

**WEST MILFORD TOWNSHIP BOARD OF EDUCATION**  
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[www.wmtps.org](http://www.wmtps.org)

**BOARD OF EDUCATION  
 MINUTES  
 REGULAR MEETING  
 OCTOBER 21, 2014**

Mrs. Inga Koeppe, Board President, called to order the Regular Meeting of the Board of Education of October 21, 2014, at 7:32 p.m. in the Westbrook School Media Center. She led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence to remember our fallen soldiers. Mrs. Koeppe reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

**MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:**

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present/Arr. 7:35 p.m.	Mr. Devor	Present	Mrs. O'Brien	Present
Mr. Bailey	Present/Arr. 8:00 p.m.	Mr. Gottlieb	Present	Mrs. Schultz	Present
Mr. Conlon	Present	Mrs. Koeppe	Present		

ADMINISTRATION	POSITION	ATTENDANCE
Dr. James V. McLaughlin	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Present
Dr. Stuart Barudin	Interim Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present
Nicolette D'Angelo	Student Representative	Present

There were approximately 35 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to approve the following Resolution:

**RESOLVED**, that the Board go into Executive Session at 8:30 p.m., for approximately 60 minutes, for the purpose of discussing negotiations, student matters, personnel, the superintendent's search, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

**VOICE VOTE: All in Favor. MOTION PASSED.**

VII. SUPERINTENDENT'S REPORT - Dr. James V. McLaughlin

- Nicolette D'Angelo, Student Representative, began her report by acknowledging Valerie McGuinness' lifelong service to the school district as an involved educator, volunteer, and public servant.

She spoke about the High School Back to School Night, the senior class trip to Pinegrove Ranch & Resort, PSAT and SAT testing, and sports. She also spoke about the upcoming 8<sup>th</sup> Grade Open House which will feature representatives from all extracurricular activities and organizations.

- Dr. McLaughlin reported on School Violence Awareness Week activities and he repeated comments that he made last week that emphasize our district commitment to character education, respect and violence prevention every week and every day of the school year.
- Dr. McLaughlin provided an update on the Enterovirus. Our schools and busses are following a schedule of cleaning and disinfecting using recommended products specific to the Enterovirus condition. The nurses have conducted lessons with K-3 students on hand washing. Our website has been updated with information from both the CDC and the NJ Department of Health.
- Dr. McLaughlin introduced Mary Reinhold, Principal of Macopin School, and Stephanie Primavera, Apshawa School Principal.

Mary Reinhold introduced Marc Citro and Lee Turkowski, who presented the school goals and a video of the activities scheduled at Macopin School during the school year.

Stephanie Primavera spoke of the culture and climate at Apshawa School. This year, the school will concentrate on Character Education. She also spoke of methods to engage student learning.

Minutes for the Regular Meeting of October 21, 2014

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/  
Business Administrator

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to approve the following Board of Education meeting minutes:

- Workshop/Special Action Meeting of September 16, 2014
- Executive Session of September 16, 2014
- Special Meeting of September 17, 2014
- Executive Session of September 17, 2014
- Regular Meeting of September 23, 2014
- Executive Sessions of September 23, 2014

VOICE VOTE:                      All in Favor.                      MOTION PASSED.

IX. PRESIDENT'S REPORT - Mrs. Inga Koeppe

There was no report.

X. MOTION BY MR. CONLON, SECONDED BY MRS. O'BRIEN, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE:                      All in Favor.                      MOTION PASSED.

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Jared Calise and Joe Fenui, High School Seniors, spoke about the Hockey Program and requested monetary relief in the amount of \$1,200 for the 2014-2015 school year.

David Hankinson spoke about students in the High School that have problems without any support mechanisms to help them. He is asking to create a support group and is seeking a teacher or counselor to help work with the students.

Jim Foody congratulated the students that came to the microphone to speak. He requested that the Board put their differences aside when considering the interim superintendent.

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to close Petitions and Requests.

VOICE VOTE:                      All in Favor.                      MOTION PASSED.

**XII. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson**

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 3125 and 4125). Those appointees are indicated with an asterisk (\*). Candidates with (\*\*) have completed the criminal history review through a previous employer.

Motion by Mr. Gottlieb, seconded by Mr. Conlon, to approve the following agenda items #1 through #5, and #7 through #26: (Item #6 was pulled and replaced with Item #22.)

1. The recommendation of the Superintendent to accept the resignation, with regret, of **MICHELE HAMMELL**, Grade 3 Teacher, Upper Greenwood Lake School, effective December 1, 2014, for the purpose of retirement.

2. The recommendation of the Superintendent to approve the appointment of **ANNMARIE MONTANTI(\*)**, 0.6 Occupational Therapist, District-wide (PC#90.98.BVN), at the prorated salary of \$41,952.00 (MA/13), without health benefits, effective **TBD**, through June 30, 2015, per Board of Education/WMEA Agreement. (Replaces Contracted Position) Account: 11-000-216-105-10-10-367

NOTE: Pending fingerprint clearance.

3. The recommendation of the Superintendent to approve the appointment of **CAROL CAPOZZI(\*)**, Cafeteria Aide, Maple Road School (PC#30.03.F4.AZT), at the prorated salary of \$4,525.00 (Step 1), without health benefits, effective **TBD**, through June 30, 2015, per Board of Education/WMCAA Agreement. (Replaces Turre) Account: 11-000-262-107-10-10-000

NOTE: Pending fingerprint clearance.

(4.) The recommendation of the Superintendent to approve the appointment of **JENNIFER TRENTACOSTA(\*\*)**, 0.6 Special Education Teacher, High School (PC#90.09.40.BUG, 90.09.40.BUH), at the prorated salary of \$44,352.00 (MA/14), without health benefits, effective December 22, 2014, or upon release from present employer, through June 30, 2015, per Board of Education/WMEA Agreement. (Replaces Wanamaker) Account: 11-213-100-101-10-10-000

(5.) The recommendation of the Superintendent to approve the appointment of **CARA KAUFMANN(\*\*)**, Special Class Aide, Maple Road School (PC#60.03.S5.AWY), at the prorated salary of \$26,113.00 (Step 4), with health benefits, effective October 22, 2014, through June 30, 2015, per Board of Education/WMTAA Agreement. (New Position) Account: 11-190-100-106-10-10-000

NOTE: Based on a tuition receivable contract agreement with Bloomingdale School District. Pending fingerprint clearance.

7. The recommendation of the Superintendent to approve the following **SALARY GUIDE CHANGE** adjustment for a certified teaching staff member, retroactive from September 1, 2014, through June 30, 2015, per Board of Education/WMEA Agreement:

Minutes for the Regular Meeting of October 21, 2014

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued

7. (Continued)

<u>Employee</u>	<u>From</u>	<u>To</u>	<u>Salary</u>
MELISSA VARIAN	BA/9	MA/9	\$64,420.00

8. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2014-2015 school year, effective October 22, 2014, through June 30, 2015:

DEMARCO, ANN (Teacher)  
DULKO, THERESA (Teacher)  
HILARIO, VICTORIA (Teacher)  
MILLER, LAUREN (Teacher)  
NORRIS, KEVIN (Teacher)  
SCHAEFFER, BETH (Teacher)  
USINOWICZ, NICHOLE (Teacher)  
WHITE, JENEE (Nurse)

9. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2014-2015 school year, effective October 22, 2014, through June 30, 2015:

DOWNING, MARY (SACC Aide)  
FETI, ELVIRA\* (Custodian)  
GUTHRIE, CARTER (Custodian)  
KREUTZ, JENNY\* (Custodian)  
LEONARD, MARY (SACC Aide)  
LOMBARDO, JUSTIN (Custodian)  
LYNCH, TRACY (SACC Aide)  
RABE, MARK\* (Custodian)  
SISTO, CHARLES\* (Custodian)  
WALSH-GAMMON, MEGAN (Secretary, Building Aide)  
WILM, MATTHEW (Custodian)

\*Pending fingerprint clearance.

10. The recommendation of the Superintendent to approve the following additions to the list of **HOME INSTRUCTORS** at the hourly rate of \$34.00, for the 2014-2015 school year - Account: 11-150-100-101-10-10-000:

MINDY TURNER  
ELIZABETH MESSANO  
LORRIANE STARK  
BETH SCHAEFFER  
JENNIFER MROSS

11. The recommendation of the Superintendent to approve the appointment of the following **SNOW REMOVAL WORKERS** for the 2014-2015 school year, to provide emergency snow removal from school vehicles, at the hourly rate of \$25.00, as established by the Board of Education - Account: 11-000-270-160-10-10-103:

**XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued**

11. (Continued)

Employee

CONNIE BURTON	CHERYL SCHIAVO
MICHAEL BYRO	RUTH ANN SULLIVAN
DONNA CURRENTI	DEBORAH UGROVICS
KATE FOESTER	TRICIA YANNACCI
DARNISS FUCCI	KRISTA ZWEIL
JOSEPH FUCCI	

12. The recommendation of the Superintendent to approve the appointment of the following High School Students, as **AUDIO VISUAL/LIGHTING TECHNICIANS** for the 2014-2015 school year, at an hourly rate not to exceed \$10.00 - Account: 11-000-262-300-17-17-000:

**KACPER BOGUSZEWSKI  
MICHAEL BRENNAN  
MATTHEW BRESNAK  
JAKE PETRANE  
STEVEN VENINGER**

13. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS**, Westbrook School, for the 2014-2015 school year at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
STEPHANIE NEBIKER	Fall Fun	3	\$ 87.00
REGINA CANALI	Fall Fun	3	\$ 87.00
CHRISTINE FISHER	Fall Fun	3	\$ 87.00
ASHLEY BAUMGARTNER	Environmental	3	\$ 87.00
KELLY YOST	Environmental	3	\$ 87.00
DANIELLE POST	Environmental	3	\$ 87.00
JENNIFER CASPERSON	Writer's	3	\$ 87.00
CARL MONEGO	Writer's	3	\$ 87.00
CHRISTOPHER JONES	Running	8	\$232.00
ALISON PERRY	Running	8	\$232.00
TANJA LANE	Writer's Café	8	\$232.00
SHARON McNAMEE	Writer's Café	8	\$232.00
CHRISTINE ERRICHELLO	Westbrook Cares	8	\$232.00
WENDY BECKER	Westbrook Cares	8	\$232.00
MARIE BALDINI	Westbrook Yoga	10	\$290.00

NOTE: The above clubs are funded through the PTA.

14. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS** for the 2014-2015 school year, at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
SUSAN ZANGARA	Join-In	High School	30	\$870.00
SUSAN ZANGARA	Join-In	Macopin	30	\$870.00
SUSAN ZANGARA	Green Team	High School	23	\$667.00

**XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued**

15. The recommendation of the Superintendent to approve the following **STUDENT ACTIVITY ASSIGNMENTS and STIPENDS**, for the 2014-2015 school year, at a stipend per event of \$68.00 for Chaperones and \$144.00 for Accompanists, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>School</u>
RICHARD ANDERSON	Chaperone Concerts	Apshawa
KRISTA BASILE	Chaperone Concerts	Apshawa
LAUREN MASLANEK	Chaperone Concerts	Apshawa
SARAH WARREN	Chaperone Concerts	Apshawa
CASSANDRA DeVITA	Piano Accompanist Concerts	Apshawa
JORDAN BARRY	Chaperone Concerts	High School
MATTHEW GRAMATA	Chaperone Concerts	High School
CASSANDRA DeVITA	Piano Accompanist Cabaret Night	High School
JORDAN BARRY	Chaperone Concert (Winter)	Macopin
DANIELLE KAISER	Chaperone Concert (Winter)	Macopin
ERICA McPARTLAND	Chaperone Concert (Spring)	Macopin
MATTHEW PACCIONE	Chaperone Concert (Spring)	Macopin
DR. BRIAN McLAUGHLIN	Chaperone Instrumental	Macopin
SUSAN KACZOR	Chaperone Instrumental Concerts	Macopin
MATTHEW GRAMATA	Chaperone Instrumental Concert (Spring)	Macopin
CASSANDRA DeVITA	Piano Accompanist Concerts	Macopin
TRICIA KANE	Chaperone Concerts	Maple Road
COLLEEN MINICK	Chaperone Concert (Spring)	Maple Road
KRISTI CLAVE	Chaperone Concert (Winter)	Maple Road
PHYLLIS BLAU	Chaperone Concert (Winter)	Marshall Hill
ALICE SUSKA	Chaperone Concert (Winter)	Marshall Hill
MERJEME DUFFY	Chaperone Concert (Spring)	Marshall Hill
ALEXANDRA HEFFERON	Chaperone Concert (Spring)	Marshall Hill
CAROL PRY	Piano Accompanist Concerts	Marshall Hill
DIANNE BYERS	Chaperone Concert (Winter)	Paradise Knoll
CHRISTINE CALABRESE	Chaperone Concerts	Paradise Knoll
KATHLEEN MARXEN	Chaperone Concert (Spring)	Paradise Knoll
SUSAN MORRIS	Chaperone Concert (Winter)	Upper Greenwood Lake
GINGER TURI	Chaperone Concert (Winter)	Upper Greenwood Lake
DEBBIE KRUEGER	Chaperone Concert (Spring)	Upper Greenwood Lake
LESLIE SPOHN	Chaperone Concert (Spring)	Upper Greenwood Lake
CAROL PRY	Piano Accompanist Concerts	Upper Greenwood Lake
COLLEEN MINICK	Chaperone Concerts	Westbrook
CHRISTOPHER JONES	Chaperone Concert (Winter)	Westbrook
SHARON McNAMEE	Chaperone Concert (Spring)	Westbrook

NOTE: Positions are for Winter and Spring Concerts unless indicated.

16. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the 2014-2015 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

**XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued**

16. (Continued)

<u>Employee</u>	<u>Assignment</u>	<u>Stipend</u>
HEATHER BURNS	Director	\$6,264.00
JESSICA COHEN	Producer	\$4,986.00
CASSANDRA DeVITA	Play Accompanist	\$ 721.00
JON HARTLAGE	Assistant Director	\$3,472.00
MATTHEW GRAMATA	Pit Band Conductor	\$1,061.00
MICHAEL MONACELLI	Marching Band Music Arranger/Writer	\$1,350.00**
MATTHEW GRAMATA	Marching Band Music Arranger/Writer	\$1,350.00**
HEATHER BURNS	Choreographer	\$3,008.00*
MATTHEW GRAMATA	Pit Musician Coordinator	\$ 350.00*
WILLIAM REMIA	Set Director	\$1,411.00*
COREY EMMONS	Assistant Set Director	\$ 721.00*
COREY EMMONS	Student Design	\$ 721.00*
MATTHEW GRAMATA	Assistant Playbill Coordinator	\$ 319.00*
CYNTHIA GALLAUGHER	Art Director	\$1,411.00*

\*Funded through the proceeds of the play.

\*\*Shared Position

17. The recommendation of the Superintendent to approve the following **STUDENT ACTIVITY ASSIGNMENTS and STIPENDS, MACOPIN SCHOOL PLAY**, for the 2014-2015 school year, per Board of Education/WMEA Agreement:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>
SUSAN KACZOR	Director	\$1,957.00
JORDAN BARRY	Assistant Director 1	\$ 670.00
MATTHEW PACCIONE	Assistant Director 2	\$ 670.00
BRITTANY FASANO	Choreographer	\$ 958.00

NOTE: The above positions are funded through the proceeds of the play.

18. The recommendation of the Superintendent to approve the following **HIGH SCHOOL ACTIVITIES, ADVISORS and HOURS** for the 2014-2015 school year, at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Accounts: 11-000-223-890-09-34-000; \*11-401-100-110-10-10-000; \*\*11-000-270-162-09-35-104:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>
COLLEEN WEISS-MAGASIC	Science National Honor Society	15
MICHELLE SAUERBORN*	French Honor Society (Induction)	10
EVELYN ERLI*	German Honor Society (Induction)	10
TBD**	History	34

NOTE: French and German Honor Societies are replacing vacant positions.

(19.) The recommendation of the Superintendent to approve the following staff members to receive training on **RUBICON ATLAS CURRICULUM MAPPING** at an hourly rate of \$29.00, up to four (4) days, not to exceed 16 hours per staff member, for the 2014-2015 school year - Account: 20-270-100-101-10-50-000 - NCLB Title II:



**XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued**

(19.)(Continued)

Staff

**NICOLE D'ELIO  
KATHLEEN DOGHERTY-HEWINS  
KRISTA PROVOST  
KARYN REINHOLD  
SHANNON RICKER**

NOTE: Funded through the NCLB Grant

20. The recommendation of the Superintendent to approve the following additions to the **HIGH SCHOOL SPORTS EVENTS STAFF** for the 2014-2015 school year - Account: 11-402-100-590-09-21-000:

<b>DAVID GEROLD</b>	<b>JANEL PATON</b>
<b>KAREN JOHNSON</b>	<b>CHRISTOPHER SHENISE</b>
<b>KRISTEN McCLUG</b>	<b>LAURA TALLIA</b>

21. The recommendation of the Superintendent to approve the following **NURSING/ATC CERTIFIED and CLERICAL SERVICES** for the 2014-2015 school year for **STUDENT ACTIVITY ATHLETIC PHYSICALS**, per Board of Education/WMEA Agreement - Account: 11-402-100-104-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>
November 2014 (Winter Physicals)			
<b>BRENDAN BYRNES</b>	ATC Certified	4	\$33.00
<b>PAMELA FENNING</b>	Clerical	4	\$21.28
February 2015 (Spring Physicals)			
<b>BRENDAN BYRNES</b>	ATC Certified	4	\$33.00
<b>STEPHANIE MARQUARD</b>	Clerical	4	\$21.28

- (22.) The recommendation of the Superintendent to accept the resignation, with regret, of **RICHARD COX**, Head Custodian, Apshawa School, effective November 1, 2014, for the purpose of retirement.
- (23.) The recommendation of the Superintendent to accept the resignation, with regret, of **VICTORIA KOVACH**, Special Education Teacher (Resource Center), High School, effective January 1, 2015, for the purpose of retirement.
- (24.) The recommendation of the Superintendent to approve the appointment of **MELISSA VANDENBERG(\*)**, Part-time Data Systems Associate, Board Office (PC#98.10.S9.BZF), at the hourly rate of \$18.00, without health benefits, effective October 22, 2014, per Board of Education. Account: 11-000-252-110-10-10-000

NOTE: Pending fingerprint clearance. This position is a temporary position for the 2014-2015 school year.

**XII. PERSONNEL/STUDENT AFFAIRS - Mr. Gottlieb, Chairperson - Continued**

- (25.) The recommendation of the Superintendent to approve **GEORGE WARREN**, as an addition to the list of **HOME INSTRUCTORS** at the hourly rate of \$34.00, for the 2014-2015 school year, retroactive from October 20, 2014. Account: 11-150-100-101-10-10-000
- (26.) The recommendation of the Superintendent to approve the following **HIGH SCHOOL TEACHERS and STIPENDS** for the 2015-2016 Open House for 8<sup>th</sup> Grade Parents, at the hourly rate of \$29.00, for two (2) hours, per Board of Education - Account: 11-140-100-101-10-10-000:

<u>Employee</u>	<u>Payment</u>
<b>STEPHEN BEATTIE</b>	\$58.00
<b>JENNIFER MONEGO</b>	\$58.00
<b>MICHAEL LAMBERT</b>	\$58.00
<b>CAROL DEBIEC</b>	\$58.00
<b>DANIELLE KAISER</b>	\$58.00
<b>JOSEPH PETROSI</b>	\$58.00
<b>JOHN HOLLAND</b>	\$58.00
<b>DR. BRIAN McLAUGHLIN</b>	\$58.00
<b>DEANA SALLE</b>	\$58.00
<b>MICHELLE SAUERBORN</b>	\$58.00

**ROLL CALL VOTE:**

<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>
Mr. Conlon	Yes	Mr. Devor	Yes	Mr. Bailey	Yes
Mrs. Schultz	Yes	Mr. Gottlieb	Yes	Mrs. Koeppe	Yes
Mrs. O'Brien	Yes	Mr. Babbitt	Yes		

The **MOTION PASSED** unanimously.

The following item was pulled and replaced with Item #22.

- (6.) The recommendation of the Superintendent to approve a leave of absence under the Family Medical Leave Act for **RICHARD COX**, Head Custodian, Apshawa School, without pay effective November 1, 2014, through January 23, 2015, to run concurrently under both the Family Medical Leave Act and the New Jersey Family leave Act. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

**XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson**

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda items:

- 1. The recommendation of the Superintendent to approve **SCHWARTZ SIMON EDELSTEIN & CELSO, LLC**, Whippany, New Jersey, for labor and negotiations legal services for the 2014-2015 school year.

**XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued**

- 2. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION**, to transport three (3) West Milford students to **HO-HO-KUS SCHOOL OF TRADE**, Paterson, New Jersey (Route #8137), effective November 3, 2014, through June 30, 2015, at a route cost of \$24,344.00, plus a 4% administrative fee of \$973.76, for a total cost of \$25,317.76.
- 3. The recommendation of the Superintendent to approve the increase of the **SUBSTITUTE CUSTODIAN PAY RATE** to \$15.00/hour, effective November 1, 2014.
- 4. The recommendation of the Superintendent to approve the following Resolution for approval and submission of a **COMPREHENSIVE MAINTENANCE PLAN**:

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

**WHEREAS**, the required maintenance activities as listed in the attached document for the various school facilities of the West Milford Township School District are consistent with these requirements, and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**NOW THEREFORE BE IT RESOLVED**, that the West Milford Township School District hereby approves and authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan, including the M-1, for the West Milford Township School District in compliance with Department of Education requirements. (Documentation provided electronically.)

- (5.) The recommendation of the Superintendent to approve payments to the following employees for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000

	<u>December 2014</u>	<u>June 2015</u>
<b>MARY KEYSER</b>	<b>-0-</b>	<b>\$1,000.00</b>
<b>ELIZABETH McQUAID</b>	\$1,000.00	\$1,000.00
<b>AMY POMEROY</b>	\$1,000.00	\$1,000.00
<b>ELIZABETH TORREGROSSA</b>	\$ 666.68	\$1,000.00
<b>SHARON WEST</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>

- 6. The recommendation of the Superintendent to approve a Lease Agreement with **ICE VAULT SKATING ARENA**, Wayne, New Jersey, and World Wide Athletic Recreation for rental of ice time, in the amount of \$20,456.50, for the High School Ice Hockey Team for the 2014-2015 school year.

NOTE: The Ice Hockey Booster Club reimburses the district for the rental charges.

**XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued**

- (7.) The recommendation of the Superintendent to approve an agreement with **WAYNE JOHNSON & SONS, INC.**, Kinnelon, New Jersey, for repairs to the roof and soffits on the Administration Building in an amount not to exceed \$4,700.00.
- (8.) The recommendation of the Superintendent to approve an Agreement with **PRINCETON HEALTHCARE SYSTEM**, Princeton, New Jersey, for an Employee Assistance Program in an amount not to exceed \$3,500.00 for the 2014-2015 school year.
- (9.) The recommendation of the Superintendent to accept the **DONATION** of iPads, OtterBox cases, and a charging cart, valued at \$8,632.92, from the Marshall Hill School PTA.
- 10. The recommendation of the Superintendent to accept a **DONATION** of a basketball hoop, valued at \$1,125.66 from the Paradise Knoll PTA.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Gottlieb	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mrs. O'Brien	Yes	Mr. Babbitt	Yes	Mrs. Koeppe	Yes
Mr. Conlon	Yes	Mr. Bailey	Yes		

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

- 11. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **October 21, 2014**, in the amount of \$3,513,521.26. (Documentation provided electronically.)

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mrs. O'Brien	Yes	Mr. Babbitt	Yes	Mrs. Koeppe	Yes
Mr. Conlon	Yes*	Mr. Gottlieb	Yes		

Mr. Conlon abstained on payments to himself or his family.  
The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

- 12. The recommendation of the Superintendent to approve the **PAYROLL** of **September 30, 2014**, and **October 15, 2014**, in the amount of \$4,109,245.22. (Documentation provided electronically.)

XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Gottlieb	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mrs. O'Brien	Yes	Mr. Babbitt	Yes	Mrs. Koeppe	Yes
Mr. Conlon	Abstained	Mr. Bailey	Yes		

The **MOTION PASSED:** 7 Yes; 1 Abstention

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda item:

13. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **October 21, 2014:**

**BE IT RESOLVED**, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2014-2015** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$202,015.00.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Schultz	Yes	Mr. Conlon	Yes
Mr. Gottlieb	Yes	Mr. Babbitt	Yes	Mrs. Koeppe	Yes
Mr. Devor	Yes	Mr. Bailey	Yes		

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mr. Conlon, to approve the following agenda items:

14. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, the Agenda file of **October 21, 2014**, Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

**WHEREAS**, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$12,006,051.63\* as of August 31, 2014; therefore

**BE IT RESOLVED**, that the Report of the Secretary and the Report of the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

\*Pending audit adjusting entries

**XIII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued**

15. The recommendation of the Superintendent to approve the following Resolution:

**RESOLVED**, that the Board certify as of August 31, 2014, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Gottlieb	Yes	Mr. Devor	Yes	Mrs. Schultz	Yes
Mrs. O'Brien	Yes	Mr. Babbitt	Yes	Mrs. Koeppe	Yes
Mr. Conlon	Yes	Mr. Bailey	Yes		

The **MOTION PASSED** unanimously.

**XIV. EDUCATION - Mrs. Marilyn Schultz, Chairperson**

Motion by Mrs. Schultz, seconded by Mrs. O'Brien, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the following **CURRICULUM ADOPTIONS** for the 2014-2015 school year:

ENGLISH LANGUAGE ARTS

Macopin School

Foundations of Language Arts 7  
Foundations of Language Arts 8

Elementary School

Language Arts Literacy - Grade 1  
Language Arts Literacy - Grade 2  
Language Arts Literacy - Grade 3  
Language Arts Literacy - Grade 4  
Language Arts Literacy - Grade 5  
Language Arts Literacy - Grade 6

2. The recommendation of the Superintendent to approve the submission of the **NJSAC STATEMENT OF ASSURANCE** for the 2014-2015 school year. (Documentation to be provided.)

3. The recommendation of the Superintendent to submit **AMENDMENT #1** for the **NO CHILD LEFT BEHIND (NCLB)** Consolidated Formula Subgrant FY 2015.

XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued

4. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIP** for the 2014-2015 school year:

WEST MILFORD HIGH SCHOOL SKI TEAM

Purpose of Trip: On-snow training to begin ski season

Location: Killington, Vermont  
 Dates of Trip: December 11-14, 2014  
 Number of Students 11-15  
 Cost of Trip to Students: \$632.00  
 Name of Advisor: Ian White  
 Number of School Days Missed: 2  
 Number of Chaperones: 2

NOTE: All transportation and student fees are included in the total cost of the trip. There is no cost to the district.

- (5.) The recommendation of the Superintendent to approve **an amendment to a previously approved motion** (September 2014) for the following **HIGH SCHOOL FIELD TRIP** for the 2014-2015 school year:

PALS

Purpose of Trip: The purpose of this trip is to train PALS students in team building and conflict resolution skills.

Location: Blairstown, New Jersey  
 Dates of Trip: November 11-12, 2014  
 Number of Students 55  
 Cost of Trip to Students: **\$168.50**  
 Name of Advisor: Suzanne Mentlik  
 Number of School Days Missed: 2  
 Number of Chaperones: 7

NOTE: All transportation and student fees are included in the total cost of the trip. There is no cost to the district.

- (6.) The recommendation of the Superintendent to approve the following **REGULAR EDUCATION TUITION RECEIVABLE CONTRACTS** for the 2014-2015 school year (Tuition pro-rated):

District		
<u>Placement</u>	<u>Tuition</u>	<u>Sending District</u>
K	\$14,530.00	Vernon, New Jersey
1	\$16,104.00	Vernon, New Jersey

- (7.) The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION TUITION RECEIVABLE CONTRACTS** for the 2014-2015 school year (Tuition Pro-rated):

District		
<u>Placement</u>	<u>Tuition</u>	<u>Sending District</u>
1	\$25,072.00	Vernon, New Jersey

**XIV. EDUCATION - Mrs. Schultz, Chairperson - Continued**

- (8.) The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** for the 2014-2015 school year (tuition pro-rated based on start date):

<u>No. of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$46,020.00	Lakeland Andover School
1	\$45,135.00	Lafayette, New Jersey
1	<b>\$44,545.00</b>	
<b>1</b>	<b>\$44,756.25</b>	<b>Sage Day School Boonton, New Jersey</b>

- (9.) The recommendation of the Superintendent to approve **SOLUTION TREE** to provide professional development on-site training to staff regarding professional learning communities for one (1) day, not to exceed \$6,500.00. (11-000-223-390-10-14-000)
- (10.) The recommendation of the Superintendent to approve the addition of **Franklin D. Roosevelt Presidential Library and Museum**, Hyde Park, New York, to the list of **FIELD TRIP LOCATIONS** for the 2014-2015 school year.
11. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

**ROLL CALL VOTE:**

<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>
Mrs. O'Brien	Yes	Mr. Gottlieb	Yes	Mr. Conlon	Yes
Mr. Bailey	Yes	Mrs. Schultz	Yes	Mrs. Koeppe	Yes
Mr. Devor	Yes	Mr. Babbitt	Yes		

The **MOTION PASSED** unanimously.

**XV. POLICY - Mr. Matthew Conlon, Chairperson**

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Activity Participation Fee Program - Pay to Participate." (Code #2436) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Attendance/Tardiness Grades K-8." (Code #5200.1) (Documentation provided electronically.)



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**XV. POLICY - Mr. Conlon, Chairperson - Continued**

3. The recommendation of the Superintendent to Abolish the **POLICY** entitled, "School-level Planning." (Code #1522) (Documentation provided electronically.)

NOTE: Policy no longer required; the QAAR was replaced by QSAC.

(4.) The recommendation of the Superintendent to approve the First Reading of a new **POLICY** entitled, "Staff Use of Privately-Owned Technology." (Code #2364) (Documentation provided electronically.)

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Devor	Yes	Mr. Gottlieb	Yes	Mrs. O'Brien	Yes
Mr. Bailey	Yes	Mrs. Schultz	Yes*	Mrs. Koeppe	Yes
Mr. Conlon	Yes	Mr. Babbitt	Yes		

\*Mrs. Schultz voted No for item #1. The **MOTION PASSED.**

**XVI. SPECIAL COMMITTEES/LIAISON REPORTS**

Parks & Recreation - Mr. Conlon had no report. A permanent director has not yet been selected.

Safety - Mrs. Koeppe reported that the meeting will be this Friday.

Superintendent's Roundtable - Dr. McLaughlin reported that a member of the Pomptonian team attended the meeting to address concerns.

Passaic County School Boards Association/New Jersey School Boards Association/Legislative - Mr. Gottlieb spoke about two new bills—one regarding hazing and bullying, and the other about a revision to the Charter School Law.

Technology Oversight - Mrs. Schultz reported on several projects including teacher websites, use of social media, use of Google Apps for Education in classrooms and technician schedules.

West Milford Education Foundation - Mrs. O'Brien reported that the Foundation has lost a number of members. They are regrouping and looking for new members. The Foundation is holding off requesting grants.

Township/Board of Education Joint Committee - Mrs. Koeppe/Mr. Babbitt/Mr. Conlon - There was no report.

**XVII. OLD BUSINESS**

Mr. Conlon thanked the students for coming forward to speak about the ice hockey program. He asked that we review the current expenditures associated with ice hockey.

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to close Old Business.

**VOICE VOTE: All in Favor. MOTION PASSED.**

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XVIII. NEW BUSINESS

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mr. Conlon, seconded by Mrs. O'Brien, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

At 8:40 p.m., the Board went into Executive Session to discuss the superintendent's search.

The Board returned to the public meeting at 9:14 p.m.

XX. PERSONNEL/STUDENT AFFAIRS - Mr. Wayne Gottlieb, Chairperson

Motion by Mr. Gottlieb, seconded by Mr. Bailey, to approve the following resolution:

- (27.) The Board approves the appointment of Anthony Riscica as Interim Superintendent of Schools, at the per diem rate of \$644.00, effective December 1, 2014, through June 30, 2015, subject to an employment contract to be prepared by the Board Attorney and approved by the Executive County Superintendent.

DISCUSSION: It was noted that five candidates were interviewed for the position.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Devor	Yes	Mr. Gottlieb	No	Mrs. O'Brien	Yes
Mr. Bailey	Yes	Mrs. Schultz	Yes	Mrs. Koeppe	Yes
Mr. Conlon	Abstained	Mr. Babbitt	Yes		

The MOTION PASSED: 6 Yes; 1 No; 1 Abstention

**Minutes for the Regular Meeting of October 21, 2014**

Mr. Bailey left the meeting at 9:17 p.m.

The Board returned to Executive Session at 9:17 p.m. to discuss negotiations, student matters, personnel and matters of attorney/client privilege.

At 9:58 p.m., the Board returned to the public meeting.

**XXI. EDUCATION - Mrs. Marilyn Schultz, Chairperson**

Motion by Mrs. Schultz, seconded by Mr. Conlon, to approve the following agenda item:

- 12. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **October 21, 2014**; therefore,

**BE IT RESOLVED**, that the West Milford Board of Education approves issuance of written decisions affirming the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2015/H-4	Unsubstantiated

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Devor	Yes	Mr. Gottlieb	Yes	Mrs. O'Brien	Yes
Mr. Bailey	Absent	Mrs. Schultz	Yes	Mrs. Koeppe	Yes
Mr. Conlon	Yes	Mr. Babbitt	Yes		

The **MOTION PASSED** unanimously.

**XXII. ADJOURNMENT**

Motion by Mr. Conlon, seconded by Mrs. Schultz, to adjourn the meeting at 10:00 p.m.

**VOICE VOTE: All in Favor. MOTION PASSED.**

Respectfully submitted,

Barbara Francisco  
Business Administrator/Board Secretary

tc