHALLENGE** at no cost to the district.
2. The recommendation of the Superintendent to approve the adoption of the **NURSING SERVICES PLAN** for the West Milford School District for the 2012-2013 school year. (Insert forwarded to Trustees via e-mail.)
3. The recommendation of the Superintendent to approve the submission of the **NJQSAC STATEMENT OF ASSURANCE** for the 2012-2013 school year.
4. The recommendation of the Superintendent to approve the submission of the application for the Individuals with Disabilities Education Act, or 2004, Part B, (**IDEA-B**) Fiscal Year 2013:

Basic Allocation	\$922,469
Preschool Allocation	\$ 38,783

5. The recommendation of the Superintendent to approve the following **REGULAR EDUCATION TUITION RECEIVABLE CONTRACTS** for the 2012-2013 school year (Tuition Pro-rated): **TBD**
6. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION TUITION RECEIVABLE CONTRACTS** for the 2012-2013 school year (Tuition Pro-rated): **TBD**
7. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** retroactive from September 29, 2012, for the 2012-2013 school year (Tuition Pro-rated):

<u>Student ID</u>	<u>Tuition</u>	<u>Placement</u>
70117	\$48,294.00	The Sage School Rochelle Park, New Jersey

8. The recommendation of the Superintendent to approve the program, "**CREATIVE CURRICULUM FOR PRESCHOOLERS,**" to be used in the district's preschool disabled classroom.
9. The recommendation of the Superintendent to approve the following **CHANGE TO THE ELEMENTARY SCHOOL PROGRAM** for the 2012-2013 school year:

<u>Subject Course</u>	<u>Type of Change</u>
Health - Kindergarten	New Adoption

10. The recommendation of the Superintendent to approve the following **CURRICULUM ADOPTION** for the 2012-2013 school year:

Elementary

Health

Kindergarten Health

XVI. EDUCATION - Mrs. Schultz, Chairperson - Continued

11. The recommendation of the Superintendent to approve the following **CURRICULUM REVISIONS** for the 2012-2013 school year:

Subject Course

Macopin

Keyboarding/Lunch-Grades 7&8

High School

Keyboarding/Lunch

12. The recommendation of the Superintendent to approve the following High School **OVERNIGHT FIELD TRIPS** for the 2012-2013 school year:

PALS (PEERS AS LEADERS)

Purpose of Trip: PALS Training - Conflict Resolution Training

Location: Lake Champion
Glen Spey, New York
Dates of Trip: October 29-30, 2012
Number of Students: 56 (approximate)
Cost of Trip to Students: \$80.00 per student
Names of Advisors: Janice Gerisch and Denise Flood
Number of School Days Missed: 2
Number of Chaperones: 6 - Janice Gerisch, Denise Flood,
Ian White, Michael Padilla,
Theresa Grus, Melissa Csengeto
Chaperone fees: \$0
Nurse: Barbara Corbett

NOTE: All transportation and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage.

SKI RACING TEAM

Purpose of Trip: Early Season Training

Location: Cascades Lodge
Killington, Vermont
Dates of Trip: December 13-16, 2012
Number of Students: 10-15 (approximate)
Cost of Trip to Students: \$270.00 (approximate)
Names of Advisors: Ian White, Ryan Heerschap
Number of School Days Missed: 1
Number of Chaperones: 2: Ian White, Ryan Heerschap
Nurse: TBD

NOTE: All transportation, lodging, meals and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

XVI. EDUCATION - Mrs. Schultz, Chairperson - Continued

12. (Continued)

CHEERLEADING

Purpose of Trip: CheerSport Cheerleading Nationals Competition

Location: Georgia World Congress Center
Atlanta, Georgia
Dates of Trip: February 14-18, 2013
Number of Students: 17
Cost of Trip to Students: \$800.00 (approximate)
Name of Advisor: Krista Tripodi
Number of School Days Missed: 1-2
Number of Chaperones: 2 - Krista Tripodi, Maggie McCourt
Nurse: TBD

NOTE: All transportation, lodging, meals, chaperone and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

MODEL UNITED NATIONS

Purpose of Trip: Model UN Competition

Location: University of Pennsylvania
Philadelphia, Pennsylvania
Dates of Trip: November 8-11, 2012
Number of Students: 16
Cost of Trip to Students: \$350.00 (approximate)
Names of Advisors: Edward Marzalik, Jennifer Metcalf,
Mary Kennedy
Number of School Days Missed: 2
Number of Chaperones: 2 - Edward Marzalik, Jennifer Metcalf
or Mary Kennedy
Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

MODEL UNITED NATIONS

Purpose of Trip: Model UN Competition

Location: Columbia University
New York City, New York
Dates of Trip: January 17-20, 2013
Number of Students: 16
Cost of Trip to Students: \$350.00 (approximate)
Names of Advisors: Edward Marzalik, Jennifer Metcalf,
Mary Kennedy
Number of School Days Missed: 2
Number of Chaperones: 2 - Edward Marzalik, Jennifer Metcalf
or Mary Kennedy
Nurse: TBD

XVI. EDUCATION - Mrs. Schultz, Chairperson - Continued

12. (Continued)

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

WEST MILFORD HIGH SCHOOL BOYS SPRING TRACK

Purpose of Trip: The Penn Relays - Student athletes will compete in a world renowned event.

Location:	University of Pennsylvania Philadelphia, Pennsylvania
Dates of Trip:	April 25-27, 2013
Number of Students:	10 (approximate)
Cost of Trip to Students:	\$100.00 (approximate)
Name of Advisor:	Arthur Joecks
Number of School Days Missed:	1
Number of Chaperones:	2 - Arthur Joecks, Stephen Maslanek
Nurse:	TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

WEST MILFORD HIGH SCHOOL GIRLS SPRING TRACK

Purpose of Trip: The Penn Relays - Student athletes will compete in a world renowned event.

Location:	University of Pennsylvania Philadelphia, Pennsylvania Four Points by Sheraton - Philadelphia Northeast
Dates of Trip:	April 24-26, 2013
Number of Students:	10 (approximate)
Cost of Trip to Students:	\$100.00 (approximate)
Name of Advisor:	Alyssa Douma
Number of School Days Missed:	2
Number of Chaperones:	Alyssa Douma, Nicole D'Elio
Nurse:	TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

WEST MILFORD HIGH SCHOOL BOYS TENNIS

Purpose of Trip: Attend world famous tennis camp

Location:	Hilton Head, South Carolina
Dates of Trip:	August 3-10, 2013
Number of Students:	10 (approximate)
Cost of Trip to Students:	\$600.00 (approximate)

XVI. EDUCATION - Mrs. Schultz, Chairperson - Continued

12. (Continued)

Name of Advisor: Elmer Zimmerman
Number of School Days Missed: 0
Number of Chaperones: 2 - Elmer Zimmerman, Beverly Zimmerman
Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

WEST MILFORD HIGH SCHOOL DANCE CLUB

Purpose of Trip: NDA National Championship

Location: Hard Rock Live
Orlando, Florida
Dates of Trip: March 8-11, 2013
Number of Students: 13
Cost of Trip to Students: \$500.00 (approximate)
Names of Advisors: Haley Gott, Lynn Doherty
Number of School Days Missed: 2
Number of Chaperones: 2 - Haley Gott, Lynn Doherty
Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

DECA STATE CONFERENCE

Purpose of Trip: State DECA Conference

Location: Cherry Hill, New Jersey
Dates of Trip: February 24-26, 2012
Number of Students: 40
Cost of Trip to Students: \$200.00
Name of Advisor: JoAnn Blom
Number of School Days Missed: 2
Number of Chaperones: JoAnn Blom, Mrs. Card, Mrs. Callahan
Nurse: TBD

NOTE: All transportation, lodging, meals, chaperone, advisor and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

DECA INTERNATIONAL CONFERENCE

Purpose of Trip: International DECA Conference

Location: Anaheim, California
Dates of Trip: April 23-29, 2013
Number of Students: 9 (approximate)
Cost of Trip to Students: \$933.00

XVI. EDUCATION - Mrs. Schultz, Chairperson - Continued

12. (Continued)

Name of Advisor: JoAnn Blom
Number of School Days Missed: 5
Number of Chaperones: 3 - JoAnn Blom, Mrs. Card, Mrs. Callahan
Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

INDOOR COLOR GUARD

Purpose of Trip: Winter Guard International Competition

Location: Trumbull High School
Trumbull, Connecticut
Hilton Garden Inn
Shelton, Connecticut
Dates of Trip: February 8-10, 2013
Number of Students: 24
Cost of Trip to Students: \$200.00
Name of Advisor: Peter Shaver
Number of School Days Missed: 0
Number of Chaperones: 2 - Peter Shaver, Patricia O'Shea
Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

INDOOR COLOR GUARD

Purpose of Trip: Winter Guard International Competition

Location: South Brunswick High School
Monmouth Junction, New Jersey
Doubletree Hotel
Princeton Township, New Jersey
Dates of Trip: February 22-24, 2013
Number of Students: 24
Cost of Trip to Students: \$200.00
Name of Advisor: Peter Shaver
Number of School Days Missed: 0
Number of Chaperones: Peter Shaver and Patricia O'Shea
Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

XVI. EDUCATION - Mrs. Schultz, Chairperson - Continued

12. (Continued)

INDOOR COLOR GUARD

Purpose of Trip: Winter Guard World Competition

Location: University of Dayton Arena
Dayton, Ohio
Doubletree Guest Suites
Miamisburg, Ohio

Dates of Trip: April 10-14, 2013

Number of Students: 24

Cost of Trip to Students: \$700.00 (approximate)

Name of Advisor: Peter Shaver

Number of School Days Missed: 3

Number of Chaperones: 2 - Peter Shaver, Patricia O'Shea

Nurse: TBD

NOTE: All transportation, lodging, meals, and student fees are included in the total cost of the trip. There is no additional cost to the Board other than the overnight salary rate for the accompanying nurse, as well as substitute nurse coverage, if necessary.

ATHLETIC TEAMS/STATE TOURNAMENTS

Based on advancement and location in State tournaments, the High School requests advanced approval of overnight trips to NJSIAA State Championships.

13. The recommendation of the Superintendent to approve **St. MICHAEL'S EPISCOPAL CHURCH** as an approved **FIELD TRIP DESTINATION** not listed on the Board-Approved Field Trip Destination List dated May 15, 2012.
14. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

XVII. POLICY - Mr. Matthew Conlon, Chairperson

The following items were presented for anticipated action at the Regular Meeting of Monday, October 22, 2012:

1. The recommendation of the Superintendent to approve the First Reading of the revised **BYLAW** entitled, "Organization Meeting." (Code #0151) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the Second Reading and Adoption of the revised **POLICY** entitled, "Pupil Discipline/Code of Conduct." (Code #5600) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the Second Reading and Adoption of the revised **REGULATION** entitled, "Pupil Discipline/Code of Conduct Elementary Schools." (Code #5600) (Documentation provided electronically.)

XVII. POLICY - Mr. Conlon, Chairperson - Continued

4. The recommendation of the Superintendent to approve the Second Reading and Adoption of the revised **REGULATION** entitled, "Pupil Discipline/Code of Conduct Macopin Middle School." (Code #5600.1) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the Second Reading and Adoption of the revised **REGULATION** entitled, "Pupil Discipline/Code of Conduct High School." (Code #5600.2) (Documentation provided electronically.)

XVIII. OLD BUSINESS

There was no old business.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Conlon made a motion, seconded by Mrs. Schultz, to extend the meeting for 15 minutes.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. NEW BUSINESS

Mr. Conlon congratulated the Highlander Band who competed against more than 5 bands and took second place at MetLife Stadium. The band then went on to Randolph and took first place. Congratulations to Dr. Brian McLaughlin, the students and parent groups.

Mr. Gottlieb informed the public that the Board received a notice of impasse from the WMEA and are awaiting assignment of a PERC mediator.

Mr. Gottlieb provided an update to the Board and public on the developments of the Cable TV Committee. He requested that interested community members contact him if they wish to get involved in the development of the Cable TV station.

Mr. Conlon made a motion, seconded by Mrs. Schultz, to extend the meeting by 15 minutes.

Mr. Conlon summarized the Town Hall meeting with Governor Christie earlier today. Very few questions were asked or addressed regarding education.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Greg Sheremeta, WMEA President, spoke about some of the misinformation that was part of the Governor's responses.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Bailey left the meeting at 9:07 p.m.

At 9:07 p.m., Mr. Conlon made a motion, seconded by Mrs. Schultz, to go into executive session for approximately 30 minutes, for the purpose of discussing personnel/ contracts, student matters, and matters of attorney-client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public session at 9:47 p.m.

SPECIAL ACTION

XXI. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda item:

- 1. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **October 16, 2012**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

<u>Incident</u>	<u>Board Determination</u>
<u>Report Number</u>	
2013/H-1	Substantiated
2013/H-2	Unsubstantiated
2013/H-3	Substantiated
2013/E-2	Substantiated

SPECIAL ACTION

XXI. EDUCATION - Mrs. Schultz, Chairperson - Continued

1. (Continued)

<u>Incident Report Number</u>	<u>Board Determination</u>
2013/E-3	Substantiated
2013/E-4	Unsubstantiated
2013/M-2	Unsubstantiated
2013/M-3	Unsubstantiated
2013/M-4	Unsubstantiated

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Absent	Mr. Richards	Yes
Mr. Bailey	Absent	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XXII. ADJOURNMENT

Motion by Mr. Conlon, seconded by Mrs. Schultz, to adjourn the meeting at 9:50 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator

tc