

WEST MILFORD TOWNSHIP BOARD OF EDUCATION

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**BOARD OF EDUCATION
MINUTES
WORKSHOP/REGULAR MEETING
NOVEMBER 15, 2016**

Mr. James Foody, Board President, called to order the Workshop/Regular Meeting of November 15, 2016, at 7:37 p.m. He led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence in remembrance of Fred Stewart and staff members that have lost family members. Mr. Foody reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Aim West Milford, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Present	Mrs. Dwyer	Present	Mrs. O'Brien	Present/Arr. 7:49 p.m.
Mr. Devor	Present	Mr. Foody	Present	Mr. Robbins	Absent
Mr. Drew	Present	Mr. Huber	Present	Mrs. Schultz	Present

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present
Megan Hogan	Student Representative	Present

There were approximately 25 members of the public in attendance.

Minutes for the Workshop/Regular Meeting of November 15, 2016

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Huber, seconded by Mrs. Dwyer, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing HIB's, personnel, negotiations and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Mr. Devor amended the motion, seconded by Mrs. Schultz, to go into Executive Session at 8:30 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Dr. Anemone spoke about his meetings with the school principals to discuss the progress toward the district goals. At the August 23rd Board of Education meeting, the administrative team presented the community with a list of goals and objectives for each school or department. These goals are connected to the three district goals that were approved by the Board. He updated the stakeholders on the progress toward achieving these goals.

Dr. Anemone spoke about *Highlander News*. He highlighted the positive things in our district. All eight schools are in the process of applying for state or national recognition/awards from the Character.org group. For many of our schools, winning an award would be the 2nd, 3rd, or 4th consecutive year for their respective school.

Our World Languages Department is in the process of applying to the New Jersey Department of Education to participate in the Seal of Biliteracy program. This program identifies graduating high school students who are able to demonstrate proficiency in one or more world language. This will provide student who earn this type of diploma a competitive edge as they apply to highly competitive universities. This program is anticipated to be available to the class of 2017 and beyond.

The Capstone Program was approved for the 2017-2018 school year. There will be two additional AP classes. Reading assessments have been completed to obtain a baseline in Grades 1 through 6. For the math goal, a benchmark assessment for Grade 6 has been established for the early identification of gifted students to increase math instruction.

The Board members asked questions of Dr. Anemone and Mr. Novak.

- Dr. Anemone discussed the Budget Guidelines for the 2017-2018 school year. This information was shared with the Budget & Finance Committee and now with the entire Board.
- School calendars for 2017-2018 and 2018-2019 have been developed.
- Melinda MacArthur, Student Council Vice President, spoke about the Marching Band's success, career awareness, the annual Tattoo and random acts of kindness. She also spoke about the Concert Choir's performance at Carnegie Hall and upcoming events for December.

VIII. EDUCATION REPORT - Mr. Daniel Novak

- Mr. Novak spoke about Dr. McQuaid's SEPAC meeting which had great participation.

Mrs. O'Brien commented on the SEPAC meeting schedule.

Mr. Novak spoke about the November 8th Professional Day which focused on differentiated instruction. Staff members were assigned to cross curricular activities to simulate student's apprehension in uncomfortable situations. The collaborative effort made it a fantastic day.

- The Character Ed Promising Practices winners were honored in Washington, D.C. in October.

IX. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to approve the following Board of Education meeting minutes, as amended:

- October 4, 2016 - Special Meeting
- October 18, 2016 - Workshop/Special Action Meeting
- October 18, 2016 - Executive Session
- October 24, 2016 - Regular Meeting
- October 24, 2016 - Executive Session

VOICE VOTE: Mrs. O'Brien abstained on the minutes of October 18. All others in favor. The MOTION PASSED.

X. LEGAL REPORT

There was no report. Mr. Roselle will respond to questions in Executive Session.

XI. PRESIDENT'S REPORT - Mr. James Foody

Mr. Foody recognized the three Board members on the November 8th ballot. He spoke about the Tattoo and the participating groups that were incredible. The Highlander Marching Band took 2nd place in the National Competition.

Mr. Foody referred to the minutes of the November 18, 2014, and the resolution on Sustainable New Jersey. He asked Dr. Anemone about the status of that endeavor.

XII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

XII. PETITIONS & REQUESTS - Continued

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. MOTION BY MR. DEVOR, SECONDED BY MRS. SCHULTZ, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XIV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the **2017-2018 and 2018-2019 SCHOOL CALENDARS**. (Calendars provided electronically.)
2. The recommendation of the Superintendent to approve the **2017-2018 and 2018-2019 CALENDARS FOR TWELVE MONTH EMPLOYEES**. (Calendars provided electronically.)
3. The recommendation of the Superintendent to approve a **FIELD TRIP** to the Prudential Center on June 1, 2017 for the 5th and 6th grade chorus students to participate in the **YOUNG VOICES CONCERT**.
4. The recommendation of the Superintendent to approve the submission of the **STATE SEAL OF BILITERACY** application to recognize high school graduates who have attained a high level of bilingual proficiency.
5. The recommendation of the Superintendent to approve a **SUMMER READING AND LITERACY PROGRAM** to be held at Westbrook School from July 10, 2017, through August 3, 2017.
6. The recommendation of the Superintendent to approve **BUS TRANSPORTATION** for the **SUMMER READING AND LITERACY PROGRAM** effective July 10, 2017, through August 3, 2017, at the field trip rate of \$38.00 per hour, not to exceed \$12,000. Account: 20-231-200-590-10-50-00X - Title I ESEA-NCLB
7. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIPS** for the 2016-2017 school year:

SKI TEAM

Purpose of Trip: On-snow training to begin ski season

Location:	Killington, Vermont
Dates of Trip:	December 8-11, 2016
Number of Students:	15-25
Cost of Trip to Students:	\$700.00
Name of Advisor:	Ian White
Number of School Days Missed:	1

XIV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

7. (Continued)

Number of Chaperones: 2
 Cost to District: 0

NOTE: All transportation and student fees are included in the total cost of the trip.

CHEERLEADERS

Purpose of Trip: National Cheer Competition

Location: Atlanta, Georgia
 Dates of Trip: February 16-20, 2017
 Number of Students: 22
 Cost of Trip to Students: \$2,000.00 (fundraising to offset cost)
 Name of Advisor: Krista Tripodi
 Number of School Days Missed: 1
 Number of Chaperones: 2
 Cost to District: Bus transportation to/from Newark Airport covered by the Athletic Department

NOTE: All student fees are included in the total cost of the trip.

8. The recommendation of the Superintendent to approve an **addition** to the following **SPECIAL EDUCATION DAY SCHOOL OUT-OF-DISTRICT TUITION CONTRACT** retroactive from October 4, 2016, to June 30, 2017 (annual tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$18,600.00	ECLC of New Jersey
Student#: 61523	1:1 Aide	Ho-Ho-Kus, New Jersey

9. The recommendation of the Superintendent to approve the **addition** of the following **SPECIAL EDUCATION DISTRICT CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS, AGENCIES** and listed fees for the 2016-2017 school year:

Hospitals/Medical Centers, Consultants, Clinics and Agencies

Community Personnel Services, Inc.

10. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION DAY SCHOOL OUT-OF-DISTRICT TUITION CONTRACT** retroactive from October 31, 2016 to June 30, 2017 (annual tuition pro-rated):

<u>Number of Students</u>	<u>Tuition</u>	<u>Placement</u>
1	\$12,484.00	Rancocas Valley Regional High School
Student#: 64286		Hainesport, New Jersey

XIV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

10. (Continued)

NOTE: The district to pay for the educational component of this residential placement.

- 11. The recommendation of the Superintendent to approve the adoption of the **DISTRICT NURSING SERVICES PLAN** for the West Milford School District for the 2016-2017 school year. (Document provided electronically.)
- 12. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Huber	Yes	Mr. Devor	Yes
Mrs. Schultz	Yes	Mrs. O'Brien	Yes	Mr. Robbins	Absent
Mr. Drew	Yes	Mr. Bailey	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Please Note: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to start date.

Motion by Mrs. O'Brien, seconded by Mr. Bailey, to approve the following agenda items:

- 1. The recommendation of the Superintendent to accept the resignation of **JOAN SCHAAP**, Social Studies Teacher, Macopin School, effective January 6, 2017.

NOTE: Social Studies Teacher will be released from 60 day notice required per contract if a replacement is hired prior to January 6, 2017.

- 2. The recommendation of the Superintendent to accept the resignation of **WADE DENDY**, Social Worker, District-wide, effective January 1, 2017.
- 3. The recommendation of the Superintendent to approve the appointment of **DR. DANA SWARTS**, Principal, Westbrook School (PC#15.07.P1.AES), at the annual salary of \$104,550.00, plus a stipend of \$2,100.00 (Doctorate) (prorated), with health benefits, effective January 3, 2017, through June 30, 2017, per Board of Education/WMPA Agreement. (Replaces Oberer) Account: 11-000-240-103-10-10-150

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

4. The recommendation of the Superintendent to approve the appointment of **MEGAN HATEM**, Grade 3 Teacher, Apshawa School (PC#90.01.06.ABR), at the annual salary of \$54,120.00 (BA/1)(prorated), with health benefits, effective January 3, 2017, through June 30, 2017, per Board of Education/WMEA Agreement. (Replaces Kissack) Account: 11-120-100-101-10-10-000
5. The recommendation of the Superintendent to approve the appointment of **COURTNEY DOWSON**, Cafeteria Aide, Marshall Hill School (PC#30.04.F4.BAB), at the annual salary of \$4,525.00 (prorated), without health benefits, effective **TBD**, through June 30, 2017, per Board of Education/WMCAA Agreement. (Replaces Villeca) Account: 11-000-262-107-10-10-000

NOTE: Pending fingerprint clearance.
6. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (September 2016)**, for the appointment of **BRUNELLA BRUNETTI-COLATRUGLIO**, Long Term Substitute World Language Teacher (Italian), Macopin/High Schools (PC#99.09.99.CBR; 99.09.99.CBS), at the per diem rate of \$150.00, without health benefits, effective September 28, 2016, through **November 2, 2016**. (Replaces Carnavale) Accounts: 11-130-100-101-10-10-103; 11-140-100-101-10-10-103
7. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **BETH SCHAEFFER**, from 0.5 Special Education Teacher (Preschool Disabled), to 1.0 Special Education Teacher (Preschool Disabled), Maple Road School (PC#90.03.39.BOC; 90.03.39.CCO), at the annual salary of \$62,120.00 (MA/7) (prorated), with health benefits, retroactive from November 7, 2016, through June 30, 2017, per Board of Education/WMEA Agreement. Accounts: 11-214-100-101-10-10-000; 11-215-100-101-10-10-000
8. The recommendation of the Superintendent to approve an **INCREASE and CHANGE OF ASSIGNMENT** for **ANGELA EDGE-SADLO**, from 0.5 Special Class Aide (Preschool Disabled), to 1.0 Special Class Aide (Preschool Disabled, 1:1 Aide), Maple Road School (PC#60.03.S5.AVS), at the annual salary of \$22,679.00 (Step 1) (prorated), with health benefits, retroactive from November 7, 2016, through June 30, 2017, per Board of Education/WMEA Agreement. Account: 11-190-100-106-10-10-000
9. The recommendation of the Superintendent to approve an **INCREASE OF ASSIGNMENT** for **MELISSA TERESCO**, from 0.6 Occupational Therapist, District-wide, to 1.0 Occupational Therapist, District-wide (PC#90.09.36.CBF), at the annual salary of \$57,870.00 (MA/1) (prorated), with health benefits, from November 16, 2016, through June 30, 2017, per Board of Education/WMEA Agreement. Account: 11-000-216-104-10-10-367
10. The recommendation of the Superintendent to approve an **EXTENSION OF ASSIGNMENT** for **RENATE RAPP**, Long Term Substitute 0.6 World Language Teacher (German), District-wide (PC#90.08.46.BNQ, 90.09.46.AOD), at the per diem rate of \$90.00, without health benefits, effective December 1, 2016, through December 23, 2016, per Board of Education/WMEA Agreement. (Replaces Rapp) Accounts: 11-140-100-101-10-10-103; 11-130-130-100-101-10-10-103

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

11. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2016-2017 school year, effective November 16, 2016, through June 30, 2017:

TESS CARROZELLI (Teacher)
 DONALD DENNEAU (Teacher)
 JENNIFER EDWARDS (Teacher)
 SABRINA KOROPCHAK (Teacher)
 HENRY MANGER (Coach)
 JOYCE TROAST (Teacher)
 JESSICA VITALE (Teacher)

12. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/ OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2016-2017 school year, effective November 16, 2016, through June 30, 2017.

PAMELA FENNING (Secretary)
 DIANE LYNCH* (Building Aide, Cafeteria Aide)
 LAURA MARTIN (SACC)

*Pending Fingerprint Clearance

13. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (May 2016)**, for the appointment of **MARC CITRO**, Principal, Macopin School (PC#10.08.P2.AKG), at the salary of **\$134,000.00** (prorated), with health benefits, retroactive from August 1, 2016, through June 30, 2017, per Board of Education/WMPA Agreement. (Replaces Reinhold) Account: 11-000-240-103-10-10-150

14. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (September 2016)**, for the following **WEST MILFORD SCHOOL AGED CHILD CARE CONTRACTS** for the 2016-2017 school year, retroactive from September 1, 2016, through June 30, 2017 - Account: 52-990-320-101-10-10-403:

<u>Employee</u>	<u>Title</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>
JUDITH BARRY	Child Care Provider	\$14.50	\$7,974.00

15. The recommendation of the Superintendent to approve a leave of absence for **LAURA SELTENRICH**, Grade 1 Teacher, Apshawa School, with pay using sick days effective February 13, 2017, through March 8, 2017 (1/2 day), then without pay under the Family Medical Leave Act effective March 8, 2017 (1/2 day), through June 30, 2017. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

16. The recommendation of the Superintendent to approve the following **SPECIAL CLASS AIDES** to attend all **CHORUS/BAND REHEARSALS and PERFORMANCES** at the hourly rate of \$31.00 for the 2016-2017 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

16. (Continued)

<u>Special Class Aide</u>	<u>Hours</u>	<u>Payment</u>
GWENDOLYN GANGI	17	\$527.00
MIRIAM McCARTHY	17	\$527.00
LINDA CONNOLLY	12	\$372.00
JAKE MATHEWS (Alternate)	12	\$372.00

NOTE: Per student's IEP

17. The recommendation of the Superintendent to approve the following **SPECIAL CLASS AIDES** to attend the following **AFTER SCHOOL HIGH SCHOOL CLUBS** at the hourly rate of \$31.00 for the 2016-2017 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Special Class Aide</u>	<u>Club</u>	<u>Hours</u>	<u>Not to Exceed</u>
LISA KNATZ	Green Team	10	\$310.00
DIANE DECKER	Art	12	\$372.00

NOTE: Per student's IEP

18. The recommendation of the Superintendent to approve **LISA KNATZ**, Special Class Aide, High School, for attendance at the **SENIOR CHOICE REHEARSAL and AWARDS**, not to exceed six (6) hours, at the hourly rate of \$31.00, for the 2016-2017 school year, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000

NOTE: Per student's IEP

19. The recommendation of the Superintendent to approve the following **SPECIAL CLASS AIDES** to attend all **CHORUS/BAND REHEARSALS and PERFORMANCES** at the hourly rate of \$31.00 for the 2016-2017 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Special Class Aide</u>	<u>Hours</u>	<u>Payment</u>
ALEX CAILLIE	17	\$527.00
JACQUELINE ADDICE	17	\$527.00

NOTE: Per the students' IEP. District will be reimbursed from sending district.

20. The recommendation of the Superintendent to approve **SAMANTHA CHASTAIN**, Assistant Director, **MACOPIN SCHOOL STUDENT ACTIVITY ASSIGNMENT** for the 2016-2017 school year at a stipend of \$670.00, per Board of Education/WMEA Agreement. Account: 11-401-100-110-10-10-000

NOTE: Funded through the proceeds of the play.

21. The recommendation of the Superintendent to approve the following **STEM CLUB and ADVISORS**, not to exceed fifteen (15) hours per advisor, at the hourly rate of \$31.00 for the 2016-2017 school year, per Board of Education/WMEA Agreement - Account: 11-000-223-890-04-34-000:

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued
 21. (Continued)

<u>Apshawa</u>	<u>Paradise Knoll</u>
CHRISTINA RODEK LAUREN YARMULA	BRIAN LESLIE JESSICA COHEN
<u>Marshall Hill</u>	<u>Upper Greenwood Lake</u>
COLLEEN BEGLEY PAMELA BARKER	LESLIE SPOHN JOHANNA ARCHER
<u>Westbrook</u>	<u>Maple Road</u>
DANIELLE POST MARIE BALDINI-DOYLE	DIANA BIVONA

22. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUB and ADVISORS** at the hourly rate of \$31.00 for the 2016-2017 school year, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
COLLEEN BEGLEY	Chess	Marshall Hill	5	\$155.00
PAUL CHIESA	Chess	Marshall Hill	5	\$155.00

NOTE: Funded through the PTA

23. The recommendation of the Superintendent to approve the following **AFTER SCHOOL ELEMENTARY MULTISENSORY READING INSTRUCTOR** for the 2016-2017 school year, at an hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 11-150-100-101-10-10-000:

<u>Advisor</u>	<u>Hours</u>	<u>Payment</u>
KRISTA YUHAS	80	\$2,880.00

24. The recommendation of the Superintendent to approve the following staff members and stipends for the **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT, DISTRICT ARTS FESTIVAL** for the 2016-2017 school year - Account: 11-401-100-110-10-10-000:

<u>Staff Member</u>	<u>Assignment</u>	<u>Maximum Stipend</u>
<u>High School</u>		
STEPHEN BEATTIE	Art/Industrial Art Teacher	\$124.00
JOHN CAILLIE	Art/Industrial Art Teacher	\$124.00
CATHLEEN COSGROVE	Art/Industrial Art Teacher	\$124.00
ALLAN EFRUS	Art/Industrial Art Teacher	\$124.00
CAROL FORBES	Art/Industrial Art Teacher	\$124.00
CYNTHIA GALLAUGHER	Art/Industrial Art Teacher	\$124.00
EDWARD MILLER	Art/Industrial Art Teacher	\$124.00
STEPHEN MILLER	Art/Industrial Art Teacher	\$124.00
JENNIFER MONEGO	Art/Ind. Art Teacher/Program	\$155.00

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

24. (Continued)

<u>Staff Member</u>	<u>Assignment</u>	<u>Maximum Stipend</u>
<u>High School</u>		
PETER SHAVER	Art/Industrial Art Teacher	\$124.00
LEONARD VAN WINGERDEN	Art/Industrial Art Teacher	\$124.00
ROBERT WIEDMANN	Art/Ind. Art Teacher/Program	\$155.00
<u>Grades K-6</u>		
CHELSEA PIRES	Art Teacher	\$155.00
COLLEEN MINICK	Art Teacher	\$155.00
SAMANTHA CHASTAIN	Art Teacher	\$155.00
JESSICA VITALE	Art Teacher	\$155.00
KRISTEN CALLAHAN	Music Teacher/Adv. Band Mgr.	\$434.00
JORDAN BARRY	Music Teacher	\$403.00
CHRISTINE PATERNO	Music Teacher/Beg. Band Mgr.	\$434.00
JONATHAN RUSSO	Music Teacher	\$403.00
COURTNEY MATTIE	Music Teacher	\$403.00
DARLA VAN SICKLE	Music Teacher/Chorus Manager	\$434.00
<u>Grades 7-12</u>		
MATTHEW GRAMATA	Music Teacher	\$372.00
DOUGLAS HEYBURN	Music Teacher	\$372.00
SUSAN KACZOR	Music Teacher	\$372.00
BRIAN McLAUGHLIN	Music Teacher	\$372.00
ERICA McPARTLAND	Music Teacher	\$372.00
MATTHEW PACCIONE	Music Teacher	\$372.00
KRISTA SWEER	Music Teacher	\$372.00
<u>Chaperones</u>		
MICHELLE LUGERNER	Macopin School	\$ 70.00
DENISE WHITE	Macopin School	\$ 70.00

25. The recommendation of the Superintendent to approve the following **CLERICAL and NURSING SERVICE** for the 2016-2017 school year for **STUDENT ACTIVITY ATHLETIC WINTER PHYSICALS (November 2016)**, per Board of Education/WMEA Agreement - Account: 11-402-100-104-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>
AIMEE VIZZI	Clerical	4	\$21.28
JOANNA REILLY	Nurse	4	\$33.00

26. The recommendation of the Superintendent to approve **AIMEE VIZZI** as an addition to the list of **EVENT WORKERS** for the 2016-2017 school year, retroactive from September 1, 2016.

27. The recommendation of the Superintendent to **approve an amendment from a previously approved resolution (June 2016)**, for the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENTS and STIPENDS** for the **WINTER 2016-2017 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

27. (Continued)

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
GARY STOLL*	Asst. Wrestling	B	\$6,148.00
MICHAEL BLAKELY**	.5 Asst. Wrestling	C+ Longevity	\$3,688.50
RYAN HEERSCHAP***	Asst. Ski Racing	C	\$3,558.66
SUSAN POTZER	Asst. Ski Racing	C	\$1,779.34

*From .5 to full time

**From full time to .5

***Originally approved as one (1) full time position

28. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENTS** for the 2016-2017 school year:

<u>Provisional Teacher</u>	<u>Mentor Payment</u>	<u>Mentor Teacher</u>
COURTNEY ZYWICKI	\$183.33	Susan Morris
KRISTA SWEER	\$183.34	Susan Kaczor

NOTE: The payment is made by the Provisional Teachers to the Mentor Teachers. There is no cost to the Board.

29. The recommendation of the Superintendent to approve a salary increase for the **WEST MILFORD CAFETERIA WORKERS** retroactive from September 1, 2016. (Documentation provided electronically.)

DISCUSSION: The Board congratulated Dr. Swarts on her appointment as Westbrook School Principal.

Dr. Swarts addressed the Board.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Huber	Yes	Mr. Devor	Yes
Mrs. Schultz	Yes	Mrs. O'Brien	Yes	Mr. Robbins	Absent
Mr. Drew	Yes	Mr. Bailey	Yes	Mr. Foody	Yes*

*Mr. Foody voted, "No" for item #7. The **MOTION PASSED**.

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to approve the following agenda item #30:

(30.) The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (July 2016)**, for the appointment of **DR. GREGORY MATLOSZ**, Principal, Upper Greenwood Lake School (PC#15.06.P1.AER), at the salary of **\$105,000.00, plus a stipend of \$2,100.00 (Doctorate) (prorated)**, with health benefits, retroactive from July 20, 2016, through June 30, 2017, per Board of Education/WMPESA Agreement. (Replaces Deo) Account: 11-000-240-103-10-10-150

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Huber	Yes	Mr. Devor	Yes
Mrs. Schultz	Yes	Mrs. O'Brien	Yes	Mr. Robbins	Absent
Mr. Drew	Yes	Mr. Bailey	Yes	Mr. Foody	Yes*

The MOTION PASSED unanimously.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson

Motion by Mr. Drew, seconded by Mrs. Schultz, to approve the following agenda items:

1. The recommendation of the Superintendent to approve a **PUPIL TRANSPORTATION JOINTURE AGREEMENT** with **KINNELON BOARD OF EDUCATION**, Kinnelon, New Jersey, to transport one (1) Kinnelon student to **LAKEVIEW LEARNING CENTER**, Wayne, New Jersey (Route #T-10), retroactive from October 31, 2016, through June 30, 2017, for 150 days, for an annual route cost to Kinnelon of \$11,806.50.
2. The recommendation of the Superintendent to approve a **PUPIL TRANSPORTATION JOINTURE AGREEMENT** with **ROCKAWAY TOWNSHIP BOARD OF EDUCATION**, Rockaway, New Jersey, to transport one (1) Rockaway student to **MACOPIN SCHOOL**, West Milford, New Jersey (Route #ROSEHMA), retroactive from September 1, 2016, through June 30, 2017, for 181 days, for an annual route cost to Rockaway of \$677.80.
3. The recommendation of the Superintendent to approve the sale of one (1) used 12-Passenger w/Wheelchair School Bus (2003/#106), to **MAYOR TRANSPORTATION**, West Orange, New Jersey, for a total sale price of \$2,650.00 received by the Board, per Bid #17-04 taken on Thursday, November 3, 2016, at 2:00 p.m. (Documentation provided electronically.)
4. The recommendation of the Superintendent to award a contract to **U.S. FOODS**, Allentown, Pennsylvania, for the purchase of a gas range for Maple Road School in the amount of \$2,404.75, plus a lift gate option of \$133.00, for a total purchase price of \$2,537.75.
5. The recommendation of the Superintendent to award a contract to **OPRANDY'S FIRE & SAFETY EQUIPMENT, INC.**, Middletown, New York, for an upgrade to the Ansul kitchen suppression system at Maple Road School, in the amount of \$749.25.

NOTE: Upgrade necessary for conversion from electric range to gas range.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Bailey	Yes	Mr. Huber	Yes	Mrs. Dwyer	Yes
Mrs. O'Brien	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Robbins	Absent	Mr. Drew	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Drew, seconded by Mrs. Schultz, to approve the following agenda item:

- The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **November 15, 2016**, in the amount of \$6,608,422.08. (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Schultz	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Yes
Mr. Robbins	Absent	Mrs. O'Brien	Yes	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes*	Mr. Foody	Yes*

*Mr. Foody and Mr. Huber voted, "Yes" on Payroll and abstained on the Bill List. The **MOTION PASSED**.

Motion by Mr. Drew, seconded by Mrs. Schultz, to approve the following agenda item:

- The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **November 15, 2016**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2016-2017** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$947.93.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Drew	Yes
Mr. Bailey	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Robbins	Absent	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Drew, Chairperson - Continued

Motion by Mr. Drew, seconded by Mrs. Schultz, to approve the following agenda item #8:

- (8.) The recommendation of the Superintendent to approve a **COORDINATED TRANSPORTATION AGREEMENT** with **YOUTH CONSULTATION SERVICES**, Paterson, New Jersey, to transport one (1) West Milford student (ID#71706) to **FORT LEE EDUCATIONAL CENTER (FLEC)**, Fort Lee, New Jersey, retroactive from November 14, 2016, through June 30, 2017, at a per diem cost of \$15.00 for 136 days, for total cost of \$2,040.00.

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Drew	Yes
Mr. Bailey	Yes	Mrs. Schultz	Yes	Mr. Devor	Yes
Mr. Robbins	Absent	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XVII. POLICY - Mr. James Devor, Chairperson

Motion by Mr. Devor, seconded by Mrs. Schultz, to approve the following agenda items:

- 1. The recommendation of the Superintendent to **WAIVE** the First Reading of a new **POLICY** entitled, "Title I - Educational Stability for Children in Foster Care." (Code #2415.30)
- 2. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "Title I - Educational Stability for Children in Foster Care." (Code #2415.30) (Documentation provided electronically.)

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. O'Brien	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Yes
Mr. Robbins	Absent	Mr. Huber	Yes	Mr. Devor	Yes
Mr. Drew	Yes	Mrs. Schultz	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

Motion by Mr. Devor, seconded by Mr. Bailey, to approve the following agenda items:

- 3. The recommendation of the Superintendent to **ABOLISH** the **POLICY** entitled, "Inservice Training." (Code #3244)

NOTE: Replaced with Policy #3240, "Professional Development for Teachers and School Leaders."

XVII. POLICY - Mr. James Devor - Chairperson - Continued

4. The recommendation of the Superintendent to **ABOLISH** the **REGULATION** entitled, "Inservice Training." (Code #3244)

NOTE: Replaced with Regulation #3240, "Professional Development for Teachers and School Leaders."
5. The recommendation of the Superintendent to approve the First Reading of a revised **BYLAW** entitled, "Board Self Evaluation." (Code #0134) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the First Reading of a revised **BYLAW** entitled, "Board Member Number and Term." (Code #0141) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the First Reading of a revised **BYLAW** entitled, "Board Member Election and Appointment." (Code #0143) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the First Reading of a revised **BYLAW** entitled, "Board Officers." (Code #0152) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Acceptable Use of Computer Networks/Computers and Resources." (Code #2361) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Prevention of Treatment of Sports-Related Concussions and Head Injuries." (Code #2431.4) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Attendance." (Code #3212) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Substance Abuse." (Code #3218) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the First Reading of a new **POLICY** entitled, "Use of Social Networking Sites." (Code #3282) (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the First Reading of a new **POLICY** entitled, "Right of Privacy Sites." (Code #3324) (Documentation provided electronically.)
15. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Employment Contract." (Code #4124) (Documentation provided electronically.)
16. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Attendance." (Code #4212) (Documentation provided electronically.)

XVII. POLICY - Mr. James Devor - Chairperson - Continued

17. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Substance Abuse." (Code #4218) (Documentation provided electronically.)
18. The recommendation of the Superintendent to approve the First Reading of a new **POLICY** entitled, "Use of Social Networking Sites." (Code #4282) (Documentation provided electronically.)
19. The recommendation of the Superintendent to approve the First Reading of a new **POLICY** entitled, "Right of Privacy Sites." (Code #4324) (Documentation provided electronically.)
20. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Attendance." (Code #5200) (Documentation provided electronically.)
21. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Health Services to Nonpublic Schools." (Code #5306) (Documentation provided electronically.)
22. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Early Graduation." (Code #5465) (Documentation provided electronically.)
23. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Substance Abuse." (Code #5530) (Documentation provided electronically.)
24. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Student Discipline/Code of Conduct." (Code #5600) (Documentation provided electronically.)
25. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Transgender Students." (Code #5756) (Documentation provided electronically.)
26. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Wellness Policy/Nutrient Standards for Meals and Other Foods." (Code #8505) (Documentation provided electronically.)
27. The recommendation of the Superintendent to approve the First Reading of a new **POLICY** entitled, "Breakfast Offer Versus Serve (OVS)." (Code #8507) (Documentation provided electronically.)
28. The recommendation of the Superintendent to approve the First Reading of a new **POLICY** entitled, "Lunch Offer Versus Serve (OVS)." (Code #8508) (Documentation provided electronically.)
29. The recommendation of the Superintendent to approve the First Reading of a new **POLICY** entitled, "Waiver of Pupil Transportation." (Code #8613) (Documentation provided electronically.)

XVII. POLICY - Mr. James Devor - Chairperson - Continued

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Huber	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Yes
Mr. Robbins	Absent	Mrs. O'Brien	Yes	Mr. Devor	Yes
Mr. Drew	Yes	Mrs. Schultz	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XVIII. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Robbins was absent; there was no report.

Safety - Mr. Bailey had no report.

Superintendent's Roundtable - Mrs. Schultz reported that the next meeting is scheduled for November 17.

Passaic County School Boards Association - Mrs. Schultz spoke about the next program scheduled for December 5th. There will be a discussion on the new student teacher regulations and how they will impact school districts.

New Jersey School Boards Association - Mr. Foody had no report.

Legislative - Mr. Drew had no report.

Technology Oversight - Mr. Drew had no report.

West Milford Education Foundation - Mrs. O'Brien reported that the grant application process will remain open until November 18. The next meeting is scheduled for the week after Thanksgiving. As of today, applications have been received from each school.

Township/Board of Education Joint Committee - Mr. Foody/Mr. Devor stated that a new meeting date has not been scheduled yet.

Mr. Devor offered a motion, seconded by Mrs. Schultz, to delay Executive Session until 8:45 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. OLD BUSINESS

Mr. Drew spoke about positive reinforcement for students. He spoke about the students that were invited to sing at Carnegie Hall. He feels that students should receive a letter in recognition of their accomplishment.

Mr. Drew offered a motion, seconded by Mr. Foody, to instruct Dr. Anemone to have a letter of commendation written to the students that performed at Carnegie Hall.

VOICE VOTE: All in Favor. MOTION PASSED.

XIX. OLD BUSINESS - Continued

Mr. Huber asked to recognize Monika Heinig, a 2005 graduate from West Milford High School who received her Ph.D. in Mathematics from Stevens Institute of Technology and is now working in the Ichan School of Medicine at Mt Sinai Hospital.

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. NEW BUSINESS

Mrs. O'Brien asked about events that promote learning similar to Read Across America.

Mr. Novak spoke about Family Numeracy Night and Family Literacy Nights. Some Board members expressed interest in attending these events. Mr. Novak indicated he will inform Board members when these events are scheduled.

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Stephanie Marquard thanked everyone at Westbrook School for the Veterans Day Program that was held.

Motion by Mrs. O'Brien, seconded by Mrs. Schultz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XXII. EXECUTIVE SESSION

At 8:57 p.m., Mr. Huber made a motion, seconded by Mrs. O'Brien, to go into Executive Session for the purpose of discussing HIB's, personnel, negotiations and matters of attorney/client privilege.

VOICE VOTE: All in Favor. MOTION PASSED.

The Board returned to the public meeting at 9:33 p.m.

XXIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. Schultz, to approve the following agenda item:

- 13. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **November 15, 2016**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming the Superintendent's determination in the following HIB investigations:

<u>Incident Report Number</u>	<u>Board Determination</u>
2017/E-2	Unsubstantiated
2017/E-3	Unsubstantiated

ROLL CALL:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Schultz	Yes	Mrs. Dwyer	Yes	Mr. Bailey	Absent
Mr. Robbins	Absent	Mrs. O'Brien	Yes	Mr. Devor	Yes
Mr. Drew	Yes	Mr. Huber	Yes	Mr. Foody	Yes

The **MOTION PASSED** unanimously.

XXIV. ADJOURNMENT

Motion by Mr. Drew, seconded by Mrs. Schultz, to adjourn the meeting at 9:35 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator