

**WEST MILFORD TOWNSHIP BOARD OF EDUCATION**  
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<b>BOARD OF EDUCATION</b> <b>MINUTES</b> <b>WORKSHOP/SPECIAL ACTION MEETING</b> <b>JANUARY 17, 2017</b>
--

Mr. James Foody, Board President, called to order the Workshop/Special Action Meeting of the Board of Education at 7:03 p.m. on January 17, 2017. He led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence for the upcoming inauguration, the President-elect and the elected officials. Mr. Foody reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

**MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:**

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Bailey	Absent	Mrs. Dwyer	Present	Mrs. O'Brien	Present/Arr. 7:30 p.m.
Mr. Cytowicz	Present	Mr. Foody	Present	Mr. Robbins	Absent
Mr. Drew	Present	Mr. Huber	Present	Vacancy	

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Joseph Roselle, Esq.	Board of Education Attorney	Present

There were approximately 15 members of the public in attendance.

VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Huber, seconded by Mrs. Dwyer, to approve the following Resolution:

**RESOLVED**, that the Board go into Executive Session at 9:00 p.m. for approximately 30 minutes for the purpose of discussing personnel, Hillcrest, a student matter, a HIB, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

**VOICE VOTE: All in Favor. MOTION PASSED.**

VII. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Dr. Anemone provided the number of incidents related to the EVVRS and HIB Reports for the period of July through December 2016. 5 acts of violence, 1 vandalism, 1 weapons infraction, two substance abuse and 4 confirmed HIB incidents. This information has already been submitted to the State.
- Dr. Anemone reported that the West Milford Education Foundation awarded \$7,323 in grants to our teachers for all district schools for 2016-2017. The grants include, to name a few: "Operation Greenhouse," the "Grade 6 STEM Project" at Apshawa School, a "Sprouts Garden" at Paradise Knoll, and an outdoor education area at Upper Greenwood Lake School. He thanked the Education Foundation and all of its benefactors for their contributions to our school district.
- Dr. Anemone presented 2015-2016 Anti-Bullying Rights Report from the self-assessment that was submitted by each school in August 2016. The state confirmed our points as follows: West Milford High School - 72, Apshawa - 74, Macopin - 70, Maple Road - 72, Marshall Hill - 73, Paradise Knoll - 71, Upper Greenwood Lake - 73, and Westbrook - 74. The district scored 72 points out of 78.
- Dr. Anemone spoke about the goals that were created earlier this year by each school and department. He announced that the Directors of Athletics Association of New Jersey recently honored West Milford with the "Athletic Program of Excellence Award," which is the highest award possible from the State Athletic Association. Only one high school receives this award each year.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/  
Business Administrator

The following minutes were presented for anticipated action at the Regular Meeting of January 24, 2017:

- December 20, 2016 - Workshop/Regular Meeting
- December 20, 2016 - Executive Session

IX. LEGAL REPORT

There was no report.

**X. PRESIDENT'S REPORT - Mr. James Foody**

- Mr. Foody informed the Board why he added Hillcrest to the Executive Session agenda.
- Mr. Foody introduced Mr. Joe Ponzo who provided a presentation about energy conservation and solar initiatives.

Mr. Ponzo spoke about the Energy Savings Improvement Program. The New Jersey Master Plan supports renewable energy for brown fields and wetlands. Solar can be placed on 10 acres of wetlands.

The Board members asked questions. Municipal council members in attendance also asked questions.

**XI. PETITIONS & REQUESTS**

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Robert Moss from Bloomfield asked about the Deed Restrictions on the Wallisch Farmstead.

Friends of Wallisch spoke about the possibilities of using Wallisch as a solar farm.

Tracy Huber spoke about the March 2016 Board meeting where the discussion centered around bullying. She asked what has been done to combat bullying.

Mr. Foody spoke about the requirements of the Wallisch brothers Last Wills and Testaments.

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to close Petitions and Requests.

**VOICE VOTE: All in Favor. MOTION PASSED.**

At 8:40 p.m., the Board recessed for 10 minutes.

The meeting resumed at 8:50 p.m.

**XII. MOTION BY MRS. O'BRIEN, SECONDED BY MRS. DWYER, TO ADOPT THE AGENDA, AS AMENDED.**

**VOICE VOTE: All in Favor. MOTION PASSED.**

**SPECIAL ACTION**

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to approve the following agenda items:

1. The recommendation of the Superintendent to accept the resignation of **ELIZABETH MILLER**, Cafeteria Aide, Upper Greenwood Lake School, retroactive from January 6, 2017.
2. The recommendation of the Superintendent to approve a leave of absence for **DANA LAMBERT**, School Counselor, High School, with pay using sick days effective January 23, 2017, through March 27, 2017. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

3. The recommendation of the Superintendent to approve the appointment of **MEGHAN COREN**, Long Term Substitute School Counselor, High School (PC#99.09.00.BIN), at the per diem rate of \$150.00, without health benefits, effective January 23, 2017, through March 27, 2017. (Replaces Lambert) Account: 11-140-100-101-10-103

NOTE: Pending fingerprint and medical clearance. The duration of the position is based on the date of the employee's return to work.

4. The recommendation of the Superintendent to approve an extension to a leave of absence for **CARMELA DUNLEAVY**, Cafeteria Kitchen Worker, High School, without pay, retroactive from January 2, 2017, through January 31, 2017. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

5. The recommendation of the Superintendent to approve the addition of **RICHARD GARCIA** to the list of **EVENT WORKERS** for the 2016-2017 school year, retroactive from December 1, 2016.

6. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (May 2016)**, for the appointment of **JOYCE TROAST**, Advisor for the Green Team Club, **PARADISE KNOLL AFTER SCHOOL CLUB and ADVISOR**, for the 2016-2017 school year, at the contracted hourly rate of \$31.00, for 10 hours, per Board of Education/WMEA Agreement. (Replaces Seibert)

NOTE: Funded through the PTA

7. The recommendation of the Superintendent to approve the following **AFTER SCHOOL CLUBS and ADVISORS** at the hourly rate of \$31.00 for the 2016-2017 school year, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
<b>BLAKE VISCONTI</b>	Garden	UGL	8	\$248.00
<b>KRISTA YUHAS</b>	Garden	UGL	8	\$248.00

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

7. (Continued)

<u>Advisor</u>	<u>Club</u>	<u>School</u>	<u>Hours</u>	<u>Payment</u>
<b>KELLY COMERFORD</b>	Honor Society	UGL	12	\$372.00
<b>SUSAN MORRIS</b>	Honor Society	UGL	12	\$372.00

NOTE: Funded through the PTA

**ROLL CALL:**

<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>
Mr. Bailey	Absent	Mr. Huber	Yes	Mrs. Dwyer	Yes
Mrs. O'Brien	Yes	Mr. Cytowicz	Yes	Mr. Foody	Yes
Mr. Robbins	Absent	Mr. Drew	Yes		

The **MOTION PASSED** unanimously.

XIV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIPS** for the 2016-2017 school year:

**JAZZ ENSEMBLE & CHAMBER CHOIR**

Purpose of Trip: Berklee High School Jazz Festival and Competition

Location: Boston, Massachusetts  
 Dates of Trip: February 10-12, 2017  
 Number of Students: 30  
 Cost of Trip to Students: \$315.00  
 Name of Advisor: Matthew Gramata  
 Number of School Days Missed: 0  
 Number of Chaperones: 3  
 Cost to District: \$0

NOTE: All transportation and student fees are included in the total cost of the trip.

**INDOOR COLOR GUARD**

Purpose of Trip: Regional Competition

Location: Salem, Massachusetts  
 Dates of Trip: February 17-19, 2017  
 Number of Students: 12  
 Cost of Trip to Students: \$520.00  
 Name of Advisor: Peter Shaver  
 Number of School Days Missed: 1

**XIV. EDUCATION - Mrs. Dwyer, Chairperson - Continued**

1. (Continued)

Number of Chaperones: 3  
 Cost to District: \$0

NOTE: All transportation and student fees are included in the total cost of the trip.

**INDOOR COLOR GUARD**

Purpose of Trip: Winter Guard International Championship

Location: Dayton, Ohio  
 Dates of Trip: April 5-9, 2017  
 Number of Students: 12  
 Cost of Trip to Students: \$1,100.00  
 Name of Advisor: Peter Shaver  
 Number of School Days Missed: 3  
 Number of Chaperones: 3  
 Cost to District: \$0

NOTE: All transportation and student fees are included in the total cost of the trip.

2. The recommendation of the Superintendent to approve the following **ADDITIONS/CHANGES TO THE SECONDARY PROGRAMS** for the 2017-2018 school year:

HIGH SCHOOL

Industrial Arts

Wood Processing 4

Principals of Engineering Design (Title change from Technological Program Solving)

3. The recommendation of the Superintendent to approve an agreement with Route 23 AutoMall, LLC, to participate in the **2017 AP CHALLENGE** at no cost to the district.

4. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Huber	Yes	Mr. Bailey	Absent
Mrs. O'Brien	Yes	Mr. Drew	Yes	Mr. Foody	Yes
Mr. Robbins	Absent	Mr. Cytowicz	Yes		

The **MOTION PASSED** unanimously.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

The following items were presented for anticipated action at the meeting of January 24, 2017:

1. The recommendation of the Superintendent to accept the resignation, with regret, of **LAURA BORGESS**, School Counselor, Macopin School, effective July 1, 2017, for the purpose of retirement.
2. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (October 2016)**, to accept the resignation, with regret, of **EDWARD MILLER**, Industrial Arts Teacher, High School, effective **March 1, 2017**, for the purpose of retirement.
3. The recommendation of the Superintendent to accept the resignation, with regret, of **ROSINE ROUSH**, Assistant Cook/Manager, High School, effective March 31, 2017, for the purpose of retirement.
4. The recommendation of the Superintendent to accept the resignation of **DAVID KOTEK**, Chief Mechanic, Transportation, effective February 17, 2017.
5. The recommendation of the Superintendent to approve the appointment of **TBD**, Mathematics Teacher, Macopin School (PC#90.08.23.ADT), at the salary of **TBD** (prorated), with health benefits, effective **TBD**, through June 30, 2017, per Board of Education/WMEA Agreement. (Replaces Doherty-Hewins) Account: 11-130-100-101-10-10-000
6. The recommendation of the Superintendent to approve the appointment of **TBD**, In-School Suspension Monitor/Unassigned Substitute, High School (PC#90.09.19.ALK), at the salary of **TBD** (prorated), with health benefits, effective **TBD**, through June 30, 2017, per Board of Education. (Replaces Smolinski) Account: 11-140-100-101-10-10-000
7. The recommendation of the Superintendent to approve the appointment of **GLORIA DINAN**, Cafeteria Aide, Upper Greenwood Lake School (PC#30.06.F4.BAK) at the salary of \$4,525.00 (Step 1) (prorated), without health benefits, effective **TBD**, through June 30, 2017, per Board of Education/WMCAA Agreement. (Replaces Miller) Account: 11-000-262-107-10-10-000

NOTE: Pending fingerprint and medical clearance

8. The recommendation of the Superintendent to approve the appointment of **JOANNA VARGAS**, Long Term Substitute Grade 1 Teacher, Apshawa School (PC#99.01.00.BZN), at the per diem rate of \$150.00, without health benefits, effective February 13, 2017, through June 30, 2017. (Replaces Seltenrich) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

9. The recommendation of the Superintendent to approve the appointment of **TBD**, Long Term Substitute Science Teacher (Biology), High School (PC#99.09.00.BZJ), at the per diem rate of \$150.00, without health benefits, effective **TBD**, through April 28, 2017. (Replaces Flood) Account: 11-140-100-101-10-10-103

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

9. (Continued)

NOTE: Pending fingerprint and medical clearance. The duration of the position is based on the date of the employee's return to work.

10. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/ COACHES/NURSES/SPECIAL PROJECTS** for the 2016-2017 school year, effective January 25, 2017, through June 30, 2017:

**LAURA ALLEN** (Teacher)  
**CAITLIN STANICH** (Teacher)  
**KYLE SILVESTRI** (Teacher)  
**JENNIFER ROER** (Teacher)  
**ELISSA CONNOLLY-RANDAZZO** (Teacher)  
**BRITTANIE GLEASON** (Teacher)  
**MEGHAN COREN\*** (Teacher)

\*Pending fingerprint and medical clearance

11. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/ OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2016-2017 school year, effective January 25, 2017, through June 30, 2017:

**DYLAN GIEGER** (Custodian)  
**GLORIA DINAN\*** (Cafeteria Aide)

\*Pending fingerprint and medical clearance

12. The recommendation of the Superintendent to approve a leave of absence for **CATHERINE SIGNORELLI**, English Teacher, High School, with pay using sick days effective March 22, 2017, through May 17, 2017, then without pay under the Family Medical Leave Act effective May 18, 2017, through November 22, 2017. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

13. The recommendation of the Superintendent to approve the appointment of **TBD**, Long Term Substitute English Teacher, High School (PC#99.09.00.CCR), at the per diem rate of \$150.00, without health benefits, effective March 22, 2017, through June 30, 2017. (Replaces Signorelli) Account: 11-140-100-101-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

14. The recommendation of the Superintendent to approve an extension to a leave of absence for **ERIN DAVIE**, Grade 3 Teacher, Westbrook School, without pay, effective February 20, 2017, through March 24, 2017. (Child Rearing)



XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

14. (Continued)

NOTE: The employee may return prior to the above date pending medical certification.

15. The recommendation of the Superintendent to approve an extension to the appointment of **ANN DeMARCO**, Long Term Substitute, Grade 3 Teacher, Westbrook School (PC#99.07.99.BOG), at the annual salary of \$54,120.00 (BA/1) (prorated), without health benefits, effective February 15, 2017, through March 24, 2017. (Replaces Davie) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

16. The recommendation of the Superintendent to approve an extension to a leave of absence for **CHELSEA PIRES**, Art Teacher, District-wide, without pay, effective February 1, 2017, through June 30, 2017. (Child-Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

17. The recommendation of the Superintendent to approve an extension to the **TRANSFER OF ASSIGNMENT** for **LORRAINE POAT**, from 0.5 Special Class Aide, Upper Greenwood Lake School, to Long Term Substitute Art Teacher, District-wide (PC#99.04.00.CBW, 99.04.00.BIW), at the annual salary of \$54,120.00 (BA/1) (prorated), without health benefits, effective February 1, 2017, through June 30, 2017. (Replaces Pires) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

18. The recommendation of the Superintendent to approve the appointment of **TBD**, Long Term Substitute 0.5 Special Class Aide (Pre-School), Upper Greenwood Lake School (PC#93.06.S7.CAY), at the per diem rate of **TBD**, without health benefits, effective **TBD**, through June 30, 2017. (Replaces Poat) Account: 11-215-100-106-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.

19. The recommendation of the Superintendent to approve the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENT** for payment January 31, 2017, in accordance with the provisions of the Board of Education/WMEA negotiated agreement - Account: 11-000-291-290-10-13-000:

<u>Employee</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<b>CHRISTINE WITT</b>	125	\$125.00	\$15,625.00

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

20. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (December 2016)**, for the following **HIGH SCHOOL TEACHER** for the 2017-2018 Open House for 8<sup>th</sup> Grade Parents at the hourly rate of \$31.00, for two (2) hours, per Board of Education/ WMEA Agreement. (Replaces Smolinski) Account: 11-140-100-101-10-10-000:

**DOUGLAS HEYBURN**

21. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2016)**, for the appointment of **JESSICA ALLISON**, Lacrosse Advisor, **MACOPIN SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUB** for the 2016-2017 school year, at the hourly rate of \$31.00, for 12 hours Winter/12 hours Spring, per Board of Education/WMEA Agreement. (Replaces Lugerner) Account: 11-401-100-110-10-10-000

22. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY CLUB and ADVISORS** for the 2016-2017 school year, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>
<b>AMY DICKERSON</b>	The Way
<b>ROBERT CALLAMARI</b>	The Way

NOTE: Advisors will be volunteers at no cost to the district.

23. The recommendation of the Superintendent to approve the following **MARSHALL HILL AFTER SCHOOL RUNNING CLUB and ADVISORS** at the hourly rate of \$31.00 for six (6) hours at a payment of \$186.00 per advisor, for the 2016-2017 school year, per Board of Education/WMEA Agreement:

<u>Advisor</u>	
<b>CHRISTINE GENARDI-FISHER</b>	<b>RACHEL LEHR</b>
<b>PAMELA BARKER</b>	<b>JOYCE RICH</b>

NOTE: Funded through the PTA

24. The recommendation of the Superintendent to approve the following **NURSING and CLERICAL SERVICES** for the 2016-2017 school year for **STUDENT ACTIVITY ATHLETIC WINTER PHYSICALS**, per Board of Education/WMEA Agreement - Account: 11-402-100-104-10-10-000:

<u>Employee</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>
<b>BARBARA CORBETT</b>	Nurse	4	\$33.00
<b>AIMEE VIZZI</b>	Clerical	4	\$21.28
<b>JOANNA REILLY</b>	Substitute Nurse	4	\$33.00
<b>LISA KNATZ</b>	Substitute Nurse	4	\$33.00

25. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPENDS**, for the **SPRING 2017 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000:

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

25. (Continued)

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
<b>KELLY BOMZER</b>	0.5 Asst. Boys Volleyball	A	\$2,417.00
<b>CHRISTOPHER SHENISE</b>	0.5 Asst. Boys Volleyball	A	\$2,417.00

NOTE: Replaces vacant

26. The recommendation of the Superintendent to approve the following **COLLEGE STUDENTS** for classroom observations for the 2016-2017 school year at no cost to the district:

<u>Student</u>	<u>College</u>	<u>School/Course</u>	<u>Hours/Days</u>
<b>CAILIN CIENKI</b>	New York State University	Macopin/Music	5 Days
<b>MATTHEW LOPEZ</b>	William Paterson	Athletic Trainer	January-May

27. The recommendation of the Superintendent to approve the following **VOLUNTEER** to the **STUDENT ACTIVITY PROGRAM** for the 2016-2017 school year:

<u>Name</u>	<u>School</u>	<u>Assignment</u>
<b>JAKE MATHEWS</b>	High School	Baseball

NOTE: The district will reimburse for the criminal history process for volunteers.

28. The recommendation of the Superintendent to approve the following **INTERVENTION SPECIALISTS** for Macopin School at the per diem rate of \$150.00, not to exceed \$12,000.00 per position, without health benefits, for the 2016-2017 school year, effective February 2017, through June 2017 - Account: 20-231-100-101-10-50-103 - Title I ESEA NCLB:

<u>Name</u>	<u>Position</u>
<b>TBD</b>	English Language Arts
<b>TBD</b>	Mathematics

NOTE: Funded through the ESEA/NCLB Title I Grant

29. The recommendation of the Superintendent to approve the following **INTERVENTION SPECIALISTS** for Title I Elementary Schools at the per diem rate of \$150.00, not to exceed \$7,500.00 per school, without health benefits for the 2016-2017 school year, effective March 2017, through June 2017 - Account: 20-231-100-101-10-50-103 - Title I ESEA-NCLB:

<u>Name</u>	<u>School</u>
<b>TBD</b>	Apshawa
<b>BRITTANIE GLEASON</b>	Marshall Hill

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

29. (Continued)

<u>Name</u>	<u>School</u>
TINA PASQUINO	Upper Greenwood Lake
TBD	Westbrook

NOTE: Funded through the ESEA/NCLB Title I Grant

WORKSHOP/DISCUSSION

XVI. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steve Drew, Chairperson

The following items were presented for anticipated action at the Regular Meeting of January 24, 2017:

1. The recommendation of the Superintendent to approve an agreement with **TBD** for the purchase and installation of Auditorium Seating in the amount of \$ **TBD** for the West Milford High School.
2. The recommendation of the Superintendent to approve an agreement with **STRAUSS ESMAY ASSOCIATES, LLP**, Toms River, New Jersey, for Policy Alert and Support Service (PASS) for 2016-2017 in the amount of \$2,445.00.
3. The recommendation of the Superintendent to approve the cancellation of a **COORDINATED TRANSPORTATION AGREEMENT** with **WARREN COUNTY SPECIAL SERVICES SCHOOL DISTRICT**, Oxford, New Jersey, transporting one (1) West Milford student (ID#62602) to **GREENBROOK ACADEMY**, Bound Brook, New Jersey (Route #GRNAC), retroactive from November 30, 2016.

NOTE: Cancellation due to new placement.

4. The recommendation of the Superintendent to approve the renewal of an agreement with **TYLER TECHNOLOGIES**, Latham, New York, for Versatrans FleetVision software support, hosting and maintenance, with an annual hosting fee of \$1,012.32 (February 1, 2017, through January 31, 2018), and an annual support and maintenance fee of \$760.55 (April 1, 2017, through March 31, 2018).
5. The recommendation of the Superintendent to purchase #2 Fuel Oil, through the Morris County Cooperative, Contract #2, for the period of the contract, January 1, 2017, thru December 31, 2019, from **FINCH FUEL OIL COMPANY, INC.**, Kearny, New Jersey, at a delivery cost of \$.1431/per gallon.

WORKSHOP/DISCUSSION

XVII. POLICY - Mr. Glenn Huber, Chairperson

The following items are presented for anticipated action at the Regular Meeting of January 24, 2017:

1. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **BYLAW** entitled, "Annual Appointments." (Code #0153) (Documentation provided electronically.)

XVII. POLICY - Mr. Huber, Chairperson - Continued

2. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **REGULATION** entitled, "Acceptable Use of Computer Networks/Computers and Resources." (Code #2361) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **REGULATION** entitled, "Prevention and Treatment of Sports-Related Concussions and Head Injuries." (Code #2431.4) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **REGULATION** entitled, "Professional Staff Attendance Review and Improvement Plan." (Code #3212) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **REGULATION** entitled, "Substance Abuse." (Code #3218) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **REGULATION** entitled, "Support Staff Attendance." (Code #4212) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **REGULATION** entitled, "Substance Abuse." (Code #4218) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Attendance/Tardiness - High School." (Code #5200.2) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **REGULATION** entitled, "Health Services to Nonpublic Schools." (Code #5306) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Payment of Claims." (Code #6470) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **REGULATION** entitled, "Payment of Claims." (Code #6470) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the Second Reading and Adoption of a new **POLICY** entitled, "Management of Pediculosis." (Code #8454) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the Second Reading and Adoption of a revised **POLICY** entitled, "Bus Driver/Bus Aide Responsibility." (Code 8630) (Documentation provided electronically.)

XVIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

The following items were presented for anticipated action at the January 24, 2017 meeting:

1. The recommendation of the Superintendent to approve the following **ADDITIONS/CHANGES TO THE SECONDARY PROGRAMS** for the 2017-2018 school year:

HIGH SCHOOL

Art

History of Film

English

English 1C - Around the World and Across the Centuries: Fiction Grounded in Fact

English 1C - Exploring the Mind: Psychology in Literature

Music

Highlands Chorale

2. The recommendation of the Superintendent to approve the following **TEXTBOOK ADOPTIONS** for the 2017-2018 school year:

Courses: AP Computer Science A  
Intermediate Computer Science JAVA  
Textbook: *Introduction to Programming with Java: A Problem Solving Approach, 2<sup>nd</sup> Edition*  
Authors: Raymond Dean and John Dean  
Publisher: McGraw Hill  
Copyright: 2014 (latest edition available)  
ISBN Number: 978-0-07-337506-6  
Number of Books Needed: 25  
Cost per book: \$168.00 + 5% shipping  
Price: \$4,410.00  
Account: 11-190-100-640-09-33-000

3. The recommendation of the Superintendent to approve the addition of **RIDGEWOOD HIGH SCHOOL** to the list of Board approved **FIELD TRIP LOCATIONS** for the 2016-2017 school year retroactive from January 14, 2017.
4. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** for the 2016-2017 school year retroactive from January 5, 2017 through June 30, 2017 (annual tuition pro-rated):

<u>Number</u>	<u>Tuition</u>	<u>Placement</u>
1	\$28,121.74	Legacy Treatment Service
Student #: 62702		The Mary A Dobbins School
		Hainesport, New Jersey

XVIII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

4. (Continued)

NOTE: The district to pay for the educational component of this residential placement.

5. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

**DISCUSSION:** The Board members commented on the AP Challenge.

Mrs. Dwyer asked how the search was progressing for an auto shop teacher.

The Board discussed information regarding technical and vocational programs.

XIX. OLD BUSINESS

Mr. Cytowicz spoke about students that are "middle" students.

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to close Old Business.

**VOICE VOTE: All in Favor. MOTION PASSED.**

XX. NEW BUSINESS

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to approve the following resolution:

**WHEREAS**, The New Jersey School Boards Association has declared January 2017 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

**WHEREAS**, The West Milford Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

**WHEREAS**, The West Milford Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS**, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

**WHEREAS**, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

**WHEREAS**, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**XX. NEW BUSINESS - Continued**

**WHEREAS**, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS**, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

**RESOLVED**, That the West Milford Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2017 as **SCHOOL BOARD RECOGNITION MONTH**; and be it further

**RESOLVED**, That the West Milford Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

**VOICE VOTE:**

Motion by Mrs. O'Brien, seconded by Mrs. Dwyer, to close New Business.

**VOICE VOTE: All in Favor. MOTION PASSED.**

At 9:40 p.m., Mr. Huber made a motion, seconded by Mrs. O'Brien, to go into executive session for approximately 30 minutes for the purpose of discussing personnel, Hillcrest, a student matter, a HIB, and matters of attorney/client privilege.

**VOICE VOTE: All in Favor. MOTION PASSED.**

At 10:18 p.m., the Board returned to the public meeting.

**SPECIAL ACTION**

**XXI. EDUCATION - Mrs. Teresa Dwyer, Chairperson**

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda item:

- 5. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **January 17, 2017**; therefore,

**BE IT RESOLVED**, that the West Milford Board of Education approves issuance of written decisions affirming the Superintendent's determination in the following HIB investigation:

<u>Incident Report Number</u>	<u>Board Determination</u>
2017/E-6	Substantiated



**SPECIAL ACTION**

**XXI. EDUCATION - Mrs. Dwyer, Chairperson - Continued**

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. Dwyer	Yes	Mrs. O'Brien	Yes
Mr. Cytowicz	Yes	Mr. Robbins	Absent	Mr. Foody	Yes
Mr. Bailey	Absent	Mr. Huber	Yes		

The **MOTION PASSED** unanimously.

**SPECIAL ACTION**

**XXII. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steve Drew, Chairperson**

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item:

- (1.) The recommendation of the Superintendent to award a contract to **A&M REGRIGERATION**, West Milford, New Jersey, for the purchase of a single door upright freezer for Apshawa School in the amount of \$3,800.00.

**ROLL CALL:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Drew	Yes	Mrs. Dwyer	Yes	Mrs. O'Brien	Yes
Mr. Cytowicz	Yes	Mr. Robbins	Absent	Mr. Foody	Yes
Mr. Bailey	Absent	Mr. Huber	Yes		

The **MOTION PASSED** unanimously.

**XXIII. ADJOURNMENT**

Motion by Mr. Drew, seconded by Mr. Huber, to adjourn the meeting at 10:20 p.m.

**VOICE VOTE: All in Favor. MOTION PASSED.**

Respectfully submitted,

Barbara Francisco  
Board Secretary/Business Administrator

tc