

**WEST MILFORD TOWNSHIP BOARD OF EDUCATION**  
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**BOARD OF EDUCATION  
 MINUTES  
 WORKSHOP/SPECIAL ACTION MEETING  
 SEPTEMBER 15, 2015**

Mrs. Marilyn Schultz, Board President, called to order the Workshop/Special Action Meeting of the Board of Education of September 15, 2015, at 7:37 p.m. in the Westbrook School Media Center. She led the flag salute and read the Open Public Meetings Act Statement. She asked for a moment of silence to remember staff members and families that may have lost loved ones, to remember the Collister and Stafford families, and the families of those who lost their lives on September 11, 2001. Mrs. Schultz reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

**MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:**

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Mr. Babbitt	Present	Mr. Drew	Present	Mrs. O'Brien	Present
Mr. Bailey	Present	Mr. Foody	Present	Mr. Robbins	Absent
Mr. Devor	Present	Mrs. Koeppe	Present	Mrs. Schultz	Present

<b>ADMINISTRATION</b>	<b>POSITION</b>	<b>ATTENDANCE</b>
Mr. Anthony Riscica	Interim Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Stuart Barudin	Interim Director of Special Services	Present
Kate Gilfillan, Esq.	Board of Education Attorney	Present

There were approximately 10 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to approve the following Resolution:

**RESOLVED**, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing personnel, negotiations and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

**VOICE VOTE: All in Favor. MOTION PASSED.**

VII. SUPERINTENDENT'S REPORT - Mr. Anthony Riscica

- Mr. Riscica reported that the school year was off to a good start although high outside temperatures created a few problems.
- Mr. Gregory Matlosz and Jennifer Metcalf reported that the district achieved a seven year Middle States accreditation. They discussed the process and the recommendations received from the Middle States team.
- Mr. Riscica spoke about the district's goals. He spoke about the Rotary Club and their support to the district. He stressed the need for teamwork to reach goals. Back-to-School nights begin tomorrow; the schedule is on the district's website.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/  
Business Administrator

The following minutes will be presented for anticipation approval at the Regular Meeting of September 21, 2015:

- August 13, 2015 Workshop/Special Action Minutes
- August 13, 2015 Executive Session Minutes
- August 25, 2015 Regular Minutes
- August 25, 2015 Executive Session Minutes

Ms. Francisco advised the Board that Kevin Settembrino from Settembrino Architects will be providing a presentation to the Board on Monday, September 21<sup>st</sup> on a Solar Project if there is a successful referendum for roof replacements.

IX. LEGAL REPORT

There was no report.

**X. PRESIDENT'S REPORT - Mrs. Marilyn Schultz**

Mrs. Schultz reported that she attended the 2015-2016 convocation during the first reporting day for staff at the high school. It was great to see the staff energy that day. She assisted Mr. Novak in handing out the Decade Awards. Mrs. Shawn Rhinesmith, County Teacher of the Year, gave a presentation.

Mrs. Schultz attended a CASA meeting which was combined with the Health Advisory Board where they discussed the REAL program for Grade 6 students. CASA is concentrating their programs on drug abuse.

**XI. PETITIONS & REQUESTS**

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed for Special Action in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to close Petitions and Requests.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XII. MOTION BY MRS. O'BRIEN, SECONDED BY MRS. KOEPPE, TO ADOPT THE AGENDA, AS AMENDED.**

**VOICE VOTE: All in Favor. MOTION PASSED.**

**SPECIAL ACTION**

**XIII. EDUCATION - Mrs. Marilyn Schultz, Chairperson**

Motion by Mrs. Koeppe, seconded by Mrs. O'Brien, to approve the following agenda item #2: (Item #1 was pulled for anticipated action at the September 21 meeting.)

2. The recommendation of the Superintendent to the addition of **Integrated Nursing Associates, LLC, Lake Hiawatha, New Jersey, to the REGULAR/SPECIAL EDUCATION SERVICES CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS AND AGENCIES** for the 2015-2016 school year.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Foody	Yes	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XIII. EDUCATION - Mrs. Schultz, Chairperson - Continued

The following item was pulled for anticipated action at the September 21<sup>st</sup> meeting:

1. The recommendation of the Superintendent to approve the submission of the **SCHOOL SELF ASSESSMENT FOR DETERMINING HIB GRADES** for each school to the NJDOE Office of Student Support Services. (Documentation provided electronically.)

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mrs. O'Brien, seconded by Mr. Babbitt, to approve the following agenda items #1 through #11, and #13 through #15: (Item #12 was pulled for separate vote.)

1. The recommendation of the Superintendent to approve the appointment of **DANIELLE WATSON**, Long Term Substitute Special Class Aide, Marshall Hill School (PC#93.04.S7.BWG), at the per diem rate of \$75.00, without health benefits, retroactive to September 1, 2015, through December 23, 2015. (Replaces Touw) Account: 11-120-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

2. The recommendation of the Superintendent to approve the appointment of **DENISE PODMOKLY**, Vehicle Aide, Transportation (PC#25.18.T5.BWY), four (4) hours per day at the hourly rate of \$11.00, without health benefits, retroactive from September 9, 2015, through June 30, 2016, per Board of Education Agreement. (Replaces DiGiacomo) Account: 11-000-270-161-10-10-000
3. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2015)**, for the appointment of **TRICIA YANNACCI**, School Bus/Van Driver, Transportation (PC#25.18.T1.BFG), at the annual salary of **\$17,110.50**, without health benefits, retroactive from September 1, 2015, through June 30, 2016, per Board of Education/ WMBDA Agreement. (Replaces Geraghty) Account: 11-000-270-160-10-10-000
4. The recommendation of the Superintendent to approve the appointment of **ALANNA KATTOWSKI**, Substitute Vehicle Aide, Transportation, for the 2015-2016 school year, retroactive from September 11, 2015, at the hourly rate of \$11.00. Account: 11-000-270-161-10-10-000
5. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August, 2015)**, for the renewal of **DEBRA GEMIND**, Vehicle Aide, Transportation (PC#25.18.T5.BVW), **four and a half (4.5) hours per day**, at the hourly rate of \$11.00, without health benefits, retroactive from September 1, 2015, through June 30, 2016, per Board of Education Agreement. Account: 11-000-270-161-10-10-000

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

- 6. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **NICOLE KLOSZ** from Business Teacher, High School, to 0.4 Business Teacher, Macopin School (PC#90.08.12.BIT) and 0.6 Business Teacher, High School (90.09.12.AIX), retroactive from September 1, 2015, through June 30, 2016. Accounts: 11-140-100-101-10-10-000; 11-130-100-101-10-10-000
- 7. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **BARBARA HEINIG** from 0.5 Special Class Aide, High School, and 0.5 Special Class Aide, Macopin School, to 1.0 Special Class Aide, Macopin School (PC#60.08.S5.BVL), retroactive from September 1, 2015, through June 30, 2016. Account: 11-213-100-106-10-10-000
- 8. The recommendation of the Superintendent to approve an **amendment to a previously approved resolution (May 2015)**, for leave of absence for **HOLLY STANLEY**, Kindergarten Teacher, Westbrook School, **with pay using sick days retroactive from September 1, 2015, through September 21, 2015**, then under the Family Medical Leave Act without pay, effective **September 22, 2015**, through January 1, 2016. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date, pending medical certification.

- 9. The recommendation of the Superintendent to approve an extension to a leave of absence for **MICHAEL MILLER**, Custodian, Upper Greenwood Lake School, with pay using sick and vacation days, retroactive from September 1, 2015, through September 30, 2015. (Medical)

NOTE: The employee may return prior to the above date, pending medical certification.

- 10. The recommendation of the Superintendent to approve the addition of **KELLEY VISAGGIO** to the list of **HOME INSTRUCTORS** at the hourly rate of \$34.00 for the 2015-2016 school year. Account: 11-150-100-101-10-10-000

NOTE: Rate may be adjusted pending the completion of contract negotiations.

- 11. The recommendation of the Superintendent to approve the following staff an **ADDITIONAL ASSIGNMENT** for **KINDERGARTEN ORIENTATION** for the 2015-2016 school year at the hourly rate of \$29.00 for two (2) hours, retroactive from August 2015 - Account: 11-110-100-101-10-10-000:

<u>Employee</u>	<u>School</u>
<b>LOTITO, MARY</b>	Westbrook
<b>TORP, DORRIE</b>	Marshall Hill

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

**SPECIAL ACTION**

**XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued**

13. The recommendation of the Superintendent to approve the following **LEAD BUILDING TESTING COORDINATORS** for the 2015-2016 school year at no cost to the district:

<u>Employee</u>	<u>School</u>
AMY METT	Apshawa
MYRA AARONSON	High School
MARC CITRO	Macopin
JAIME KETTNER	Maple Road
MAUREEN MULLIGAN	Marshall Hill
MARY SUSAN BICKFORD	Paradise Knoll
KIMBERLY WALKER	Upper Greenwood Lake
MEGHAN DONEGAN	Westbrook

14. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS**, Paradise Knoll School, for the 2015-2016 school year at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
COOK, MARTHA	TREP\$	16	\$464.00
TROAST, JOYCE	TREP\$	16	\$464.00
McCLURG, KRISTEN	Student Ambassadors	12	\$348.00
BRIGHT, BRITTANY	Student Ambassadors	12	\$348.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. Funded through the PTA.

15. The recommendation of the Superintendent to approve the addition of the following **HIGH SCHOOL SPORTS EVENTS STAFF** for the 2015-2016 school year - Account: 11-402-100-590-09-21-000:

Staff

WAGENTI, DANIELLA  
 KNATZ, LISA  
 ANDES, RICHARD  
 FINKE, LESLIE

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Foody	Yes	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to approve the following agenda item:

**SPECIAL ACTION**

**XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued**

12. The recommendation of the Superintendent to approve the following **UNAFFILIATED PERSONNEL CONTRACT** for the 2015-2016 school year, retroactive from July 1, 2015, through June 30, 2016:

**BEBARCE EL-TAYIB** \$110,717.00  
 Systems Operation Manager  
 Account: 11-000-252-110-10-10-000

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mr. Drew	Abstained	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Foody	No	Mr. Bailey	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED**: 6 Yes; 1 No; 1 Abstention

**SPECIAL ACTION**

**XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson**

Motion by Mr. Bailey, seconded by Mrs. O'Brien, to approve the following agenda item:

1. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL EXPENDITURES** for Barbara Francisco to attend the 2015 New Jersey School Boards Annual Workshop and School Law Forum, in Atlantic City, New Jersey, October 27, 2015, through October 29, 2015.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mr. Foody	Yes	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Drew	Yes	Mrs. O'Brien	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

**WORKSHOP/DISCUSSION**

**XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson**

The following items are being presented for anticipated approval at the September 21, 2015, Board of Education Meeting:

1. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to transport one (1) West Milford student (ID#67407) to **CHILDREN'S THERAPY CENTER, UPPER SCHOOL**, Midland Park, New Jersey (Route #1017), retroactive from September 1, 2015, through June 30, 2016, at a route cost of \$00,000.00, plus a 4% administrative fee of \$0,000.00, for a total cost of \$00,000.00.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

2. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to transport one (1) West Milford student (ID#71297) to **EARLY CHILDHOOD LEARNING CENTER (ECLC)**, Chatham, New Jersey (Route #8019), retroactive from September 1, 2015, through June 30, 2016, at a route cost of \$00,000.00, plus a 4% administrative fee of \$0,000.00, for a total cost of \$00,000.00.
3. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to transport one (1) West Milford student (ID#62702) to **HOLMSTEAD SCHOOL**, Ridgewood, New Jersey (Route #HOWM), retroactive from September 1, 2015, through June 30, 2016, at a route cost of \$00,000.00, plus a 4% administrative fee of \$0,000.00, for a total cost of \$00,000.00.
4. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to transport one (1) West Milford student (ID#70107) to **NORTH JERSEY ELKS DEVELOPMENTAL DISABILITIES AGENCY (NJEDDA)**, Clifton, New Jersey (Route #WMNJ), retroactive from September 1, 2015, through June 30, 2016, at a route cost of \$00,000.00, plus a 4% administrative fee of \$0,000.00, for a total cost of \$00,000.00.
5. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to transport six (6) West Milford students (ID#'s 60687, 64275, 61523, 63797, 61696, 63637) to **NEW BEGINNINGS**, Fairfield, New Jersey (Route #1050), retroactive from September 1, 2015, through June 30, 2016, at a route cost of \$00,000.00, plus a 4% administrative fee of \$0,000.00, for a total cost of \$00,000.00.
6. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to transport six (6) West Milford students (ID#'s 62436, 68191, 63803, 63855, 61198, 67386) to **GLENVIEW ACADEMY**, Fairfield, New Jersey (Route #1050), retroactive from September 1, 2015, through June 30, 2016, at a route cost of \$00,000.00, plus a 4% administrative fee of \$0,000.00, for a total cost of \$00,000.00.
7. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to transport two (2) West Milford students to **HO-HO-KUS SCHOOL OF TRADE**, Paterson, New Jersey (Route #0000), effective September 1, 2015, through June 30, 2016, at a route cost of \$000,000.00, plus a 4% administrative fee of \$000.00, for a total cost of \$00,000.00.
8. The recommendation of the Superintendent to approve a transportation shuttle trip request for **WEST MILFORD TOWNSHIP AUTUMN LIGHTS FESTIVAL**, to provide bus shuttle service from the Hillcrest Community Center/West Milford P.A.L. parking locations to the West Milford Library on October 10, 2015, at the in-county field trip transportation rate of \$37.00 per hour, including overtime costs.



XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

9. The recommendation of the Superintendent to approve an extension to a contract with **PASSAIC COUNTY EDUCATIONAL SERVICES** for the appointment of **MARGARET LYNN HUSHON**, Part-Time Clerical Assistant, Board Office, at the hourly rate of \$34.00, not to exceed 25 hours per week, without health benefits, effective October 1, 2015, through March 31, 2016.
10. The recommendation of the Superintendent to **approve an amendment to a previously approved resolution (July 2015)** for **PETTY CASH** for **HIGHLANDER ACADEMY** in the amount of \$1,000.00 for the 2015-2016 school year.
11. The recommendation of the Superintendent to enter into an agreement with **ROGUT McCARTHY LLC**, Cranford, New Jersey for Bond Counsel Services including the preparation and supervision of election proceedings, attendance at meetings, compilation of school bond transcripts and submission of resolution to the Commissioner of Education in an amount not to exceed \$2,000.00, plus disbursements.
12. The recommendation of the Superintendent to award a contract to **TBD** to remove and replace a heat pipe between the upper and lower wings of Macopin School in the amount of \$ TBD .
13. The recommendation of the Superintendent to accept a **DONATION** of \$1,000.00 from BJ's Wholesale Club "Adopt-A-School" program for the Westbrook School.
14. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **September 21, 2015**, in the amount of \$ TBD . (Documentation to be provided electronically.)
15. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **September 21, 2015**:  
  
**BE IT RESOLVED**, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2015-2016** budget be affirmed and approved. (Folder insert to be provided for the regular meeting.)

Total transfers in the amount of \$ TBD .

16. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, the Agenda file of **September 21, 2015** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

**WHEREAS**, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$ TBD as of July 31, 2015; therefore

WORKSHOP/DISCUSSION

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

16. (Continued)

**BE IT RESOLVED**, that the Report of the Secretary and the Treasurer’s Monthly Report be accepted. (Documentation to be provided electronically.)

17. The recommendation of the Superintendent to approve the following Resolution:

**RESOLVED**, that the Board certify as of July 31, 2015, after review of the Secretary’s Monthly (A-148) Report and Treasurer’s Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

WORKSHOP/DISCUSSION

XVII. EDUCATION - Mrs. Marilyn Schultz, Chairperson

The following items are being presented for anticipated approval at the September 21, 2015, Board of Education Meeting:

1. The recommendation of the Superintendent to submit **AMENDMENT #1** for the **ELEMENTARY AND SECONDARY EDUCATION (ESEA)/NO CHILD LEFT BEHIND (NCLB)** Consolidated Formula Subgrant Application **FY 2016**.
2. The recommendation of the Superintendent to approve the **WORLD LANGUAGE FIVE-YEAR PLAN 2015-2020**.
3. The recommendation of the Superintendent to approve the following **CHANGES TO THE SECONDARY PROGRAMS** for the 2015-2016 school year:

<u>Name of Course</u>	<u>Type of Change</u>
Family and Consumer Science High School	New Course - Dual Enrollment Tomorrow’s Teacher Internship High School elective/Rider University’s Introduction to Education
History and Social Sciences Macopin School	Title Change From: American Citizenship To: American Government
	Title Change From: American Citizenship Honors To: American Government Honors

4. The recommendation of the Superintendent to approve the following **CURRICULUM ADOPTIONS** for the 2015-2016 school year:

WORKSHOP/DISCUSSION

XVII. EDUCATION - Mrs. Schultz, Chairperson - Continued

4. (Continued)

HIGH SCHOOL

English/Language Arts  
Journalism and Modern Media

Mathematics  
PreCalculus Trigonometry  
PreCalculus Trigonometry Honors

World Language  
French 1  
German 1  
Italian 4H/AP  
Spanish 2  
Spanish 4H/AP

MACOPIN

World Language  
French 8-1B  
German 8-1B  
Italian 8  
Spanish 8

5. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

WORKSHOP/DISCUSSION

XVIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

The following items are being presented for anticipated approval at the September 21, 2015, Board of Education Meeting:

1. The recommendation of the Superintendent to approve a leave of absence for **JOHN GALLOWAY**, School Bus/Van Driver, Transportation, with pay using two (2) illness in family days and two (2) personal days, effective November 2, 2015, through November 9, 2015, then under the Family Medical Leave Act without pay, effective November 10, 2015, through November 13, 2015. (Medical/Family Member)
2. The recommendation of the Superintendent to approve the appointment of **MATTHEW KNAPP**, Custodian, Macopin School (PC#45.08.M3.BCI), at the prorated salary of \$43,676.00, with health benefits, effective September 22, 2015, through June 30, 2016, with a 180-day probationary period, per Board of Education/WMCMA Agreement. (Replaces Stapleton)  
Account: 11-000-262-110-10-10-000

NOTE: Pending satisfactory criminal history check and physical.  
Salary may be adjusted upon completion of contract negotiations.

XVIII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

- 3. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2015-2016 school year effective September 22, 2015, through June 30, 2016.

NOTE: The names will be added prior to the Regular Board Meeting.

- 4. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/ OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2015-2016 school year effective September 22, 2015, through June 30, 2016.

NOTE: The names will be added prior to the Regular Board Meeting.

- 5. The recommendation of the Superintendent to approve the appointment of the following High School students, as **AUDIO VISUAL/LIGHTING TECHNICIANS** for the 2015-2016 school year at an hourly rate not to exceed \$10.00 - Account: 11-000-262-300-17-17-000:

**TBD**

- 6. The recommendation of the Superintendent to approve the following staff for additional hours on the **DISTRICT EVALUATION ADVISORY COMMITTEE** at the hourly rate of \$29.00 to review and plan for the continued implementation of **ACHIEVENJ** and **THE TEACHER PRACTICE SYSTEM**, per Board of Education/WMEA Agreement - Account: 20-270-100-101-10-50-000 - NCLB Title IIA Grant:

<u>Teacher</u>	<u>Hours</u>	<u>Payment</u>
<b>PHYLLIS BLAU</b>	3.0	\$ 87.00
<b>MEGHAN DONEGAN</b>	3.0	\$ 87.00
<b>MERJEME DUFFY</b>	3.0	\$ 87.00
<b>MELISSA WELCH</b>	9.0	\$261.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. Funded through the NCLB Grant.

- 7. The recommendation of the Superintendent to approve the appointment of **JOSEPH SMOLINSKI** as **NATIONAL HONOR SOCIETY ADVISOR** for the 2015-2016 school year **HIGH SCHOOL STUDENT ACTIVITIES** at a stipend of \$1,988.00, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000

NOTE: Stipend may be adjusted pending the completion of contract negotiations.

- 8. The recommendation of the Superintendent to approve the following **AFTER SCHOOL STUDENT ACTIVITY STEM CLUB and ADVISOR** for the 2015-2016 school year, at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

WORKSHOP/DISCUSSION

XVIII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

8. (Continued)

<u>Advisor</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
<b>BOZENMAYER, MARY</b>	Macopin	20	\$580.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

9. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUB and ADVISORS**, Westbrook School, for the 2015-2016 school year at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
<b>HOPE SCHOER</b>	TREP\$	10.5	\$304.50
<b>MEGHAN DONEGAN</b>	TREP\$	10.5	\$304.50

NOTE: Hourly rate may be adjusted pending the completion of contract negotiation. Funded through the PTA.

10. The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAMS** for the 2015-2016 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
<b>CHRISTINE CEMELLI</b>	High School	Girls Field Hockey

XIX. OLD BUSINESS

Mr. Foody asked that the Strategic Plan be reviewed by the Board. He stated that the goals for 2015-2016 have not yet been developed. He asked the Board to find time to develop new goals.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to close Old Business.

**VOICE VOTE: All in Favor. MOTION PASSED.**

XX. NEW BUSINESS

Mr. Bailey reminded everyone that Friday evening is the West Milford vs. Lakeland football game at McCormack Field. The kickoff is at 6:30 p.m.

He asked the Board to discuss the rehabilitation of the field bleachers. This will open up McCormack Field for the Highlanders to host band competitions.

Mr. Foody questioned the drug policy. The Board Attorney recommended to amend the Executive Session to include student matters.

**XX. NEW BUSINESS - Continued**

Motion by Mr. Foody, seconded by Mrs. O'Brien, to close New Business.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XXI. PETITIONS & REQUESTS**

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mrs. O'Brien, seconded by Mrs. Koeppe, to close Petitions and Requests.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XXII. EXECUTIVE SESSION**

At 8:31 p.m., Mrs. O'Brien made a motion, seconded by Mr. Foody, to go into Executive Session for the purpose of discussing personnel, negotiations, student affairs and matters of attorney/client privilege.

**VOICE VOTE: All in Favor. MOTION PASSED.**

At 8:31 p.m., Mr. Bailey left the meeting.

The Board returned to the public session at 9:14 p.m.

**XXIII. ADJOURNMENT**

Motion by Mr. Drew, seconded by Mr. Foody, to adjourn the meeting at 9:15 p.m.

**VOICE VOTE: All in Favor. MOTION PASSED.**

Respectfully submitted,

Barbara Francisco  
Board Secretary/Business Administrator