

**WEST MILFORD TOWNSHIP BOARD OF EDUCATION**

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**BOARD OF EDUCATION  
MINUTES  
REGULAR MEETING  
MARCH 22, 2016**

Mr. James Foody, called to order the Regular Meeting of the Board of Education at 7:34 p.m. on March 22, 2016. He led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence to acknowledge the passing of Dawn Mados' mother-in-law, Mary Downing's brother, and an uncle of Matt Strianse. Mr. Foody reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

**MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:**

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Mr. Bailey	Present	Mrs. Dwyer	Present	Mrs. O'Brien	Present
Mr. Devor	Absent	Mr. Foody	Present	Mr. Robbins	Present
Mr. Drew	Present/Arr. 8:30 p.m.	Mr. Huber	Present	Mrs. Schultz	Present

<b>ADMINISTRATION</b>	<b>POSITION</b>	<b>ATTENDANCE</b>
Mr. Anthony Riscica	Interim Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present
Matthew Ventrella	Student Representative	Present

There were approximately 25 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Huber, seconded by Mrs. O'Brien, to approve the following Resolution:

**RESOLVED**, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing the superintendent search, personnel, negotiations, a parent appeal for HIB 2016/H-7 and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

**VOICE VOTE: All in Favor. MOTION PASSED.**

VII. SUPERINTENDENT'S REPORT - Mr. Anthony Riscica

- Matthew Ventrella, Student Representative, reported on the High School activities for the Month of March. He congratulated the winter sports teams and the Boys Ski Team. He spoke about the Junior Prom at Casa Bianca, the senior class trip to the Bronx Zoo, Model UN, Andrea Vilario's qualification as state finalist, and the first place finish of the band at Bridgewater-Raritan.

- Mr. Riscica reported on the success of Career Day. He stated that Mr. Novak plans to speak about last night's Digital Citizenship program.

He highlighted the Highlander Band's participation in the St. Patrick's Day Parade in New York City.

Mary Reinhold is being honored at the Passaic County Freeholder's meeting.

Mr. Riscica highlighted Mr. Gregory Bailey's 20 years of service on School Board and presented him with a certificate.

- Mr. Riscica updated the Board on the latest progress toward the District's Strategic Plan. He reviewed each goal and objective of the Strategic Plan.

VIII. EDUCATION REPORT - Mr. Daniel Novak

Mr. Novak spoke about the Digital Citizenship Program. There were 392 participants registered. Six students won Chromebooks. He thanked the Education Technology Committee and reviewed how the Digital Citizen night fit into the District's Strategic Plan. He recognized the groups that helped make this event a success.

The academic goals were reviewed using the test results information gathered from the principals.

Mr. Kane spoke about student readiness with the use of Chromebooks and IXL.

Minutes for the Regular Meeting of March 22, 2016

IX. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/  
Business Administrator

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following Board of Education meeting minutes:

- February 2, 2016 Special Meeting
- February 2, 2016 Executive Session
- February 3, 2016 Special Meeting
- February 3, 2016 Executive Session
- February 11, 2016 Special Meeting
- February 11, 2016 Executive Session
- February 16, 2016 Workshop/Special Action Meeting
- February 16, 2016 Executive Session

**VOICE VOTE:** Mr. Foody voted no. Mrs. O'Brien abstained on the minutes for February 11 and February 16.

**MOTION PASSED.**

X. LEGAL REPORT

The legal report was given in Executive Session.

XI. PRESIDENT'S REPORT - Mr. James Foody

Mr. Foody reported on the softball event between the Board of Education and the Town Council scheduled for June 11.

Mr. Foody and Mr. Novak spoke about the success of the Digital Citizenship program. The response was so great that they discussed the possibility of utilizing the High School next year.

Mr. Foody addressed the bond term for the roof replacement project.

He also spoke about the district's water testing and the need to post the current information on the website.

XII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Melissa Gianetti provided background on the WMPA group. Questions are presented to the Superintendent for discussion during their monthly roundtable meeting. The next meeting is scheduled for Thursday.

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to close Petitions and Requests.

**VOICE VOTE:**

**All in Favor.**

**MOTION PASSED.**

Minutes for the Regular Meeting of March 22, 2016

XIII. MOTION BY Mrs. O'Brien, SECONDED BY Mrs. Schultz, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson

Motion by Mr. Robbins, seconded by Mrs. O'Brien, to approve the following agenda items:

1. The recommendation of the Superintendent to approve a service agreement with **THE NATIONAL WEATHER STATION**, Lodi, New Jersey, in the amount of \$1,500.00, effective May 1, 2016, through April 30, 2017.
2. The recommendation of the Superintendent to approve the award of a contract for the purchase of four (4) 2017 24-Passenger School Buses, to **H.A. DE HART & SON, INC.**, Thorofare, New Jersey, through membership with **THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY**, Cooperative Pricing System Agreement, School Bus Bid #MRESC 15-16/37 (bid term 12/2/15-12/1/16), at a cost of \$56,233.14 per bus, for a total purchase price of \$224,932.56, and to finance said purchase through **MUNICIPAL CAPITAL FINANCE**, Allentown, Pennsylvania, with a five (5) year lease/purchase term. (Documentation provided electronically.)

NOTE: This cooperative pricing system was formerly known as Middlesex Regional Educational Services Commission.

3. The recommendation of the Superintendent to approve the renewal of a **STUDENT TRANSPORTATION CONTRACT** for **IN-DISTRICT COMBINATION ROUTES**, per Bid Code 08-10, taken on July 15, 2008, with **ARTHUR JORDAN TRANSPORTATION, INC.**, Butler, New Jersey, for 22 routes: 11 Macopin/High School; six (6) Apshawa; four (4) Maple Road; and one (1) Westbrook, for the 2016-2017 school year, effective September 1, 2016, through June 30, 2017, at the C.P.I. increase of 0.57%, for a total per diem cost of \$3,677.24, and an annual total cost of \$661,903.47. (Individual routes and costs are attached to the official minutes of this meeting.)
4. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION**, to provide transportation services for the 2016-2017 school year, effective July 1, 2016, through June 30, 2017.
5. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **MORRIS COUNTY EDUCATIONAL SERVICES COMMISSION** to provide transportation services for the 2016-2017 school year, effective July 1, 2016, through June 30, 2017.
6. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION** to provide transportation services for the 2016-2017 school year, effective July 1, 2016, through June 30, 2017.
7. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE** to provide transportation services for the 2016-2017 school year, effective July 1, 2016, through June 30, 2017.

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

- 8. The recommendation of the Superintendent to approve hourly **FIELD TRIP TRANSPORTATION RATES** for the 2016-2017 school year, \$38.00 in-county, \$42.00 out-of-county and \$46.00 out-of-state (Warwick, New York, will be charged at the out-of-county rate).
- 9. The recommendation of the Superintendent to approve a **BUS TRANSPORTATION TRIP REQUEST** for transportation to the **2016 NEW JERSEY NATIONAL COLLEGE FAIR** for students/parents on Wednesday, April 20, 2016, at the out-of-county field trip rate of \$41.00 per hour.

NOTE: Coordinated by the High School Guidance Department and the WMHS PTSO at no additional cost to the Board.

- 10. The recommendation of the Superintendent to approve a Memorandum of Agreement between the **TOWNSHIP OF WEST MILFORD** and the **WEST MILFORD BOARD OF EDUCATION** to provide a 54-passenger bus for use in connection with Bubbling Springs Day Camp from June 27, 2016, through August 19, 2016, at a fee of \$10.00 per day, plus fuel and maintenance repair costs.
- 11. The recommendation of the Superintendent to approve a **TRANSPORTATION SHUTTLE TRIP REQUEST** for **WEST MILFORD LITTLE LEAGUE** to provide shuttle services from the West Milford PAL to Hillcrest Community Center to accommodate extra parking for attendees of the West Milford Little League Opening Night event on April 28, 2016, at the in-county field trip transportation rate of \$37.00 per hour, and any associated overtime cost.
- (12.) The recommendation of the Superintendent to approve payments to the following employee(s) for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000:

	<u>December 2015</u>	<u>June 2016</u>
<b>JOHN FITZSIMMONS</b>	\$1,000.00	\$1,000.00
<b>KRISTI CLAVE</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>
<b>DONNA MUCCIO</b>	-0-	<b>\$ 334.34</b>

- 13. The recommendation of the Superintendent to approve a proposal from **A&M REFRIGERATION LLC**, West Milford, New Jersey, for the installation of two wall mounted split system ductless air conditioning systems for the High School Math Computer Lab in an amount not to exceed \$17,895.00.
- (14.) The recommendation of the Superintendent to award a contract to **PRAVCO, INC.**, Rahway, New Jersey, (lowest bidder) for roof replacements at Macopin Middle School and West Milford High School in the amount of \$5,939,165.00, per bids publicly read on Wednesday, March 9, 2016. (Documentation provided electronically.)
- (15.) The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Barbara Francisco for attendance at the 54<sup>th</sup> Annual NJASBO Conference to be held June 8-10, 2016. (Documentation provided electronically.)

Minutes for the Regular Meeting of March 22, 2016

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Huber	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Yes
Mr. Robbins	Yes	Mrs. Schultz	Yes	Mr. Drew	Absent
Mrs. O'Brien	Yes	Mr. Devor	Absent	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Robbins, seconded by Mrs. O'Brien to approve the following agenda item:

16. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **March 22, 2016**, in the amount of \$6,989,723.53. (Documentation to be provided electronically.)

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Schultz	Yes	Mr. Robbins	Yes	Mr. Bailey	Yes
Mrs. Dwyer	Yes	Mr. Huber	Yes	Mr. Drew	Yes
Mrs. O'Brien	Yes	Mr. Devor	Absent	Mr. Foody	Yes*

\*Mr. Foody voted "Yes" on payroll and "No" on all others. The **MOTION PASSED**.

Motion by Mr. Robbins, seconded by Mrs. O'Brien, to approve the following agenda item:

17. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **March 22, 2016**:

**BE IT RESOLVED**, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2015-2016** budget be affirmed and approved. (Document to be provided.)

Total transfers in the amount of \$166,709.55.

ROLL CALL VOTE:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Huber	Yes	Mr. Devor	Absent	Mr. Robbins	Yes
Mr. Bailey	Yes	Mrs. Schultz	Yes	Mr. Drew	Yes
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Foody	No

The **MOTION PASSED**: 7 Yes; 1 No

**XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued**

Motion by Mr. Robbins, seconded by Mrs. O'Brien, to approve the following agenda items:

- 18. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, the Agenda file of **March 22, 2016** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

**WHEREAS**, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$8,122,195.88 as of January 31, 2016, and  
\$7,607,154.68 as of February 29, 2016, therefore

**BE IT RESOLVED**, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

- 19. The recommendation of the Superintendent to approve the following Resolution:

**RESOLVED**, that the Board certify as of January 31, 2016, and February 29, 2016, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Huber	Yes	Mr. Devor	Absent	Mr. Robbins	Yes
Mr. Bailey	Yes	Mrs. Schultz	Yes	Mr. Drew	Yes
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Robbins, seconded by Mrs. O'Brien, to approve the following resolution:

- (20.) The recommendation of the Superintendent to approve the following **MAXIMUM TRAVEL EXPENDITURE AMOUNTS** for the 2016-2017 school year:

**WHEREAS**, pursuant to N.J.S.A. 18A:11-12, the West Milford Board of Education (the "Board") is required to adopt a policy related to travel expenses for board employees and board members that ensures local, State, and/or Federal funds are spent on travel that is educationally necessary and fiscally prudent; and

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

(20.) (Continued)

WHEREAS, pursuant to N.J.A.C. 6A:23-A-7.3, specifically, annually in the pre-budget year, the Board shall establish a maximum travel expenditure amount for the budget year, which the school district shall not exceed in that budget year; and

WHEREAS, the Board shall also include the maximum amount established for the pre-budget year (if any) and the amount spent to date;

NOW THEREFORE, BE IT RESOLVED that the maximum expenditure, including all travel for the 2016-2017 school year that is supported by local and state funds, shall not exceed a total amount of \$130,000; and

BE IT FURTHER RESOLVED that a maximum expenditure amount for the 2015-2016 school year was established at \$130,000 and the amount spent to date is \$32,637.14.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Huber	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Yes
Mr. Robbins	Yes	Mrs. Schultz	Yes	Mr. Drew	Yes
Mrs. O'Brien	Yes	Mr. Devor	Absent	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to approve the following agenda items:

1. The recommendation of the Superintendent to accept the resignation, with regret, of **MELISSA CAVAGNINO**, Special Education Teacher (Resource Center), Macopin School, effective July 1, 2016, for the purpose of retirement.
2. The recommendation of the Superintendent to accept the resignation, with regret, of **WILLIAM GREINER**, Special Class Aide, Macopin School, effective May 1, 2016, for the purpose of retirement.
3. The recommendation of the Superintendent to accept the resignation, with regret, of **KATHLEEN VERES**, School Bus/Van Driver, Transportation and Cafeteria Kitchen Worker, High School, effective July 1, 2016, for the purpose of retirement.
4. The recommendation of the Superintendent to accept the resignation, with regret, of **SUSAN WEAVER**, School Bus/Van Driver, Transportation, effective July 1, 2016, for the purpose of retirement.



XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

- (5.) The recommendation of the Superintendent to accept the resignation, with regret, of **PATRICIA RAMBOWSKI**, Cook Manager, Paradise Knoll School, effective July 1, 2016, for the purpose of retirement.
- (6.) The recommendation of the Superintendent to approve an extension to a leave of absence for **JAMES OORTHUYNS**, School Bus/Van Driver, Transportation, without pay, retroactive from March 14, 2016, through June 30, 2016. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

- (7.) The recommendation of the Superintendent to approve a leave of absence for **HOPE SCHOER**, Kindergarten Teacher, Westbrook School, with pay using sick days effective May 23, 2016, through June 30, 2016, then without pay under the Family Medical Leave Act effective September 1, 2016, through January 2, 2017. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

8. The recommendation of the Superintendent to approve the appointment of **PETRINA VALESE**, Long Term Substitute Literacy Specialist, Apshawa School (PC#99.01.00.CBN, 99.01.99.CBO), at the annual salary of \$53,920.00 (BA/1) (prorated) with health benefits, effective May 2, 2016, through June 30, 2016. (Replaces Mett) Accounts: 11-230-100-101-10-10-103; 11-424-100-179-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

- (9.) The recommendation of the Superintendent to approve the appointment of **CHELSEA CAPOZZI**, Long Term Substitute Science Teacher, High School (PC#99.09.00.BJL), at the per diem rate of \$150.00 without health benefits, effective April 4, 2016, through June 30, 2016. (Replaces Madura) Account: 11-140-100-101-10-10-103

NOTE: Start date pending completion of the criminal history process. The duration of this position is based on the date of the employee's return to work.

10. The recommendation of the Superintendent to approve the appointment of **KRISTEN ALONSO**, Special Class Aide (Multiple Disabilities), Maple Road School (PC# 60.03.S5.AVS), at the annual salary of \$24,890.00 (Step 5) (prorated) with health benefits, effective April 1, 2016, through June 30, 2016, per Board of Education/WMTAA Agreement. (Replaces Horodnik) Account: 11-190-100-106-10-10-000

11. The recommendation of the Superintendent to approve the appointment of **JACQUELINE FISHER**, 0.6 Special Class Aide (Behavioral Disabilities), Apshawa School (PC#60.01.S5.BWD), at the annual salary of \$13,452.00 (Step 1) (prorated) without health benefits, effective March 23, 2016, through June 30, 2016, per Board of Education/WMTAA Agreement. (New Position) Account: 11-209-100-106-10-10-000

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

12. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2015-2016 school year effective March 23, 2016, through June 30, 2016:

**MELISSA BERGH** (Teacher)  
**CHELSEA CAPOZZI** (Teacher)  
**ANNA EGAN** (Teacher)  
**FRANZISKA FEDERICO** (Teacher)  
**RAYMOND HEALY** (Teacher)  
**RENEE PLOGER** (Teacher)

13. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/ OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2015-2016 school year, effective March 23, 2016, through June 30, 2016:

**MELISSA BERGH** (Special Class Aide)  
**ANNA EGAN** (Special Class Aide)  
**FRANZISKA FEDERICO** (Special Class Aide)  
**RAYMOND HEALY** (Special Class Aide)  
**RENEE PLOGER** (Special Class Aide)  
**KELLY SMITH** (Special Class Aide)  
**ANNA DAWSON** (Special Class Aide)  
**TONI SORRILLO-WANDS** (Special Class Aide)  
**EDWARD FALKO** (Bus Driver)  
**MICHELE GADOMSKI** (Secretary, Building Aide)

14. The recommendation of the Superintendent to approve an extension to the **TEMPORARY INCREASE OF ASSIGNMENT** for **CARLY HERSCHMAN**, from 0.6 Social Worker, High School, to 1.0 Social Worker, High School, Maple Road and Upper Greenwood Lake Schools (PC#90.03.33.BMX), at the annual salary of \$57,670.00 (MA/1) (prorated) with health benefits, effective April 1, 2016, through April 30, 2016, per Board of Education/WMEA Agreement. (Replaces Gencarelli) Account: 11-000-219-104-10-10-142

- (15.) The recommendation of the Superintendent to approve the **INCREASE OF ASSIGNMENT** for **DENISE BRECKINRIDGE** from 0.6 Occupational Therapist, District-wide to 1.0 Occupational Therapist, District-wide (PC#90.03.36.BUT, 90.05.36.BXE, 90.08.36.BXF, 90.09.36.BXG), at the annual salary of \$68,920.00 (BA+30/13) (prorated) with health benefits, effective March 23, 2016, through June 30, 2016, per Board of Education/WMEA Agreement. Account: 11-000-216-104-10-10-367

16. The recommendation of the Superintendent to approve a leave of absence for **ANGELA CARNAVALE**, World Language Teacher, Macopin/High School, with pay using sick days effective May 16, 2016, through June 24, 2016, then without pay under the Family Medical Leave Act effective September 1, 2016, through November 25, 2016. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

17. The recommendation of the Superintendent to approve a leave of absence for **DEENA ACCARDI**, Grade 3 Teacher, Upper Greenwood Lake School, with pay using sick days effective May 2, 2016, through June 24, 2016, then without pay under the Family Medical Leave Act effective September 1, 2016, through December 31, 2016. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

(18.) The recommendation of the Superintendent to approve a leave of absence for **GINGER TURI**, Grade 6 Teacher, Upper Greenwood Lake School, with pay using sick days effective May 2, 2016, through June 24, 2016, then without pay under the Family Medical Leave Act effective September 1, 2016, through November 23, 2016. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

19. The recommendation of the Superintendent to approve **LAURA OAKES**, facilitator **FIRST YEAR TEACHER TRAINING** for the 2016-2017 school year at the hourly rate of \$31.00, not to exceed three (3)hours, per Board of Education/WMEA Agreement. Account: 11-401-100-101-10-10-000

20. The recommendation of the Superintendent to approve **LAURA OAKES**, facilitator **NEW TEACHER TRAINING and ORIENTATION ACTIVITIES** for the 2016-2017 school year at the hourly rate of \$31.00, not to exceed ten (10)hours, per Board of Education/WMEA Agreement. Account: 11-401-100-101-10-10-000

21. The recommendation of the Superintendent to approve the following additions to the list of **HOME INSTRUCTORS** at the hourly rate of \$34.00, for the 2015-2016 school year - Account: 11-150-100-101-10-10-000:

**NANCY FINCH**  
**DAVID GEROLD**  
**SHIRLEY PAULINO**

**RENATE RAPP**  
**MARYBETH RAYMAR**  
**JENNIFER FEAR**

(22.) The recommendation of the Superintendent to approve the following staff for the **SUMMER READING and LITERACY PROGRAM**, not to exceed 78 hours, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-XXX NCLB Title I Grant:

<u>Employee</u>	<u>Payment</u>
<b>LISA TREMONTE</b>	\$2,653.81
<b>SHAWN RHINESMITH</b>	\$5,118.42
<b>STEPHANIE NEBIKER</b>	\$3,106.06
<b>MERJEME DUFFY</b>	\$4,925.76
<b>KAREN McCOURT</b>	\$4,925.76
<b>RICHARD ANDERSON</b>	\$3,530.19
<b>GEORGEAN COLEMAN</b>	\$3,847.82
<b>CHRISTINE GENARDI-FISHER</b>	\$2,653.81
<b>KELLY COMERFORD</b>	\$2,653.81
<b>TRICIA GRANEY</b>	\$3,341.72

NOTE: Payment is based on 85% of the employees' contracted hourly rate for a total of 78 hours. Funded through NCLB Grant.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

- (23.) The recommendation of the Superintendent to approve the following **UNAFFILIATED PERSONNEL CONTRACTS** for the 2015-2016 school year, retroactive from September 1, 2015, through June 30, 2016 - Account: 11-000-266-110-10-10-000:

<u>Employee</u>	<u>Assignment</u>	<u>Salary</u>
<b>BRUCE CASBARRO</b>	Door Attendant	\$10.50 per hour
<b>LAURA PAUL</b>	Security Associate	\$19,321.00

24. The recommendation of the Superintendent to approve **DANIEL NOVAK**, Director of Education, to the following **COMPLIANCE OFFICER** positions for the 2016-2017 school year:

**504 OFFICER  
AFFIRMATIVE ACTION OFFICER  
ANTI-BULLYING SPECIALIST, DISTRICT-WIDE  
DIVISION OF CHILD PROTECTION AND PERMANENCY**

25. The recommendation of the Superintendent to approve the following **COLLEGE STUDENT CLASSROOM OBSERVATION REQUEST** for the 2015-2016 school year at no cost to the district:

<u>Student Teacher</u>	<u>College</u>	<u>School/Hours</u>
<b>MARGARITA TRIANTAFILOU</b>	Montclair State	Maple Road/35

26. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENT** for the 2015-2016 school year:

<u>Provisional Teacher</u>	<u>Mentor Payment</u>	<u>Mentor Teacher</u>
<b>RENATE RAPP</b>	\$330.00	Evelyn Erli

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

27. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for the following staff for **KINDERGARTEN EXPERIENCE** at the hourly rate of \$29.00, two (2) hours during August 2016 - Account: 11-110-100-101-10-10-000:

<u>Employee</u>	<u>School</u>
<b>KAREN McCOURT</b>	Apshawa
<b>ALLISON GOODELL</b>	Apshawa
<b>DEBORAH MALATAK</b>	Maple Road
<b>STEPHANIE SCHWARZ</b>	Maple Road
<b>KATHRYN HESS</b>	Marshall Hill
<b>KELLY MONGELLI</b>	Marshall Hill
<b>DEIRDRE COLLINS</b>	Paradise Knoll
<b>LEIGH ANN MISIANO</b>	Paradise Knoll
<b>KAREN FUSCO</b>	Upper Greenwood Lake
<b>TINA IRAGGI</b>	Upper Greenwood Lake
<b>HOLLY STANLEY</b>	Westbrook

**XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued**

- 28. The recommendation of the Superintendent to approve the **AFTER SCHOOL STUDENT ACTIVITY LACROSSE CLUB**, Macopin School for Spring 2016 and **MICHELLE LUGERNER**, Advisor, at the hourly rate of \$29.00, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000
- 29. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS for SPRING 2016 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
<b>JOSEPH PETROSI*</b>	.5 Head Golf Coach	A	\$2,294.00
<b>ALYSSA FORGET**</b>	Head Boys Volleyball	A	\$6,951.00

\*Replaces Montgomery .5

\*\*Takes full position (Replaces Pevny .5)

- (30.) The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAM** for the 2015-2016 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
<b>THERESA SANTIAGO</b>	High School	Nurse
<b>WILLIAM VAN DYKE</b>	High School	Softball

- (31.) The recommendation of the Superintendent to approve the addition of the following staff members of the **DIGITAL CITIZENSHIP COMMITTEE** to conduct a **PARENT PRESENTATION** for Macopin School, at the hourly rate of \$29.00, not to exceed three (3) hours, for payment of \$87.00, per Board of Education/ WMEA Agreement. Account: 20-231-100-101-10-50-103 - NCLB Title I

**JULIANNE McCALL-BRAMLEY**

NOTE: Funded through NCLB Title I Grant.

- (32.) The recommendation of the Superintendent to abolish the following **JOB DESCRIPTIONS** (Documentation provided electronically.):

**DATABASE ADMINISTRATOR  
 INFORMATION MANAGEMENT SUPPORT TECHNICIAN  
 INFORMATION TECHNOLOGY SUPPORT TECHNICIAN  
 SYSTEMS OPERATIONS MANAGER**

**ROLL CALL VOTE:**

<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>
Mrs. Dwyer	Yes	Mrs. O'Brien	Yes	Mr. Robbins	Yes
Mr. Bailey	Yes	Mrs. Schultz	Yes	Mr. Devor	Absent
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

**XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued**

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to approve the following agenda item:

- (33.) The recommendation of the Superintendent to accept the resignation of **MICHELE GADOMSKI**, Building Aide, Westbrook School, effective May 20, 2016.

NOTE: Building Aide will be released from 60 days' notice required per contract if a replacement is hired prior to May 20, 2016.

**ROLL CALL VOTE:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mrs. O'Brien	Yes	Mr. Robbins	Yes
Mr. Bailey	Yes	Mrs. Schultz	Yes	Mr. Devor	Absent
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

**XVI. EDUCATION - Mrs. Teresa Dwyer, Chairperson**

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda item:

- 1. The recommendation of the Superintendent to approve **RONALD ROWE** for **CURRICULUM DEVELOPMENT** for Liberty, Equality and Power for the 2015-2016 school year at the hourly rate of \$34.00, not to exceed 8 hours, per Board of Education/WMEA Agreement. Account: 11-130-100-101-10-10-160
- 2. The recommendation of the Superintendent to approve **an amendment to a previously approved motion (November 2015)**, for **BUS TRANSPORTATION** for the **SUMMER READING AND LITERACY PROGRAM**, effective July 5, 2016, through August 1, 2016, at the field trip rate of **\$38.00** per hour, not to exceed \$12,000. Account: 20-231-200-590-10-50-00X - NCLB Title I

NOTE: Funded through the NCLB Grant

- 3. The recommendation of the Superintendent to approve the submission of the **COMPREHENSIVE EQUITY PLAN** for the School Years 2016-2017 through 2018-2019.
- 4. The recommendation of the Superintendent to approve the addition of **BROOKFIELD SCHOOLS/SUMMIT OAKS PROGRAM @ SUMMIT OAKS HOSPITAL** to the list of **DISTRICT CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS and AGENCIES** for bedside instruction related services retroactive from February 25, 2016, through June 30, 2016.
- (5.) The recommendation of the Superintendent to approve the addition of **GENCARELLI'S BAKERY**, Wayne, New Jersey, to the list of Board approved **FIELD TRIP LOCATIONS** for the 2015-2016 school year.

**XVI. EDUCATION - Mrs. Teresa Dwyer, Chairperson - Continued**

- (6.) The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** for the 2015-2016 school year retroactive from March 14, 2016 (tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1 Student #71410	\$26,387.40	The Children's Therapy Center
1:1 Aide #71410	\$ 7,150.00	Fairlawn, New Jersey

7. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

**ROLL CALL VOTE:**

<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>
Mrs. Dwyer	Yes	Mrs. O'Brien	Yes	Mr. Robbins	Yes
Mr. Bailey	Yes	Mrs. Schultz	Yes	Mr. Devor	Absent
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

**XVII. SPECIAL COMMITTEES/LIAISON REPORTS**

Parks & Recreation - Mr. Robbins spoke about the fields that are used at the schools. Mr. Foody commented he was told our fields were not in good condition. Mr. Roetman said the fields had ruts and fencing issues.

Safety - Mr. Bailey had no report.

Superintendent's Roundtable - Mrs. Schultz reported that the meeting had been rescheduled. She reported that there was a discussion regarding alternatives to using Styrofoam in the cafeteria. The elementary schools requested heat slides to offer an additional pizza option. The Point of Service system was discussed. Parents at the elementary level would like payment options, possibly a community pass. Mrs. Schultz reported that discussions took place on the substitute shortage, usage of the High School bathrooms, late buses, transitional first grade, a walkway for the student parking lot, emergency evacuations and PARCC. Mr. Riscica clarified some of the information. The next meeting is scheduled for March 24 at 9:00 a.m.

Mrs. O'Brien offered a motion, seconded by Mr. Huber, to delay Executive Session to 9:20 p.m.

**VOICE VOTE: All in Favor. MOTION PASSED.**

Mr. Bailey left the meeting at 9:20 p.m.

**Minutes for the Regular Meeting of March 22, 2016**

**XVII. SPECIAL COMMITTEES/LIAISON REPORTS**

Passaic County School Boards Association - Mrs. Schultz spoke about a presentation on Special Education sponsored by NJSEA. The notice was sent to all Board members. The next meeting is scheduled for April 25. Mr. Bailey will be recognized at the meeting for his years of service as a School Board Member.

New Jersey School Boards Association - Mr. Foody had no report.

Legislative - Mr. Drew provided information the most recent bills added for review by the state legislator.

Technology Oversight - Mr. Drew updated the Board on the status of the wireless installation.

West Milford Education Foundation - Mrs. O'Brien spoke about the grants for 2016-2017. She asked the staff to think about the grants. She announced the new foundation board members and thanked the principals for hosting PJ Day as a fundraiser. The foundation will be hosting the 1<sup>st</sup> Annual Color Day on September 18, which includes a 5K run. The next meeting is scheduled for April 4. More information on the foundation may be found at [www.wmefnj.org](http://www.wmefnj.org).

Township/Board of Education Joint Committee - Mr. Foody/Mr. Devor had no report.

**XVIII. OLD BUSINESS**

Mr. Drew reviewed the Capital Outlay included in the budget.

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to close Old Business.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XIX. NEW BUSINESS**

Mr. Robbins spoke about resurfacing the parking lots at Hillcrest, the Administration Building and the rear of Queen of Peace.

Mr. Huber asked about another parent forum. Mr. Riscica responded that he hopes to have one at the end of April.

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to close New Business.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XX. EXECUTIVE SESSION**

At 9:25 p.m., Mr. Huber made a motion, seconded by Mrs. O'Brien, to go into Executive Session for the purpose of discussing the superintendent search, personnel, negotiations, a parent appeal for HIB 2016/H-7 and matters of attorney/client privilege.

**VOICE VOTE: All in Favor. MOTION PASSED.**

The Board returned to the open meeting at 10:55 p.m.



**Minutes for the Regular Meeting of March 22, 2016**

Mr. Huber offered a motion, seconded by Mrs. O'Brien, to extend the meeting until 11:00 p.m.

**VOICE VOTE:**                      **Mr. Robbins voted No.**                      **MOTION PASSED.**  
   **All Others in Favor.**

**XXI.      PETITIONS & REQUESTS**

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Will Cytowicz spoke about the November election cycle up for consideration.

Debra Gretina, President of the WMAAS, is looking to celebrate Mary Reinhold's 37 years in education. She answered questions about PARCC and thanked the Board for their support.

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to close Petitions and Requests.

**VOICE VOTE:**                      **All in Favor.**                      **MOTION PASSED.**

**XXII.     ADJOURNMENT**

Motion by Mrs. Schultz, seconded by Mr. Drew, to adjourn the meeting at 11:14 p.m.

**VOICE VOTE:**                      **All in Favor.**                      **MOTION PASSED.**

Respectfully submitted,

Barbara Francisco  
Board Secretary/Business Administrator

tc