

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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**BOARD OF EDUCATION
 MINUTES
 WORKSHOP/REGULAR MEETING
 AUGUST 27, 2013**

Mr. Wayne Gottlieb, Board Vice President, called to order the Workshop/Regular Meeting of the Board of Education on August 27, 2013, at 7:05 p.m. The meeting was held in the Westbrook School Media Center. He led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence. Mr. Gottlieb reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present	Mr. Foody	Present	Mr. Richards	Absent
Mr. Bailey	Present/Arr. 8:03 p.m.	Mr. Gottlieb	Present	Mrs. Richards	Present
Mr. Conlon	Present/Arr. 7:45 p.m.	Mrs. Koeppe	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. James V. McLaughlin	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Present/Arr. 7:45 p.m.
Mrs. Alice Steinheimer	Director of Special Services	Present/Arr. 7:45 p.m.
Joseph L. Roselle, Esq.	Board of Education Attorney	Present
Sophia Metcalf	Student Representative	Present

There were approximate 15 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Foody, seconded by Mrs. Schultz, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 7:00p.m., for approximately 30 minutes, and 9:00 p.m. for approximately 60 minutes for the purpose of discussing personnel, negotiations and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. EXECUTIVE SESSION I

At 7:05 p.m., the Board went into Executive Session and returned to the public meeting at 7:45 p.m.

VIII. SUPERINTENDENT'S REPORT - Dr. James V. McLaughlin

- Dr. McLaughlin reported on the status of the schools and the readiness of the classrooms. He thanked the custodial and maintenance staff for their efforts on behalf of the students.
- Dr. McLaughlin provided the results of the Department of Education's QSAC performance review. The district's requirement to satisfy at least 80% of the weighted indicators was met as follows:

Instruction and Program - 87%; Fiscal Management - 88%; Governance - 100%; Operations - 100%; and Personnel - 100%

The West Milford Schools received a high performing designation by Commissioner Cerf.

- Dr. McLaughlin reported that Mr. McCormick will be chairing the Calendar Committee to formulate the academic calendars for 2014-2015 and 2015-2016. Individuals with input for Mr. McCormick and his committee should feel free to contact him.
- This year the standard "beginning of the school year notices" have all been posted on the parent portal of the district web site.
- Dr. McLaughlin announced that the district intends to begin a voluntary random drug testing program in the 2013-2014 school year. The intended start date is November 4. All students involved in extracurricular activities and those holding parking passes would make up the pool of students selected at random for confidential screenings. He emphasized that the goal of this initiative is to be preventative. A formal public hearing relative to this proposal will take place on September 17th 2013 at the Board of Education meeting.
- Dr. McLaughlin reported that there are 65 new staff members beginning in the district. Among these are four new Kindergarten teachers in four new sections at Apshawa, Paradise Knoll, Marshall Hill and Westbrook Schools.

Minutes for the Workshop/Regular Meeting of August 27, 2013

VIII. SUPERINTENDENT'S REPORT - Dr. McLaughlin - Continued

- Mr. Gottlieb introduced Sophia Metcalf, Student Representative, for the 2013-2014 school year.

IX. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following minutes:

- Special Meeting of July 8, 2013
- Executive Session of July 8, 2013
- Workshop/Regular Meeting of July 30, 2013
- Executive Session of July 30, 2013

VOICE VOTE: Mr. Foody voted No MOTION PASSED.
 Mrs. Schultz Abstained
 All Others in Favor

X. PRESIDENT'S REPORT - Mr. Wayne Gottlieb for Mr. David Richards

Mr. Gottlieb welcomed everyone back for the 2013-2014 school year.

XI. MOTION BY MR. CONLON, SECONDED BY MRS. SCHULTZ, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

There were no members of the public wishing to speak.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda items:

1. The recommendation of the Superintendent to approve **EXCHANGE STUDENT** (ID #70478), to attend West Milford High School beginning September 5, 2013, through June 25, 2013. Tuition will be waived for this student.

XIII. EDUCATION - Mrs. Schultz, Chairperson - Continued

- 2. The recommendation of the Superintendent to approve an agreement with the Passaic County Technical Institute, acting as the Lead Education Agency (LEA), to establish a consortium for the submission of the **NO CHILD LEFT BEHIND (NCLB) - TITLE III GRANT FY 2014** in the amount of \$3,348.00.
- 3. The recommendation of the Superintendent to approve the **TITLE I PARENT INVOLVEMENT STRATEGY PLAN** for the 2013-2014 school year. (Documentation provided electronically.)
- 4. The recommendation of the Superintendent to approve the following **CHANGES TO THE SECONDARY PROGRAMS** for the 2013-2014 school year:

<u>Name of Course</u>	<u>Type of Change</u>
Family & Consumer Science Food, Nutrition and You	New Semester Course
Theatre Arts	New Course

- 5. The recommendation of the Superintendent to approve the following **CURRICULUM ADOPTIONS** for the 2013-2014 school year:

ELEMENTARY

Mathematics

Grade SIX Mathematics

Social Studies

Social Studies - Kindergarten
 Grade 1 Social Studies
 Grade 2 Social Studies
 Grade 3 Social Studies
 Grade 4 Social Studies

World Language

Spanish - Grade 4

MACOPIN

Mathematics

Mathematics 7
 Mathematics 8
 Foundations of Mathematics 7
 Foundations of Mathematics 8

Social Studies

Grade 7 Social Studies
 Grade 7 Social Studies Skills

XIII. EDUCATION - Mrs. Schultz, Chairperson - Continued

5. (Continued)

World Language

French 7-1A

French 8-1B

HIGH SCHOOL

Family and Consumer Science

Food, Nutrition and You

Visual Art

Advanced Photography (replaces Photo Journalism)

Photography 2 (replaces Advanced Photography)

Mathematics

Algebra 1 (capped enrollment)

Algebra 1

Algebra 2 (capped enrollment)

Algebra 2

Algebra Lab/Lunch

Algebra 8 Honors

Intermediate AlgGeo

Geometry (capped enrollment)

Geometry

Social Studies

US History IC

US History IIC

AP Macroeconomics (replaces AP Economics)

Western Civilization

Special Education

Career Awareness and Community Living

Transition to Independence and Financial Literacy

Transition to Independence II

Theatre Arts

Theatre Arts

World Language

Spanish 3

French 1

French 3

French 4H/5H AP (Part 2)

Deutsch 4H/5H AP Year 1

German 3

XIII. EDUCATION - Mrs. Schultz, Chairperson - Continued

6. The recommendation of the Superintendent to submit **an amendment to a previously adopted resolution (June 2013)**, for the following **SUMMER CURRICULUM DEVELOPMENT** for the 2013-2014 school year at the rate of \$33.00 per hour, per Board of Education/WMEA Agreement. Account: 11-140-100-101-10-10-160

<u>PROJECT NAME/STAFF MEMBER</u>	<u>HOURS</u>	<u>TOTAL</u>
<u>F&CS - Food, Nutrition and You</u>		
DANIELLE KAISER (replaces TBD)	15	\$495.00
<u>Theatre Arts</u>		
HEATHER BURNS (replaces TBD)	15	\$495.00

NOTE: Hourly rate to be adjusted pending the completion of contract negotiations.

7. The recommendation of the Superintendent to approve the establishment of a **NEW BEGINNINGS ANNEX CLASSROOM** at **APSHAWA SCHOOL** for the 2013-2014 school year, pending County approval for both the program and facility.
8. The recommendation of the Superintendent to approve the **CANCELLATION** of a **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** for Student ID #8540, with Lakeland Andover School, Lafayette, New Jersey, effective September 1, 2013.
9. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** for the 2013-2014 school year, effective September 1, 2013:

<u>Student ID</u>	<u>Tuition</u>	<u>Placement</u>
61123	\$48,560.88	Shepard Prep High School Morristown, New Jersey

10. The recommendation of the Superintendent to approve **an amendment to a previously adopted resolution (May 21, 2013)**, for the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** for the 2013-2014 school year (tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$47,750.00	Early Childhood Learning Center Chatham, New Jersey

11. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** for the 2013-2014 school year:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$1,500.00 OT Services	Lake Drive School Mountain Lakes, New Jersey

XIII. EDUCATION - Mrs. Schultz, Chairperson - Continued

11. (Continued)

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$4,500.00 Related Services	Lake Drive School Mountain Lakes, New Jersey

12. The recommendation of the Superintendent to approve **an amendment to a previously adopted resolution (May 21, 2013)**, for the following **EXTENDED SCHOOL YEAR** contracts with **OTHER LOCAL EDUCATION AGENCIES** for Summer 2013:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$4,178.53	Banyan School Fairfield, New Jersey
1	\$4,812.66	Banyon Upper School Little Falls, New Jersey
1	\$5,494.47	Stonybrook/Kiel School Kinnelon, New Jersey
1	\$3,449.60 Personal Aide	Park Lake School Rockaway, New Jersey
2	\$7,923.50	Inclusive Learning Academy* Butler, New Jersey

*Formerly Chancellor Outreach Program, Butler, New Jersey

13. The recommendation of the Superintendent to approve an amendment to the **2013 IDEA GRANT** to reflect a \$70 carryover of funds to be allocated for out-of-district preschool tuition.

14. The recommendation of the Superintendent to approve a contract between West Milford Township Board of Education and **EDUCERE: FOUNDERS ACADEMY SEAT LICENSE** at a total cost of \$5,985.00 for use between September 1, 2013, and June 30, 2014.

15. The recommendation of the Superintendent to approve the following **FIELD TRIP(S)** not listed on the Board-Approved Field Trip Destination List dated May 21, 2013.

Wawayanda State Park - West Milford, New Jersey
Appelt Park - Bloomingdale, New Jersey
Pequannock River - Bloomingdale, New Jersey

16. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

DISCUSSION: Mrs. Schultz inquired about the Educere Seat License.

XIII. EDUCATION - Mrs. Schultz, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Absent
Mr. Bailey	Absent	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XIV. POLICY - Mr. Matthew Conlon, Chairperson

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Management of Life-Threatening Allergies in Schools." (Code #5331) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Use of Physical Restraint." (Code #5561) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Use of Physical Restraint." (Code #5561) (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	No	Mr. Richards	Absent
Mr. Bailey	Absent	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 6 Yes; 1 No

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS- Mr. Gregory Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mrs. Schultz, to approve the following agenda items:

1. The recommendation of the Superintendent to approve a contract with **MOHAWK RESOURCES LTD**, Amsterdam, New York, for the installation of a vehicle lift for the Transportation Garage, in the amount of \$16,350.85, per NJ State Contract #80129.
2. The recommendation of the Superintendent to approve participating membership in a cooperative pricing system agreement with the **MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION**, for the 2013-2014 school year, for the cooperative purchase of supplies, materials, goods and services, at no cost to the District.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS -
Mr. Bailey, Chairperson - Continued

3. The recommendation of the Superintendent to approve participating membership in the **NATIONAL JOINT POWERS ALLIANCE (NJPA)**, for the 2013-2014 school year, for the cooperative purchase of supplies, materials, goods and services, at no cost to the District.
4. The recommendation of the Superintendent to approve the renewal of two (2) **PUPIL TRANSPORTATION ROUTES** for the 2013-2014 school year, to **ST. CATHERINE OF BOLOGNA SCHOOL**, Ringwood, New Jersey, transporting sixty (60) West Milford resident students, effective September 1, 2013, through June 30, 2014, at a per pupil cost of \$746.68, for a total cost of \$44,800.80.
5. The recommendation of the Superintendent to approve the renewal of additional **TRANSPORTATION DAYCARE ROUTES** for the 2013-2014 school year to **KIDDIE ACADEMY**, located on Cahill Cross Road, West Milford, New Jersey, effective September 1, 2013, through June 30, 2014, for 181 days, at a per diem cost of \$24.95, for a total route cost of \$4,515.95.

NOTE: This transportation includes further routes to and from Marshall Hill School, as well as routes to and from Upper Greenwood Lake School.

6. The recommendation of the Superintendent to approve a transportation shuttle trip request for **WEST MILFORD MIDGET FOOTBALL ASSOCIATION**, to provide bus shuttle services from Bubbling Springs Recreation Area to Hillcrest Community Center, to accommodate extra parking for attendees of the West Milford Midget Football Pep Rally on August 30, 2013, at the in-county field trip transportation rate of \$35.00 per hour.
7. The recommendation of the Superintendent to approve the renewal of a Telephone Maintenance Agreement with **D&D COMMUNICATIONS**, West Milford, New Jersey, in the amount of \$10,350.00, for the 2013-2014 school year.
8. The recommendation of the Superintendent to award a contract to **ULTRASAFE SECURITY SYSTEMS, INC.**, Newfoundland, New Jersey, for installation of a Video Entry System, with connection to building fire alarm system in Highlander Academy, in the amount of \$4,395.00 plus permit fees.
9. The recommendation of the Superintendent to approve **TILCON NEW YORK INC.**, Wharton, New Jersey, (MCCPC Contract#6), for paving of the roadway around Macopin School, the parking areas and front circle driveway, in the amount of \$123,179.74.
10. The recommendation of the Superintendent to approve **GL GROUP**, Bloomingdale, New Jersey, to remove and replace sections of the concrete walkway and repair brick and footing under the stairs at Westbrook School, in the amount of \$13,300.00.
11. The recommendation of the Superintendent to approve the following **PURCHASE ORDER CONTRACTS**, per bids taken by Educational Data Services, Inc., for the 2013-2014 school year:

Athletic Supplies	\$48,492.55
General Classroom Supplies	\$ 101.64
Fine Art Supplies	\$ 1,309.56

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

11. (Continued)

Office/Computer Supplies \$ 224.03
 Photography Supplies \$ 5,286.39

12. The recommendation of the Superintendent to accept **REIMBURSEMENT OF NONPUBLIC SCHOOL TRANSPORTATION COSTS** in the amount of \$35,514.93 for the 2012-2013 school year.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Abstained	Mr. Richards	Absent
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 7 Yes; 1 Abstention

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following agenda item:

13. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **August 27, 2013**, in the amount of \$2,788,335.95. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	No	Mr. Richards	Absent
Mr. Bailey	Absent	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Abstained	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 5 Yes; 1 No; 1 Abstention

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following agenda item:

14. The recommendation of the Superintendent to approve the **PAYROLL** of **July 31, 2013**, and **August 15, 2013**, in the amount of \$770,575.86. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Absent
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Abstained	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 7 Yes; 1 Abstention

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

Motion by Mr. Bailey, seconded by Mrs. Schultz, to approve the following agenda item:

15. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **June 30, 2013**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2012-2013** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$368,957.00.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	No	Mr. Richards	Absent
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 7 Yes; 1 No

Motion by Mr. Bailey, seconded by Mrs. Schultz, to approve the following agenda item:

16. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **August 27, 2013**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2013-2014** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$35,970.69.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	No	Mr. Richards	Absent
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 7 Yes; 1 No

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following agenda items:

17. The recommendation of the Superintendent to approve the following Resolution:

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

17. (Continued)

WHEREAS, the Agenda file of **August 27, 2013**, Workshop/Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$6,245,653.09 as of June 30, 2013; therefore

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

18. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of June 30, 2013, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Absent
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XVI. PERSONNEL/STUDENT AFFAIRS - Mrs. Marilyn Schultz for Mr. Gottlieb

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 3125 and 4125). Those appointees are indicated with an asterisk (*). Candidates with (**) have completed the criminal history review through a previous employer.

Motion by Mrs. Schultz, seconded by Mr. Gottlieb, to approve the following agenda items #1 through #59:

1. The recommendation of the Superintendent to accept the resignation, with regret, of **TERESA DWYER**, English Teacher, High School, effective December 31, 2013, for the purpose of retirement.

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson -Continued

2. The recommendation of the Superintendent to accept the resignation of **TERESA MARINO**, .56 Special Education Teacher, Maple Road School, effective October 18, 2013.

NOTE: Special Education Teacher will be released from 60 days notice required in contract if a replacement is hired before October 18, 2013.

3. The recommendation of the Superintendent to accept the resignation of **DEANNE COWAN**, Cafeteria Aide, Paradise Knoll School, retroactive from August 16, 2013.
4. The recommendation of the Superintendent to accept the resignation of **CHRISTINE PETROWSKI**, Cafeteria Aide, Maple Road School, retroactive from August 22, 2013.
5. The recommendation of the Superintendent to rescind the appointment of **JOSEPH ALFANO**, Custodian, High School.
6. The recommendation of the Superintendent to accept the resignation of **HAROLD PORTER**, Special Use Vehicle Driver, Transportation, retroactive from June 30, 2013.
7. The recommendation of the Superintendent to approve the appointment of **JESSICA GILCHRIST (**)**, Kindergarten Teacher, Apshawa School (PC#90.01.02.AAE), at the salary of \$47,000.00 (BA/1), with health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMEA Agreement. (New Position) Account: 11-110-100-101-10-10-000

NOTE: Salary may be adjusted pending completion of contract negotiations.

8. The recommendation of the Superintendent to approve the appointment of **LINDSEY COFFMAN (**)**, Kindergarten Teacher, Westbrook School (PC#90.07.02.BTL), at the salary of \$47,000.00 (BA/1), with health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMEA Agreement. (New Position) Account: 11-110-100-101-10-10-000

NOTE: Salary may be adjusted pending completion of contract negotiations.

9. The recommendation of the Superintendent to approve the appointment of **KATHRYN HESS (**)**, Kindergarten Teacher, Marshall Hill School (PC#90.04.02.BUZ), at the salary of \$47,000.00 (BA/1), with health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMEA Agreement. (New Position) Account: 11-110-100-101-10-10-000

NOTE: Salary may be adjusted pending completion of contract negotiations.

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson -Continued

10. The recommendation of the Superintendent to approve the appointment of **CATHERINE CLINTON**, 0.5 Encore Teacher, Maple Road School (PC#90.03.28.ANO), at the salary of \$28,155.00 (MA/4), without health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMEA Agreement. (Replaces Branagan) Account: 11-230-100-101-10-10-000

NOTE: Salary may be adjusted pending completion of contract negotiations.

11. The recommendation of the Superintendent to approve the appointment of **JORDAN BARRY**, General Vocal Music Teacher, District-wide (PC#90.98.24.BVB), at the salary of \$47,000.00 (BA/1), with health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMEA Agreement. (New Position) Account: 11-120-100-101-10-10-000

NOTE: Salary may be adjusted pending completion of contract negotiations.

12. The recommendation of the Superintendent to approve the appointment of **RICHARD ANDES (**)**, 0.6 Special Education Teacher (Resource Center), High School (PC#90.09.40.AQB), at the salary of \$28,200.00 (BA/1), without health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMEA Agreement. (Replaces Davis) Account: 11-213-100-101-10-10-000

NOTE: Salary may be adjusted pending completion of contract negotiations.

13. The recommendation of the Superintendent to approve the appointment of **ANCA ERLI (**)**, Nurse, 0.5 High School and 0.5 Highlander Academy (PC#90.09.25.BVC, 90.09.25.BVD), at the salary of \$47,000.00 (BA/1), with health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMEA Agreement. (New Position) Account: 11-000-213-104-10-10-645

NOTE: Salary may be adjusted pending completion of contract negotiations.

14. The recommendation of the Superintendent to approve the appointment of **MELISSA McKEOWN**, 0.5 Special Class Aide, Upper Greenwood Lake School (PC#60.06.S5.AUV), at the salary of \$9,909.00 (Step 1), without health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMTAA Agreement. (New Position) Account: 11-215-100-106-10-10-000

NOTE: Salary may be adjusted pending completion of contract negotiations.

15. The recommendation of the Superintendent to accept the resignation of **MELISSA McKEOWN**, Cafeteria Aide, Westbrook School, effective August 30, 2013.

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson -Continued

16. The recommendation of the Superintendent to approve the appointment of **JODI WUNDRACK**, Building Aide, High School (PC#66.09.S3.AZM), at the salary of \$12,300.00 (Step 1), without health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMESA Agreement. (Replaces Haitmanek) Account: 11-000-240-105-10-10-080

NOTE: Salary may be adjusted pending completion of negotiations.

17. The recommendation of the Superintendent to approve the appointment of **KELLY TENHOEVE**, Building Aide, Upper Greenwood Lake School (PC#66.06.S3.AZH), at the salary of \$12,300.00 (Step 1), without health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMESA Agreement. (Replaces Vidulich) Account: 11-000-240-105-10-10-000

NOTE: Salary may be adjusted pending completion of negotiations.

18. The recommendation of the Superintendent to accept the resignation of **KELLY TENHOEVE**, Cafeteria Aide, Upper Greenwood Lake School, effective August 30, 2013.

19. The recommendation of the Superintendent to approve the appointment of **MAUREEN BENICASA (*)**, Cafeteria Aide, Maple Road School (PC#30.03.F4.AZU), at the salary of \$4,299.00 (Step 1), without health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMCAA Agreement. (Replaces Anglesea) Account: 11-000-262-107-10-10-000

NOTE: Salary may be adjusted pending completion of negotiations.

20. The recommendation of the Superintendent to approve the appointment of **JENNIFER DeGRAAF**, Cafeteria Aide, Westbrook School (PC#30.07.F4.BAN), at the salary of \$4,299.00 (Step 1), without health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMCAA Agreement. (Replaces McKeown) Account: 11-000-262-107-10-10-000

NOTE: Salary may be adjusted pending completion of negotiations.

21. The recommendation of the Superintendent to approve the appointment of **DAVID CAROZZA (*)**, Fuel Technician, Transportation (PC#12.18.T4.BTC), at the salary of \$14,823.00, without health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education Agreement. (Replaces Kaps) Account: 11-000-270-160-10-10-000

NOTE: Employee may begin pending satisfactory completion of physical and criminal history review.

22. The recommendation of the Superintendent to approve the appointment of **LORRAINE VAN WETTERING**, School Bus/Van Driver, Transportation (PC#25.18.T1.BFP), at the salary of \$17,348.40, without health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMBDA Agreement. (Replaces Farrell) Account: 11-000-270-160-10-10-000

NOTE: Salary may be adjusted pending completion of contract negotiations.

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson -Continued

23. The recommendation of the Superintendent to approve the appointment of **LISA TREMONTE (**)**, Long Term Substitute Resource Center Teacher, Apshawa School (PC#99.01.99.BLE), at the per diem rate of \$150.00, without health benefits, effective September 9, 2013, through November 27, 2013. (Replaces Gardner-Dammers) Account: 11-120-100-101-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

24. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/ SPECIAL PROJECTS** for the 2013-2014 school year effective September 1, 2013, through June 30, 2014:

BRITTANY BRIGHT (Teacher)
JODINA BRIZELL (Teacher)
MARIOLA CIELOCH (Teacher)
MELISSA EARNHART (Teacher)
CAILYN FERRARI (Teacher)
TONI LYNNE FERRARO (Teacher)
GLEN NARED (Teacher)
KAREN STECHER (Teacher)
LISA TREMONTE (Teacher)

25. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/ OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2013-2014 school year, effective September 1, 2013 through June 30, 2014:

MAUREEN BENICASA (Building Aide, Secretary)
KATE FOESTER (School Bus/Van/Special Use Vehicle Driver)
KEVIN McEWAN (School Bus/Van/Special Use Vehicle Driver)*
MARIBETH ROMAINE (School Bus/Van/Special Use Vehicle Driver)
ANTHONY TALLIA (Custodian)

*Pending successful completion of the road test.

26. The recommendation of the Superintendent to approve a leave of absence under the Family Medical Leave Act, for **MEGHAN MOORE**, SACC Aide, Marshall Hill School, without pay effective September 1, 2013, through November 15, 2013. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date, pending medical certification.

27. The recommendation of the Superintendent to approve an extension to a leave of absence for **MONIKA DRUCKER**, School Counselor, High School, without pay, effective October 1, 2013, through November 1, 2013. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date, pending medical certification.

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson -Continued

28. The recommendation of the Superintendent to approve an extension to the appointment of **NICHOLAS CANO**, Long Term Substitute School Counselor, High School, at the per diem rate of \$150.00, without health benefits, effective October 1, 2013, through November 1, 2013. (Replaces Drucker)

NOTE: The duration of this position is based on the date of the employee's return to work.

29. The recommendation of the Superintendent to approve the appointment of the following staff members for the **WEST MILFORD SCHOOL AGED CHILD CARE (SACC)**, effective September 1, 2013, through June 30, 2014 - Account: 52-990-320-101-10-10-403:

<u>Employee</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>
BELLINA, PATRICIA	Head SACC	\$15.00	\$14,850.00
BOUGH, FRANCES	Head SACC	\$16.32	\$16,646.40
ESTUPINAN, ROSA	Head SACC	\$16.32	\$12,240.00
RICCIARDI, VERONICA	Head SACC	\$16.32	\$12,240.00
SMITH, KIMBERLY	Head SACC	\$16.32	\$16,646.40
BARRY, JUDITH	SACC Aide	\$12.13	\$ 6,001.50
BISHOP, BRENDA	Head SACC	\$15.81	\$16,125.30
DAY, LORI	SACC Aide	\$10.50	\$ 6,363.00
EID, JANET	SACC Aide	\$10.65	\$ 6,453.90
FATTORUSSO, AGNES	SACC Aide	\$10.20	\$ 7,650.00
MONTANO, ASHLEY	SACC Aide	\$10.00	\$10,380.00
MOORE, MEGAN	SACC Aide	\$10.35	\$ 7,942.50
MOORE, SANDRA	SACC Aide	\$11.83	\$ 5,465.46
SICILIANO, DIANE	SACC Aide	\$14.79	\$11,092.50
TURRE, CHRISTINE	SACC Aide	\$12.08	\$ 5,580.60

30. The recommendation of the Superintendent to approve the following additions to the **SUBSTITUTE TEACHERS/INSTRUCTIONAL AIDES FOR ESY and/or PARTICIPANTS IN ELIGIBILITY AND INDIVIDUAL EDUCATION PLAN (IEP) MEETINGS** for the months of July and August 2013, at the contracted rate of \$28.00 per hour for teachers and \$14.00 per hour for instructional aides, with total appropriation not to exceed the amount of \$20,000.00, per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-700:

<u>Special Education Teachers</u>	<u>General Education Teachers</u>
DARLENE McNAMARA	BRITTA ERESMAN
<u>Instructional Aide</u>	
MIRIAM McCARTHY	

NOTE: Salary may be adjusted pending the completion of contract negotiations. Federal and State Special Education Regulations mandate the participation of a special education teacher and a general education teacher at all IEP meetings.

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson -Continued

31. The recommendation of the Superintendent to approve **SHERYL NEUHS**, as Case Manager to conduct Summer Child Study Team Meetings, at the hourly rate of \$28.00, not to exceed five (5) hours, per Board of Education/WMEA Agreement. Account: 11-000-219-104-10-10-700

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

32. The recommendation of the Superintendent to approve the **INCREASE OF ASSIGNMENT** for **KATHERINE TELSCHOW**, from 0.5 Special Class Aide, Maple Road School, to 1.0 - 1:1 Special Class Aide, Maple Road School (PC#60.03.S5.BVG), at the \$22,296.00 (Step 1), with health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMTAA Agreement. Account: 11-212-100-106-10-10-000

NOTE: Salary may be adjusted pending completion of contract negotiations.

33. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENTS** for **SPECIAL CLASS AIDES** and **TEACHERS** for the 2013-2014 school year, effective September 1, 2013, through June 30, 2014:

<u>Special Class Aide</u>	<u>From</u>	<u>To</u>
LINDA LOSCALZO (PC#60.04.S5.AVZ) Account: 11-213-100-106-10-10-000	1:1 Tuition Student Maple Road	Resource Center Marshall Hill

PENELOPE PAVLOPOULOS (PC#60.09.S5.BVE) Account: 11-190-100-106-10-10-000	ICS, Grades 5 & 6 Marshall Hill	1:1 Aide High School
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LINDA CONNOLLY (PC#60.09.S5.BVF) Account: 11-212-100-106-10-10-000	1:1 Aide Macopin	MD Aide Macopin
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ABBY BEYJOUN (PC#60.08.S5.BLL) Account: 11-209-100-106-10-10-000	1:1 Aide Maple Road	1:1 Aide Macopin
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ERICA BOWLER (PC#60.03.S5.BLX) Account: 11-212-100-106-10-10-000	1:1 Aide Upper Greenwood Lake	MD Aide Maple Road
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<u>Teachers</u>	<u>From</u>	<u>To</u>
GLORIA VELEBIR (PC#90.09.39.ATV) Account: 11-216-100-101-10-10-000	Inclusion PreK Upper Greenwood Lake	PreK Teacher Maple Road
ELIZABETH MESSANO (PC# 90.06.39.ATZ) Account: 11-216-100-101-10-10-000	PreK Teacher Maple Road	Inclusion PreK Upper Greenwood Lake

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson -Continued

- 34. The recommendation of the Superintendent to approve the appointment of **IRIS WECHLING**, Anti-Bullying Specialist, effective September 1, 2013, through June 30, 2014, at no cost to the district.
- 35. The recommendation of the Superintendent to approve and appoint **ERIC SANDVE** to the following **COMPLIANCE OFFICER POSITIONS** for the 2013-2014 school year:

**ENVIRONMENTAL COMPLIANCE COORDINATOR
 INTEGRATED PEST MANAGEMENT COORDINATOR
 RIGHT TO KNOW LIAISON**

- 36. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for **JOSEPH TRENTACOSTA**, to transition as Athletic Director, District-wide, at the per diem rate of \$442.31, for ten (10) days, for the total amount of \$4,423.00.
- 37. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for **LAURA OAKES**, Educational Technology Facilitator, K-12, District-wide, for New Teacher Orientation, at the hourly rate of \$33.00, for four (4) hours, for the total amount \$132.00.

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

- 38. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for the following staff for **KINDERGARTEN ORIENTATION**, at the hourly rate of \$28.00, for two (2) hours during August 2013:

<u>Employee</u>	<u>School</u>
GILCHRIST, JESSICA	Apshawa
GOODELL, ALLISON	Apshawa
McCOURT, KAREN	Apshawa
DARLING, ANN	Maple Road
MALATAK, DEBORAH	Maple Road
MONGELLI, KELLY	Marshall Hill
VARIAN, MELISSA	Marshall Hill
HESS, KATHRYN	Marshall Hill
COLLINS, DEIRDRE	Paradise Knoll
DeROBERTIS, DONNA	Paradise Knoll
MISIANO, LEIGH ANN	Paradise Knoll
FUSCO, KAREN	Upper Greenwood Lake
TURNER, MINDY	Upper Greenwood Lake
SCHOER, HOPE	Westbrook
STANLEY, HOLLY	Westbrook
COFFMAN, LINDSEY	Westbrook

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

- 39. The recommendation of the Superintendent to approve a student activity/account bookkeeping stipend for **PATRICIA SCHMICKER**, Principal's Secretary, Macopin School, in the amount \$2,500.00, retroactive to the 2012-2013 school year, at no cost to the district.

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson -Continued

40. The recommendation of the Superintendent to approve the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENT**, for payment August 30, 2013, in accordance with the provisions of the Board of Education negotiated agreement - Account: 11-000-291-290-10-13-000:

<u>Employee</u>	<u>Agreement</u>	<u>Days</u>	<u>Payment</u>
SANDRA SCHULTZ	WMTCWA	Capped	\$770.00

41. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUB and ADVISORS** for the 2013-2014 school year at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
JUDITH RUTAN	Join-In	High School	30	\$840.00
MONICA BOHORQUEZ-ZEMSER	Join-In	High School	30	\$840.00
JANET FANNING	Join-In	High School	30	\$840.00
JUDITH RUTAN	Join-In	Macopin	30	\$840.00
MONICA BOHORQUEZ-ZEMSER	Join-In	Macopin	30	\$840.00

NOTE: Hourly rate may be adjusted pending completion of contract negotiations.

42. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the 2013-2014 School Year, per Board of Education/WMEA Agreement - Accounts: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Assignment</u>	<u>Stipend</u>
SYRENA LORE	National Honor Society Advisor	\$1,930.00
DANIELLE KAISER	Yearbook Assistant Advisor*	\$2,180.00
MICHAEL MONACELLI	Summer Band Camp Assistant**	\$ 550.00

*Funded through the proceeds of the Yearbook sales.

**Replaces Jason Van Dyke

NOTE: Replaces vacant positions. Stipend may be adjusted pending the completion of contract negotiations.

43. The recommendation of the Superintendent to approve the following **HIGH SCHOOL CLUB STUDENT ACTIVITY, ADVISORS and HOURS** for the 2013-2014 school year, at the hourly rate of \$28.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>
HEATHER BURNS*	Stage/Audio Lighting	100
JESSICA DELLAPENNA	DECA	60
DOUBRAVKA HAUSNER*	Science Club	70
AMANDA KRISTEK*	Model UN	50
ROBERTO ZUBAN	Chess	15

*Replaces vacant positions.

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson -Continued

44. The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUBS AND FEES** for the 2013-2014 school year - Account: 11-401-100-110-10-10-000:

<u>Club</u>	<u>Fee</u>
Golf	\$45.00
Tennis	\$45.00 (Spring and Fall)
Volleyball	\$45.00
Weight Training	\$45.00 (Fall and Winter)
Jazz Club	\$50.00
Woodwind Ensemble	\$50.00
Bagpipe Club	\$50.00
Indoor Soccer	\$45.00
Basketball	\$45.00
Ski/Snowboard Club	\$90.00 (Includes transportation)
Art Club	\$45.00
Computer Club	\$45.00
Track and Field Club	\$45.00
Field Hockey Club	\$45.00
Lacrosse Club	\$45.00

45. The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUBS AND ADVISORS** for the 2013-2014 school year, at the hourly rate of \$28.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>
RICHARD DYGOS	Golf	12
JOAN SCHAPP	Tennis	12 (6 Fall/6 Spring)
GREGORY DRENNAN	Tennis	12 (6 Fall/6 Spring)
RICHARD DYGOS	Volleyball	12
GREGG VETTER	Volleyball	12
GREGORY ZACKAROFF	Weight Training	24 (12 Fall/12 Winter)
RICHARD DYGOS	Weight Training	24 (12 Fall/12 Winter)
MATTHEW GRAMATA	Jazz Club	30
ERICA McPARTLAND	Bagpipe Club	15
ERICA McPARTLAND	Woodwind Ensemble	15
RICHARD DYGOS	Indoor Soccer	12
RICHARD DYGOS	Basketball	12
GREGORY ZACKAROFF	Ski/Snowboard Club	30
KIMBERLY WADDILOVE	Ski/Snowboard Club	30
JOHN CAILLIE	Art Club	24
LAURA OAKES	Computer Club	12
SHARON MURPHY	Track and Field	12
ARTHUR JOECKS	Track and Field	12
KRISTA PROVOST	Field Hockey	12
MICHELLE LUGUERNER	Field Hockey	12
MICHELLE LUGUERNER	Lacrosse	12
KRISTA PROVOST	Lacrosse	12

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson -Continued

46. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS** and **STIPENDS** for the **WINTER 2013 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
MICHAEL LAMBERT	Head Winter Track	C	\$6,590.00

NOTE: Replaces vacant position. Stipend may be adjusted pending completion of contract negotiations.

47. The recommendation of the Superintendent to approve the **UNIFORM STATE MEMORANDUM OF AGREEMENT** between the West Milford Board of Education and the Law Enforcement Officials for the 2013-2014 school year.
48. The recommendation of the Superintendent to approve the Statement of Assurance for New Jersey Department of Education **SCHOOL SELF-ASSESSMENT for DETERMINING GRADES** under the Anti-Bullying Bill of Rights Act (ABR).
49. The recommendation of the Superintendent to approve the following **JOB DESCRIPTION:** (Documentation provided electronically)

LITERACY SPECIALIST

50. The recommendation of the Superintendent to approve the following **VOLUNTEERS**, to the **STUDENT ACTIVITY PROGRAMS**, for the 2013-2014 school year, with no cost to the district:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
CALABRESE, JOHN	High School	Clubs
LAMBE, JEFFREY	High School	Cheerleading

- (51.) The recommendation of the Superintendent to approve the appointment of **SHARON WEST(**)**, Supervisor of English/Language Arts, Grades K-12, District-wide (PC#15.98.P4.AJQ), at the prorated salary of \$94,247.00, with health benefits, effective September 10, 2013, through June 30, 2014, per Board of Education/WMAAS Agreement. (Replaces Viti-Miller) Account: 11-000-221-102-10-10-143 & 11-000-223-102-10-10-143
- (52.) The recommendation of the Superintendent to approve the appointment of **ANGEL SOLIS(**)**, 0.4 Physical Education Teacher, at the salary of \$18,800.00 (BA/1) and 0.6 Special Class Aide, at the salary \$13,378.00 (Step 1), Highlander Academy (PC#90.09.26.BTW & 61.09.S6.BTX), with health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMEA & WMTAA Agreements. (New Positions) Accounts: 11-140-100-101-10-10-000 & 11-209-100-106-10-10-000

NOTE: Salary may be adjusted pending completion of contract negotiations. Certificate of Eligibility for Teacher of Students with Disabilities will be expedited.

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson -Continued

(53.) The recommendation of the Superintendent to approve the appointment of **PAUL CHIESA(**)**, 0.5 Special Education Teacher (Resource Center), Paradise Knoll School (PC#90.01.40.ATV), at the salary of \$23,500.00 (BA/1), without health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMEA Agreement. (Replaces Contillo) Account: 11-213-100-101-10-10-000

NOTE: Salary may be adjusted pending completion of contract negotiations.

(54.) The recommendation of the Superintendent to approve the appointment of **DETRONE EDWARDS(**)**, In-School Suspension Monitor/Unassigned Substitute, Macopin School (PC#90.08.19.ALJ), at the salary of \$18,516.00, without health benefits, effective September 1, 2013, through June 30, 2014. (Replaces Nowacki) Account: 11-130-100-101-10-10-000

(55.) The recommendation of the Superintendent to approve the appointment of **ELLEN ZUBAN**, 0.6 Special Class Aide, High School (PC#60.09.S5.AWK), at the salary of \$13,378.00 (Step 1), without health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMTAA Agreement. (New Position) Account: 11-213-100-106-10-10-000

NOTE: Salary may be adjusted pending completion of contract negotiations.

(56.) The recommendation of the Superintendent to approve the appointment of **ELIZABETH MILLER(*)**, Cafeteria Aide, Upper Greenwood Lake School (PC#30.06.F4.BAK), at the salary of \$4,299.00 (Step 1), without benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMCAA Agreement. (Replaces TenHoeve) Account: 11-000-262-107-10-10-000

NOTE: Pending fingerprint clearance. Salary may be adjusted pending completion of negotiations.

(57.) The recommendation of the Superintendent to approve the appointment of **KENNETH SOCHULAK(**)**, Custodian, High School (PC#45.09.M3.BCU), with a 180 day probationary period, at the salary of \$44,000.00, with health benefits, effective September 1, 2013, through June 30, 2014, per Board of Education/WMCMA Agreement. (Replaces Pellitteri) Account: 11-000-262-110-10-10-000

NOTE: Pending physical and fingerprint clearance. Salary may be adjusted pending completion of contract negotiations.

(58.) The recommendation of the Superintendent to approve the appointment of the following staff member for the **WEST MILFORD SCHOOL AGED CHILD CARE (SACC)**, effective September 1, 2013, through June 30, 2014 - Account: 52-990-320-101-10-10-403:

<u>Employee</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>
STACY LAHEY-SPADACCINI	SACC Aide	\$10.20	\$7,650.00

XVI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson -Continued

(59.) The recommendation of the Superintendent to approve the following addition to the non-certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/ SPECIAL PROJECTS** for the 2013-2014 school year effective, September 1, 2013, through June 30, 2013:

DETRONE EDWARDS (Teacher)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Absent
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XVII. NEGOTIATIONS - Mr. Wayne Gottlieb, Chairperson

Motion by Mr. Gottlieb, seconded by Mrs. Schultz, to approve the following agenda item:

1. The recommendation of the Superintendent to ratify the **SALARY GUIDES** agreed upon between the West Milford Board of Education and the **WEST MILFORD EDUCATION ASSOCIATION (WMEA)** for the period of July 1, 2012, through June 30, 2015, and to authorize the Board President to amend the Collective Bargaining Agreement consistent with the terms therein and in a form satisfactory to board counsel.

Mr. Gottlieb made a motion, seconded by Mrs. Schultz, to table the above agenda item.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	No	Mr. Richards	Absent
Mr. Bailey	No	Mr. Gottlieb	Yes	Mrs. Richards	No
Mr. Conlon	Abstained	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION TO TABLE PASSED:** 4 Yes; 3 No; 1 Abstention

Motion by Mr. Gottlieb, seconded by Mrs. Schultz, to approve the following agenda item:

2. The recommendation of the Superintendent to ratify the **SALARY GUIDES** agreed upon between the West Milford Board of Education and the **WEST MILFORD EDUCATIONAL SECRETARIES ASSOCIATION (WMESA)** for the period of July 1, 2012, through June 30, 2015, and to authorize the Board President to amend the Collective Bargaining Agreement consistent with the terms therein and in a form satisfactory to board counsel.

XVII. NEGOTIATIONS - Mr. Gottlieb, Chairperson -Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Absent
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Gottlieb, seconded by Mrs. Schultz, to approve the following agenda item:

- The recommendation of the Superintendent to ratify the **SALARY GUIDES** agreed upon between the West Milford Board of Education and the **WEST MILFORD SPECIAL CLASS AIDES D/B/A/ WEST MILFORD TEACHER ASSISTANT ASSOCIATION (WMTAA)** for the period of July 1, 2012, through June 30, 2015, and to authorize the Board President to execute the final Collective Bargaining Agreement consistent with the terms therein and in a form satisfactory to board counsel.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Absent
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Gottlieb, seconded by Mrs. Schultz, to approve the following agenda item:

- The recommendation of the Superintendent to ratify the **SALARY GUIDES** agreed upon between the West Milford Board of Education and the **WEST MILFORD CUSTODIAL AND MAINTENANCE ASSOCIATION (WMCMA)** for the period of July 1, 2012, through June 30, 2015, and to authorize the Board President to amend the Collective Bargaining Agreement consistent with the terms therein and in a form satisfactory to board counsel.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Absent
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XVII. NEGOTIATIONS - Mr. Gottlieb, Chairperson -Continued

Motion by Mr. Gottlieb, seconded by Mrs. Koeppe, to approve the following agenda items:

5. The recommendation of the Superintendent to ratify the Collective Bargaining Agreement between the **WEST MILFORD ASSOCIATION OF ADMINISTRATORS AND SUPERVISORS (WMAAS)** for the period of July 1, 2012, through June 30, 2015, and to authorize the Board President to execute the final Collective Bargaining Agreement consistent with the terms of the Memorandum of Agreement and in a form satisfactory to board counsel.

6. The recommendation of the Superintendent to ratify the Memorandum of Agreement between the **WEST MILFORD UNAFFILIATED BOARD OFFICE UNIT** and the West Milford Board of Education for the period of July 1, 2012, through June 30, 2015, and to authorize the Board President to execute the final Collective Bargaining Agreement consistent with the terms therein and in a form satisfactory to board counsel.

7. The recommendation of the Superintendent to ratify the Memorandum of Agreement between the **WEST MILFORD CAFETERIA WORKERS** and the West Milford Board of Education for the period of July 1, 2013, through June 30, 2014, and to authorize the Board President to amend the Collective Bargaining Agreement consistent with the terms therein and in a form satisfactory to board counsel.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Abstained	Mr. Richards	Absent
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes*	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

*Mr. Conlon abstained on agenda item #6.

The **MOTION PASSED.**

XVIII. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Conlon reported that a subcommittee meeting was held to develop a code of conduct.

Safety - Mr. Babbitt had no report.

Superintendent's Roundtable - Mrs. Schultz had no report.

Passaic County School Boards Association - Mr. Gottlieb had no report.

New Jersey School Boards Association - Mr. Gottlieb had no report.

Legislative - Mr. Gottlieb reported that the subcontractor's bill was vetoed.

Technology Oversight - Mr. Richards reported that he was able to get a rack donated.

XVIII. SPECIAL COMMITTEES/LIAISON REPORTS - Continued

West Milford Education Foundation - Mrs. Koeppe reported that the next meeting is scheduled for September.

Township/Board of Education Joint Committee - Mr. Gottlieb spoke about getting a feed for the field for live broadcasts.

XIX. OLD BUSINESS

Mr. Conlon reported that the sports banners would be unveiled on September 11. The next project is the trophy case.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. NEW BUSINESS

Dr. McLaughlin reported that there will be a public hearing on the Random Alcohol and Other Drug Testing Policy and Procedure at the September 17th, meeting.

Mr. Gottlieb asked for data on the number of students that are involved in extra curricular activities and parking that are in the random testing pool.

Mr. Foody asked about any incentive offered by the State to implement the Highlander Academy.

Dr. McLaughlin responded.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Debra Gretina spoke on behalf of the WMAAS and the Board's approval of their contract.

Sophia Metcalf asked if there was going to be an increase in the pay to participate fee.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. EXECUTIVE SESSION

At 8:37 p.m., Mr. Conlon made a motion, seconded by Mrs. Schultz, to go into Executive session for the purpose of discussing personnel, negotiations and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public meeting at 9:00 p.m.

XXII. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson - Continued

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following resolution:

Resolved, upon the recommendation of the Superintendent, that the Board approve the unpaid leave of absence for employee M.G. for the period September 1, 2013 through September 30, 2013 or her return date, whichever is sooner, and be it further

Resolved, that in accordance with the resolution approved by the Board at its July 30, 2013 meeting, such leave shall be without benefits and be it further

Resolved, that any extension of the employee's unpaid leave beyond September 30, 2013 shall continue to be without benefits, the period of which shall be determined upon presentment of medical documentation from the employee substantiating the requested leave of absence, unless the Board takes appropriate action to reinstate benefits at a later date.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Foody	Yes	Mr. Richards	Absent
Mr. Bailey	Yes	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Conlon	Abstained	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 7 Yes; 1 Abstention

XXIII. ADJOURNMENT

Motion by Mr. Conlon, seconded by Mrs. Schultz, to adjourn the meeting at 9:01 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator

tc