

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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BOARD OF EDUCATION
MINUTES
WORKSHOP/SPECIAL ACTION MEETING
FEBRUARY 18, 2014

Mr. David Richards, Board President, called to order the Workshop/Special Action Meeting of the Board of Education on February 18, 2014, at 7:30 p.m. The meeting was held in the Westbrook School Media Center. He led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence. Mr. Richards reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

ROLL CALL BY MS. BARBARA FRANCISCO, BOARD SECRETARY:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present/Arr. 8:00 p.m.	Mr. Gottlieb	Present	Mr. Richards	Present
Mr. Bailey	Present/Arr. 7:49 p.m.	Mrs. Koeppe	Present	Mrs. Richards	Present
Mr. Conlon	Present	Mrs. O'Brien	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. James V. McLaughlin	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Present
Vacant	Director of Special Services	
Joseph Roselle, Esq.	Board of Education Attorney	Present

There were no members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Conlon, seconded by Mrs. Schultz, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 9:00 p.m., for approximately 60 minutes, for the purpose of discussing personnel, student matters, litigation and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Dr. James V. McLaughlin

- Dr. McLaughlin provided an update on changes to the school calendar. A hand carried motion with the revised calendar is being presented tonight for the Board's consideration. The marking period has also been adjusted due to the number of snow closings.
- Dr. McLaughlin congratulated Coach Michael Blakely for being selected for entry into the New Jersey Scholastic Coaches' Association Hall of Fame. We are proud of his long history of accomplishments in West Milford, his achievements in the sport of wrestling and his dedication to our student athletes.
- Dr. McLaughlin reported that the district is working diligently to ensure that the Common Core Curriculum Standards are addressed in all of our schools. At the same time, we are preparing our students and supporting our teachers in the move to the PARCC assessment, which will be piloted by the State of New Jersey this year and implemented in 2014-2015.
- Dr. McLaughlin reported on the efforts to increase student attendance.
- Dr. McLaughlin asked Ms. Wechling to speak about the "Drive 4UR School" AP Challenge. The proceeds will support Project Graduation.
- Michael McCormick, Marshall Hill School Principal, and Daniel Novak, Upper Greenwood Lake School Principal, shared their action plans that been developed for their schools for the 2013-2014 school year.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

The following minutes were presented for anticipated action at the Regular Meeting of February 25, 2014:

- Regular Session of January 7, 2014
- Executive Session of January 7, 2014
- Regular Session of January 28, 2014
- Executive Session of January 28, 2014

IX. PRESIDENT'S REPORT - Mr. David Richards

There was no report.

X. **MOTION BY MR. CONLON, SECONDED BY MRS. SCHULTZ, TO ADOPT THE AGENDA, AS AMENDED.**

VOICE VOTE: All in Favor. MOTION PASSED.

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

There were no members of the public in attendance.

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

SPECIAL ACTION

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 3125 and 4125). Those appointees are indicated with an asterisk (*). Candidates with (**) have completed the criminal history review through a previous employer.

Motion by Mr. Gottlieb, seconded by Mr. Conlon, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the appointment of **CATHY HIESTER**, Long Term Substitute Resource Center Teacher, Upper Greenwood Lake School (PC#99.06.00.BPF), at the per diem rate of \$150.00, without health benefits, effective February 24, 2014, through April 21, 2014. (Replaces Magnotta) Account: 11-213-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

2. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **DAVID KUHLES**, from night Custodian, High School, to day Custodian, High School (PC#45.09.M3.BCT), retroactive from February 3, 2014, through June 30, 2014. (Replaces Thurston) Account: 11-000-262-110-10-10-000

SPECIAL ACTION

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

SPECIAL ACTION

XIII. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda item:

1. The recommendation of the Superintendent to grant permission to make application for funds to support implementation of the **ANTI-BULLYING BILL OF RIGHTS ACT**, in the amount to be determined by the State, for the period of July 1, 2013, through June 30, 2014.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda items:

- (3.) The recommendation of the Superintendent to ratify the approval of the following adjustments to the **2013-2014 SCHOOL CALENDAR**:

April 21, 2014	Monday	Schools in Session
June 26, 2014*	Thursday	Elementary Schools in Session

*Indicates Early Dismissal Day

- (4.) The recommendation of the Superintendent to ratify the approval of the following adjustment to the **2013-2014 HOLIDAY CALENDAR FOR 12 MONTH EMPLOYEES**:

April 21, 2014	Monday	Schools in Session
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NOTE: Make-up day will be a floating holiday to be used prior to July 1, 2014, and approved by the Superintendent of Schools.

XIII. EDUCATION - Mrs. Schultz, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Yes	Mrs. Richards	Yes
Mr. Conlon	Abstained	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 8 Yes; 1 Abstention

XIV. BUDGET & FINANCE/OPERATIONS/TRANSPORTATION/CAPITAL IMPROVEMENTS - Mr. Greg Bailey, Chairperson

Motion by _____, seconded by _____, to approve the following agenda items:

1. The recommendation of the Superintendent to accept a proposal from **LAN ASSOCIATES**, Midland Park, New Jersey, for **Continued Environmental Investigative Services** at the West Milford Board of Education Transportation Depot which includes labor, subcontractor allowance, reimbursable expenses and contingency fee not to exceed \$230,480.00.
2. The recommendation of the Superintendent to authorize **LAN ASSOCIATES** to submit the May 7, 2014, **Remedial Investigation Complete Timeframe Extension Form** to the NJDEP and authorizes the Board Secretary to sign this form.
- (3.) **WHEREAS** the community of West Milford receives cable-TV and related services under a franchise agreement with Cablevision of Warwick, LLC; and

WHEREAS under the latest revision of said agreement between the Township of West Milford and Cablevision, the latter ceased to provide on-site camera services for recording Council and Board of Education meetings in favor of such services being performed by the two bodies; and

WHEREAS in consideration of the rescission of such services, Cablevision has provided the sum of approximately \$92,000 and the installation without charge of a network uplink solely to underwrite the establishment of a community cable-TV station for the benefit of West Milford residents; and

WHEREAS the West Milford Township Board of Education recognizes the substantial benefit accruing to its stakeholders and the community at large from the operation of such a station featuring locally-conceived-and-produced public affairs and educational content;

NOW THEREFORE BE IT RESOLVED that the West Milford Township Board of Education declares its support for a properly-chartered community cable-TV station funded as a joint-venture between itself and the Township of West Milford; and

XIV. BUDGET & FINANCE/OPERATIONS/TRANSPORTATION/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

(3.) (Continued)

BE IT FURTHER RESOLVED that the West Milford Township Board of Education indicates its willingness to underwrite the establishment and operation of such a venture via the contribution of studio/control center space in the former Hillcrest School and via the provision of technical support and the appropriation of funds on a shared basis with the Township for the outfitting and day-to-day operation of the station.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Gottlieb	Yes	Mr. Richards	Yes
Mr. Bailey	Yes	Mrs. Koeppe	Yes	Mrs. Richards	Yes
Mr. Conlon	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

The following items were presented for anticipated action at the Regular Meeting of February 25, 2014:

1. The recommendation of the Superintendent to approve the appointment of **ANDREA JONES**, Special Class Aide, Westbrook School (PC#60.07.S5.AWG), at the annual salary of \$24,940.00 (Step 3) to be prorated, with health benefits, effective March 3, 2014, through June 30, 2014, per Board of Education/WMTAA Agreement. (Replaces Adragna) Account: 11-190-100-106-10-10-000
2. The recommendation of the Superintendent to approve the appointment of **ALYSSA ALLEN (**)**, 1:1 Special Class Aide, Apsawa School (PC#60.01.S5.AVO), at the annual salary of \$23,581.00 (Step 1) to be prorated, with health benefits, effective **TBD**, through June 30, 2014, per Board of Education/Bloomington School District. (New Position) Account: 11-209-100-106-10-10-000

NOTE: Pending fingerprint clearance and upon a tuition contract agreement with Bloomington School District.

3. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2013-2014 school year effective February 26, 2014, through June 30, 2014.

NOTE: The names will be added prior to the Regular Meeting.

XV. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

- 4. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2013-2014 school year, effective February 25, 2014, through June 30, 2014.

NOTE: The names will be added prior to the Regular Meeting.

- 5. The recommendation of the Superintendent to approve a leave of absence under the Family Medical Leave Act for **BRITTA ERESMAN**, Grade 2 Teacher, Apshawa School, without pay effective June 23, 2014, through June 30, 2014. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

- 6. The recommendation of the Superintendent to approve a leave of absence for **LAURA KOROPCHAK**, Cafeteria Aide, Apshawa School, without pay, effective March 12, 2014, through June 30, 2014. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

- 7. The recommendation of the Superintendent to approve the following **SPECIAL CLASS AIDES**, for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR PROGRAM** at the contracted hourly rate of \$15.00 (\$14.00 per hour for June 27 and 30, 2014) per Board of Education/WMTAA Agreement - Accounts: 11-204-100-106-10-10-000, *11-212-100-106-10-10-000:

JUNE 30 - AUGUST 1, 2014

<u>Employee</u>	<u>School</u>
BARBARA BRAND	Maple Road Pre-K
MELISSA McKEOWN	Westbrook
MARY JEANNE NEWELL	Westbrook
ROBERT ZUBAN	Westbrook
ELLEN ZUBAN	Westbrook

JUNE 27 - AUGUST 8, 2014

<u>Employee</u>	<u>School</u>
KRISTEN ALONSO*	Maple Road
AILEEN BAILEY*	Maple Road
KELLY McCOURT*	Maple Road
ANNE McGOWAN*	Maple Road

NOTE: No school will be held on July 4, 2014.

XV. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

8. The recommendation of the Superintendent to approve the following **TEACHERS** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR PROGRAM** at the contracted hourly rate of \$29.00, (\$28.00 per hour for June 27 and 30, 2014) per Board of Education/WMEA Agreement - Accounts: 11-212-100-101-10-10-000, *11-204-100-101-10-10-000, +11-215-100-101-10-10-000:

JUNE 27 - AUGUST 8, 2014

<u>Employees</u>	<u>School</u>
PAMELA BARKER	Maple Road
DENISE DREXLER	Maple Road

JUNE 30 - AUGUST 1, 2014

<u>Employee</u>	<u>School</u>
PAUL CHIESA*	Westbrook
ELLEN COMERFORD*	Westbrook
BLAKE VISCONTI*	Westbrook
KATHLEEN MENDES*	Westbrook
JILL SIMONS+	Maple Road Pre-K
PAMELA ROCCISANO+	Maple Road Pre-K

NOTE: Teachers will be compensated for an additional total of 6 hours for consultation time in June, a meeting with the Director of Special Services and attendance at Parent Orientation. No school will be held July 4, 2014.

9. The recommendation of the Superintendent to approve the following to conduct **SUMMER CHILD STUDY TEAM EVALUATIONS and INDIVIDUAL EDUCATIONAL PLAN (IEP) MEETINGS** from July 1, 2014, through August 30, 2014, at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-700:

<u>Employee</u>	<u>Position</u>
EILEEN HORN	Learning Disabilities Teacher/Consultant
GRACE JOHNSON	Psychologist
NICHOLAS PADOVANI	Social Worker
MICHAEL SHAVE	Psychologist

10. The recommendation of the Superintendent to approve the following **SUBSTITUTE TEACHERS FOR EXTENDED SCHOOL YEAR and/or PARTICIPANTS IN ELIGIBILITY AND INDIVIDUAL EDUCATION PLAN (IEP) MEETINGS** for the months of July and August, 2014, at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 11-000-219-104-10-10-700:

<u>Special Education Teacher</u>	<u>General Education Teacher</u>
PAUL CHIESA	KARYN REINHOLD
PAMELA BARKER	PAMELA BARKER
ELLEN COMERFORD	
BLAKE VISCONTI	

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

10. (Continued)

Special Education Teacher

- ANGEL SOLIS
- DENISE DREXLER
- JILL SIMONS
- KATHY MENDES
- KELLY McCOURT

11. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENT** for the 2013-2014 school year:

<u>Provisional Teacher</u>	<u>Mentor Payment</u>	<u>Mentor Teacher</u>
AMY PAUL	\$633.33	Shannon Kimak

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

12. The recommendation of the Superintendent to approve the following teachers to serve on the **SCIENCE COMMITTEE**, District-wide, for the 2013-2014 school year, for no more than 15 hours each, at the contracted hourly rate of \$28.00, per Board of Education/WMEA Agreement - Account: 11-000-223-890-09-34-000:

<u>Employee</u>	<u>Grade Levels</u>	<u>School</u>
SHAWN RHINESMITH	K-Grade 2	Marshall Hill
DANIELLE PEARCE	K-Grade 2	Maple Road
WILLIAM KOCHIS	Grades 3-6	Apshawa
LAUREN MASLANEK	Grades 3-6	Apshawa
BRIAN LESLIE	Grades 3-6	Paradise Knoll
KATHLEEN MARXEN	Grades 3-6	Paradise Knoll
MERJEME DUFFY	Grades 3-6	Marshall Hill
JEANNE RENNALLS	Grades 7 & 8	Macopin
ABIGAIL ALEXANDER	Grades 7 & 8	Macopin
SHANNON KIMAK	Grades 9-12	High School

13. The recommendation of the Superintendent to approve **an amendment to a previously approved motion (January 2014)** for the following **MARSHALL HILL SCHOOL STUDENT ACTIVITY CLUB and ADVISORS for the 2013-2014 school year**, at the hourly rate of \$28.00, per Board of Education/WMEA Agreement Account: 20-231-100-101-10-50-00X:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
ALICE SUSKA	Jump Start for Success	6	\$168.00
CATHY SANTONACITA	Jump Start for Success	6	\$168.00

NOTE: Funded through NCLB Title I Grant

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

14. The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND** for the 2013-2014 school year, per Board of Education/WMEA Agreement:

<u>Employee</u>	<u>Assignment</u>	<u>Stipend</u>
BRITTANY FASANO	Choreographer	\$939.00

NOTE: Funded through the proceeds of the play.

15. The recommendation of the Superintendent to approve **an amendment to a previously approved motion (January 2014)** the following **NURSING and CLERICAL SERVICES** for the 2013-2014 school year for **STUDENT ACTIVITY ATHLETIC WINTER PHYSICALS**, per Board of Education/WMEA Agreement - Account: 11-402-100-104-10-10-000:

<u>Employees</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>
BRENDAN BYRNES	ATC Certified	4	\$33.00
STEPHANIE FRESCHI	Clerical	4	\$21.28

NOTE: Replaces Corbett due to snow date.

16. The recommendation of the Superintendent to approve the following **STUDENT TEACHERS/PRACTICUM TEACHERS/INTERNS** for the 2013-2014 school year at no cost to the district:

<u>Student Teachers</u>	<u>College</u>	<u>Subject/Grade</u>
AMANDA JIOSI	Bergen Community	Elementary CST
PATRICIA POLICASTRO	William Paterson	Administrative Intern

17. The recommendation of the Superintendent to approve the following **JOB DESCRIPTIONS:** (Documentation provided electronically.)

OCCUPATIONAL THERAPIST (New)
SPECIAL CLASS AIDE (Revised)
TRANSPORTATION VEHICLE AIDE (Revised)

18. The recommendation of the Superintendent to approve the following **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS** for the 2013-2014 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
RANDY ACCARDI	High School	Music Program
AMANDA ATIEH	High School	Softball

NOTE: The district will reimburse for the process of volunteers.

XVI. EDUCATION - Mrs. Marilyn Schultz, Chairperson

WORKSHOP/DISCUSSION

The following items were presented for anticipated action at the Regular Meeting of February 25, 2014:

1. The recommendation of the Superintendent to adopt the following resolution proclaiming March 2014 as **MUSIC IN OUR SCHOOLS MONTH**:

WHEREAS, the study of music contributes to young people's development through heightened skills in listening, reading, self-expression, and creativity; and

WHEREAS, music education in the schools includes a broad range of types of music and active musical experiences; and

WHEREAS, music and the other arts significantly enhance the morale and quality of the school environment; and

WHEREAS, it is the stated objective of the public school to prepare children for a productive role in our society; and

WHEREAS, NAFME: The National Association for Music Education has designated March as **MUSIC IN OUR SCHOOLS MONTH**, focusing on the theme **"Music Education: Orchestrating Success!;"**

NOW, THEREFORE, be it resolved, that the Board of Education of West Milford Township endorses the observance of **MUSIC IN OUR SCHOOLS MONTH** as an opportunity to support the purposes and practices of music education and encourages teachers, parents, students, and all citizens to participate.

The Board of Education of the West Milford School District, for its own part, rededicates itself to the maintenance of a music education program that will be relevant to the needs of the children placed in its care and will reach and positively influence each child and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 25, 2014.

2. The recommendation of the Superintendent to adopt the following resolution proclaiming March 2014 as **YOUTH ART MONTH**:

WHEREAS, art education contributes powerful educational benefits to all elementary and secondary students including the following:

- * art education develops students' creative problem solving and critical thinking abilities;
- * art education teaches sensitivity to beauty, order, and other expressive qualities;
- * art education gives students a deeper understanding of world cultures, values, and beliefs;
- * art education reinforces and brings to life what students learn in other subjects; and
- * art education integrates student learning in art production, art history, art criticism and aesthetics, philosophy; and

WHEREAS, our national leaders have acknowledged the necessity of including arts experiences in all students' education;

XVI. EDUCATION - Mrs. Schultz, Chairperson - Continued

2. (Continued)

THEREFORE, BE IT RESOLVED that support should be given to art educators as they attempt to strengthen art education in their schools and communities;

NOW, THEREFORE, it is proclaimed that March be observed as **YOUTH ART MONTH** focusing on the theme, "**A Celebration of a Day in School!**;" in the schools of the West Milford Township School District, and that this resolution be spread upon the minutes of the public meeting of the West Milford Board of Education held on February 25, 2014.

- 3. The recommendation of the Superintendent to approve an agreement with Route 23 AutoMall, LLC and The Ford Motor Company to participate in the **2014 AP CHALLENGE** at no cost to the district.
- 4. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIPS** for the 2013-2014 school year:

DECA

Purpose of Trip: Academic Business Competition

Location:	Cherry Hill, New Jersey
Dates of Trip:	March 10-12, 2014
Number of Students:	8
Cost of Trip to Students:	\$365.00 without nurse (\$1,100.00 with nurse)
Name of Advisor:	Jessica DellaPenna
Number of School Days Missed:	4
Number of Chaperones:	2

NOTE: All transportation, chaperone, and student fees are included in the total cost of the trip. There is no additional cost to the Board.

SPRING GIRLS TRACK AND FIELD TEAM

Purpose of Trip: Penn Relays

Location:	Philadelphia, Pennsylvania
Dates of Trip:	April 23-25, 2014
Number of Students:	8
Cost of Trip to Students:	\$125.00 without nurse (\$700.00 with nurse)
Name of Advisor:	Michael Rose
Number of School Days Missed:	2
Number of Chaperones:	2

NOTE: All transportation, chaperone, and student fees are included in the total cost of the trip. There is no additional cost to the Board.

WORKSHOP/DISCUSSION

XVI. EDUCATION - Mrs. Schultz, Chairperson - Continued

4. (Continued)

INDOOR COLOR GUARD

Purpose of Trip: WGI World Color Guard Championship Competition

Location:	Miamisburg, Ohio
Dates of Trip:	April 2-6, 2014
Number of Students:	12
Cost of Trip to Students:	\$800.00
Name of Advisor:	Peter Shaver
Number of School Days Missed:	3
Number of Chaperones:	2

NOTE: All transportation, chaperone, and student fees are included in the total cost of the trip. There is no additional cost to the Board.

- 5. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** effective February 10, 2014.

<u>Student ID</u>	<u>Tuition</u>	<u>Placement</u>
60336	TBD (pro rated)	Chancellor Academy Pompton Plains, New Jersey

- 6. The recommendation of the Superintendent to approve **an amendment to a previously adopted resolution (May 2013)**, for the following **DISTRICT CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS, AGENCIES** and listed fees for the 2013-14 school year, retroactive from January 2, 2014, to include the following:

<i>Silvergate Prep</i>	<i>Homebound Instruction</i>
<i>Bridgewater, New Jersey</i>	

- 7. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

WORKSHOP/DISCUSSION

XVII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

The following items were presented for anticipated action at the Regular Meeting of February 25, 2014:

- 1. The recommendation of the Superintendent to approve revisions to the **BOARD MEETING DATES FOR 2014**. (See folder insert.)

NOTE: Changes to the calendar are based on changes to the State's 2014 School Election and Budget Calendar.

- 2. The recommendation of the Superintendent to approve an agreement with **FERRAIOLI, WEILKOTZ, CERULLO & CUVA, P.C.**, Pompton Lakes, New Jersey, for auditing services for the 2013-2014 school year.

XVII. BUDGET & FINANCE/OPERATIONS/TRANSPORTATION/CAPITAL IMPROVEMENTS -
Mr. Bailey, Chairperson - Continued

3. The recommendation of the Superintendent to approve the "**FIRST AMENDMENT TO THE LEASE**" between the Landlord (West Milford Board of Education) and the Tenant (Township of West Milford) as presented and authorizes the Board President and the Board Secretary to sign this "First Amendment to the Lease."
4. The recommendation of the Superintendent to accept a proposal from **A&M REFRIGERATION**, West Milford, New Jersey, to deliver and install four (4) 9000 BTU Mitsubishi Ductless Heat/AC units at a cost of \$11,850.00.
5. The recommendation of the Superintendent to approve an agreement for Lease of Classroom and Provision of Ancillary Services for the **NEW BEGINNINGS ANNEX** at Apshawa School retroactive from October 1, 2013, and ending June 30, 2016.
6. The recommendation of the Superintendent to accept the **DONATION** of an Interactive Whiteboard, Projector, Extended Control Panel and Projection Audio System, valued at approximately \$4,000.00, from Laura Oakes to the Macopin Middle School.
7. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **February 25, 2014**, in the amount of \$ TBD . (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the **PAYROLL** of **January 31, 2014**, and **February 14, 2014**, in the amount of \$ TBD . (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **February 25, 2014**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2013-2014** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$ TBD .

10. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **February 25, 2014**, Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$10,096,834.67 as of December 31, 2013; therefore

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

WORKSHOP/DISCUSSION

**XVII. BUDGET & FINANCE/OPERATIONS/TRANSPORTATION/CAPITAL IMPROVEMENTS -
Mr. Bailey, Chairperson - Continued**

11. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of December 31, 2013, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XVIII. OLD BUSINESS

Motion by Mr. Conlon, seconded by Mrs. Schultz, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. NEW BUSINESS

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

At 8:30 p.m., the Board went into Executive Session.

Mr. Bailey left the meeting at 8:35 p.m.

The Board returned to the public meeting at 9:56 p.m.

XX. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

There were no members of the public wishing to speak.

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

