

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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 West Milford, NJ 07480
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BOARD OF EDUCATION MINUTES WORKSHOP/SPECIAL ACTION MEETING MAY 13, 2014
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Mrs. Inga Koeppe, Board President, called to order the Workshop/Special Action Hearing Meeting of the Board of Education on May 13, 2014, at 7:30 p.m. in the Westbrook School Media Center. She led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence to remember Denise White's father who recently passed away. Mrs. Koeppe reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Absent	Mr. Gottlieb	Present	Mr. Richards	Present
Mr. Bailey	Present	Mrs. Koeppe	Present	Mrs. Richards	Present
Mr. Conlon	Present	Mrs. O'Brien	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. James V. McLaughlin	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Present
Dr. Stuart Barudin	Interim Director of Special Services	Absent
Joseph Roselle, Esq.	Board of Education Attorney	Present
Sophia Metcalf	Student Representative	Absent

There were approximately eight members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Conlon, seconded by Mr. Richards, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 8:00 p.m., for approximately 60 minutes, for the purpose of discussing student matters, litigation, personnel, negotiations, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Dr. James V. McLaughlin

- Dr. McLaughlin congratulated all of the students who have participated in the SAT and ACT college entrance exams.
- Dr. McLaughlin provided an update on the condition of the fields and the efforts that are underway to address solutions on both the short and long term basis.
- Dr. McLaughlin thanked everyone who participated in the recent Cablevision telethon and the Drive 4 UR School fundraiser.
- Dr. McLaughlin thanked those who participated in the Taste of the Highlands.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

- The following minutes were presented for anticipated action at the Regular Meeting of May 27, 2014:
 - Special Meeting of April 10, 2014
 - Regular/Public Budget Hearing Meeting of April 29, 2014
 - Executive Sessions of April 29, 2014
- Ms. Francisco reported that the I-beams for the new scoreboard have been installed.

IX. PRESIDENT'S REPORT - Mrs. Inga Koepp

Mrs. Koepp reported on a discussion that took place in the community regarding the possible addition of a second turf field.

Mr. Gottlieb brought up a concern about the use of the kitchen by school organizations and Pomptonian's contract.

Mrs. Schultz brought up the concern about renewing the district's lease with Our Lady Queen of Peace.

IX. PRESIDENT'S REPORT - Mrs. Koeppe - Continued

Mr. Richards reminded the Board that the municipal government did not budget for the Hillcrest rent.

X. **MOTION BY MR. CONLON, SECONDED BY MRS. SCHULTZ, TO ADOPT THE AGENDA, AS AMENDED.**

VOICE VOTE: All in Favor. MOTION PASSED.

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mr. Conlon, seconded by Mr. Richards, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

SPECIAL ACTION

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 3125 and 4125). Those appointees are indicated with an asterisk (*). Candidates with (**) have completed the criminal history review through a previous employer.

Motion by Mr. Gottlieb, seconded by Mrs. Schultz, to approve the following agenda items #1 through #12m, #14 through #19, and #21 through #25: (Item #13 was pulled for separate vote. Item #20 was pulled; action to be taken at the May 27th meeting.)

1. The recommendation of the Superintendent to approve the resignation, with regret, of **DENISE DREXLER**, Resource Center Teacher, Marshall Hill School, effective June 30, 2014, for the purpose of retirement.
2. The recommendation of the Superintendent to accept the resignation, with regret, of **KATHLEEN PELAK**, Cafeteria Kitchen Worker, High School, effective May 16, 2014, for the purpose of retirement.
3. The recommendation of the Superintendent to accept the resignation of **SHANNON SNURE**, Special Class Aide, Paradise Knoll School, retroactive from May 1, 2014.

XII. PERSONNEL - Mr. Gottlieb, Chairperson - Continued

4. The recommendation of the Superintendent to approve the appointment of **KATHLEEN MONAHAN (**)**, School Accountant, Board Office (PC#70.10.S1.AXK), at the salary of \$75,000.00, with health benefits, effective July 1, 2014, through June 30, 2015, per the Board of Education/Unaffiliated Board Office Unit. (Replaces Grunthal) Account: 11-000-251-105-10-10-000
5. The recommendation of the Superintendent to approve the appointment of **CANDICE MARKESE (**)**, Long Term Substitute Social Studies Teacher, Macopin School (PC#99.08.00.BJH), at the per diem rate of \$150.00, without health benefits, effective May 19, 2014, through June 30, 2014. (Replaces Botsolas) Account: 11-130-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

6. The recommendation of the Superintendent to approve the appointment of **ELIZABETH COOKE (**)**, Long Term Substitute Secretary, Guidance Department, Macopin School (PC#98.08.S9.BWC), at the hourly rate of \$10.00, without health benefits, effective May 14, 2014, through June 30, 2014. (Replaces Cottingham) Account: 11-000-230-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

7. The recommendation of the Superintendent to approve an extension to the appointment of **NICHOLAS PADOVANI**, Social Worker, District-wide (PC#99.03.00.BVZ, 99.06.00.BWA) at the hourly rate of \$38.89 not to exceed \$2,041.50, without health benefits, effective May 20, 2014. Account: 11-000-219-104-10-10-142
8. The recommendation of the Superintendent to approve the addition of **EILEEN SHERRY** to the list of **HOME INSTRUCTORS** at the hourly rate of \$33.00 for the 2013-2014 school year, retroactive from May 5, 2014.
9. The recommendation of the Superintendent to approve an extension to a leave of absence, for **LORRAINE CALDWELL**, Cafeteria Aide, Paradise Knoll School, without pay retroactive from May 12, 2014, through June 26, 2014. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

10. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2013-2014 school year effective, May 14, 2014, through June 30, 2014:

CANDICE MARKESE (Teacher)

11. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2013-2014 school year, effective, May 14, 2014 through June 30, 2014:

XII. PERSONNEL - Mr. Gottlieb, Chairperson - Continued

11. (Continued)

ELIZABETH COOKE (Secretary)

- 12. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **UNAFFILIATED ADMINISTRATIVE PERSONNEL**, effective July 1, 2014, through June 30, 2015, per Board of Education Agreement. (See folder insert.)
- 14. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **UNAFFILIATED BOARD OFFICE UNIT PERSONNEL**, effective July 1, 2014, through June 30, 2015, per Board of Education/Unaffiliated Board Office Unit Agreement. (See folder insert.)
- 15. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **SECRETARIAL AND BUILDING AIDE PERSONNEL**, effective July 1, 2014, through June 30, 2015, per Board of Education/WMESA Agreement. (See folder insert.)
- 16. The recommendation of the Superintendent to approve the reappointment of tenured **CERTIFIED TEACHING PERSONNEL**, effective July 1, 2014, through June 30, 2015, per Board of Education/WMEA Agreement. (See folder insert.)
- 17. The recommendation of the Superintendent to approve the reappointment of non-tenured **CERTIFIED TEACHING PERSONNEL**, effective July 1, 2014, through June 30, 2015, per Board of Education/WMEA Agreement. (See folder insert.)
- 18. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **SPECIAL EDUCATION CERTIFIED TEACHING PERSONNEL**, effective July 1, 2014, through June 30, 2015, per Board of Education/WMEA Agreement. (See folder insert.)
- 19. The recommendation of the Superintendent to approve the reappointment of **SCHOOL BUS/VAN DRIVERS**, effective July 1, 2014, through June 30, 2015, per Board of Education/WMBDA Agreement. (See folder insert.)
- 21. The recommendation of the Superintendent to approve the reappointment of **CUSTODIAL/MESSENGER/MAINTENANCE AND TRANSPORTATION MECHANICS PERSONNEL**, effective July 1, 2014, through June 30, 2015, per Board of Education/WMCMA Agreement. (See folder insert.)
- 22. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the **FALL 2014 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
DONALD DOUGHERTY	Head Football	B	\$11,415.00
MICHAEL KOGER	Asst. Football	C+Longevity	\$ 8,565.00
ROBERT WIEDMANN	Asst. Football	C+Longevity	\$ 8,565.00

XII. PERSONNEL - Mr. Gottlieb, Chairperson - Continued

22. (Continued)

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
STEPHEN MASLANEK	Asst. Football	C+Longevity	\$ 8,565.00
GARY STOLL	Asst. Football	B	\$ 7,500.00
BRIAN LESLIE	Asst. Football	B	\$ 7,500.00
JOSEPH ANDRIULLI	Head C.Country (Boys)	A	\$ 4,904.00
ANDREA JONES	Head C.Country (Girls)	A	\$ 4,904.00
DANIEL FREY	Asst. Tennis (Girls)	A	\$ 2,998.00
DALE SELL	Asst. Soccer (Boys)	C	\$ 6,676.00
LEONEL ANDRADE	Asst. Soccer (Boys)	C	\$ 6,676.00
NATALE BUONGIORNO	Head Soccer (Girls)	B	\$ 7,788.00
ROBERTO ZUBAN	Asst. Soccer (Girls)	B	\$ 5,645.00
EDWARD MILKO	Asst. Soccer (Girls)	C	\$ 6,676.00
LAUREN REMBRANDT	Head Gymnastics	C+Longevity	\$ 9,091.00
KRISTA TRIPODI	Head Cheerleading	C	\$ 6,789.00
BRIANNA KREUTZER	Asst. Cheerleading	A	\$ 3,358.00
KRISTA PROVOST	Head Field Hockey	C	\$ 8,891.00
LINDSEY FREEDMAN	Asst. Field Hockey	B	\$ 5,645.00
MICHELLE LUGERNER	Asst. Field Hockey	C	\$ 6,676.00
VACANT	Asst. Football	A	\$ TBD
VACANT	Head Tennis (Girls)	A	\$ TBD
VACANT	Head Soccer (Boys)	A	\$ TBD
VACANT	Asst. Gymnastics	A	\$ TBD

23. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the **WINTER 2014 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
GARY STOLL	Asst. Wrestling	A	\$ 5,089.00
CRAIG SPENCER	Asst. Wrestling	C	\$ 7,036.00
JOHN CAILLIE	Head Bowling	C+Longevity	\$ 6,577.00
IAN WHITE	Head Ski Racing	C	\$ 6,789.00
RYAN HEERSCHAP	Asst. Ski Racing	B	\$ 4,275.00
JOHN FINKE	Head Basketball(Boys)	C+Longevity	\$10,214.00
KENNETH CANALI	Asst Basketball(Boys)	B	\$ 6,027.00
MCKENZIE MORANDO	Asst. Basketball(Boys)	A	\$ 5,089.00
RAYMOND LACROIX	Head Basketball(Girls)	C+Longevity	\$10,214.00
NICOLE D'ELIO	Asst. Basketball(Girls)	A	\$ 5,089.00
EDWARD MILKO	Asst. Basketball(Girls)	C	\$ 7,036.00
LOUIS DEVITO	Head Fencing (Boys)	C+Longevity	\$ 6,989.00
ANGELO DEVITO	Head Fencing (Girls)	C	\$ 6,789.00
KRISTA TRIPODI	Varsity Cheerleading	C	\$ 6,789.00
BRIANNA KREUTZER	Asst. Cheerleading	A	\$ 3,358.00
MICHAEL LAMBERT	Head Winter Track	B	\$ 5,615.00
DANIEL FREY	Head Ice Hockey	B	\$ 7,788.00
JOSEPH JORDAN	Asst. Ice Hockey	B	\$ 5,645.00
VACANT	Asst. Winter Track	A	\$ TBD
VACANT	Head Wrestling	C+Longevity	\$ TBD

XII. PERSONNEL - Mr. Gottlieb, Chairperson - Continued

24. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the **SPRING 2015 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
NICOLE GWINNETT	Head Softball	C+Longevity	\$ 9,091.00
DONALD DOUGHERTY	Asst. Softball	C	\$ 6,676.00
ANDREA JONES	Asst. Softball	A	\$ 4,739.00
CHRISTINE DEAN	Head Tennis (Boys)	B	\$ 5,347.00
DANIEL FREY	Asst. Tennis (Boys)	B	\$ 3,822.00
ARTHUR JOECKS	Head Track (Boys)	C+Longevity	\$ 9,091.00
MICHAEL LAMBERT	Asst. Track (Boys)	C	\$ 6,676.00
BRIAN LESLIE	Asst. Track (Boys)	B	\$ 5,645.00
MICHAEL ROSE	Head Track (Girls)	C	\$ 8,891.00
LAUREN REMBRANDT	Asst. Track (Girls)	C	\$ 4,739.00
NICOLE D'ELIO	Asst. Track (Girls)	B	\$ 5,645.00
JOSEPH JORDAN	Head Baseball	C	\$ 8,891.00
LEONARD VANWINGERDEN	Asst. Baseball	C	\$ 6,676.00
JOSEPH ANDRIULLI	Asst. Baseball	C	\$ 6,676.00
JOHN FINKE	.5 Head Golf	C+Longevity	\$ 2,521.00
ZACHARY MONTGOMERY	.5 Head Golf	A	\$ 2,271.50
GARY STOLL	Head Boys Lacrosse	B	\$ 7,788.00
STEPHEN MASLANEK	Asst. Boys Lacrosse	B	\$ 5,645.00
MICHELLE LUGERNER	Head Girls Lacrosse	C	\$ 8,891.00
KRISTA PROVOST	Asst. Girls Lacrosse	B	\$ 5,645.00

25. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the 2014-2015 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Assignment</u>	<u>Stipend</u>
DONALD DOUGHERTY	Summer Football Director	\$ 979.00
BRENDAN BYRNES	Summer Football Assistant	\$ 752.00
BRIAN LESLIE	Summer Football Assistant	\$ 752.00
MICHAEL KOGER	Summer Football Assistant	\$ 752.00
STEPHEN MASLANEK	Summer Football Assistant	\$ 752.00
ROBERT WIEDMANN	Summer Football Assistant	\$ 752.00
GARY STOLL	Summer Football Assistant	\$ 752.00
VACANT	Summer Football Assistant	\$ TBD

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Bailey	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes
Mr. Conlon	Yes*	Mr. Richards	Yes	Mrs. Koeppe	Yes

*Mr. Conlon abstained on Items #12 and #14.
The **MOTION PASSED**.

XII. PERSONNEL - Mr. Gottlieb, Chairperson - Continued

The following item was pulled:

- 20. The recommendation of the Superintendent to approve the reappointment of **SPECIAL USE VEHICLE DRIVERS**, effective July 1, 2014, through June 30, 2015, at the per diem rates in accordance with the employment terms established by the Board. (See folder insert.)

XIII. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Schultz, seconded by Mrs. O'Brien, to approve the following agenda item:

- 1. The recommendation of the Superintendent to approve the addition of **Delta-T Group** to the list of **SERVICES, CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS AND AGENCIES** for the 2013-2014 school year.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Bailey	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes
Mr. Conlon	Yes	Mr. Richards	Yes	Mrs. Koeppe	Yes

The **MOTION PASSED** unanimously.

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda items:

- 1. The recommendation of the Superintendent to award a contract to **BAKO CONSTRUCTION & RESTORATION**, Totowa, New Jersey, for the removal and related asbestos abatement of the Wood Shop floor in Macopin Middle School in the amount of \$24,900.00.
- 2. The recommendation of the Superintendent to award a contract to **ENVIROVISION CONSULTANTS, INC.**, Fairlawn, New Jersey, for required asbestos safety control monitoring during the asbestos floor removal at Macopin Middle School in an amount not to exceed \$6,637.00.
- 3. The recommendation of the Superintendent to award a contract to **C&M DOOR CONTROLS, INC.**, Port Reading, New Jersey, to replace stairwell fire doors in West Milford High School in the amount of \$24,900.00.

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Bailey	Yes	Mrs. O'Brien	Yes	Mrs. Schultz	Yes
Mr. Conlon	Yes	Mr. Richards	Yes	Mrs. Koeppe	Yes

The **MOTION PASSED** unanimously.

WORKSHOP/DISCUSSION

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

The following items were presented for anticipated action at the Regular Meeting of May 27, 2014:

1. The recommendation of the Superintendent to renew a contract with **POMPTONIAN FOOD SERVICES** (Food Service Management Company), Fairfield, New Jersey, for the 2014-2015 school year.

The FSMC shall receive, in addition to the costs of operation, an administrative/ management fee of (\$.0967) per reimbursable meal and meal equivalent to compensate the FSMC for administrative and management costs.

This fee shall be billed monthly as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$1.00 to arrive at an equivalent meal count.

The per meal administrative/management fee of \$.0967 will be multiplied by total meals.

2. The recommendation of the Superintendent to renew an agreement with **AESOP/FRONTLINE PLACEMENT TECHNOLOGIES**, Exton, Pennsylvania, for substitute controller services in an amount not to exceed \$13,639.08.

NOTE: Vendor will guarantee these rates for the next two years.

3. The recommendation of the Superintendent to approve an Annual Maintenance and Support Agreement with **CC PRODUCTIONS, INC.**, Hoboken, New Jersey, in the amount of \$2,662.50 for the period of July 1, 2014 through June 30, 2015.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

4. The recommendation of the Superintendent to approve a 2% rate increase for a total annual rental of \$55,080.00 (\$4,590.00 per month) for the lease of classroom space at **OUR LADY QUEEN OF PEACE** for the 2014-2015 school year in accordance with the terms agreed upon in the Lease Agreement.
5. The recommendation of the Superintendent to authorize the Business Administrator to prepare a Request for Proposal for **LABOR NEGOTIATIONS SERVICES**.
6. The recommendation of the Superintendent to approve the award of a contract for the purchase of one (1) 2014 Ford F-350 Truck, to **BEYER FORD OF MORRISTOWN** (d/b/a Beyer Fleet), Morristown, NJ (Contract #15-C, Utility Vehicles, Item #8A) through our participating membership with the **MORRIS COUNTY COOPERATIVE PRICING COUNCIL** (contract period 11/1/13-10/31/14), for a total purchase price of \$38,368.00.
7. The recommendation of the Superintendent to approve the completion of a **SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT** in accordance with N.J.A.C. 6A:27-11.2, as follows: (Documentation provided electronically.)

<u>Date</u>	<u>School</u>	<u>Route Numbers</u>	<u>Principal/Supervisor</u>
4/29/14	St. Catherine of Bologna	29806, 29807	Sr. Theresa Firenze

8. The recommendation of the Superintendent to approve an **INTERLOCAL SERVICES AGREEMENT** with the **KINNELON BOARD OF EDUCATION**, Kinnelon, New Jersey, to provide mechanical and maintenance services to Kinnelon transportation vehicles and driver training services for the 2014-2015 school year, effective July 1, 2014, through June 30, 2015.
9. The recommendation of the Superintendent to approve an **INTERLOCAL SERVICES AGREEMENT** with the **BOONTON BOARD OF EDUCATION**, Boonton Township, New Jersey, to provide mechanical and maintenance services to Boonton transportation vehicles and driver training services for the 2014-2015 school year, effective July 1, 2014, through June 30, 2015.
10. The recommendation of the Superintendent to approve an **INTERLOCAL SERVICES AGREEMENT** with the **BLOOMINGDALE BOARD OF EDUCATION**, Bloomingdale, New Jersey, to provide mechanical and maintenance services to Bloomingdale transportation vehicles for the 2014-2015 school year, effective July 1, 2014, through June 30, 2015.
11. The recommendation of the Superintendent to approve the purchase of Unleaded Premium Gasoline and Red Dyed Diesel Fuel from **RACHLES/MICHELE'S OIL COMPANY**, Clifton, New Jersey, under Term Contract T-0083, State Contract #80913, for the 2014-2015 school year, at the state index price, plus .0539 per gallon.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

12. The recommendation of the Superintendent to approve a **PUPIL TRANSPORTATION CONTRACT** with **SUSSEX COUNTY REGIONAL COOPERATIVE**, Hopatcong, New Jersey, for Athletic Trips for the 2014-2015 school year, renewal of bid routes WM-A1 and WM-C1, effective September 1, 2014, through June 30, 2015, for contractor **ARTHUR JORDAN TRANSPORTATION, INC.**, Butler, New Jersey, to provide 54-passenger buses at a minimum price for a four-hour trip of \$340.00 per bus, \$60.00 per bus for each additional hour; a no-show rate of \$150.00 per bus; and a 2% associated administrative cost to Sussex County Regional Cooperative.
13. The recommendation of the Superintendent to approve a **PARENTAL TRANSPORTATION CONTRACT** to transport one (1) West Milford student (ID#67691) to **P.G. CHAMBERS SCHOOL**, Cedar Knolls, New Jersey, effective July 7, 2014, through June 30, 2015, at a per diem cost of \$59.80 for 215 days, for a total cost of \$12,781.75.
14. The recommendation of the Superintendent to approve applications for **DUAL USE ROOMS** for the 2014-2015 school year. (Documentation provided electronically.)
15. The recommendation of the Superintendent to approve the **RENEWAL APPLICATION FOR TEMPORARY INSTRUCTIONAL SPACE** for the Our Lady Queen of Peace facility for the 2014-2015 school year.
16. The recommendation of the Superintendent to accept the following renewal rates with Horizon Blue Cross/Blue Shield of New Jersey for **HEALTH INSURANCE SERVICES**, effective July 1, 2014:

Traditional/PPO - Family (\$300/\$600)	\$2,427.73
Traditional/PPO - 2 Adults (\$300/\$600)	\$2,128.61
Traditional/PPO - P/C (\$300/\$600)	\$1,387.92
Traditional/PPO - Single (\$300/\$600)	\$ 984.66
Direct Access - Family (\$15.00 co-pay)	\$2,247.24
Direct Access - 2 Adults (\$15.00 co-pay)	\$1,970.37
Direct Access - P/C (\$15.00 co-pay)	\$1,284.73
Direct Access - Single (\$15.00 co-pay)	\$ 911.41
17. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **May 27, 2014**, in the amount of \$ TBD . (Documentation provided electronically.)
18. The recommendation of the Superintendent to approve the **PAYROLL** of **April 30, 2014**, and **May 15, 2014**, in the amount of \$ TBD . (Documentation provided electronically.)
19. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **May 27, 2014**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2013-2014** budget be affirmed and approved. (See folder insert.)

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

19. (Continued)

Total transfers in the amount of \$ TBD .

20. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **May 27, 2014**, Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$6,780,038.79 as of March 31, 2014; therefore

BE IT RESOLVED, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

21. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of March 31, 2014, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

XVI. EDUCATION - Mrs. Marilyn Schultz, Chairperson

The following items were presented for anticipated action at the Regular Meeting of May 27, 2014:

1. The recommendation of the Superintendent to approve the **2014-2015 CALENDAR FOR TWELVE MONTH EMPLOYEES**. (Documentation provide electronically.)
2. The recommendation of the Superintendent to approve the following **SUMMER CURRICULUM DEVELOPMENT** for the 2014-2015 school year at the rate of \$34.00 per hour, per Board of Education/WMEA Agreement. (Documentation provided electronically.) Account: (K) 11-110-100-101-10-10-160; (1-5) 11-120-100-101-10-10-160; (6-8) 11-130-100-101-10-10-160; (9-12) 11-140-100-101-10-10-160
3. The recommendation of the Superintendent to approve the following **GENERAL EDUCATION SERVICES CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS, AGENCIES AND LISTED FEES** for the 2014-2015 school year:

XVI. EDUCATION - Mrs. Schultz, Chairperson - Continued

3. (Continued)

Psychiatrists - Evaluation

Norman Ladov, M.D.	- \$525.00 per evaluation
Sanjeevani Jain, M.D.	- \$750.00 per evaluation
Lee Suckno, M.D.	- \$600.00 per evaluation

Clinics

Immedicenter	- \$159.00 per screening (List of additional screening fees provided electronically.)
NewBridge Services	- (List of fees provided electronically.)

4. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

XVII. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

The following items were presented for anticipated action at the Regular Meeting of May 27, 2014:

1. The recommendation of the Superintendent to approve the following **SPECIAL CLASS AIDE** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR PROGRAM** at the contracted hourly rate of \$15.00, (\$14.00 per hour for June 27 and 30, 2014), per Board of Education/WMTAA Agreement - Accounts: 11-204-100-106-10-10-000, *11-212-100-106-10-10-000:

JUNE 30 - AUGUST 1, 2014

<u>Employees</u>	<u>School</u>
JILL BOND	Westbrook

NOTE: Replaces Visconti - No school will be held on July 4, 2014.

2. The recommendation of the Superintendent to approve the following **TEACHER** for the **SPECIAL EDUCATION EXTENDED SCHOOL YEAR PROGRAM** at the contracted hourly rate of \$29.00, (\$28.00 per hour for June 27 and 30, 2014), per Board of Education/WMEA Agreement - Account: 11-204-100-101-10-10-000

JUNE 30 - AUGUST 1, 2014

<u>Employees</u>	<u>School</u>
BLAKE VISCONTI	Westbrook

XVII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

2. (Continued)

NOTE: Replaces Drexler. Teachers will be compensated for an additional total of 6 hours for consultation time in June, a meeting with the Director of Special Services and attendance at Parent Orientation. No school will be held July 4, 2014.

3. The recommendation of the Superintendent to approve the following **SUMMER SECRETARIAL ASSIGNMENTS** and payments for **July and August 2014**, at the contracted per diem rate per Board of Education/WMESA Agreement - Accounts: 11-000-240-105-10-10-700 (Principals', Athletic, and Assistant Principal's Offices); 11-000-218-105-10-10-700 (Guidance Office); 11-000-219-105-10-10-700 (Special Services):

<u>Employee</u>	<u>Assignment</u>	<u>Days</u>	<u>Daily Rate</u>
<u>High School</u>			
STEPHANIE FRESCHI	Principal's Office	23	\$260.26
MARYANN LANZO	Principal's Office	9	\$260.26
THERESA MURPHY	Principal's Office	5	\$260.26
CATHLEEN REDA	Athletic Office	5	\$260.26
DEBORA GABRIELE	Guidance Office	20	\$260.26
PAMELA FENNING	Guidance Office	3	\$260.26
DEBRA VIDULICH	Supervisors Office	10	\$255.10
THERESA MURPHY	Asst. Principal's Office	5	\$260.26
<u>Macopin School</u>			
PATRICIA SCHMICKER	Principal's Office	17	\$260.26
ALFONSINA KULAK	Principal's Office	3	\$260.26
ALFONSINA KULAK	Guidance Department	10	\$260.26
LINDA BEGLEY	Principal's Office	3	\$260.26
LINDA BEGLEY	Guidance Department	2	\$260.26
TBD (New Secretary)	Guidance Department	10	\$ TBD
<u>Elementary Schools</u>			
KAREN GRILL	Principal's Office/ Paradise Knoll School	5	\$260.26
PAMELA GERVASI	Principal's Office Paradise Knoll School	1	\$249.95
DIANNA HAGGETT	Principal's Office/ Upper Greenwood Lake School	3.5	\$260.26
KELLY TENHOEVE	Principal's Office/ Upper Greenwood Lake School	2.5	\$249.95
COLLEEN LESLIE	Principal's Office/ Aphawa School	6	\$260.26
LYNN OBLINGER	Principal's Office/ Marshall Hill School	6	\$260.26
DEBORAH VAN ZILE	Principal's Office/ Westbrook School	4.5	\$260.26
MICHELE GADOMSKI	Principal's Office Westbrook School	1.5	\$249.95

XVII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

3. (Continued)

<u>Employee</u>	<u>Assignment</u>	<u>Daily Days</u>	<u>Rate</u>
KIMBERLY CHRISTIE	Principal's Office/ Maple Road School	6	\$260.26
<u>Special Education Services</u>			
MARILUZ ALONSO	CST Office - High School	10	\$260.26
DONNA HINES	CST Office - Elementary	10	\$260.26
TRACEY DEL COLLIANO	CST Office - Elementary	5	\$260.26
AMY POMEROY	CST Office - Macopin School	5	\$260.26

4. The recommendation of the Superintendent to approve the following **SUBSTITUTE SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2014-2015 school year, effective July 1, 2014, through June 30, 2015:

BUNK, ERIC	ROMAINE, MARIBETH
BYRO, MICHAEL	SULLIVAN, RUTH ANN
CAHIR, KATHLEEN	SWALLING, CARL
CORTER, MICHAEL	TALLIA, LAURA
MC EWAN, KEVIN	WAARDENBURG, CHARLES
MEGLETTI, DANIEL	WAUCHEK, KEITH

5. The recommendation of the Superintendent to approve the following **SUBSTITUTE CUSTODIANS** for the 2014-2015 school year, effective July 1, 2014, through June 30, 2015, at an hourly rate of \$11.00:

BENDER, EDWARD	LEMMONS, SUSAN
BUGLIO, MICHAEL	LOMBARDO, ANTONIO
BURGESS, GLENN	LOMBARDO, JANE
CONNORS, LEONARD	MARTINS, ROBERT
COX, JUSTIN	MEGLETTI, DANIEL
COLEMAN, DION	RUNO, PATRICK
DRESSLER, SCOTT	SCHIAVO, CHERYL
GILLEN, MICHAEL	SHAW, CHRISTOPHER
GROFSIK, STEPHEN	SPRAGUE, JAMES
GUARDUCCI, AARON	TALLIA, ANTHONY
HOLLEY, ALLEN	TRENTACOSTE, JOHN
HYDE, JEFFREY	VAN WETTERING, LORAIN
KIRK, ROBERT	VERES, KATHLEEN
KUHLES, DAVID	WEAVER, RICHARD
LATRONICA, FRED	WEAVER, SHIRLEY

6. The recommendation of the Superintendent to approve the following **CLERICAL SERVICE** for the 2014-2015 school year for **STUDENT ACTIVITY ATHLETIC PHYSICALS**, per Board of Education/WMEA Agreement - Account: 11-402-100-104-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>
SUMMER 2014			
CATHLEEN REDA	Summer Clerical	12	\$21.28

XVII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

7. The recommendation of the Superintendent to approve the following **HIGH SCHOOL SUBSTITUTE CERTIFIED ATHLETIC TRAINERS** for the 2014-2015 school year - Account: 11-402-100-590-09-21-000:

**JUSTIN CORCORAN
ANDREA JONES
SUSAN MAURER
JAG PHYSICAL THERAPY TRAINING SERVICES**

NOTE: The above independent trainers carry their own insurance and all expenses will be covered by the High School Athletic Department.

8. The recommendation of the Superintendent to approve the following **PROFESSIONAL SERVICE FEES** for the 2014-2015 school year, effective July 1, 2014, through June 30, 2015 - Account: 11-000-213-330-10-11-000:

DR. VINCENT McINERNEY	Athletic Program Physician	\$15,500.00
DR. VINCENT McINERNEY	Chief Medical Officer	\$ 3,500.00

9. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2013-2014 school year:

<u>Provisional Teachers</u>	<u>Mentor Payment</u>	<u>Mentor Teacher</u>
ROBERT CALLAMARI	\$550.00	Krista Provost
BETH SCHAEFFER	\$275.00	Gloria Velebir
JESSICA DELLA PENNA	\$600.00	Carol Debiec
DANIELLE KAISER	\$550.00	Samantha Schwartz
RICHARD ANDES	\$330.00	Edward Marzalik
JORDAN BARRY	\$550.00	Susan Kaczor
KATHRYN HESS	\$550.00	Shawn Rhinesmith
PAUL CHIESA	\$275.00	Martha Cook
ANGEL SOLIS	\$450.00	John Finke
KELLY MCCOURT	\$275.00	Kimberly Waddilove
CHRISTINE GENARDI-FISHER	\$275.00	Meghan Donegan
LISA TREMONTE	\$366.67	Darlene McNamara
ANDREA KOZLOWSKI	\$183.33	Kristen Callahan
KELLY COMERFORD	\$183.33	Debra Redding
JOSEPH PETROSI	\$183.33	George Warren

NOTE: The payment is made by the Provisional Teachers to the Mentor Teachers. There is no cost to the Board.

10. The recommendation of the Superintendent to approve **MICHAEL PADILLA**, Graduation Videographer, High School, at a stipend of \$224.00 (\$28.00 per hour), for the 2013-2014 school year, per Board of Education/WMEA Agreement. Account: 11-000-240-320-09-09-000
11. The recommendation of the Superintendent to approve **MATTHEW LEITNER**, Indoor Percussion Technician, High School, at a stipend of \$1,500.00 for the 2013-2014 school year, per Board of Education/WMEA Agreement. Account: 11-190-100-320-09-66-962

XVII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

12. The recommendation of the Superintendent to approve **MATTHEW GRAMATA**, Jazz Band Director, High School, at a stipend of \$5,080.00, for the 2013-2014 school year, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000
13. The recommendation of the Superintendent to approve West Milford Township High School as a member of the **NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION** for the 2014-2015 school year.

WORKSHOP/DISCUSSION

XVIII. POLICY - Mr. Matthew Conlon, Chairperson

The following item was presented for anticipated action at the Regular Meeting of May 27, 2014:

1. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Organizational Chart." (Code #1110) (Documentation provided electronically.)

XIX. OLD BUSINESS

There was no Old Business.

Motion by Mr. Conlon, seconded by Mr. Richards, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. NEW BUSINESS

Mr. Gottlieb asked why the Recreation Department can't make a presentation to the entire Board rather than create a subcommittee.

Mr. Conlon will reach out to the RAC Committee. He offered to be the point person.

Mrs. Schultz stated her concerns about the library and the possible funding for the proposed turf field .

The Board would like the Recreation Committee to make a presentation on May 27th.

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mr. Conlon, seconded by Mr. Richards, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

At 8:09 p.m., Mr. Conlon made a motion, seconded by Mrs. Schultz, to go into executive session for approximately 60 minutes, for the purpose of discussing student matters, litigation, personnel, negotiations, and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public meeting at 9:35 p.m.

XXII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson

Motion by Mr. Gottlieb, seconded by Mrs. Schultz, to approve the following agenda item:

13. The recommendation of the Superintendent to approve the reappointment of tenured and non-tenured **CERTIFICATED ADMINISTRATIVE AND SUPERVISORY PERSONNEL**, effective July 1, 2014, through June 30, 2015, per Board of Education/WMAAS Agreement. (See folder insert.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Gottlieb	Yes	Mrs. Richards	Yes
Mr. Bailey	Absent	Mrs. O'Brien	Yes	Mrs. Schultz	Yes
Mr. Conlon	Yes*	Mr. Richards	Yes	Mrs. Koeppe	Yes

The **MOTION PASSED.**

XXIII. EDUCATION - Mrs. Schultz, Chairperson

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda item:

2. The recommendation of the Superintendent to approve the following Resolution:

XXIII. EDUCATION - Mrs. Schultz, Chairperson - Continued

2. (Continued)

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **May 13, 2014**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2014/E-23	Substantiated
2014/E-24	Unsubstantiated
2014/M-6	Substantiated
2014/H-26	Unsubstantiated
2014/H-27	Unsubstantiated

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Absent	Mr. Gottlieb	Yes	Mrs. Richards	Yes*
Mr. Bailey	Absent	Mrs. O'Brien	Yes	Mrs. Schultz	Yes*
Mr. Conlon	Yes	Mr. Richards	Yes	Mrs. Koeppe	Yes

*Mr. Richards and Mrs. Richards abstained on Incident Report Numbers H-26 and H-27. The **MOTION PASSED**.

XXIV. ADJOURNMENT

Motion by Mr. Gottlieb, seconded by Mrs. Schultz, to adjourn the meeting at 9:37 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator

tc