

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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**BOARD OF EDUCATION
 MINUTES
 WORKSHOP/REGULAR MEETING
 JANUARY 20, 2015**

Mrs. Marilyn Schultz, Board President, called to order the Workshop/Regular Meeting of the Board of Education of January 20, 2015, at 6:15 p.m. in the Westbrook School Media Center. She led the flag salute, read the Open Public Meetings Act Statement and asked for a moment of silence honoring the spirit and work of Dr. Martin Luther King. Mrs. Schultz reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building with a copy in the district's monitoring files. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

ROLL CALL BY MS. BARBARA FRANCISCO, BOARD SECRETARY AT 7:33 P.M.:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present	Mr. Drew	Present	Mrs. O'Brien	Present
Mr. Bailey	Present/Arr. 7:28 p.m.	Mr. Foody	Present	Mr. Robbins	Present/Arr. 6:55 p.m.
Mr. Devor	Absent	Mrs. Koeppe	Absent	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Anthony Riscica	Interim Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Ms. Iris Wechling	Director of Education	Absent
Mr. Stuart Barudin	Interim Director of Special Services	Absent
Joseph Roselle, Esq.	Board of Education Attorney	Present
Nicolette D'Angelo	Student Representative	Present

There were approximately 15 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. Schultz, seconded by Mrs. O'Brien, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing negotiations, student matters, personnel, HIB's, the Superintendent Search and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Mr. Anthony Riscica

- Robynn Meehan, Field Representative from the New Jersey School Boards Association, reviewed the Code of Ethics, provided detailed explanations regarding the Ethics Act, and responded to questions from the Board members.

At 7:06 p.m., Mrs. O'Brien made a motion, seconded by Mr. Drew, to recess.

The Board reconvened at 7:33 p.m.

- Mr. Riscica introduced Bill Johnson, District Commander from the VFW to present the following winners of the Voice of Democracy Contest: Matthew Ventrella, John Gomez and Andrea Hillario. Matthew shared his essay with the Board.
- Mr. Riscica reported on Kindergarten enrollment.
- Nicolette D'Angelo, Student Representative, provided an update of the events at the High School.
- Jennifer Miller, Principal, Paradise Knoll School, presented her building goals. She is applying for a Promising Practice award through the School of Character. The focus is on English/Language Arts and Mathematics.
- Mr. Riscica outlined the scores on the HIB Policies and Procedures that will be reviewed and approved by the Board at the February meeting. Last years scores were 64. The overall score this year was 70.
- Kate Brennan prepared a report on PARCC readiness and outlined the testing schedule by grade level. Our district has surpassed the readiness standard. The testing window is 20 days and takes place in all nine buildings. She also reviewed the information that is on the district website and encouraged parents to become familiar with the information.
- Mr. Riscica informed the public that this is School Board Recognition month. He presented commemorative resolutions to the Board members.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mrs. O'Brien, seconded by Mr. Robbins, to approve the following meeting minutes:

- Workshop/Regular Meeting of December 16, 2014
- Executive Session of December 16, 2014

VOICE VOTE: Mr. Foody and Mr. Drew abstained. MOTION PASSED.
 All Others in Favor.

IX. LEGAL REPORT

Report will be provided in Executive Session.

X. PRESIDENT'S REPORT - Mrs. Marilyn Schultz

No report.

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mrs. O'Brien, seconded by Mr. Babbitt, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. MOTION BY MRS. SCHULTZ, SECONDED BY MR. ROBBINS, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. BOARD RESOLUTION (Postponed from January 6, 2015)

Motion by Mr. Foody, seconded by Mr. Babbitt, to adopt the following Resolution - **MEETING PROTOCOLS.**

Mr. Drew made a motion, seconded by Mr. Foody, to change the wording in Paragraph 13 to Robert's Rules of Order **shall** from **may**.

XIII. BOARD RESOLUTION - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Drew	Yes	Mrs. O'Brien	No
Mr. Bailey	No	Mr. Foody	Yes	Mr. Robbins	Yes
Mr. Devor	Absent	Mrs. Koeppe	Absent	Mrs. Schultz	Yes

The **MOTION PASSED**: 5 Yes; 2 No

Motion by Mr. Foody, seconded by Mrs. O'Brien, to adopt the following Resolution, **MEETING PROTOCOLS**, as amended:

1. **RESOLVED**, that the Workshop, Regular, and Special Meetings shall be conducted in a manner consistent with Resolution #1 using the following **MEETING PROTOCOLS**; and

BE IT FURTHER RESOLVED, that all Board Trustees will adhere to the following protocols for Board Public Meetings and Executive Sessions:

Trustees will hold confidential all matters discussed in Executive Session and other confidential matters pertaining to the School District.

Trustees' debate will be conducted through the Chair; address all questions and comments to the Chair who will acknowledge your turn to comment.

Individual comments from the audience, with the exception of Petitions and Requests, are inappropriate and will be addressed by the Chair. Additionally, it would be inappropriate for Trustees to make comments directly to individuals in the audience.

State statute requires all meetings to start no later than 8:00 p.m. Trustees are asked to inform the Board Secretary or Board President if they anticipate any lateness, absence, or the need to leave the meeting early. This will help ensure that a quorum will be present, and that business can be acted upon.

The Board President will make every effort to move the agenda in a quick and efficient manner while providing a balance for the individual Trustees to express their views. However, if the meeting runs late, Trustees are expected to remain at the meeting until adjournment.

Whenever possible, Trustees may direct questions and comments regarding the Agenda to the appropriate Administrator prior to the meeting so that questions can be answered and/or necessary backup can be brought to the meeting, keeping in mind the public's right to know. Additional questions may be raised at the meeting.

Trustees should address an issue no more than twice during a discussion for no more than three minutes per discussion. Time may not be donated to other speakers.

XIII. BOARD RESOLUTION - Continued

1. (Continued)

Board meetings will automatically end at midnight. (Note: Good judgment fades as the members become exhausted.)

Trustees should refrain from contacting the Board attorney directly without approval of the Board President.

Trustees should preface public comments made outside of public Board meetings to specify that they are not speaking on behalf of the Board, but as a citizen.

BE IT FURTHER RESOLVED that general rules of parliament are used for every Board meeting. Robert's Rules of Order **shall** be used as a guide at the meeting. The order of business shall be on the agenda; and

BE IT FURTHER RESOLVED that pursuant to Board Bylaw No. 0166, the Board Trustees shall place utmost importance upon confidentiality related to matters discussed in Executive Session and to written documentation provided to Board Trustees, which is not for public distribution. Breach of confidentiality by a Board Trustee shall be considered grounds for action by the Board.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Bailey	No	Mr. Foody	Yes	Mr. Robbins	Yes
Mr. Devor	Absent	Mrs. Koeppe	Absent	Mrs. Schultz	Yes

The **MOTION PASSED:** 6 Yes; 1 No

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment have met the New Jersey State law requirements for the criminal history review. However, due to the time necessary to complete the process prior to the needed start date, some appointees are recommended on an emergent basis under the exception provision of the Board Policy (Code 3125 and 4125). Those appointees are indicated with an asterisk (*). Candidates with (**) have completed the criminal history review through a previous employer.

Motion by Mrs. O'Brien, seconded by Mr. Drew, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the resignation, with regret, of **DIANE JOHNSON**, Special Class Aide, Upper Greenwood Lake School, effective April 1, 2015, for the purpose of retirement.

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XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

2. The recommendation of the Superintendent to approve the appointment of **WILLIAM SCHOLTS(*)**, School Accountant, Board Office (PC#70.10.S1.AXK), at the prorated salary of \$75,000.00, with health benefits, effective March 2, 2015, or upon release from present employer, through June 30, 2015, per the Board of Education/Unaffiliated Board Office Unit. (Replaces Monahan) Account: 11-000-251-105-10-10-000

NOTE: Start date pending fingerprint/medical clearance or upon release from present employer.

3. The recommendation of the Superintendent to approve the appointment of **ANTHONY TALLIA**, Custodian, Macopin School (PC#45.08.M3.BCG), with a 180-day probation period, at the prorated salary of \$43,676.00, with health benefits, effective January 21, 2015, through June 30, 2015. (Replaces Guarducci) Account: 11-000-262-110-10-10-000

NOTE: Start date pending medical certification.

4. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2014-2015 school year, effective January 21, 2015, through June 30, 2015:

BOWNE, JILLIAN (Teacher)
BUECHEL, STEPHANIE (Teacher)
POAT, LORRAINE (Teacher)
ROATTI, NICOLE (Teacher)
SILVESTRI, SARAH (Teacher)
VITALE, JESSICA (Teacher)

5. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2014-2015 school year, retroactive from January 12, 2015, through June 30, 2015:

MANTIONE, MICHELLE (SACC Aide)

6. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **KRISTINE ARCINIEGA**, from 0.5 Special Class Aide, Maple Road School, to 0.6 Special Class Aide, Maple Road School, at the prorated salary of \$14,445.00 (Step 1), without health benefits, retroactive from January 20, 2015, through June 30, 2015, per Board of Education/WMTAA Agreement. Account: 11-215-100-106-10-10-000

7. The recommendation of the Superintendent that **JULIEANN VAN ORDEN** be approved as Dispatcher, Transportation (PC#40.18.T3.BBF), at the prorated salary of \$40,000.00, with health benefits, and that the Superintendent take action to effectuate the transfer of **JULIEANN VAN ORDEN** to the new position, effective January 21, 2015, through June 30, 2015, from the prior position of **SPECIAL USE VEHICLE DRIVER**, at which time all of the duties and responsibilities in the prior position will cease, per Board of Education Agreement. (Replaces Cordes) Account: 11-000-270-160-10-10-000

NOTE: This is a 12-month position.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

8. The recommendation of the Superintendent to approve a leave of absence, for **LAURA SELTENRICH**, Grade 1 Teacher, Apshawa School, without pay effective May 18, 2015, through June 30, 2015. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date, pending medical certification.

9. The recommendation of the Superintendent to approve a leave of absence under the Family Medical Leave Act for **ANGELA PATTERSON**, Mathematics Teacher, High School, without pay effective May 26, 2015, through June 30, 2015, to run concurrently under both the Family Medical Leave Act and the New Jersey Family Leave Act. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date, pending medical certification.

10. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2014)**, for a leave of absence under the Family Medical Leave Act for **LYDIA LABA**, Social Studies Teacher, High School, without pay effective **February 4, 2015**, through **May 1, 2015**, to run concurrently under both the Family Medical Leave Act and the New Jersey Family Leave Act. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date, pending medical certification.

11. The recommendation of the Superintendent to approve an extension to the appointment of **KEVIN NORRIS**, Leave Replacement Social Studies Teacher, High School (PC#99.09.00.BNT), at the prorated salary of \$57,670.00 (MA/1), with health benefits, effective April 3, 2015, through May 1, 2015, per Board of Education/WMEA Agreement. (Replaces Laba) Account: 11-140-101-100-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

12. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (July 2014)**, for **BRUCE CASBARRO**, Door Attendant, from \$10.00/hour to \$10.23/hour for the 2014-2015 school year, retroactive from July 1, 2014, through June 30, 2015. Account: 11-000-266-110-10-10-000

13. The recommendation of the Superintendent to approve the appointment of **NICHOLAS DEL'RE**, Site Administrator, Highlander Academy, as **TEST COORDINATOR** for the 2014-2015 school year at no cost to the district.

14. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (December 2014)**, for the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENTS**, for payment retroactive from January 15, 2015, in accordance with the provisions of the Board of Education negotiated agreement - Account: 11-000-291-290-10-13-000:

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XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

14. (Continued)

<u>Employee/Agreement</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<u>WMAAS Agreement</u>			
JAMES CRESBAUGH	Capped		\$ 8,000.00
NEIL HOLSTER	493.5	\$160.00	\$78,960.00
<u>WMEA Agreement</u>			
CONSIGLIA BARRY	124	\$125.00	\$15,500.00
MICHAEL BLAKELY	328.5	\$125.00	\$41,062.50
JO ANN BLOM	61.5	\$125.00	\$ 7,687.50
THERESA DOBIES	53	\$125.00	\$ 6,625.00
JAMES DRANSFIELD	216.5	\$125.00	\$27,062.50
GREGORY DRENNAN	22	\$125.00	\$ 2,750.00
DENISE DREXLER	107.5	\$125.00	\$13,437.50
THERESA DWYER	101	\$125.00	\$12,625.00
ROBERT GEBA	19	\$125.00	\$ 2,375.00
RHONDA HACKETT	102	\$125.00	\$12,750.00
MICHELE HAMMELL	130	\$125.00	\$16,250.00
CHERYL HICKS	157	\$125.00	\$19,625.00
JANNA KASARJIAN	105.5	\$125.00	\$13,187.50
SUSAN KRATOCHVIL	130	\$125.00	\$16,250.00
ANNA MARKOVICH	60.5	\$125.00	\$ 7,562.50
SUSAN McEVOY	130	\$125.00	\$16,250.00
EILEEN POLCARI	101.5	\$125.00	\$12,687.50
CATHY SCHOPP	130	\$125.00	\$16,250.00
JANICE SIVERTSEN	126.5	\$125.00	\$15,812.50
CYNTHIA VELTRI	130	\$125.00	\$16,250.00
<u>WMCMA Agreement</u>			
RICHARD COX	55	\$ 60.00	\$ 3,300.00
<u>Unaffiliated Board Office Unit</u>			
ALLEN GRUNTHAL	119	\$125.00	\$14,875.00

15. The recommendation of the Superintendent to approve a **GRANT INCENTIVE PAYMENT** of \$175.00 to **CATHY SANTONACITA**, Special Education Teacher (Resource Center), Marshall Hill School, for the 2015 Target Field Trip Grant for the 2014-2015 school year. Account: 11-000-221-102-10-10-143

16. The recommendation of the Superintendent to approve the following schedule of salary **ESEA/NCLB FUNDS** for the 2014-2015 school year to the appropriate budgetary account - Account: 20-231-100-101-10-50-00X - NCLB Title I:

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

16. (Continued)

<u>Employee</u>	<u>Salary</u>	<u>Portion Paid by Funds</u>	<u>School</u>
GENARDI-FISHER, CHRISTINA	\$150.00 per diem	50%	Westbrook

NOTE: Pending return of staff member, replaces DeRobertis. Funded through the NCLB Title I Grant.

17. The recommendation of the Superintendent to approve the **CAFETERIA AIDE SUBSTITUTE PAY RATE** of \$8.38 per hour for the 2014-2015 school year based upon the Statutory Minimum Wage retroactive from January 1, 2015.

18. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2014-2015 school year:

<u>Provisional Teacher</u>	<u>Mentor Payment</u>	<u>Mentor Teacher</u>
SCHAEFFER, BETH	\$275.00	Gloria Velebir
CHIESA, PAUL	\$275.00	Martha Cook
MCCOURT, KELLY	\$275.00	Kimberly Waddilove

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

19. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS**, for the 2014-2015 school year at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement - 11-223-890-04-34-000:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
HARRIS, JENNIFER*	Dance	Upper Greenwood Lake	17	\$493.00
BOZENMAYER, MARY	STEM	Macopin	20	\$580.00
POST, DANIELLE	STEM	Westbrook	20	\$580.00

*Funded through the PTA

20. The recommendation of the Superintendent to approve **an amendment to a previously approved motion (December 2014)**, to the following **STUDENT ACTIVITY CLUBS and ADVISORS** for the 2014-2015 school year at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-00X - NCLB Title I:

<u>Advisor</u>	<u>School</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
EDWARDS, BARBARA	Maple Road	Academic	7.5	\$217.50
HIGGINS, JENNIFER	Maple Road	Academic	3	\$ 87.00
RHINESMITH, SHAWN	Marshall Hill	Family Literacy Night	2	\$ 58.00

NOTE: Rhinesmith replaces Santonacita. Funded through NCLB Title I Grant.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

- 21. The recommendation of the Superintendent to approve the following advisors for **APSHAWA SCHOOL'S FAMILY LITERACY NIGHT** for the 2014-2015 school year at the hourly rate of \$29.00, not exceed 4 hours, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-00X - NCLB Title I:

COLEMAN, GEORGEAN
 KISSACK, CHRISTINA
 McCALL-BRAMLEY, JULIANNE
 McCOURT, KAREN
 METT, AMY
 PATERNO, CHRISTINE
 PETTORINI, SAMANTHA
 RAMBOWSKI, MARLO
 RODEK, CHRISTINE
 ROMER, MICHELLE
 TREMONTE, LISA

NOTE: Funded through NCLB Title I Grant.

- 22. The recommendation of the Superintendent to approve **DANIELLE KAISER**, as an addition to the **HIGH SCHOOL SPORTS EVENTS STAFF**, for the 2014-2015 school year. Account: 11-402-100-590-09-21-000
- 23. The recommendation of the Superintendent to approve the addition of **ICE HOCKEY TRAINER COVERAGE for HOME EVENTS** to the list of Events Staff Rates for the 2014-2015 school year at \$90.00 per game. Account: 11-402-100-590-09-21-000
- 24. The recommendation of the Superintendent to approve the following additions to the **HIGH SCHOOL SPORTS EVENTS STAFF** for the 2014-2015 school year as approved Trainers for Ice Hockey:

Trainer

CORCORAN, JUSTIN
 JONES, ANDREA
 MAURER, SUSAN
 BYRNES, BRENDAN
 JAG PHYSICAL THERAPY TRAINING SERVICES

- 25. The recommendation of the Superintendent to approve the following **VOLUNTEERS** to the **STUDENT ACTIVITY PROGRAMS** for the 2014-2015 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
MICKENS, MARK	High School	Softball
ALLISON, JESSICA	High School	Softball
KREUTZER, BRIANNA	High School	Tennis
STARK, JEANINE	High School	Volleyball

NOTE: The district will reimburse for the process of volunteers.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Bailey	Yes	Mr. Foody	Yes	Mr. Robbins	Yes
Mr. Devor	Absent	Mrs. Koeppe	Absent	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XV. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda items #1, and #4 through #8: (Items #2 and #3 were administratively withdrawn. Item #9 was pulled for separate vote.)

1. The recommendation of the Superintendent to approve a **9-DAY NO CONTACT PERIOD** (as per Big North Conference Ruling) by coaching personnel for any of their sport offerings on or off campus from Saturday, August 1, 2015 to Sunday, August 9, 2015. (Documentation provided electronically.)

4. The recommendation of the Superintendent to approve the following **CHANGES TO THE SECONDARY PROGRAMS** for the 2014-2015 school year:

<u>Name of Course</u>	<u>Type of Change</u>
Robotics	New Course
Advanced Placement US History I Honors	Title Change (from US History I Honors)

5. The recommendation of the Superintendent to approve the following **CURRICULUM ADOPTION** for the 2014-2015 school year:

High School

Science

Robotics

6. The recommendation of the Superintendent to approve the following **TEXTBOOK ADOPTIONS** for the 2015-2016 school year:

Course:	Social Studies - Grade 1
Textbook:	My World Social Studies: Making Our Way
Author:	Pearson
Publisher:	Pearson
Copyright:	2013
ISBN Number:	0328639168
Number of Books Needed	270
Cost Per Book:	See below

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XV. EDUCATION - Mrs. Schultz, Chairperson - Continued

6. (Continued)

Price: \$20,966.09 (includes 12 teacher guides, 12 sets leveled readers, exam CDs, digital license-10 years and \$1,729.91 shipping/handling)

Accounts: 11-190-100-640-01-01-035; 11-190-100-640-03-03-035; 11-190-100-640-04-04-035; 11-190-100-640-05-05-035; 11-190-100-640-06-06-035; 11-190-100-640-07-07-035

Course: Social Studies - Grade 2

Textbook: My World Social Studies: We Do Our Part

Author: Pearson

Publisher: Pearson

Copyright: 2013

ISBN Number: 978-0-328-63927-4

Number of Books Needed: 280

Cost Per Book: See below

Price: \$19,638.22 (12 teacher guides, 12 sets leveled readers, exam CDs, 12 Atlas' and \$1,516.88 shipping/handling)

Accounts: 11-190-100-640-01-01-035; 11-190-100-640-03-03-035; 11-190-100-640-04-04-035; 11-190-100-640-05-05-035; 11-190-100-640-06-06-035; 11-190-100-640-07-07-035

Course: Social Studies - Grade 3

Textbook: My World Social Studies: Making Our Way

Author: Pearson

Publisher: Pearson

Copyright: 2013

ISBN Number: 032874608-8

Number of Books Needed: 270

Cost Per Book: See below

Price: \$26,223.39 (12 teacher guides, 12 sets leveled readers, exam CDs, digital license-10 years and \$2,151.39 shipping/handling)

Accounts: 11-190-100-640-01-01-035; 11-190-100-640-03-03-035; 11-190-100-640-04-04-035; 11-190-100-640-05-05-035; 11-190-100-640-06-06-035; 11-190-100-640-07-07-035

Course: Social Studies - Grade 6

Textbook: World History: Ancient Civilizations Through the Renaissance

Authors: Stanley M. Burstein, Richard Shek

Publisher: Holt McDougal (Houghton Mifflin Harcourt)

Copyright: 2012

ISBN Number: 978-0-547-48582-9

Number of Books Needed: 270

Cost Per Book: See below

Price: \$24,471.10 (includes 12 teacher resources and \$941.20 shipping/handling)

Accounts: 11-190-100-640-01-01-035; 11-190-100-640-03-03-035; 11-190-100-640-04-04-035; 11-190-100-640-05-05-035; 11-190-100-640-06-06-035; 11-190-100-640-07-07-035

XV. EDUCATION - Mrs. Schultz, Chairperson - Continued

7. The recommendation of the Superintendent to approve **THE GILDER LEHRMAN INSTITUTE OF AMERICAN HISTORY** to provide professional development on-site training to staff regarding history education for two (2) days not to exceed \$8,000.00. (20-270-200-320-10-50-00X - \$4,000.00 2014-2015 school year and 20-270-200-320-10-50-00X - \$4,000.00 2015-2016 school year)
8. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIPS** for the 2014-2015 school year:

West Milford High School Student Council

Purpose of Trip: Student Leadership Program for Student Council
Location: Arlington, Virginia
Dates of Trip: January 30 - February 1, 2015
Number of Students: 2
Cost of Trip to Students: \$0
Name of Advisor: Fred Hessler
Number of School Days Missed: 0 (missing two class periods)
Number of Chaperones: 1
Cost to District: \$1,399.68 (Principal's Account)

Indoor Color Guard Regional

Purpose of Trip: Regional Competition
Location: Salem, Massachusetts
Dates of Trip: February 13-15, 2015
Number of Students: 12
Cost of Trip to Students: \$260.00
Name of Advisor: Peter Shaver
Number of School Days Missed: 1
Number of Chaperones: 2
Cost to District: \$0

NOTE: All student and chaperone fees are included in the total cost of the trip.

DECA Overnight Field Trip

Purpose of Trip: Academic Business Competition
Location: Cherry Hill, New Jersey
Dates of Trip: February 22-24, 2015
Number of Students: 6-10 (dependent on number of students qualifying at the 1/7/15 Regional)
Cost of Trip to Students: \$457.00 (cost includes nurse)
Name of Advisor: Nicole Klosz
Number of School Days Missed: 2
Number of Chaperones: 2 (plus nurse)
Cost to District: \$196 (Overnight chaperone fee)

NOTE: All student and chaperone fees are included in the total cost of the trip.

XV. EDUCATION - Mrs. Schultz, Chairperson - Continued

8. (Continued)

West Milford High School Dance Club

Purpose of Trip: National Competition
 Location: Myrtle Beach, South Carolina
 Dates of Trip: March 6-9, 2015
 Number of Students: 5
 Cost of Trip to Students: \$802.00
 Name of Advisor: Haley Gott
 Number of School Days Missed: 1
 Number of Chaperones: 2
 Cost to District: \$0

NOTE: All student and chaperone fees are included in the total cost of the trip.

Indoor Color Guard WGI

Purpose of Trip: WGI World Color Guard Championship Competition
 Location: Miamisburg, Ohio
 Dates of Trip: April 15-19, 2015
 Number of Students: 12
 Cost of Trip to Students: \$800.00
 Name of Advisor: Peter Shaver
 Number of School Days Missed: 3
 Number of Chaperones: 2
 Cost to District: \$0

NOTE: All student and chaperone fees are included in the total cost of the trip.

9. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Bailey	Yes	Mr. Foody	Yes	Mr. Robbins	Yes
Mr. Devor	Absent	Mrs. Koeppe	Absent	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

The following agenda items were pulled administratively. No action was taken.

2. The recommendation of the Superintendent to approve the **2015-2016 SCHOOL CALENDAR**. (Calendar provided electronically.)
3. The recommendation of the Superintendent to approve the **2015-2016 CALENDAR FOR TWELVE MONTH EMPLOYEES**. (Calendar provided electronically.)

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda items #1 through #8: (Item #9 was pulled for separate vote.)

1. Whereas, The Board of Education of West Milford Township School District in the County of Passaic, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

SCIENCE CLASSROOM RENOVATIONS AT THE WEST MILFORD HIGH SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF WEST MILFORD TOWNSHIP SCHOOL DISTRICT IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Passaic County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital", and the Board is not seeking state funding.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Passaic County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as set forth in Section 5(d) of P.L. 2000, c72 in connection with receipt of a grant with respect to the proposed Project.

Section 5. This project is being funded as an "other capital project" and will not require state funding and the District is not seeking a Grant.

Section 6. This resolution shall take effect immediately.

2. The recommendation of the Superintendent to authorize the Business Administrator to prepare bid documents and advertise for the sale of two (2) used 16-passenger school buses (2003 & 2004).

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

3. The recommendation of the Superintendent to approve the submission of the **NATIONAL SCHOOL LUNCH PROGRAM (NSLP) EQUIPMENT ASSISTANCE GRANT APPLICATION** for the 2014-2015 school year. (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve Class C non-profit organization facility fees to **INFINITE MOTION PERFORMING ARTS ACADEMY**, Mahwah, New Jersey, for a dance benefit performance for suicide awareness on May 2, 2015, with all proceeds being donated to the **AMERICAN FOUNDATION FOR SUICIDE PREVENTION**, a non-profit organization.
5. The recommendation of the Superintendent to approve payments to the following employees for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000

	<u>December 2014</u>	<u>June 2015</u>
KRISTI CLAVE	-0-	\$ 833.35
DEBORAH KRUEGER	\$1,000.00	\$1,000.00
KIMBERLY ZACKAROFF	-0-	\$1,000.00

6. The recommendation of the Superintendent to approve a contract with **ATLANTIC TOMORROWS OFFICE**, Bloomfield, New Jersey, to purchase a **Savin MP 2554** copier in the amount of \$3,720.00, for use at Highlander Academy.
7. The recommendation of the Superintendent to approve a five-year Lease Agreement with **TKR CABLE COMPANY**, Bethpage, New York, for the period March 1, 2015, through February 29, 2020, for the property located at Nosenzo Pond Road and Highlander Drive.
8. The recommendation of the Superintendent to accept the revised **2013-2014 EXTRAORDINARY AID** Special Education tuition and other services in excess of \$40,000.00 in the additional amount of \$8,183.00, and amend the 2014-2015 budget as follows:

<u>Revenue</u>		
10-3131-000	Extraordinary Aid	\$8,183.00
<u>Appropriations</u>		
11-000-219-610-10-16-000	Supplies/Child Study Team	\$7,183.00
11-000-219-890-10-16-000	Special Ed/Other Objects	\$1,000.00

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Bailey	Yes	Mr. Foody	Yes	Mr. Robbins	Yes
Mr. Devor	Absent	Mrs. Koeppe	Absent	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

Motion by Mr. Bailey, seconded by Mr. Babbitt, to approve the following agenda item:

- 9. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Debbie O'Brien, Board Member, to attend Highlights of the 2014 Workshop at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Drew	Yes	Mrs. O'Brien	Abstained
Mr. Bailey	Yes	Mr. Foody	Yes	Mr. Robbins	Yes
Mr. Devor	Absent	Mrs. Koeppe	Absent	Mrs. Schultz	Yes

The **MOTION PASSED:** 6 Yes; 1 Abstention

Motion by Mrs. O'Brien, seconded by Mr. Babbitt, to delay Executive Session to 9:15 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

- 10. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **January 20, 2015**, in the amount of \$1,305,592.25. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Bailey	Yes	Mr. Foody	No	Mr. Robbins	Yes
Mr. Devor	Absent	Mrs. Koeppe	Absent	Mrs. Schultz	Yes

The **MOTION PASSED:** 6 Yes; 1 No

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

- 11. The recommendation of the Superintendent to approve the **PAYROLL** of **December 15 and 23, 2014, and January 15, 2015**, in the amount of \$6,511,374.45. (Documentation provided electronically.)

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Bailey	Yes	Mr. Foody	Yes	Mr. Robbins	Yes
Mr. Devor	Absent	Mrs. Koeppe	Absent	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

12. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **January 20, 2015**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2014-2015** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$14,691.62.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Bailey	Yes	Mr. Foody	Yes	Mr. Robbins	Yes
Mr. Devor	Absent	Mrs. Koeppe	Absent	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XVII. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Robbins had no report.

Safety - Mr. Foody spoke of a task force meeting with the West Milford Police Department. The next meeting is scheduled for March. Mr. Riscica is looking to fine tune the procedures.

Superintendent's Roundtable - Mrs. Schultz stated that a report will be shared at the next meeting.

Passaic County School Boards Association - Mrs. O'Brien stated that the next meeting is scheduled for January 26th at the Brownstone.

New Jersey School Boards Association - Mr. Foody had no report.

Legislative - Mr. Drew provided a summary of several bills that have been passed by either one or both of the Senate and/Assembly.

Minutes for the Workshop/Regular Meeting of January 20, 2015

XVII. SPECIAL COMMITTEES/LIAISON REPORTS - Continued

Technology Oversight - Mrs. Koeppe/Mr. Babbitt/Mrs. O'Brien had no report.

West Milford Education Foundation - Mrs. O'Brien had no report.

Township/Board of Education Joint Committee - Mr. Devor/Mrs. Koeppe/Mr. Robbins had no report.

XVIII. OLD BUSINESS

Mr. Foody made a motion, seconded by Mrs. O'Brien, to revise Resolutions #6 and #7 presented at the January 6, 2015, Reorganization Meeting to reinsert "LEGAL REPORT" to the meeting structure for Workshop/Special Action Meetings and Regular Meetings.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	No	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Bailey	No	Mr. Foody	Yes	Mr. Robbins	Yes
Mr. Devor	Absent	Mrs. Koeppe	Absent	Mrs. Schultz	Yes

The MOTION PASSED: 5 Yes; 2 No

Motion by Mrs. O'Brien, seconded by Mr. Foody, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. NEW BUSINESS

Motion by Mr. Foody, seconded by Mrs. O'Brien, to approve the following resolution:

WHEREAS, The New Jersey School Boards Association has declared January 2015 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The West Milford Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The West Milford Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

XIX. NEW BUSINESS - Continued

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the West Milford Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2015 as **SCHOOL BOARD RECOGNITION MONTH**; and be it further

RESOLVED, That the West Milford Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Foody asked about the parking fees being kept in reserve.

Ms. Francisco stated that this item would be discussed at the next Budget and Finance Committee meeting.

Mr. Robbins asked for monthly attendance reports for Board information. Samples will be developed and shared at the next Committee meeting.

Mrs. O'Brien would like information to be reported as confidentially as possible.

Motion by Mrs. O'Brien, seconded by Mr. Babbitt, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mrs. O'Brien, seconded by Mr. O'Brien, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

Minutes for the Workshop/Regular Meeting of January 20, 2015

At 9:21 p.m., Mrs. Schultz made a motion, seconded by Mrs. O'Brien to go into executive session.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Bailey left the meeting at 10:03 p.m.

The Board returned to the public meeting at 11:03 p.m.

XXI. EDUCATION - Mrs. Schultz, Chairperson

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item:

10. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **January 20, 2015**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2015/E-5	Unsubstantiated
2015/M-2	Unsubstantiated

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Babbitt	Yes	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Bailey	Absent	Mr. Foody	Yes	Mr. Robbins	Yes
Mr. Devor	Absent	Mrs. Koeppe	Absent	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XXII. ADJOURNMENT

Motion by Mrs. Schultz, seconded by Mrs. O'Brien, to adjourn the meeting at 11:05 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator