

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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**BOARD OF EDUCATION
 MINUTES
 WORKSHOP/REGULAR MEETING
 JANUARY 28, 2014 (Rescheduled from January 21, 2014)**

Mr. David Richards, Board President, called to order the Workshop/Regular Meeting of the Board of Education on January 28, 2014, at 7:30 p.m. The meeting was held in the Westbrook School Media Center. He led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence. Mr. Richards reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present/Arr. 7:50 p.m.	Mr. Gottlieb	Present	Mr. Richards	Present
Mr. Bailey	Present/Arr. 9:35 p.m.	Mrs. Koeppe	Present	Mrs. Richards	Present
Mr. Conlon	Present	Mrs. O'Brien	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. James V. McLaughlin	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Absent
Mrs. Alice Steinheimer	Director of Special Services	Absent
Joseph Roselle, Esq.	Board of Education Attorney	Present
Sophia Metcalf	Student Representative	Present

There were approximately 20 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 9:00 p.m., for approximately 60 minutes, for the purpose of discussing personnel, student matters and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Dr. James V. McLaughlin

- Edmond Nolan, VFW Quartermaster, presented a special award to John Michael Gomez as the 1st Place Winner of the Voice of Democracy Essay Contest.
- Sophia Metcalf, Student Representative, congratulated the sports teams and clubs for their recent achievements. She reported on the Cinderella Project at the Hillcrest Community Center and the Freshman Transition program designed to help freshmen get off to a successful start at the High School. She also reported that the cast of the High School musical, Peter Pan, have been diligently working every day after school.
- Dr. McLaughlin provided an update on the upcoming PARCC assessment. He also noted that Ms. Brennan, the District Testing Coordinator, will publish a PARCC Newsletter on the website twice a month to keep the school community informed.
- Dr. McLaughlin reported that kindergarten and new student registration has begun. The Kindergarten Kickoff event will occur on April 1st for families of incoming kindergarten students who have completed registration by the third week in March.
- Dr. McLaughlin reported that the board meetings are now on the district webpage. Our district also had its first live streaming event this past Saturday when the County Wrestling Finals were available in real time. We plan to conduct additional live streaming events, allowing our community to have greater access to the wonderful events that occur in our schools.
- Dr. McLaughlin announced the district Teacher of the Year, Coleen Weiss-Magasic, a High School Science Teacher. She is an exemplary teacher who recently presented to the Board of Education on the Swimming Upstream project, recognized and televised by Classroom Close-Up.
- Dr. McLaughlin reported that the following students received special recognition at the Wallkill Valley Art Show:
 - Dominique Barca - First Place in the photo category
 - Irene Fedyshyn - Second Place in the photo category
 - Rachel Berge was offered a scholarship to Marymount College for Photography
 - Samantha Mays was offered a scholarship to Marymount College for Visual Art

VII. SUPERINTENDENT'S REPORT - Dr. McLaughlin - Continued

- Dr. McLaughlin reported on the Drug Trends presentation that was held at the High School.
- Ms. Reinhold, Principal of Macopin School, and Mr. Kane, Principal of Maple Road School, shared their action plans that have been developed for the 2013-2014 school year.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Ms. Francisco reported on the lighting upgrades provided by PSE&G.

IX. PRESIDENT'S REPORT - Mr. David Richards

Mr. Richards congratulated Sophia Metcalf for her award. He also congratulated the Ice Hockey team.

X. MOTION BY MR. CONLON, SECONDED BY MRS. SCHULTZ, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 3125 and 4125). Those appointees are indicated with an asterisk (*). Candidates with (**) have completed the criminal history review through a previous employer.

Motion by Mr. Gottlieb, seconded by Mr. Conlon, to approve the following agenda items:

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

1. The recommendation of the Superintendent to approve the appointment of **AMY JARVIS (**)**, Grade 4 Teacher, Apshawa School (PC#90.01.07.ABT), at the annual salary of \$50,690.00 (BA/1) to be prorated, with health benefits, effective February 1, 2014, through June 30, 2014, per Board of Education/WMEA Agreement. Account: 11-120-100-101-10-10-000 (Replaces McEvoy)
2. The recommendation of the Superintendent to approve the appointment of **CHRISTINE BERTHA (**)**, Building Aide, Maple Road School (PC#66.03.S3.AZC), at the annual salary of \$13,357.00 (Step 2) to be prorated, without health benefits, effective February 1, 2014, through June 30, 2014, per Board of Education/WMESA Agreement. Account: 11-000-240-105-10-10-080 (Replaces Woodier)
- (3.) The recommendation of the Superintendent to approve the appointment of **ANDREA KOZLOWSKI (**)**, Long Term Substitute Music Teacher, District-wide (PC#99.98.00.BVX), at the per diem rate of \$150.00, without health benefits, effective February 28, 2014, through June 30, 2014. (Replaces Mattie) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

4. The recommendation of the Superintendent to approve the appointment of **KELLY COMERFORD**, Long Term Substitute Grade 3 Teacher, Maple Road School (PC#99.03.00.BKQ), at the per diem rate of \$150.00, without health benefits, effective March 3, 2014, through June 30, 2014. (Replaces Rosimini) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

5. The recommendation of the Superintendent to approve the appointment of **CHARLY WELLS (*)**, Vehicle Aide, Transportation (PC#25.18.T5.BVP), four (4) hours per day, at the hourly rate of \$11.00, without health benefits, effective January 22, 2014, through June 30, 2014. (Replaces Morreale) Account: 11-000-270-161-10-10-000
6. The recommendation of the Superintendent to approve the appointment of **TIMOTHY MCEWAN (*)**, Vehicle Aide, Transportation (PC#25.18.T5.BVW), four (4) hours per day, at the hourly rate of \$11.00, without health benefits, effective January 22, 2014, through June 30, 2014. (New Position) Account: 11-000-270-161-10-10-000
7. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2013-2014 school year effective January 22, 2014, through June 30, 2014:

JOSEPH CARABILLO (Teacher)
ALYSON CONNOLLY-RANDAZZO (Teacher)
SUE MAURER (Athletic Trainer)
JAMES POPOLOSKI (Teacher)

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

8. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2013-2014 school year, effective, January 22, 2014, through June 30, 2014:

JANET FRERING (Cafeteria Aide, Secretary, Building Aide)

- (9.) The recommendation of the Superintendent to approve a leave of absence under the Family Medical Leave Act for **LINDA CORDES**, School Bus/Van Driver, Transportation, without pay, effective February 10, 2014, through March 7, 2014. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

10. The recommendation of the Superintendent to approve a leave of absence, for **DOUBRAVKA HAUSNER**, Science Teacher, High School, without pay effective March 10, 2014 through May 30, 2014. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date, pending medical certification.

11. The recommendation of the Superintendent to approve an extension to a leave of absence under the Family Medical Leave Act for **SUSAN FOWLER**, Cafeteria Kitchen Worker, Macopin School, without pay, effective February 1, 2014, through February 28, 2014. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

12. The recommendation of the Superintendent to approve a correction to a contract for the 2013-2014 school year for **DR. PATRICE CAPPELLO**, Social Worker, High School, at the salary of \$104,550.00 (MA+60/17), with a Doctorate stipend of \$1,900.00 and Longevity of \$650.00, retroactive from September 1, 2013, through June 30, 2014, per the Board of Education/WMEA Agreement. Account: 11-000-219-104-10-10-142

13. The recommendation of the Superintendent to approve a correction to **DR. PATRICE CAPPELLO**, for Longevity payments retroactive from previous years as follows:

<u>School Year</u>	<u>Annual Amount</u>	<u>Contract</u>
2010-2011	\$650.00	WMEA
2011-2012	\$950.00	WMAAS
2012-2013	\$950.00	WMAAS

14. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENT** for the 2013-2014 school year:

<u>Provisional Teacher</u>	<u>Mentor Payment</u>	<u>Mentor Teacher</u>
KELLY COMERFORD	\$366.66	Colleen Mangan

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

14. (Continued)

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

- (15.) The recommendation of the Superintendent to submit **an amendment to a previously adopted resolution (December 2013)**, for the following **MENTOR TEACHER PAYMENTS** for the 2013-2014 school year:

<u>Provisional Teacher</u>	<u>Mentor Payment</u>	<u>Mentor Teacher</u>
BLAKE VISCONTI	\$244.45	Krista Yuhas

NOTE: The payment is made by the Provisional Teachers to the Mentor Teachers. There is no cost to the Board.

16. The recommendation of the Superintendent to approve the following **NURSING and CLERICAL SERVICES** for the 2013-2014 school year for **STUDENT ACTIVITY ATHLETIC WINTER PHYSICALS**, per Board of Education/WMEA Agreement - Account: 11-402-100-104-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>
BARBARA CORBETT	Nurse	4	\$33.00
STEPHANIE FRESCHI	Clerical	4	\$21.28

17. The recommendation of the Superintendent to approve the following High School student as **AUDIO VISUAL/LIGHTING TECHNICIAN** for the 2013-2014 school year, at an hourly rate not to exceed \$10.00 - Account: 11-000-262-300-17-17-000:

MICHAEL BRENNAN

18. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND** for the **2013/2014 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
ANDREA JONES*	Assistant Softball	A	\$4,646.00

*Replaces Vacant

19. The recommendation of the Superintendent to approve the following staff members and stipends, for the **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT, DISTRICT ARTS FESTIVAL** for the 2013-2014 school year - Account: 11-401-100-110-10-10-000:

<u>Staff Member</u>	<u>Assignment</u>	<u>Stipend (not to exceed)</u>
<u>High School</u>		
STEPHEN BEATTIE	Art/Industrial Art Teacher	\$80.00
JOHN CAILLIE	Art/Industrial Art Teacher	\$80.00
CATHLEEN COSGROVE	Art/Industrial Art Teacher	\$80.00
GREGORY DRENNAN	Art/Industrial Art Teacher	\$80.00

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

19. (Continued)

<u>Staff Member</u>	<u>Assignment</u>	<u>Stipend (not to exceed)</u>
<u>High School</u>		
CYNTHIA GALLAUGHER	Art/Industrial Art Teacher	\$80.00
EDWARD MILLER	Art/Industrial Art Teacher	\$80.00
STEPHEN MILLER	Art/Industrial Art Teacher	\$80.00
JENNIFER MONEGO	Art/Industrial Art Teacher	\$80.00
PETER SHAVER	Art/Industrial Art Teacher	\$80.00
LEONARD VAN WINGERDEN	Art/Industrial Art Teacher	\$80.00
ROBERT WIEDMANN	Art/Industrial Art Teacher	\$80.00
<u>Grades K-6</u>		
CHELSEA PIRES	Art Teacher	\$105.00
COLLEEN MINICK	Art Teacher	\$160.00
CHRISTINE CALABRESE	Art Teacher	\$105.00
KRISTEN CALLAHAN	Music Teacher	\$275.00
JORDAN BARRY	Music Teacher	\$275.00
CHRISTINE PATERNO	Music Teacher	\$275.00
RICHARD HEGNER	Music Teacher	\$275.00
COURTNEY MATTIE	Music Teacher	\$275.00
DARLA VAN SICKLE	Music Teacher/Chorus Manager	\$300.00
<u>Grades 7-12</u>		
MATTHEW GRAMATA	Music Teacher	\$275.00
DOUGLAS HEYBURN	Music Teacher	\$275.00
SUSAN KACZOR	Music Teacher	\$275.00
BRIAN McLAUGHLIN	Music Teacher	\$275.00
ERICA McPARTLAND	Music Teacher	\$275.00
MATTHEW PACCIONE	Music Teacher	\$275.00
JANICE SIVERTSEN	Music Teacher	\$275.00

(20.) The recommendation of the Superintendent to approve **ROSEMARY JANSEN** as a 1:1 aide during **ALL DISTRICT BAND REHEARSALS**, an after school event, as per student's IEP at the hourly rate of \$28.00, not to exceed a total of 3 hours, for the 2013-2014 school year per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000

21. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUB and ADVISOR** for the 2013-2014 school year at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>School</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
JOHANNA ARCHER	UGL	Battle of the Books	8	\$224.00

NOTE: Funded through a donation from Patricia Fidziura. No cost to the district.

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

22. The recommendation of the Superintendent to approve **an amendment to a previously approved motion (October 2013)** for the following **MARSHALL HILL SCHOOL ADVISORS** for the **JUMP START FOR SUCCESS CLUB FY2013-2014**, for **six (6) hours** at the hourly rate of \$28.00, not to exceed **\$168.00 each**, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-00X:

**TARA GUARINO
PAMELA BARKER
COLLEEN MANGAN
ELLEN COMERFORD
CATHY SANTONACITA**

**PHYLLIS BLAU
MARY DUFFY
ALEXANDRA HEFFERON
ALICE SUSKA**

NOTE: Funded through NCLB Title I Grant

23. The recommendation of the Superintendent to approve the following **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS** for the 2013-2014 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
ANTHONY PARRELLO	High School	Wrestling
JACK LIPMAN	High School	Peers As Leaders Trip

NOTE: The district will reimburse for the process of volunteers.

- (24.) The recommendation of the Superintendent to approve a contract with **PASSAIC COUNTY EDUCATIONAL SERVICES** for the appointment of **MARGARET LYNNE HUSHON**, Part-Time Clerical Assistant to the Director of Education, Board Office, at the hourly rate of \$32.00, not to exceed 25 hours per week, without health benefits, effective January 29, 2014 through June 30, 2014. (New Position)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XIII. POLICY - Mr. Matthew Conlon, Chairperson

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **BYLAW** entitled, "Introduction." (Code #0000) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Evaluation of Superintendent." (Code #1240) (Documentation provided electronically.)

XIII. POLICY - Mr. Conlon, Chairperson - Continued

3. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Nonrenewal of Nontenured Teaching Staff Member." (Code #3142) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Certification of Tenure Charges." (Code #3144) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "Evaluation of Teachers." (Code #3221) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "Evaluation of Teaching Staff Members, Excluding Teachers and Administrators." (Code #3222) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals." (Code #3223) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "Evaluation of Principals, Vice Principals, and Assistant Principals." (Code #3224) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "Tutoring Services." (Code #3232) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Nonrenewal of Nontenured Support Staff Member." (Code #4146) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Assignment of Pupils." (Code #5120) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Automated External Defibrillators (AED's)." (Code #5300) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Pupil Smoking." (Code #5533) (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Smoking in School Buildings and On School Grounds." (Code #7434) (Documentation provided electronically.)

XIII. POLICY - Mr. Conlon, Chairperson - Continued

15. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "School District Provided Technology Devices to Staff Members." (Code #7522) (Documentation provided electronically.)
16. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "School District Provided Technology Devices for Pupils." (Code #7523) (Documentation provided electronically.)
17. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Home Schooling and Equivalent Education Outside the Schools." (Code #9270) (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XIV. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda items:

1. The recommendation of the Superintendent to approve **FORT LEE HISTORIC PARK** as an approved **FIELD TRIP DESTINATION** not listed on the Board-Approved Field Trip Destination List dated May 21, 2013.
2. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIPS** for the 2013-2014 school year:

DANCE TEAM

Purpose of Trip: National Dance Team Competition

Location: Orlando, Florida
 Dates of Trip: March 6-10, 2014
 Number of Students: 4
 Cost of Trip to Students: \$750.00
 Name of Advisor: Haley Gott
 Number of School Days Missed: 3
 Number of Chaperones: 2

NOTE: All transportation, chaperone, and student fees are included in the total cost of the trip. There is no additional cost to the Board.

XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

2. (Continued)

PALS

Purpose of Trip: Training

Location: Young Life Lake Champion
Glen Spey, New York
Dates of Trip: March 26-27, 2014
Number of Students: 66
Cost of Trip to Students: \$73.00
Name of Advisor: Suzanne Morris
Number of School Days Missed: 2
Number of Chaperones: 6

NOTE: All transportation, chaperone, and student fees are included in the total cost of the trip. There is no additional cost to the Board.

INDOOR COLOR GUARD

Purpose of Trip: Regional Competition
Location: Salem, Massachusetts
Dates of Trip: February 7-9, 2014
Number of Students: 12
Cost of Trip to Students: \$320.00 (\$445.00/student if nurse is needed)
Name of Advisor: Peter Shaver
Number of School Days Missed: 1
Number of Chaperones: 2

NOTE: All transportation, chaperone, and student fees are included in the total cost of the trip. There is no additional cost to the Board.

BAND AND CHOIR

Purpose of Trip: Perform in workshops and in public performances
Location: Orlando, Florida
Dates of Trip: April 11-15, 2014
Number of Students: 153
Cost of Trip to Students: \$1,600.00
Name of Advisor: Dr. Brian McLaughlin
Number of School Days Missed: 1
Number of Chaperones: 15

NOTE: All airfare, chaperone, and student fees are included in the total cost of the trip. School bus transportation will be paid by the Board.

- (3.) The recommendation of the Superintendent to approve the appointment of **CONSIGLIA BARRY**, Lead Teacher, for the **SUMMER READING AND LITERACY PROGRAM** to coordinate program development, implementation and reporting at a total cost not to exceed \$4,500.00. Account: 20-231-100-101-10-50-00X

NOTE: Funded through NCLB Title I

XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

4. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** retroactive from January 2, 2014:

<u>Student ID</u>	<u>Tuition</u>	<u>Placement</u>
70559	\$31,534.15 (prorated) \$18,400.00 (Aide)	New Beginnings Annex West Milford, New Jersey

5. The recommendation of the Superintendent to approve the **EXTENDED SCHOOL YEAR PROGRAM, K-12**, to be held at Westbrook School from June 30, 2014, through August 1, 2014.
6. The recommendation of the Superintendent to approve the **EXTENDED SCHOOL YEAR PROGRAM, PRE-K**, to be held at Maple Road School from June 30, 2014, through August 1, 2014.
7. The recommendation of the Superintendent to approve the **EXTENDED SCHOOL YEAR PROGRAM, MD CLASSES**, to be held at Maple Road School from June 27, 2014, through August 8, 2014.
8. The recommendation of the Superintendent to approve **BUS TRANSPORTATION** for the **EXTENDED SCHOOL YEAR PROGRAMS**, effective June 27, 2014, through August 8, 2014, at the field trip rate of \$35.00 per hour.
9. The recommendation of the Superintendent to approve an *amendment to a previously approved motion (January 2014)* for the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** retroactive from January 6, 2014:

<u>Student ID</u>	<u>Tuition</u>	<u>Placement</u>
70589	\$30,865.32 (prorated)	Windsor Learning Center Pompton Lakes, New Jersey

10. The recommendation of the Superintendent to approve the **CANCELLATION OF THE FOLLOWING SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT**, retroactive from January 10, 2014:

<u>Student ID</u>	<u>Tuition</u>	<u>Placement</u>
60336	\$51,958.00	Chancellor Academy Pompton Plains, New Jersey

- (11.) The recommendation of the Superintendent to approve **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to conduct seven (7) educational evaluations at the rate of \$325.00 per evaluation during the 2013-14 school year. Account: 11-000-216-320-10-16-000
- (12.) The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The MOTION PASSED unanimously.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to approve the following agenda items:

1. The recommendation of the Superintendent to approve a resolution authorizing participation in a cooperative pricing system agreement with the **HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION** for the purchase of supplies, goods and services, materials, equipment, vehicles and fuel. (Documentation provided electronically.)
- (2.) The recommendation of the Superintendent to authorize the Business Administrator to prepare bid documents **and advertise** for in-district combination pupil transportation routes for the 2014-2015 school year.
- (3.) The recommendation of the Superintendent to approve payments to the following employees for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000:

<u>Employee</u>	<u>December 2013</u>	<u>June 2014</u>
JENNIFER SISCO-SMITH	\$1,000.00	\$1, 000.00
MEGAN PEPE	-0-	\$ 666.68
DEANA SALLE	-0-	\$ 500.00

- (4.) The recommendation of the Superintendent to accept the **DONATION** of a Clarinet, Wii Console, Controllers, Games and Wii-Fit Board, **valued at approximately \$300**, to the Paradise Knoll Elementary School from Mrs. Jill Cullen.
5. The recommendation of the Superintendent to accept the **DONATION** of \$225.00 for the Battle of the Books Club at Upper Greenwood Lake School from Patricia Fidziura.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The MOTION PASSED unanimously.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following agenda item:

- 6. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **January 21, 2014**, in the amount of \$2,663,966.48. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Yes	Mrs. Richards	Yes
Mr. Conlon	Abstained	Mrs. O'Brien	Yes*	Mrs. Schultz	Yes

*Mrs. O'Brien abstained on a reimbursement made payable to herself.

The **MOTION PASSED.**

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to approve the following agenda item:

- 7. The recommendation of the Superintendent to approve the **PAYROLL** of **December 20, 2013**, and **January 15, 2014**, in the amount of \$4,456,024.01. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Yes	Mrs. Richards	Yes
Mr. Conlon	Abstained	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 7 Yes; 1 Abstention

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to approve the following agenda item:

- 8. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **January 21, 2014:**

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2013-2014** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$395,927.50.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to approve the following agenda items:

9. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **January 21, 2014**, Workshop/Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$9,091,252.26 as of November 30, 2013; therefore

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

10. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of November 30, 2013, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Absent	Mrs. Koeppe	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XVI. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Conlon reported that the Committee is working on a Code of Conduct.

Safety - Mrs. O'Brien reported that the Committee met on Thursday, January 23rd at the West Milford High School. There was feedback on December's Tornado Drill, which included mapping and modifications. There were discussions on upcoming drills as well as the status of our safety equipment. External cameras at Macopin School should be completed within the next month. To date, the external cameras at the High School are working well. We were informed that state representatives are conducting school visits to observe security drills and other aspects of school safety. The Committee was provided an observation checklist and a recent article about the inspections. In addition, Committee members provided positive feedback about the recent Substance Abuse Awareness presentation. The next meeting is scheduled for March 27.

Superintendent's Roundtable - Mrs. Koeppe had no report.

Passaic County School Boards Association/New Jersey School Boards Association/Legislative - Mr. Gottlieb spoke about a number of bills signed into law by the Governor, including five-year collective bargaining agreements, screening for dyslexia, extending the approval of the budget for November elections, and training on the proper use of social media for middle school students.

Technology Oversight - Mrs. Koeppe discussed the needs for PARCC tests. She stated that readiness for PARCC is a district priority and all efforts are being made to have classroom environments uniform.

West Milford Education Foundation - Mrs. O'Brien reported that the next Taste of the Highlands is scheduled for May 1. Efforts are in full swing and tickets are available.

Township/Board of Education Joint Committee - Mr. Richards/Mr. Gottlieb/Mrs. Richards/Mrs. Koeppe - The meeting is scheduled for tomorrow.

XVII. OLD BUSINESS

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XVIII. NEW BUSINESS

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following resolution:

WHEREAS, the New Jersey School Boards Association has declared January 2014 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

XVIII. NEW BUSINESS - Continued

WHEREAS, the West Milford Board of Education is one of more than 580 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, the West Milford Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, school boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores.

NOW, THEREFORE, BE IT RESOLVED, that the West Milford Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2014 as **SCHOOL BOARD RECOGNITION MONTH**; and be it further

RESOLVED, that the West Milford Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

VOICE VOTE: All in Favor. MOTION PASSED.

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

At 8:36 p.m., the Board went into Executive Session for a period not to exceed 60 for the purpose of discussing personnel, student matters and matters of attorney/client privilege.

The Board returned to the public meeting at 9:35 p.m.

XIX. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. EDUCATION - Mrs. Schultz, Chairperson

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda item:

(13.) The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **January 28, 2014**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2014/HS-12	Unsubstantiated
2014/HS-13	Unsubstantiated
2014/HS-14	Substantiated
2014/HS-15	Unsubstantiated
2014/E14-APS	Unsubstantiated

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XXI. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson

Motion by Mr. Gottlieb, seconded by Mr. Bailey, to approve the following agenda item:

(25.) The recommendation of the Superintendent to approve the appointment of **STUART BARUDIN (**)**, Interim Director of Special Services, District-wide, at the annual salary of \$149,000.00 to be prorated, without health benefits, effective May 19, 2014 or upon earliest prior availability, through June 30, 2014 and at a salary of \$151,980.00, effective July 1, 2014, through June 30, 2015 or until the hiring of a permanent Director of Special Services, per Board of Education Agreement. (Replaces Steinheimer)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Yes	Mrs. Richards	Yes
Mr. Conlon	Abstained	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 8 Yes; 1 Abstention

Motion by Mr. Gottlieb, seconded by Mrs. Schultz, to approve the following agenda item:

(26.) Resolved, that the Board of Education hereby accepts Sandra DiBari's letter of retirement, effective September 15, 2014, and further approves the related agreement with Ms. DiBari in accordance with the terms and conditions therein, which the Board President is authorized to execute on behalf of the Board.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Yes	Mrs. Richards	Yes
Mr. Conlon	Abstained	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 8 Yes; 1 Abstention

XXII. ADJOURNMENT

At 9:43 p.m., Mr. Conlon made a motion, seconded by Mrs. Schultz to adjourn the meeting.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator

tc