

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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BOARD OF EDUCATION
MINUTES
WORKSHOP/SPECIAL ACTION MEETING
APRIL 19, 2016

Mr. James Foody, called to order the Workshop/Special Action Meeting of the Board of Education at 7:34 p.m. on April 19, 2016. He led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence for Mr. Drew who is receiving cancer treatment at Mount Sinai Hospital. Mr. Foody reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Absent	Mrs. Dwyer	Present	Mrs. O'Brien	Present
Mr. Devor	Present	Mr. Foody	Present	Mr. Robbins	Present
Mr. Drew	Absent	Mr. Huber	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Mr. Anthony Riscica	Interim Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present

There were approximately 25 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing the superintendent search, personnel, HIB's, negotiations, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Mr. Anthony Riscica

Mr. Riscica reported that PARCC testing has begun. He shared the T-shirts that Dr. Pritchett distributed and spoke of the video that was playing regarding the testing that has gone on for years.

Mr. Riscica spoke about Timothy Schutt's Eagle Scout project for shelving in the Early Childhood classroom and the success of the All District Arts Festival.

Mrs. Dwyer asked about the number of students that have refused to take PARCC. Mr. Riscica said the district is in a better place than last year.

Mr. Riscica introduced Dr. Jonathan Hesney, the newly appointed Supervisor of Special Education. He then introduced Dr. Elizabeth McQuaid who provided a presentation about the Office of Special Services. She provided details about the program that the students are parts of. She also talked about the community outreach efforts. Dr. McQuaid spoke about the goals of the Special Education Department, its components and various programs, and the future of the department. She thanked everyone for supporting the Special Education Department.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

- The following minutes were presented for anticipated action at the Regular Meeting of April 26, 2016:
 - March 1, 2016 Regular Meeting (postponed from February)
 - March 15, 2016 Workshop/Preliminary Budget Hearing Meeting
 - March 15, 2016 Executive Session
 - March 22, 2016 Regular Meeting
 - March 22, 2016 Executive Session
 - March 29, 2016 Special Meeting
 - March 29, 2016 Executive Session
- Ms. Francisco provided an update on the budget in preparation for the Public Budget Hearing on April 26, 2016.

IX. LEGAL REPORT

The Legal Report was provided during Executive Session.

X. PRESIDENT'S REPORT - Mr. James Foody

Mr. Foody stated that he is happy the superintendent search is over. He's is looking forward to focusing on other things.

XI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Mr. Gottlieb of Hewitt expressed his concern for Mr. Drew. He spoke about the HIB's on the agenda. The Board President asked for suggestions on HIB. He spoke about the HIB law and involving the criminal justice system to investigate bullying. He also gave other suggestions on how to deal with students.

Mr. Foody introduced Dr. Alex Anemone, who thanked the Board for their confidence. He spoke about his resume and commented that his 23 years in education has provided him with a vision on the successful workings of a district.

Mr. Novak answered questions from the Board regarding the professional development resolution on the agenda.

Motion by Mrs. O'Brien, seconded by Mr. Huber, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XII. MOTION BY MRS. O'BRIEN, SECONDED BY MRS. SCHULTZ, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

SPECIAL ACTION

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to approve the following agenda item #1:

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

1. **BE IT RESOLVED**, the West Milford Township Board of Education appoints **ALEX ANEMONE, Ed.D.**, to the position of Superintendent of West Milford Township Public Schools, effective July 1, 2016, at the annual salary of \$165,500.00.

NOTE: Pending fingerprint and medical clearance.

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Dwyer	Yes	Mr. Robbins	No
Mr. Devor	Yes	Mr. Huber	Yes	Mrs. Schultz	Yes
Mr. Drew	Absent	Mrs. O'Brien	Yes	Mr. Foody	Yes

The **MOTION PASSED:** 6 Yes; 1 No

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to approve the following agenda item #2:

2. **BE IT RESOLVED**, the West Milford Township Board of Education approves a contract with **ALEX ANEMONE, Ed.D.**, Superintendent of West Milford Township Public Schools, effective July 1, 2016, through June 30, 2021.

NOTE: Contract has been approved by the Passaic County Interim Executive County Superintendent.

ROLL CALL FOR ITEM #2:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Absent	Mrs. Dwyer	Yes	Mr. Robbins	No
Mr. Devor	Yes	Mr. Huber	Yes	Mrs. Schultz	Yes
Mr. Drew	Absent	Mrs. O'Brien	Yes	Mr. Foody	Yes

The **MOTION PASSED:** 6 Yes; 1 No

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to approve the following agenda items:

3. The recommendation of the Superintendent to accept the resignation of **DANIEL FREY**, Head Varsity Ice Hockey Coach, High School, retroactive from March 30, 2016.
4. The recommendation of the Superintendent to accept the resignation of **JOSEPH JORDAN**, Assistant Ice Hockey Coach, High School, retroactive from March 30, 2016.
5. The recommendation of the Superintendent to approve a leave of absence for **SHARON MURPHY**, 0.6 Science Teacher, Macopin School, with pay using sick days effective June 6, 2016, through June 30, 2016, then without pay effective September 1, 2016, through June 30, 2017.
(Maternity/Child Rearing)

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

5. (Continued)

NOTE: The employee may return prior to the above date pending medical certification.

6. The recommendation of the Superintendent to approve an extension to the **TEMPORARY INCREASE OF ASSIGNMENT** for **CARLY HERSCHMAN**, from 0.6 Social Worker, High School to 1.0 Social Worker, High School, Maple Road and Upper Greenwood Lake Schools (PC#90.03.33.BMX), at the annual salary of \$57,670.00 (MA/1) (prorated), with health benefits, retroactive from April 1, 2016, through April 30, 2016, per Board of Education/WMEA Agreement. (Replaces Gencarelli) Account: 11-000-219-104-10-10-142

7. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **DAWN BUFARDECI**, from 0.5 Building Aide, Apshawa School to 0.5 Building Aide, Westbrook School (PC#66.07.S3.AZJ), at the annual salary of \$13,330.00 (Step 4)(prorated), without health benefits, effective April 20, 2016, through June 30, 2016. (Replaces Gadomski) Account: 11-000-240-105-10-10-080

8. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (January 2016)**, for a leave of absence for **AMY METT**, Literacy Specialist, Apshawa School, with pay using sick days effective **April 18, 2016, through May 30, 2016**, then under the Family Medical Leave Act without pay effective **May 31, 2016, through June 30, 2016**. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

9. The recommendation of the Superintendent to approve **BLAKE VISCONTI** as an addition to the **DIGITAL CITIZENSHIP COMMITTEE** to conduct a **PARENT PRESENTATION** for Macopin School, at the hourly rate of \$29.00, not to exceed one (1) hour, per Board of Education/WMEA Agreement. Account: 20-231-100-101-10-50-103 - NCLB Title I

NOTE: Funded through the NCLB Grant

10. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August & September 2015)** for the following schedule of salary and benefit credits from **NCLB TITLE I FUNDS** for the 2015-2016 school year - Account: 20-231-100-101-10-50-000 - NCLB Title I:

<u>Employee</u>	<u>Salary</u>	<u>Title Portion</u>	<u>School</u>
KATHLEEN WEREN	\$107,620.00	\$53,810.00	Apshawa
CHRISTINE GENARDI-FISHER	\$ 54,920.00	\$27,460.00	Marshall Hill
CHRISTINE WITT	\$ 77,620.00	\$38,810.00	UGL
JOSEPH ANDRIULLI	\$ 85,450.00	\$17,090.00	Macopin
AMY DICKERSON	\$ 58,920.00	\$11,784.00	Macopin
BRIANNA KREUTZER	\$ 55,920.00	\$22,368.00	Macopin
LESLIE FINKE	\$ 94,350.00	\$18,870.00	Macopin

NOTE: Funded through the NCLB Grant

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson

The following items were presented for anticipated action at the Regular/Public Budget Hearing Meeting of April 26, 2016:

1. The recommendation of the Superintendent to approve the following resolution:

WHEREAS, the Hunterdon County Educational Services Commission ("HCESC"), as Lead Agency for the HCESC cooperative pricing system (system identifier 34HUNCCP), has awarded a contract for proprietary Apple technology products (bid number HCESC-TEC-16-01), effective

March 25, 2016, following the public solicitation of sealed bids, pursuant to N.J.S.A. 18A:18A-15, N.J.S.A. 40A:11-13, and N.J.A.C. 5:34-9.1; and

WHEREAS, the West Milford Board of Education is a member of the HCESC cooperative pricing system and is authorized to make purchases from contracts awarded by the HCESC, pursuant to N.J.A.C. 5:34-7.1, et seq.; and

WHEREAS, the West Milford Board of Education authorizes the Business Administrator to make purchases of the Apple technology products covered by the HCESC contract, as per the certification attached herewith; and

WHEREAS, the Apple technology products covered by the HCESC contract sought by the West Milford Board of Education are of such a specialized nature that only such products will meet the needs of the West Milford Board of Education; and

WHEREAS, the West Milford Board of Education has heavily invested time and funds into the acquisition and integration of Apple products in local operations that will be wasted if non-Apple products were used to supplement the existing technology; and

WHEREAS, the use of non-Apple products would require either the wholesale replacement of the technology currently used by the West Milford Board of Education or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of the public contracting laws;

NOW, THEREFORE, BE IT RESOLVED, that the West Milford Board of Education hereby authorizes the purchase of proprietary Apple technology products through HCESC Contract (HCESC-TEC-16-01) from Apple, Inc., 5505 W. Parmer Lane, MS 578-ROA, Austin, TX 78727-6524, for the following items:

iMac, iMac mini, MacBook, MacBook Air, MacBook Pro, iPad Air, iPad mini, iPad Pro, Displays, Mac Pro, Memory, Input Devices, Accessories, Cases and Covers, Protection Plans, Apple TV, and other emerging technologies that will enhance or support current infrastructure.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

2. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION SERVICES AGREEMENT** with **PASSAIC COUNTY EDUCATIONAL SERVICES COMMISSION**, to transport one (1) West Milford student (ID#71410) to **CHILDREN'S THERAPY CENTER**, Fairlawn, New Jersey (Route #WMFL), retroactive from March 24, 2016, through June 30, 2016, at a route cost of \$16,188.00, plus a 4% administrative fee of \$647.52, for a total cost of \$16,835.52.
3. The recommendation of the Superintendent to approve a **JOINT TRANSPORTATION AGREEMENT** with **SUSSEX COUNTY REGIONAL COOPERATIVE**, Hopatcong, New Jersey, for Athletic/Field Trips for the 2016-2017 school year, and the renewal of bid routes WM-A1 and WM-C1, effective September 1, 2016, through June 30, 2017, for contractor **ARTHUR JORDAN TRANSPORTATION, INC.**, Butler, New Jersey, to provide 54-passenger buses at a minimum price for a four-hour trip of \$360.00 per bus, \$60.00 per bus for each additional hour, a no-show rate of \$150.00 per bus, and a 2% associated administrative cost to Sussex County Regional Cooperative.
4. The recommendation of the Superintendent to approve a resolution authorizing participation in a cooperative purchasing agreement with **REGION VIII EDUCATION SERVICE CENTER**, through The Interlocal Purchasing System (TIPS) Program, for the purchase of technology supplies, goods and services, materials, software, technology support and equipment.
5. The recommendation of the Superintendent to approve **an amendment to a previously approved motion (March 2016)**, for the award of a contract for the purchase of four (4) 2017 24-Passenger School Buses, to **H.A. DE HART & SON, INC.**, Thorofare, New Jersey, through membership with **THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY**, Cooperative Pricing System Agreement, School Bus Bid #MRESC 15-16/37 (bid term 12/2/15-12/1/16), at a cost of \$56,233.14 per bus, for a total purchase price of \$224,932.56, and to finance said purchase through the **PASSAIC COUNTY IMPROVEMENT AUTHORITY (PCIA), PASSAIC MUNICIPAL BANC PROGRAM**, with a five (5) year lease/purchase term, **including all applicable fees**. (Documentation provided electronically.)

NOTE: This cooperative pricing system was formerly known as Middlesex Regional Educational Services Commission.

6. The recommendation of the Superintendent to approve a Resolution authorizing the execution of various documents in connection with the Passaic County Improvement Authority's Passaic Municipal Banc Program, as follows:

WHEREAS, under the Passaic Municipal Banc Program (as defined herein), various municipalities, local authorities and school districts within the County of Passaic (the "County") and the County (each a "Participant") submit a request (the "Application") to the Passaic County Improvement Authority ("the Authority" or "Lessor") to borrow funds from the Authority (the "Passaic Municipal Banc Program") to finance the lease purchase of certain capital equipment and, if applicable, other personal property (the "Property"); and

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

6. (Continued)

WHEREAS, under the Passaic Municipal Banc Program, the Authority will assign all rights, title and interest in the Property, and the right to receive lease payments due under the Master Lease (as hereinafter defined) to U.S. Bancorp Government Leasing and Finance, Inc., (the "Assignee") under an Assignment Agreement entered into by and between the Authority, as Assignor, and the Assignee; and

WHEREAS, under the Passaic Municipal Banc Program, the Assignee intends to provide funds to acquire the Equipment over time, and immediately lease the Equipment to the Participant, all pursuant to the terms of that certain "Master Tax-Exempt Lease Purchase Agreement" entered into by and between the Participant, as lessee, and the Authority, as lessor (together with any amendments thereof or supplements thereto, in accordance with the terms thereof, the "Master Lease"); and

WHEREAS, under the Master Lease, the Participant shall make lease payments to the Assignee; and

WHEREAS, the Participant will make lease payments that are subject to annual appropriation of said Participant in an amount sufficient to pay the corresponding lease payments applicable to the Property, plus all administrative expenses of the Passaic Municipal Banc Program; and

WHEREAS, pursuant to the county improvement authorities law, constituting Chapter 183 of the Pamphlet Laws of 1960 of the State, and the acts amendatory thereof and supplemental thereto, specifically Section 37 thereof (N.J.S.A. 40:37A-80), the County may for the purpose of aiding the Authority in the planning, undertaking, acquisition, construction or operation of a public facility, guaranty the punctual payment of moneys for the purposes of the Authority (the "County Guaranty"); and

WHEREAS, in order to implement the County Guaranty, and in accordance with the terms of that certain agreement entitled Guaranty Agreement by and between the County and the Authority (the "County Agreement"), the County intends to appropriate moneys to the Authority to the extent the lease payments made by the Participant to the Assignee are not sufficient;

NOW, THEREFORE, BE IT RESOLVED by the West Milford Board of Education (the "Board") as follows:

Section 1. That the Master Lease, in the form presented to this meeting, be and the same is hereby approved, and the President, Vice President or Business Administrator of the Board (each, an "Authorized Participant Representative") is hereby authorized to, and one of such officers shall execute the Master Lease, with such additions, deletions or modifications as such officer(s) of the Participant, the Lessor, and Assignee shall approve, and such approval will be conclusively evidenced by the execution and delivery thereof.

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

6. (Continued)

Section 2. The lease payments required by the Master Lease are subject to annual appropriation of said Participant in an amount sufficient to pay the corresponding lease payments applicable to the Property, plus all administrative expenses of the Passaic County Municipal Banc Program.

Section 3. That any Authorized Participant Representative is hereby authorized and directed to execute and deliver any and all documents and instruments and to do and cause to be done any and all acts and things necessary or proper for the execution and delivery of the Master Lease and for carrying out the sale, issuance and delivery of the lease obligations, and all related transactions contemplated by this resolution.

Section 4. This Resolution constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Board reasonably expects to pay expenditures with respect to the Property prior to the date that Board incurs obligations under the Master Lease, and such expenditures shall not be more than sixty (60) days prior to the passing this Resolution. The Board reasonably expects to reimburse such expenditures with the proceeds of obligations to be incurred by the Board under the Master Lease. The maximum principal amount of obligations expected to be issued for payment of the costs of the Property is \$227,981.89.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

- a) The maximum amount of the Participant's lease payments shall not exceed \$47,327.13 and the interest rate on said lease obligations shall not exceed 1.696% percent per annum;
- b) The items to be leased from the Lessor shall be set forth in Exhibit A hereto; provided that the President or any authorized representative of the Board (as defined in the Master Lease) may substitute or add items of equipment, with the Lessor's and Assignee's permission, in accordance with the provisions of the Master Lease; and
- c) The lease term applicable to a particular item of leased equipment shall not exceed the useful life of such item.

Section 6. This resolution shall become effective immediately.

7. The recommendation of the Superintendent to approve the completion of **SCHOOL BUS EMERGENCY EVACUATION DRILL REPORTS** for all routes, in accordance with N.J.A.C. 6A:27-11.2, as follows (Documentation provided electronically):

<u>Date</u>	<u>School</u>	<u>Principal/Supervisor</u>
4/8/16	St. Catherine of Bologna	Sr. Theresa Firenze

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

7. (Continued)

<u>Date</u>	<u>School</u>	<u>Principal/Supervisor</u>
4/5/16	Paradise Knoll	Jennifer Miller
4/7/16	WMHS/Macopin	Paul Gorski/Mary Reinhold
4/4/16	Highlander Academy	Nicholas Del'Re
4/5/16	Westbrook	Deanne Somers
4/5/16	Apshawa School	Stephanie Primavera
4/5/16	New Beg. Annex (Apshawa)	Brian McCarter (Supervisor)
4/7/16	New Beg. Annex (Macopin)	Brian McCarter (Supervisor)
4/7/16	Marshall Hill	Michael McCormick
4/5/16	New Beg. Annex (Maple Road)	Brian McCarter (Supervisor)
4/5/16	Maple Road	William Kane
4/6/16	U.G.L.	Steven Deo

8. The recommendation of the Superintendent to approve payments to the following employee(s) for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000:

	<u>December 2015</u>	<u>June 2016</u>
KRISTEN ALONSO	-0-	\$166.67

9. The recommendation of the Superintendent to accept the **DONATION** of 15 Chromebooks, including licensing and warranty, to Westbrook School, in the amount of \$3,472.36 from the Westbrook School PTA.

10. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **April 26, 2016**, in the amount of \$ TBD . (Documentation to be provided electronically.)

11. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **April 26, 2016**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2015-2016** budget be affirmed and approved. (Document to be provided.)

Total transfers in the amount of \$ TBD .

XV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

12. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **April 29, 2016** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$ TBD as of March 31, 2016, therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

13. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of March 31, 2016, after review of the Secretary's Monthly Report (A-148) and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

WORKSHOP/DISCUSSION

XVI. POLICY - Mr. James Devor, Chairperson

The following items were presented for anticipated action at the Regular/Public Budget Hearing Meeting of April 26, 2016:

1. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Harassment, Intimidation and Bullying." (Code #5512) (Documentation to be provided electronically.)
2. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Student Grievance." (Code #5710) (Documentation to be provided electronically.)
3. The recommendation of the Superintendent to approve the First Reading of a new **POLICY** entitled, "Transgender Students." (Code #5756) (Documentation to be provided electronically.)
4. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "School Nutrition Programs." (Code 8540)
5. The recommendation of the Superintendent to approve the First Reading of a new **POLICY** entitled, "Outstanding Food Service Charges." (Code #8550) (Documentation provided electronically.)

DISCUSSION: The Board discussed the possibility of tabling items #1 through #3 for the April 26, 2016 agenda.

XVII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

The following items were presented for anticipated action at the Regular/Public Budget Hearing Meeting of April 26, 2016:

1. The recommendation of the Superintendent to approve an agreement with **PROJECT ADVENTURE** to provide an additional two (2) days of professional development on-site training to staff regarding Full Value and Project Adventure Programming for the 2015-2016 school year, not to exceed \$16,000. Account: 20-270-200-320-10-50-000 - NCLB Grant

NOTE: Board approved on May 26, 2015, for initial 3 days of training. Funded through the NCLB Grant.

2. The recommendation of the Superintendent to approve an agreement with **GILDER LEHRMAN** to provide professional development on-site training to staff regarding Cold War/Vietnam War Historian and Master Teacher Fellow Session for one (1) day not to exceed \$4,000.00. (11-000-223-890-08-35-000 \$2,000.00 and 11-000-223-890-09-35-000 \$2,000.00)

3. The recommendation of the Superintendent to approve the **FIELD TRIP LOCATIONS** for the 2016-2017 school year:

WHEREAS, the Board of Education (the "Board") recognizes that field trips, used as a device for teaching and learning, are integral to the curriculum, educationally sound and an important ingredient in the instructional program of the school; and

WHEREAS, a field trip is defined as any journey by a group of pupils away from the school premises, under the supervision of a teacher, which is part of an approved course of study and conducted for the purpose of affording a first-hand educational experience not available in the classroom.

WHEREAS, the Board of Education shall consider field trips which are included in curriculum guides to have been approved in advance and all trips not listed in the curriculum guide must be individually approved by the Board.

NOW THEREFORE, BE IT RESOLVED, that the Board directs the Administration to adopt the attached list of field trip locations. (Documentation provided electronically.)

4. The recommendation of the Superintendent to approve the following **REGULAR EDUCATION TUITION RECEIVABLE CONTRACTS** for the 2015-2016 school year (Tuition Pro-rated):

<u>District Placement</u>	<u>Tuition</u>	<u>Sending District</u>
Grade 2	\$14,740	State of New Jersey

NOTE: State of New Jersey reimburses for out-of-state students that have been residing in the shelter over 180 days.

WORKSHOP/DISCUSSION

XVII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

5. The recommendation of the Superintendent to approve an **EXCHANGE STUDENT** to attend West Milford High School beginning September 2016 through June 2017. Tuition will be waived for this student.

NOTE: Student registration will occur once board approves entry.

6. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

WORKSHOP/DISCUSSION

XVIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

The following items were presented for anticipated action at the Regular/Public Budget Hearing Meeting of April 26, 2016:

1. The recommendation of the Superintendent to accept the resignation, with regret, of **ABBY PIATTI**, School Bus/Van Driver, Transportation, effective July 1, 2016, for the purpose of retirement.
2. The recommendation of the Superintendent to accept the resignation of **DIANE KOVALCIK**, Learning Disabilities Teacher/Consultant, Paradise Knoll School, effective June 30, 2016.
3. The recommendation of the Superintendent to approve the appointment of **LINDSAY HEFFERON**, Special Class Aide (Preschool Disabled), Marshall Hill School (PC# 60.04.S5.CBP), at the annual salary of \$22,420.00 (Step 1)(prorated) with health benefits, effective April 27, 2016 through June 30, 2016, per Board of Education/WMTAA Agreement. (New Position) Account: 11-214-100-106-10-10-000
4. The recommendation of the Superintendent to approve the appointment of **MARY LOTITO**, Long Term Substitute Kindergarten Teacher, Westbrook School (PC#99.07.00.ABP), at the annual salary of \$53,920.00 (BA/1) (prorated) without health benefits, effective May 23, 2016, through June 30, 2016. (Replaces Schoer) Account: 11-110-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

5. The recommendation of the Superintendent to approve the appointment of **PEGGY PAULSON**, Long Term Substitute Grade 6 Teacher, Upper Greenwood Lake School (PC#99.06.99.CBQ), at the per diem rate of \$150.00, without health benefits, effective May 2, 2016, through June 30, 2016. (Replaces Turi) Account: 11-130-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

6. The recommendation of the Superintendent to approve the appointment of **TBD**, 0.5 Building Aide, Apshawa School (PC#66.01.S3.AZA), at the annual salary of **TBD (Step TBD)** (prorated), without health benefits, effective **TBD**, through June 30, 2016, per Board of Education/WMTAA Agreement. (Replaces Bufardec) Account: 11-000-240-150-10-10-080

XVIII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

7. The recommendation of the Superintendent to approve the appointment of **TBD**, Long Term Substitute World Language Teacher, Macopin/High School (PC#99.08.99.CBS, 99.09.99.CBR), at the per diem rate of **TBD**, without health benefits, effective May 16, 2016, through June 30, 2016. (Replaces Carnavale) Accounts: 11-140-100-101-10-10-103; 11-130-100-101-10-10-103

NOTE: Pending fingerprint and medical clearance. The duration of this position is based on the date of the employee's return to work.

8. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **EMILY VINDLER**, from Intervention Specialist, Upper Greenwood Lake School to Long Term Substitute Grade 3 Teacher, Upper Greenwood Lake School (99.06.99.BLR), at the per diem rate of \$150.00, without health benefits, effective May 2, 2016, through June 30, 2016. (Replaces Accardi) Account: 11-120-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

9. The recommendation of the Superintendent to approve a leave of absence for **LINDSAY GARDNER-DAMMERS**, Special Education Teacher, Apshawa School, with pay using sick days effective June 20, 2016, through June 21, 2016, then without pay effective September 1, 2016, through November 23, 2016. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

10. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2015-2016 school year, effective April 27, 2016, through June 30, 2016.

NOTE: The names will be added prior to the Regular Board Meeting.

11. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS** for the 2015-2016 school year, effective April 27, 2016, through June 30, 2016.

NOTE: The names will be added prior to the Regular Board Meeting.

12. The recommendation of the Superintendent to approve **CHRISTINE WITT** as **ADVISOR** for the **"READ ALL ABOUT IT!" STUDENT ACTIVITY CLUB, UPPER GREENWOOD LAKE SCHOOL**, at the hourly rate of \$29.00 for six (6) hours, for the 2015-2016 school year, per Board of Education/WMEA Agreement. Account: 20-231-100-101-10-50-103 - NCLB Grant

NOTE: Funded through the NCLB Grant

13. The recommendation of the Superintendent to approve the following staff for **DISTRICT SCHOLARSHIP NIGHT**, High School, for two (2) hours at the hourly rate of \$29.00 for the 2015-2016 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

XVIII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

13. (Continued)

MONICA DRUCKER	DANA LAMBERT
DONALD HEANEY	SUZANNE MENTLIK

14. The recommendation of the Superintendent to approve the following additions to the list of **HOME INSTRUCTORS** at the hourly rate of \$34.00 for the 2015-2016 school year - Account: 11-150-100-101-10-10-000:

KRISTA TRIPODI
KATHLEEN DOHERTY-HEWINS
GLENN ANTON

15. The recommendation of the Superintendent to approve the following **STUDENT TEACHER** for the **FALL SEMESTER** 2016-2017 school year, at no cost to the district:

<u>Student Teacher</u>	<u>College</u>	<u>Subject/Grade</u>
MELISSA DAURIA	William Paterson	Physical Ed/9-12 Practicum

16. The recommendation of the Superintendent to approve the appointment of **HERBERT ANDERSEN**, High School student, as an **AUDIO VISUAL/LIGHTING TECHNICIAN**, for the 2015-2016 school year, retroactive from March 11, 2016, at an hourly rate not to exceed \$10.00. Account: 11-000-262-300-17-17-000

XIX. OLD BUSINESS

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. NEW BUSINESS

Mrs. Dwyer asked about the scores on the new SAT's. She asked for a presentation.

Mrs. O'Brien spoke about her own school experiences and feels that West Milford gets a bad rap. She feels the school does the best it can and she believes awareness is important. She thanked Dr. McQuaid and her staff for their dedication and efforts for students.

Karyn Reinhold and Alyssa Swan were recognized for the success of the new Autism program.

Mr. Huber brought up the High School's storage needs. Mr. Riscica spoke about the reason why this developed. Hillcrest was a suggested site for the storage needs.

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Mr. Gottlieb spoke about students and social media. He also spoke about a book titled, "American Girls: Social Media and the Secret Lives of Teenagers" by Nancy Jo Sales.

Mr. Devor commented that parents need to be parents.

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XXII. EXECUTIVE SESSION

At 9:00p.m., Mrs. O'Brien made a motion, seconded by Mrs. Schultz, to go into Executive Session for the purpose of discussing personnel, HIB's, negotiations, and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

At 10:04 p.m., the Board returned to the public session.

XXIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda item:

- 1. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **April 19, 2016**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2016/M-5	Unsubstantiated
2016/H-10	Unsubstantiated
2016/E-3	Unsubstantiated

XXIII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

ROLL CALL VOTE FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Schultz	Absent	Mrs. Dwyer	Yes	Mr. Bailey	Absent
Mr. Robbins	Yes	Mrs. O'Brien	Yes	Mr. Devor	Yes
Mr. Drew	Absent	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XXIV. ADJOURNMENT

Motion by Mrs. O'Brien, seconded by Mr. Robbins, to adjourn the meeting at 10:06 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator

tc