

WEST MILFORD TOWNSHIP BOARD OF EDUCATION

46 Highlander Drive
West Milford, NJ 07480
(973) 697-1700
www.wmtps.org

**BOARD OF EDUCATION
MINUTES
REGULAR MEETING
MONDAY, OCTOBER 26, 2015**

Mrs. Marilyn Schultz, Board President, called to order the Regular Meeting of the Board of Education of October 26, 2015, at 7:36 p.m. in the Westbrook School Media Center. She led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence to remember staff members and school community members that may have lost loved ones. Mrs. Schultz reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits. The Board reserved the right to act on any and all agenda items.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Babbitt	Present/Arr. 7:50 p.m.	Mr. Drew	Present	Mrs. O'Brien	Absent
Mr. Bailey	Absent	Mr. Foody	Present	Mr. Robbins	Absent
Mr. Devor	Present	Mrs. Koeppe	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Anthony Riscica	Interim Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Paul Green, Esq.	Board of Education Attorney	Present
Matthew Ventrella	Student Representative	Present

There were approximately 15 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. Koeppe, seconded by Mr. Foody, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing personnel, negotiations and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE:

VII. SUPERINTENDENT'S REPORT - Mr. Anthony Riscica
EDUCATION REPORT - Mr. Daniel Novak, Director of Education

- Matthew Ventrella, Student Representative, reported that the school year is picking up. There was great attendance at Back to School Night. There are new banners that line the halls of the High School and spoke about Spirit Week and Homecoming. The High School band won Best Band at the Yamaha Cup. The band tattoo is coming up in November, along with Parent/Teacher Conferences and the Blood Drive,

Mr. Riscica provided details for a few of the items in Matthews report.

Macopin is having a Door Decorating contest.

- Mr. Riscica is hoping to streamline the HIB process throughout the schools.
- Mr. Novak discussed some of the events planned by staff to celebrate the Week of Respect. A short video was shown on "Mix It Up" during lunch. Our students will be involved in this national program. Mr. Novak will tweet additional information.
- Mr. Novak spoke about the PARCC assessment and some of the changes for this year. Changes for 2016 include shorter testing with one testing window. Statewide scores were released. The district should receive district scores in November and they will be reported in December.

Mr. Novak showed the Board members where they can receive a sample of what is included in the assessment. This link is available on the district's website under "Parent Resources."

- Mr. Riscica spoke about the administrative preparation for QSAC.
- Mr. Riscica congratulated Mrs. Reinhold, Mr. Novak, and Mr. Citro for attending the National School of Character workshop.
- Mr. Riscica spoke about drug concerns and talked about working with the New Life Recovery Program to assist students. He emphasized drug use is a problem that surrounds us and the district hopes to support the families and students.
- Mr. Riscica spoke about having a Superintendent's Forum and would like to invite parents from Macopin and the High School. He would like to put something in place November 18th or 19th.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mr. Devor, seconded by Mr. Foody, to approve the following Board of Education meeting minutes:

- June 23, 2015 Workshop/Regular Meeting (2nd Revision)
- September 15, 2015 Workshop/Special Action
- September 15, 2015 Executive Session
- September 21, 2015 Regular
- September 21, 2015 Executive Session

VOICE VOTE: **All in Favor.** **MOTION PASSED.**

IX. LEGAL REPORT

There was no report.

X. PRESIDENT'S REPORT - Mrs. Marilyn Schultz

Mrs. Schultz acknowledged staff members Colleen Weiss-Magasic , Stephen Beattie, Ryan Heerschap, Mary Kennedy, Leonard VanWingerden, and Ian White for their special project Boxes for Birds, Bats and Bees. They will be honored at a luncheon and awards program at the NJEA convention on November 6th.

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed for Special Action in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Edwin Gonzalez will speak during the second Petitions and Requests.

Doris Aaronson discussed the report Mr. Riscica provided. She feels that West Milford has not done anything to address the problem. Something should be done by the schools and the Township. She hopes the Board will continue the discussion with the Council. Would like the district to be proactive and attend the state meetings.

Mr. Novak provided information on Character Education and how the program helps boost student confidence and deal with outside pressure.

Motion by Mrs. Koeppe, seconded by Mr. Babbitt, to close Petitions and Requests.

VOICE VOTE: **All in Favor.** **MOTION PASSED.**

Minutes for the Regular Meeting of Monday, October 26, 2015

XII. MOTION BY MR. BABBITT, SECONDED BY MRS. KOEPPE, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Koeppe, seconded by Mr. Babbitt, to approve the following agenda items:

1. The recommendation of the Superintendent to approve an agreement with **VISION IN MOTION, INC.**, East Rutherford, New Jersey, and **GIAN PAUL GONZALEZ** the Keynote Speaker for the January 2016 Professional Day for staff in an amount not to exceed \$3,000.00 for the 2015-2016 school year.

NOTE: Funded through NCLB Title IIA Grant.

2. The recommendation of the Superintendent to approve the following **CURRICULUM ADOPTIONS** for the 2015-2016 school year:

HIGH SCHOOL

Media Arts

TV Communications and Media Arts I
TV Communications and Media Arts II
TV Communications and Media Arts III

3. The recommendation of the Superintendent to approve the following **OVERNIGHT FIELD TRIPS** for the 2015-2016 school year:

WEST MILFORD HIGH SCHOOL SKI TEAM

Purpose of Trip: On-snow training to begin ski season

Location:	Killington, Vermont
Dates of Trip:	December 10-13, 2015
Number of Students	11-25
Cost of Trip to Students:	\$632.00
Name of Advisor:	Ian White
Number of School Days Missed:	1
Number of Chaperones:	2

NOTE: All transportation and student fees are included in the total cost of the trip.

WEST MILFORD HIGH SCHOOL BAND

Purpose of Trip: Highlander Band tour of England and Scotland. Band will perform in concerts and clinics to experience culture.

Locations:	London, England; Shrewsbury, England; Edinburgh, Scotland
Dates of Trip:	April 8-17, 2016
Number of Students	97
Cost of Trip to Students:	\$3,800.00

XIII. EDUCATION - Mrs. Schultz, Chairperson - Continued

3. (Continued)

Name of Advisor: Dr. Brian McLaughlin
 Number of School Days Missed: ½ day
 Number of Chaperones: 10
 Cost to District: \$1,644.50 Transportation to and from airport

4. The recommendation of the Superintendent to approve the following **REGULAR EDUCATION TUITION RECEIVABLE CONTRACTS** for the 2015-2016 school year (Tuition Pro-rated):

<u>District Placement</u>	<u>Tuition</u>	<u>Sending District</u>
1	\$14,740	Paterson, New Jersey
5	\$14,740	Paterson, New Jersey
6	\$14,731	Paterson, New Jersey
5	\$14,740	Paterson, New Jersey
1	\$14,740	Paterson, New Jersey
Kindergarten	\$13,406	Paterson, New Jersey
1	\$14,740	Paterson, New Jersey
4	\$14,740	Paterson, New Jersey
6	\$14,731	Paterson, New Jersey
7	\$14,731	Paterson, New Jersey
8	\$14,731	Paterson, New Jersey
Kindergarten	\$13,406	Hackensack, New Jersey
Kindergarten	\$13,406	Jersey City, New Jersey
2	\$14,740	State of New Jersey
3	\$14,740	State of New Jersey
Kindergarten	\$13,406	State of New Jersey
7	\$14,731	State of New Jersey
6	\$14,731	State of New Jersey
10	\$15,134	State of New Jersey
2	\$14,740	State of New Jersey

NOTE: The State of New Jersey reimburses for out-of state and students that have been residing in the shelter over 180 days.

5. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION TUITION RECEIVABLE CONTRACTS** for the 2015-2016 school year (Tuition Pro-rated):

<u>District Placement</u>	<u>Tuition</u>	<u>Sending District</u>
LLD	\$28,741.00	State of New Jersey*
MD	\$36,410.50	Bloomington, New Jersey
MD	\$63,509.80 (1:1 aide)	Wanaque, New Jersey
MD	\$63,509.80 (1:1 aide)	Pompton Lakes, New Jersey

*The State of New Jersey reimburses for out-of state and students that have been residing in the shelter over 180 days.

XIII. EDUCATION - Mrs. Schultz, Chairperson - Continued

6. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACTS** for the 2015-2016 school year (tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student#: 71215	\$45,582.68	New Beginnings Annex Maple Road School
1 Student#: 70584	\$57,118.42	New Beginnings Annex Apshawa School
1 Student#: 63637	\$54,477.66	New Beginnings Fairfield, New Jersey
1 Student#: 67309	\$53,106.72	Partnerships in Education Learning Academy Butler, New Jersey

7. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OTHER SCHOOL TUITION CONTRACT** for the 2015-2016 school year (tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$21,748.00	The College of New Jersey Ewing, New Jersey

8. The recommendation of the Superintendent to approve the following **VOCATIONAL/TECHNICAL PAYABLE CONTRACT** for the 2015-2016 school year:

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
6	\$18,229.00 (Spec. Ed.)	Passaic County Vo-Tech Wayne, New Jersey

9. The recommendation of the Superintendent to approve the addition of the following to the list of **REGULAR/SPECIAL EDUCATION SERVICES CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS AND AGENCIES** for the 2015-2016 school year:

New Bridge Services - (Fees provided electronically.)
 Comprehensive Educational Services - (Fees provided electronically.)
 Comprehensive School Testing - \$600.00
 New Life Recovery Center

- (10.) The recommendation of the Superintendent to approve the addition of **UNION COUNTY COLLEGE**, Cranford, New Jersey; **NJIT**, Newark, New Jersey; and **CAMDEN COUNTY COLLEGE**, Blackwood, New Jersey to the list of Board approved **FIELD TRIP LOCATIONS** for the 2015-2016 school year.

XIII. EDUCATION - Mrs. Schultz, Chairperson - Continued

11. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Absent	Mr. Drew	Yes	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Foody	Yes	Mr. Bailey	Absent
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XIV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mr. Devor, seconded by Mr. Babbitt, to approve the following agenda items #1 through #3, #5 and #7 through #32: (Item #4 was replaced with a hand carry. Item #6 was pulled; no action was taken.)

- (1.) The recommendation of the Superintendent to accept the resignation of **MEGAN PEPE**, Administrative Assistant to the Director of Special Services, Board Office, effective December 21, 2015.

NOTE: Administrative Assistant to the Director of Special Services will be released from 60 days' notice required per contract if a replacement is hired prior to December 21, 2015.

- 2. The recommendation of the Superintendent to approve the appointment of **DIANE KOVALCIK**, Learning Disabilities Teacher/Consultant, Paradise Knoll and Westbrook Schools (PC#90.05.33.AUG, 90.07.33.BMZ), at the prorated salary of \$69,420.00 (MA+60/6), with health benefits, effective **TBD**, through June 30, 2016, per Board of Education/WMEA Agreement. (Replaces Sturtz) Account: 11-000-219-104-10-10-142

NOTE: Start date pending criminal history and medical clearance. Salary may be adjusted pending the completion of contract negotiations.

- 3. The recommendation of the Superintendent to approve the appointment of **SCOTT NORDLAND**, 0.6 Long Term Substitute Physical Education/Health/Drivers Education Teacher, High School (PC#99.09.00.BKE), at the per diem rate of \$150.00, without health benefits, effective October 27, 2015, through December 25, 2015. Account: 11-140-100-101-10-10-103
- 5. The recommendation of the Superintendent to approve the appointment of **MAUREEN KELLY**, Long Term Substitute Grade 2 Teacher, Westbrook School (PC#99.07.99.BOG), at the per diem rate of \$150.00, without health benefits, effective November 30, 2015, through April 22, 2016. (Replaces Baumgartner) Account: 11-120-100-101-10-10-103

XIV. PERSONNEL/STUDENT AFFAIRS- Mrs. O'Brien, Chairperson - Continued

5. (Continued)

NOTE: The duration of this position is based on the date of the employee's return to work.

7. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **AIMEE VIZZI**, Building Aide, High School, from 3.5 hours per day to 4.5 hours per day, at a prorated salary of \$16,782.22 (Step 1), without health benefits, effective October 27, 2015, through June 30, 2016, per Board of Education/WMEA Agreement. Account: 11-000-240-105-10-10-080

NOTE: Salary may be adjusted pending the completion of contract negotiations.

(8.) The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **LINDA ROGALA** from Special Class Aide, Maple Road School, to Special Class Aide, High School (PC#60.09.S5.AWN), at the salary of \$33,661.00, with health benefits, effective October 27, 2015, through June 30, 2016. (Replaces Gaedcke) Account: 11-213-100-106-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

(9.) The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **EDIE RINALDI** from 1:1 Special Class Aide, Maple Road School, to Special Class Aide (Resource Center), Maple Road (PC#60.03.S5.BVG), at the salary of \$33,661.00, with health benefits, effective October 27, 2015, through June 30, 2016. (Replaces Rogala) Account: 11-213-100-106-10-10-000

NOTE: Salary may be adjusted pending the completion of contract negotiations.

10. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2015-2016 school year effective October 27, 2015, through June 30, 2016:

KELLY COMERFORD (Teacher)
SCOTT NORDLAND (Teacher)
HEIDI PEARCE (Teacher)

11. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/ OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2015-2016 school year, effective October 27, 2015 through June 30, 2016:

KATHERYN ENERING (SACC)
LESLIE HYATT (Special Class Aide)
COREY KREUTZ (Custodian)
ANNE SCHAPPELL (Custodian)
LAURA TALLIA (Custodian)

XIV. PERSONNEL/STUDENT AFFAIRS- Mrs. O'Brien, Chairperson - Continued

12. The recommendation of the Superintendent to approve a leave of absence for **ALLISON GOODELL**, Kindergarten Teacher, Apshawa School, with pay using sick days, effective December 8, 2015, through January 15, 2016, then under the Family Medical Leave Act without pay, effective January 18, 2016, through April 29, 2016. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

13. The recommendation of the Superintendent to approve a leave of absence for **ASHLEY BAUMGARTNER**, Grade 2 Teacher, Westbrook School, with pay using sick days effective November 30, 2015, through January 19, 2016, then under the Family Medical Leave Act without pay, effective January 20, 2016, through April 22, 2016. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

14. The recommendation of the Superintendent to approve a leave of absence for **BARBARA CARDASCIA**, Special Class Aide, Westbrook School, with pay using sick days effective November 23, 2015, through January 15, 2016. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

- (15.) **WHEREAS**, the Superintendent has recommended that the Board terminate the employment of Employee #4184, and

WHEREAS, the Board of Education has considered the information presented before it during executive session on October 20, 2015.

NOW, THEREFORE, BE IT RESOLVED, that Employee #4184 is terminated effective October 27, 2015.

16. The recommendation of the Superintendent to approve the following **INTERN** for the 2015-2016 school year at no cost to the district:

<u>Student Teacher</u>	<u>College</u>	<u>Subject/Grade</u>
EMILY TRENT	NJ City University	CST/High School

17. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENT** for the 2015-2016 school year:

<u>Provisional Teacher</u>	<u>Mentor Payment</u>	<u>Mentor Teacher</u>
MICHELLE SAUERBORN	\$110.00	Angela Carnavale

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

18. The recommendation of the Superintendent to approve the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENTS** for payment January 15, 2016, in accordance with the provisions of Board of Education negotiated agreements - Account: 11-000-291-290-10-13-000:

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XIV. PERSONNEL/STUDENT AFFAIRS- Mrs. O'Brien, Chairperson - Continued

18. (Continued)

<u>Employee/Agreement</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<u>Administration</u>			
IRIS WECHLING	Capped		\$15,000.00
<u>WMEA Agreement</u>			
SUSAN CONNOLLY	130	\$125.00	\$16,250.00
MARILYNN HEINZE	130	\$125.00	\$16,250.00
BONNIE KOWALSKI	257	\$125.00	\$32,125.00
SHAWN POPPE	270.5	\$125.00	\$33,812.50
JUDITH RUTAN	80.5	\$125.00	\$10,062.50
SUSAN ZANGARA	225	\$125.00	\$28,125.00
<u>WMCMA Agreement</u>			
DOUGLAS DECKER	42	\$ 60.00	\$ 2,520.00
JOHN MONAHAN	188.5	\$ 60.00	\$11,310.00
DORA SWACKHAMMER	36.5	\$ 60.00	\$ 2,190.00

19. The recommendation of the Superintendent to approve a payment to **STACEY LUCCARELLI**, Nurse, in the amount of \$1,130.00, for services rendered on November 2, 2015, through November 4, 2015, for the Fairview Lake trip, and June 8, 2016, through June 10, 2016 for the Washington, D.C. trip, Macopin School. Account: 11-130-100-101-10-10-103

NOTE: Paid through the proceeds from the trips; no cost to the district.

20. The recommendation of the Superintendent to approve the appointment of the following **SNOW REMOVAL WORKERS** for the 2015-2016 school year, to provide emergency snow removal from school vehicles, at the hourly rate of \$25.00, as established by the Board of Education - Account: 11-000-270-160-10-10-103:

Employee

KATE BABULA	CHERYL MARIENTHAL
CONNIE BURTON	DEBORAH UGROVICS
DARNISS FUCCI	

21. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS** for the 2015-2016 school year at the contracted hourly rate of \$29.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
SAMANTHA PETTORINI	Student Council	Apshawa	11	\$319.00
MICHELE ROMER	Student Council	Apshawa	11	\$319.00
RICHARD ANDERSON	TREP\$	Apshawa	15	\$435.00
DIANE BYERS	Mathletes	Paradise Knoll	9	\$261.00
JOHANNA ARCHER	Art from the Heart	UGL	5	\$145.00
BLAKE VISCONTI	Garden	UGL	10	\$290.00
KRISTA YUHAS	Garden	UGL	10	\$290.00

XIV. PERSONNEL/STUDENT AFFAIRS- Mrs. O'Brien, Chairperson - Continued

21. (Continued)

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
DANIEL BROPHY	Intramurals	UGL	5	\$145.00
JAKE MATHEWS	Intramurals	UGL	5	\$145.00
CHRISTINE WITT	Lego	UGL	5	\$145.00
JOHANNA ARCHER	Battle of the Books	UGL	5	\$145.00
JAKE MATHEWS	Chess Club	UGL	10	\$290.00
CHRISTINE CEMELLI	History	UGL	10	\$290.00
MINDY TURNER	History	UGL	10	\$290.00
JOHANNA ARCHER	Newspaper	UGL	5	\$145.00
MINDY TURNER	Newspaper	UGL	5	\$145.00
JENNIFER MAGNOTTA	Student Council	UGL	10	\$290.00
ERIN BRANAGAN	Student Council	UGL	10	\$290.00
YVONNE CATALIOTO	Beginner Video/Tech	UGL	10	\$290.00
BLAKE VISCONTI	Beginner Video/Tech	UGL	10	\$290.00
JENNIFER HARRIS	Dance	UGL	17	\$493.00
YVONNE CATALIOTO	Intermediate Video /Tech	UGL	10	\$290.00
BLAKE VISCONTI	Intermediate Video /Tech	UGL	10	\$290.00
JOHANNA ARCHER	Poetry/Story-telling	UGL	5	\$145.00
DANIEL BROPHY	Running	UGL	6	\$174.00
JAKE MATHEWS	Running	UGL	6	\$174.00
TANJA LANE	History	Westbrook	8	\$232.00
SHARON McNAMEE	History	Westbrook	8	\$232.00
STEPHANIE NEBIKER	Fall Fun	Westbrook	3	\$ 87.00
REGINA CANALI	Fall Fun	Westbrook	3	\$ 87.00
ERIN DAVIE	Fall Fun	Westbrook	3	\$ 87.00
CHRISTINE ERRICHELLO	Westbrook Cares	Westbrook	10	\$290.00
WENDY BECKER	Westbrook Cares	Westbrook	10	\$290.00
MARIE BALDINI-DOYLE	Yoga	Westbrook	5	\$145.00
THERESA McCABE	Math	Westbrook	10	\$290.00
DANIELLE POST	Book	Westbrook	3	\$130.50
KELLY YOST	Book	Westbrook	3	\$130.50

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. Funded through the PTA.

22. The recommendation of the Superintendent to approve the following **ELEMENTARY SCHOOLS STUDENT ACTIVITY CLUBS and ADVISORS** for the 2015-2016 school year at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - NCLB Grant:

Apshawa School

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
MICHAEL KOGER	Brain Gym	17	\$493.00
MARLO RAMBOWSKI	Brain Gym	17	\$493.00
ROSEMARY JANSEN	Sunset Scholars I-Fall	11	\$319.00
SAMANTHA PETTORINI	Sunset Scholars I-Fall	11	\$319.00
ROSEMARY JANSEN	Sunset Scholars I-Spr.	11	\$319.00
SAMANTHA PETTORINI	Sunset Scholars I-Spr.	11	\$319.00

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XIV. PERSONNEL/STUDENT AFFAIRS- Mrs. O'Brien, Chairperson - Continued
 22. (Continued)

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
KELLY VISAGGIO	Sunset Scholars II-Fall	11	\$348.00
KELLY VISAGGIO	Sunset Scholars II-Spr.	11	\$348.00
<u>Marshall Hill School</u>			
COLLEEN MANGAN	Jumpstart-Fall	4	\$116.00
ELLEN COMERFORD	Jumpstart-Fall	4	\$116.00
MERJEME DUFFY	Jumpstart-Fall	4	\$116.00
ALEXANDRA HEFFERON	Jumpstart-Fall	4	\$116.00
CATHY SANTONACITA	Jumpstart-Fall	4	\$116.00
ALICE SUSKA	Jumpstart-Fall	4	\$116.00
COLLEEN MANGAN	Jumpstart-Spring	10	\$290.00
ELLEN COMERFORD	Jumpstart-Spring	10	\$290.00
PHYLLIS BLAU	Jumpstart-Spring	10	\$290.00
MERJEME DUFFY	Jumpstart-Spring	10	\$290.00
ALEXANDRA HEFFERON	Jumpstart-Spring	10	\$290.00
ALICE SUSKA	Jumpstart-Spring	10	\$290.00
CATHY SANTONACITA	Jumpstart-Spring	10	\$290.00
ELAINE ADRAGNA	Jumpstart-Spring	10	\$290.00
CHRISTINE GENARDI-FISHER	Jumpstart-Spring	10	\$290.00
PAMELA BARKER	Sunrise Scholars-Fall	4	\$116.00
PAUL CHIESA	Sunrise Scholars-Fall	4	\$116.00
TARA GUARINO	Sunrise Scholars-Fall	4	\$116.00
JULIE CANGIALOSI	Sunrise Scholars-Fall	4	\$116.00
RACHEL LEHR	Sunrise Scholars-Fall	4	\$116.00
CHRISTINE GENARDI-FISHER	Sunrise Scholars-Fall	4	\$116.00
PAMELA BARKER	Sunrise Scholars-Spr.	10	\$290.00
PAUL CHIESA	Sunrise Scholars-Spr.	10	\$290.00
TARA GUARINO	Sunrise Scholars-Spr.	10	\$290.00
JULIE CANGIALOSI	Sunrise Scholars-Spr.	10	\$290.00
RACHEL LEHR	Sunrise Scholars-Spr.	10	\$290.00
CHRISTINE GENARDI-FISHER	Sunrise Scholars-Spr.	10	\$290.00
PHYLLIS BLAU	Mathletes	6	\$174.00
ALICE SUSKA	Mathletes	6	\$174.00
CHRISTINE GENARDI-FISHER	Mathletes	6	\$174.00
KELLY MONGELLI*	TBD	TBD	
KATHRYN HESS*	TBD	TBD	

*Substitute

Upper Greenwood Lake School

JANE MERRITT	Read All About It!	5	\$145.00
BLAKE VISCONTI	Read All About It!	5	\$145.00
CHRISTINE CEMELLI	Read All About It!	5	\$145.00
ERIN BRANAGAN	Read All About It!	5	\$145.00
LESLIE SPOHN	Read All About It!	5	\$145.00
TINA IRAGGI	Read All About It!	5	\$145.00
CHARLENE PAPPAS	Read All About It!	5	\$145.00
JANE MERRITT	Mathletes	9	\$261.00
BLAKE VISCONTI	Mathletes	9	\$261.00
CHRISTINE CEMELLI	Mathletes	9	\$261.00
ERIN BRANAGAN	Mathletes	9	\$261.00

XIV. PERSONNEL/STUDENT AFFAIRS- Mrs. O'Brien, Chairperson - Continued

22. (Continued)

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
LESLIE SPOHN	Mathletes	9	\$261.00
TINA IRAGGI	Mathletes	9	\$261.00
CHARLENE PAPPAS	Mathletes	9	\$261.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. Funded through the NCLB Grant.

23. The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL AIM CLUB and ADVISORS** for the 2015-2016 school year at the hourly rate of \$29.00, per Board of Education/WMEA Agreement- Account: 20-231-100-101-10-50-XXX - NCLB Grant:

<u>Advisor</u>	<u>Hours</u>	<u>Payment</u>
LAURA OAKES	34.5	\$1,000.50
JACQUELINE SEGAL	34.5	\$1,000.50
MICHELLE LUGERNER	34.5	\$1,000.50
JENNIFER WILLIAMS	34.5	\$1,000.50
LORRAINE ROSENBLATT*	TBD	
KIMBERLY ZACKAROFF*	TBD	

*Substitute

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. Funded through the NCLB Grant.

24. The recommendation of the Superintendent to approve the following advisors for **FAMILY LITERACY NIGHT** for the 2015-2016 school year, at the hourly rate of \$29.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX - NCLB Grant:

<u>Advisor</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
AMY METT	Apshawa	4	\$116.00
LAURA SELTENRICH	Apshawa	4	\$116.00
KELLY VISAGGIO	Apshawa	4	\$116.00
GEORGEAN COLEMAN	Apshawa	4	\$116.00
JACLYN BECKER	Apshawa	4	\$116.00
KAREN McCOURT	Apshawa	4	\$116.00
MARLO RAMBOWSKI	Apshawa	4	\$116.00
LISA TREMONTE	Apshawa	4	\$116.00
JULIANNE McCALL-BRAMLEY	Apshawa	4	\$116.00
COLLEEN MANGAN	Marshall Hill	3	\$ 87.00
PAMELA BARKER	Marshall Hill	3	\$ 87.00
MERJEME DUFFY	Marshall Hill	3	\$ 87.00
PAUL CHIESA	Marshall Hill	3	\$ 87.00
MELISSA VARIAN	Marshall Hill	3	\$ 87.00
WENDY WITTMAN	Marshall Hill	3	\$ 87.00
TARA GUARINO	Marshall Hill	3	\$ 87.00
JULIE CANGIALOSI	Marshall Hill	3	\$ 87.00
RACHEL LEHR	Marshall Hill	3	\$ 87.00
MAUREEN MULLIGAN	Marshall Hill	3	\$ 87.00
CYNTHIA RANIERI	Marshall Hill	3	\$ 87.00

XIV. PERSONNEL/STUDENT AFFAIRS- Mrs. O'Brien, Chairperson - Continued
 24. (Continued)

<u>Advisor</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
JASON BENZ	Marshall Hill	3	\$ 87.00
ALEXANDRA HEFFERON	Marshall Hill	3	\$ 87.00
SHAWN RHINESMITH	Marshall Hill	3	\$ 87.00
CHRISTINE GENARDI-FISHER	Marshall Hill	3	\$ 87.00
ELIZABETH MESSANO	UGL	4	\$116.00
TINA IRAGGI	UGL	4	\$116.00
KAREN FUSCO	UGL	4	\$116.00
HEATHER TERRY-EGLI	UGL	4	\$116.00
CHARLENE PAPPAS	UGL	4	\$116.00
SARAH SCHENK	UGL	4	\$116.00
MINDY TURNER	UGL	4	\$116.00
STACEY CONKLIN	UGL	4	\$116.00
DEENA ACCARDI	UGL	4	\$116.00
DONNA STRIANSE	UGL	4	\$116.00
JANE MERRITT	UGL	4	\$116.00
ERIN BRANAGAN	UGL	4	\$116.00
BLAKE VISCONTI	UGL	4	\$116.00
JENNIFER MAGNOTTA	UGL	4	\$116.00
KIMBERLY WALKER	UGL	4	\$116.00
CHRISTINE WITT	UGL	4	\$116.00
JOHANNA ARCHER	UGL	4	\$116.00

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations. Funded through NCLB Grant.

25. The recommendation of the Superintendent to approve the following staff for **FAMILY NUMERACY NIGHT**, Paradise Knoll School, at the hourly rate of \$29.00, not to exceed 3.5 hours per staff member for the 2015-2016 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

Employee

KATIE BONFORTE	TRICIA GINDER
ELLEN DOUGHERTY	SHARON JENSEN
KAREY ELLARD	BRIAN LESLIE

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

26. The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the 2015-2016 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>
SUSAN KACZOR	Director	\$1,957.00*
JORDAN BARRY	Assistant Director 1	\$ 670.00*
MATTHEW PACCIONE	Assistant Director 2	\$ 670.00*
BRITTANY FASANO	Choreographer	\$ 958.00

*Funded through the proceeds of the play.

XIV. PERSONNEL/STUDENT AFFAIRS- Mrs. O'Brien, Chairperson - Continued

26. (Continued)

NOTE: Stipend may be adjusted pending the completion of contract negotiations.

27. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the 2015-2016 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Stipend</u>
HEATHER BURNS	Director	\$6,264.00
JESSICA COHEN	Producer	\$4,986.00
JON HARTLAGE	Assistant Director	\$3,472.00
MATTHEW GRAMATA	Pit Band Conductor	\$1,061.00
HEATHER BURNS	Choreographer	\$3,008.00*
MATTHEW GRAMATA	Pit Musician Coordinator	\$ 350.00*
WILLIAM REMIA	Set Director	\$1,411.00*
COREY EMMONS	Assistant Set Director	\$ 721.00*
COREY EMMONS	Student Design	\$ 721.00*
MATTHEW GRAMATA	Asst. Playbill Coordinator	\$ 319.00*
CYNTHIA GALLAUGHER	Art Director	\$1,411.00*
TBD	Play Accompanist	\$ 721.00

*Funded through the proceeds of the play.

NOTE: Stipend may be adjusted pending the completion of contract negotiations.

28. The recommendation of the Superintendent to approve the following **STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the 2015-2016 school year, at a stipend per event of \$68.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>School</u>
RICHARD ANDERSON	Concert Chaperone	Aphsawa
LINDSAY DAMMERS	Concert Chaperone	Aphsawa
KELLY VISAGGIO	Concert Chaperone	Aphsawa
SARAH WARREN	Concert Chaperone	Aphsawa
ERICA McPARTLAND	Concert Chaperone	Macopin
MATTHEW PACCIONE	Concert Chaperone	Macopin
DR. BRIAN McLAUGHLIN	Concert Chaperone/ Instrumental (Winter)	Macopin
SUSAN KACZOR	Concert Chaperone Instrumental	Macopin
MATTHEW GRAMATA	Concert Chaperone Instrumental (Spring)	Macopin
TRICIA KANE	Concert Chaperone	Maple Road
COLLEEN MINICK	Concert Chaperone	Maple Road
PHYLLIS BLAU	Concert Chaperone (Winter)	Marshall Hill
ALICE SUSKA	Chaperone Concert (Winter)	Marshall Hill
MERJEME DUFFY	Concert Chaperone (Spring)	Marshall Hill
ALEXANDRA HEFFERON	Concert Chaperone (Spring)	Marshall Hill
DIANNE BYERS	Concert Chaperone (Winter)	Paradise Knoll
CHRISTINE CALABRESE	Concert Chaperone (Winter)	Paradise Knoll

Minutes for the Regular Meeting of Monday, October 26, 2015

XIV. PERSONNEL/STUDENT AFFAIRS- Mrs. O'Brien, Chairperson - Continued

28. (Continued)

<u>Employee</u>	<u>Position</u>	<u>School</u>
MELISSA KEIL	Concert Chaperone (Spring)	Paradise Knoll
ROBIN WALLEES	Concert Chaperone (Spring)	Paradise Knoll
SUSAN MORRIS	Concert Chaperone (Winter)	UGL
GINGER TURI	Concert Chaperone (Winter)	UGL
CHRISTINE CEMELLI	Concert Chaperone (Spring)	UGL
LESLIE SPOHN	Concert Chaperone (Spring)	UGL
COLLEEN MINICK	Concert Chaperone	Westbrook
CHRISTOPHER JONES	Concert Chaperone (Winter)	Westbrook
SHARON McNAMEE	Concert Chaperone (Spring)	Westbrook
DEBORAH KRUEGER	Chaperone All District	Westbrook
KIMBERLY ZACKAROFF	Chaperone District Arts Festival	District-wide
MICHELLE LUGERNER	Chaperone District Arts Festival	District-wide

NOTE: Positions are for Winter and Spring Concerts unless indicated. Stipends may be adjusted pending the completion of contract negotiations.

29. The recommendation of the Superintendent to approve the following **NURSING and CLERICAL SERVICES** for the 2015-2016 school year for **STUDENT ACTIVITY ATHLETIC PHYSICALS**, per Board of Education/WMEA Agreement - Account: 11-402-100-104-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>
October 2015 (Winter Physicals)			
LISA KNATZ	Nurse	4	\$33.00
AIMEE VIZZI	Clerical	4	\$21.28

30. The recommendation of the Superintendent to approve the following additions to the list of **HOME INSTRUCTORS** at the hourly rate of \$34.00 for the 2015-2016 school year - Account: 11-150-100-101-10-10-000:

CHRISTOPHER SHENISE
JACLYN BECKER
SHEILA RINGRESSY

NOTE: Hourly rate may be adjusted pending the completion of contract negotiations.

- (31.) The recommendation of the Superintendent to accept the resignation of **DANA LAMBERT**, Varsity Club Advisor for the 2015-2016 school year.

- (32.) The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAM** for the 2015-2016 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
ERIC KAGDIS	High School	Football & Lacrosse

NOTE: Volunteers will be reimbursed for the fingerprint process.

XIV. PERSONNEL/STUDENT AFFAIRS- Mrs. O'Brien, Chairperson - Continued
ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Absent	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Bailey	Absent	Mr. Foody	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Devor, seconded by Mrs. Koeppe, to approve the following agenda item:

- (4.) The recommendation of the Superintendent to approve a **TEMPORARY TRANSFER OF ASSIGNMENT** for **NICOLE LUNGARO** from Special Class Aide to Resource Center Teacher Replacement, Upper Greenwood Lake School (PC#99.06.00.BPF), effective November 2, 2015, through January 22, 2016. (Replaces Magnotta) Account: 11-213-100-101-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Absent	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Bailey	Absent	Mr. Foody	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

The following item was pulled; no action was taken:

6. The recommendation of the Superintendent to approve the appointment of **ROBERT SZUZKOWSKI**, Long Term Substitute Special Class Aide, Westbrook School (PC#93.07.S7.CAW), at the per diem of \$90.00, without health benefits, effective November 23, 2015, through January 15, 2016. (Replaces Cardascia) Account: 11-213-100-106-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Gregory Bailey, Chairperson

Motion by Mr. Drew, seconded by Mr. Foody, to approve the following agenda item #1:

1. The recommendation of the Superintendent to authorize **SETTEMBRINO ARCHITECTS**, Red Bank, New Jersey, in the amount of \$42,500.00 to prepare an electrical and structural analysis at Marshall Hill, Westbrook, Macopin and the High School to determine feasibility to accommodate solar. (Documentation provided electronically.)

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

DISCUSSION: Mr. Devor spoke about his concerns. The Board discussed a revised proposal.

Mr. Foody made a motion, seconded by Mr. Drew, to amend the amount for Item #1 to \$20,000.00.

Mrs. Koeppe made a motion, seconded by Mr. Babbitt, to table Item #1 until the next meeting.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	No	Mrs. O'Brien	Absent	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Bailey	Absent	Mr. Foody	No
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION TO TABLE PASSED.**

Motion by Mr. Drew, seconded by Mrs. Koeppe, to approve the following agenda items #2 and #3:

- The recommendation of the Superintendent to approve a **LICENSE AND HOLD HARMLESS AGREEMENT** with **SKYLANDS OWNERSHIP GROUP, LLC**, Stockholm, New Jersey, for rental of supplemental ice time in the amount of \$435.00 (nonprime)/\$452.00 (prime) per hour for the High School Ice Hockey Team for the 2015-2016 school year.

NOTE: The Ice Hockey Booster Club reimburses the district for the rental charges.

- The recommendation of the Superintendent to approve a Lease Agreement with **ICE VAULT SKATING ARENA**, Wayne, New Jersey, and World Wide Athletic Recreation for rental of ice time, in the amount of \$19,287.50 for the High School Ice Hockey Team for the 2015-2016 school year.

NOTE: The Ice Hockey Booster Club reimburses the district for the rental charges.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Absent	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Bailey	Absent	Mr. Foody	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

Mr. Drew offered a motion, seconded by Mr. Babbitt, to approve the following agenda item #4:

- 4. The recommendation of the Superintendent to approve the following Resolution for approval and submission of a **COMPREHENSIVE MAINTENANCE PLAN**:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the West Milford Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the West Milford Township School District hereby approves and authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan, including the M-1, for the West Milford Township School District in compliance with Department of Education requirements. (See folder insert.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Absent	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Bailey	Absent	Mr. Foody	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Mr. Drew offered a motion, seconded by Mrs. Koeppe, to approve the following agenda items #5, #6, and #8:

- (5.) The recommendation of the Superintendent to approve payments to the following employee(s) for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000:

	<u>December 2015</u>	<u>June 2016</u>
LYNN DOHERTY	\$ 500.00	\$1,000.00
HEATHER TERRY-EGLI	\$1,000.00	\$1,000.00
WILLIAM GREINER	\$ 500.00	\$1,000.00
SUSAN KACZOR	\$1,000.00	\$1,000.00
MARY KEYSER	\$1,000.00	\$1,000.00
MICHAEL MROZ	\$ -0-	\$1,000.00
DANIEL NOVAK	\$ 500.00	\$1,000.00
CYNTHIA PRITCHETT	\$ -0-	\$1,000.00

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

(6.) The recommendation of the Superintendent to approve the completion of **SCHOOL BUS EMERGENCY EVACUATION DRILL REPORTS** for all routes, in accordance with N.J.A.C. 6A:27-11.2. (Documentation provided electronically.)

<u>Date</u>	<u>School</u>	<u>Principal/Supervisor</u>
10/21/15	St. Catherine of Bologna	Sr. Theresa Firenze
10/21/15	Paradise Knoll	Jennifer Miller
10/21/15	WMHS/Macopin	Paul Gorski/Mary Reinhold
10/19/15	Highlander Academy	Nicholas Del'Re
10/20/15	Westbrook	Deanne Somers
10/22/15	Apshawa School	Stephanie Primavera
10/22/15	New Beg. Annex (Apshawa)	Brian McCarter (Supervisor)
10/21/15	New Beg. Annex (Macopin)	Brian McCarter (Supervisor)
10/22/15	Marshall Hill	Michael McCormick
10/21/15	New Beg. Annex (Maple Road)	Brian McCarter (Supervisor)
10/21/15	Maple Road	William Kane
10/21/15	U.G.L.	Steven Deo

8. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Business Office Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Absent	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Bailey	Absent	Mr. Foody	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Mr. Drew offered a motion, seconded by Mr. Foody, to approve the following agenda item #7:

(7.) The recommendation of the Superintendent to authorize the **DISPOSAL** of obsolete technology equipment deemed to be of no value to the district. (Documentation provided electronically.)

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Bailey, Chairperson - Continued

DISCUSSION: The Board questioned the equipment disposal.

Mr. El-Tayib addressed questions regarding obsolete computers.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	No	Mrs. O'Brien	Absent	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Bailey	Absent	Mr. Foody	No
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED:** 4 Yes; 2 No

Motion by Mr. Drew, seconded by Mr. Devor, to approve the following agenda item:

- The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **October 26, 2015**, in the amount of \$8,269,010.62. (Documentation to be provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Absent	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Bailey	Absent	Mr. Foody	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Drew, seconded by Mrs. Koeppe, to approve the following agenda item:

- The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **October 26, 2015:**

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2015-2016** budget be affirmed and approved. (Folder insert to be provided for the regular meeting.)

Total transfers in the amount of \$673,380.80.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Absent	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Bailey	Absent	Mr. Foody	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Drew, seconded by Mr. Babbitt, to approve the following agenda items:

11. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **October 26, 2015** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$10,374,849.70 as of September 30, 2015; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation to be provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Absent	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Bailey	Absent	Mr. Foody	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Drew, seconded by Mrs. Koeppe, to approve the following agenda items:

12. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of September 30, 2015, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Absent	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Bailey	Absent	Mr. Foody	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

Mr. Devor offered a motion, seconded by Mrs. Koeppe, to delay the start of Executive Session to 9:30 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XVI. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Robbins was absent. There was no report.

Safety - Mr. Foody had no report.

Superintendent's Roundtable - Mrs. Koeppe reported on the items discussed by WMPA.

Passaic County School Boards Association - Mrs. O'Brien had no report.

New Jersey School Boards Association - Mr. Foody had no report.

Legislative - Mr. Drew asked to be part of the Passaic County legislature.

Technology Oversight - Mrs. Koeppe/Mr. Babbitt/Mrs. O'Brien - There was no report.

West Milford Education Foundation - Mrs. O'Brien reported that the grant process ended tonight and that there is a meeting tomorrow.

Township/Board of Education Joint Committee - Mr. Devor/Mrs. Koeppe/Mr. Robbins - Mr. Devor will reach out to the Township regarding drug issues.

XVII. OLD BUSINESS

Mr. Foody asked about the metal flashing/capping on Westbrook School and questioned why the roof began in September and not during the summer.

Mr. Devor motioned to delay Executive Session until 9:45 p.m. The motion was seconded by Mr. Babbitt.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XVIII. NEW BUSINESS

Mr. Devor spoke about the PARCC information

Mr. Drew asked to hold a public forum for the Roof Referendum to answer questions.

Mr. Drew offered a motion, seconded by Mr. Foody, to hold a public forum for a discussion on the Roof Referendum.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Mr. Drew asked about adopting the agenda. Mr. Green responded.

Mr. Riscica discussed Career Day on Tuesday, November 3, sponsored by Rotary.

XVIII. NEW BUSINESS - Continued

Minutes for the Regular Meeting of Monday, October 26, 2015

Dr. McQuaid spoke about the Special Education Parent Advisory meeting scheduled for October 28 at Westbrook School.

XIX. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Edwin Gonzalez spoke about the resolution from July 26, 2005.

Motion by Mrs. Koeppe, seconded by Mr. Babbitt, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. EXECUTIVE SESSION

At 9:40 p.m., Mr. Devor made a motion, seconded by Mrs. Koeppe, to go into Executive Session for the purpose of discussing personnel, negotiations and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public meeting at 10:50 p.m.

XXI. EDUCATION - Mrs. Marilyn Schultz, Chairperson

Motion by Mrs. Koeppe, seconded by Mr. Foody, to approve the following agenda item #12:

(12.) The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **October 26, 2015**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2016/E-1	Unsubstantiated
2016/M-1	Unsubstantiated

XXI. EDUCATION - Mrs. Schultz, Chairperson - Continued

Minutes for the Regular Meeting of Monday, October 26, 2015

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. O'Brien	Absent	Mr. Babbitt	Yes
Mr. Robbins	Absent	Mr. Bailey	Absent	Mr. Foody	Yes
Mr. Devor	Yes	Mrs. Koeppe	Yes	Mrs. Schultz	Yes

The **MOTION PASSED** unanimously.

XXII. ADJOURNMENT

Motion by Mr. Drew, seconded by Mr. Foody, to adjourn the meeting at 10:51 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator