

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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**BOARD OF EDUCATION
 MINUTES
 REGULAR MEETING
 MARCH 21, 2017**

Mr. James Foody, Board President, called to order the Regular Meeting of the Board of Education on March 21, 2017, at 7:31 p.m. in the Westbrook School Media Center. He led the flag salute, read the Open Public Meetings Act Statement, and asked for a moment of silence for staff members who may have lost relatives. Mr. Foody reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Trends, the Record, Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, and Cablevision of Warwick; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

| TRUSTEE | ATTENDANCE | TRUSTEE | ATTENDANCE | TRUSTEE | ATTENDANCE |
|--------------|--------------------------|------------|------------|--------------|------------|
| Mr. Bailey | Absent/Arr. 9:57 p.m. | Mrs. Dwyer | Present | Mr. Huber | Present |
| Mr. Cytowicz | Present | Mr. Foody | Present | Mrs. O'Brien | Present |
| Mr. Drew | Present | Mrs. Fritz | Present | Mr. Robbins | Absent |

| ADMINISTRATION | POSITION | ATTENDANCE |
|-----------------------|--|------------|
| Dr. Alex Anemone | Superintendent of Schools | Present |
| Ms. Barbara Francisco | Board Secretary/Business Administrator | Present |
| Mr. Daniel Novak | Director of Education | Present |
| Dr. Elizabeth McQuaid | Director of Special Services | Present |
| Joseph Roselle, Esq. | Board of Education Attorney | Present |
| Megan Hogan | Student Representative | Present |

There were approximately 25 members of the public in attendance.

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VI. EXECUTIVE SESSION RESOLUTION

Motion by Mr. Huber, seconded by Mrs. O'Brien, to approve the following Resolution:

RESOLVED, that the Board go into Executive Session at 9:00 p.m. for approximately 60 minutes for the purpose of discussing HIB's, a HIB parent appeal, personnel, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

VII. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Megan Hogan, Student Representative, reported on the High School musical, "How to Succeed in Business" and the annual senior citizen hosted dinner. She spoke about the Girls and Boys State Chorus and her visit to Marshall Hill School for "Read Across America." The Model UN won many awards. The Jazz choral concert is tomorrow night. The District Arts Festival is on the 30th and the Junior Prom is on March 31.
- Dr. McQuaid spoke about World Down Syndrome Day and introduced Kristi Clave, MD Teacher at Maple Road School, who spoke about the program and the inclusion model in West Milford. She also spoke about the Special Olympics and the 70 athletes that participated.
- Dr. Anemone spoke about the Township's plans for gypsy moth spraying.
- Dr. Anemone spoke about the 2016-2017 calendar and the one remaining snow day.
- Monthly Progress toward District Goals - Dr. Anemone provided an update on the district goals and pre-algebra for 7th grade at Macopin. He also spoke about the use of differentiated instruction to improve student performance.

VIII. EDUCATION REPORT - Mr. Daniel Novak

- Mr. Novak spoke about "Read Across America." He highlighted the program at each elementary school.
- Digital Citizenship Night Follow-Up - He spoke about the 2nd Digital Citizenship Night held on Monday, March 20, 2017. He thanked Inserra ShopRite for their continuing support. Mr. Novak also highlighted the participation of Microsoft and Apple, and their interaction with the participants.
- Mr. Novak highlighted the Learning Unlimited program. The Maker Space projects will be displayed on March 23.

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**IX. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator**

Motion by Mr. Cytowicz, seconded by Mrs. O'Brien, to approve the following Board of Education meeting minutes:

- February 7, 2017 Special Meeting
- February 7, 2017 Executive Session
- February 21, 2017 Workshop/Regular Meeting
- February 21, 2017 Executive Session

**VOICE VOTE: Mr. Foody Abstained. MOTION PASSED.
 All Others in Favor.**

X. LEGAL REPORT

There was no report.

XI. PRESIDENT'S REPORT - Mr. James Foody

Mr. Foody reminded everyone to review the budget. He suggested that the Board meet as a Committee of the Whole on April 4th at 7:00 p.m. in the Westbrook School Media Center to discuss the budget. No action will be taken on the budget.

He also suggested that Personnel, Education and Policy, if needed, be held on April 5.

XII. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. Petitioners speaking during Petitions & Requests are asked to address topics listed in the agenda. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XIII. MOTION BY MRS. O'BRIEN, SECONDED BY MR. HUBER, TO ADOPT THE AGENDA, AS AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENTS - Mr. Steven Drew, Chairperson

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda items:

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENT - Mr. Drew, Chairperson - Continued

1. The recommendation of the Superintendent to approve an agreement with and appointment of **PHOENIX ADVISORS, LLC**, Bordentown, New Jersey, as **Independent Registered Municipal Advisor "of Record" and Continuing Disclosure Agent Services** in connection with bond issuances in the amount of \$850.00 for the 2017-2018 school year.
2. The recommendation to approve a service agreement with **THE NATIONAL WEATHER STATION**, Lodi, New Jersey, in the amount of \$1,600.00, effective May 1, 2017, through April 30, 2018.
3. The recommendation of the Superintendent to waive custodial overtime fees for the West Milford High School Dance Team for a competition held on December 17, 2016, in the amount of \$397.50.
4. The recommendation of the Superintendent to approve a **TRANSPORTATION BUS TRIP REQUEST** for transportation to the **2017 NEW JERSEY NATIONAL COLLEGE FAIR** for students/parents on Wednesday, April 26, 2017, at the out-of-county field trip rate of \$42.00 per hour.

NOTE: Coordinated by the High School Guidance Department and the WMHS PTSO at no additional cost to the Board.

5. The recommendation of the Superintendent to approve a **TRANSPORTATION SHUTTLE TRIP REQUEST** from **WEST MILFORD LITTLE LEAGUE** to provide shuttle services from the West Milford Recreation Center to Hillcrest Community Center, to accommodate extra parking for attendees of the West Milford Little League Opening Day event on April 22, 2017, at the in-county field trip transportation rate of \$38.00 per hour, and any associated overtime cost.
6. The recommendation of the Superintendent to approve a Memorandum of Agreement between the **TOWNSHIP OF WEST MILFORD** and the **WEST MILFORD BOARD OF EDUCATION** to provide a 54-passenger bus for use in connection with Bubbling Springs Day Camp from June 26, 2017, through August 18, 2017, at a fee of \$10.00 per day, plus fuel and maintenance repair costs.
7. The recommendation of the Superintendent to approve payments to the following employees for participation in the **HEALTH BENEFITS INCENTIVE** program - Account: 11-000-291-270-10-13-000:

| | <u>December 2016</u> | <u>June 2017</u> |
|----------------------|----------------------|------------------|
| MELISSA BERGH | -0- | \$ 666.68 |
| JEFFREY BLAKE | -0- | \$ 500.00 |

ROLL CALL:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|----------------|-------------|----------------|-------------|----------------|-------------|
| Mr. Robbins | Absent | Mrs. O'Brien | Yes | Mrs. Dwyer | Yes |
| Mr. Bailey | Absent | Mrs. Fritz | Yes | Mr. Huber | Yes |
| Mr. Drew | Yes | Mr. Cytowicz | Yes | Mr. Foody | Yes |

The **MOTION PASSED** unanimously.

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XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENT - Mr. Drew, Chairperson - Continued

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item:

8. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **March 21, 2017**, in the amount of \$6,742,791.09. (Documentation to be provided electronically.)

ROLL CALL:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|-------------|--------|--------------|------|------------|-------|
| Mr. Bailey | Absent | Mrs. O'Brien | Yes | Mrs. Fritz | Yes |
| Mr. Robbins | Absent | Mrs. Dwyer | Yes | Mr. Huber | Yes* |
| Mr. Drew | Yes | Mr. Cytowicz | Yes | Mr. Foody | Yes** |

*Mr. Huber voted, "Yes" for payroll and utilities and Abstained on all others.

*Mr. Foody voted, "Yes" for payroll and "No" for all others.

The **MOTION PASSED**.

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda item:

9. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **March 21, 2017**:

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2016-2017** budget be affirmed and approved. (Document to be provided.)

Total transfers in the amount of \$173,008.00.

ROLL CALL:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|-------------|--------|--------------|------|------------|-----------|
| Mrs. Fritz | Yes | Mrs. O'Brien | Yes | Mr. Bailey | Absent |
| Mr. Robbins | Absent | Mrs. Dwyer | Yes | Mr. Huber | Abstained |
| Mr. Drew | Yes | Mr. Cytowicz | Yes | Mr. Foody | Yes |

The **MOTION PASSED**: 6 Yes; 1 Abstention

Motion by Mr. Drew, seconded by Mrs. O'Brien, to approve the following agenda items:

10. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **March 21, 2017** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

XIV. BUDGET & FINANCE/TRANSPORTATION/OPERATIONS/CAPITAL IMPROVEMENT - Mr. Drew, Chairperson - Continued

10. (Continued)

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$11,534,092.32 as of February 28, 2017; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

11. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of March 21, 2017, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|--------|--------------|------|------------|-----------|
| Mr. Bailey | Absent | Mr. Huber | Yes | Mrs. Dwyer | Yes |
| Mrs. O'Brien | Yes | Mrs. Fritz | Yes | Mr. Drew | Yes |
| Mr. Robbins | Absent | Mr. Cytowicz | Yes | Mr. Foody | Abstained |

The MOTION PASSED: 6 Yes; 1 Abstention

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. Debbie O'Brien, Chairperson

Motion by Mrs. O'Brien, seconded by Mr. Cytowicz, to approve the following agenda items:

1. The recommendation of the Superintendent to accept, with regret, the resignation of **LINDA LOSCALZO**, Special Class Aide, Marshall Hill School, effective June 30, 2017, for the purpose of retirement.
2. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2016-2017 school year, effective March 22, 2017, through June 30, 2017:

- SPENCER ENGLANDER** (Teacher)
- JAMES C. GEIST** (Teacher)
- KATHERINE BENDER** (Teacher)
- MAUREEN QUINONES** (Teacher)
- DEBRA COLBY** (Teacher)
- NICOLE MANN** (Teacher)

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XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

3. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **ABBY BEYJOUN** from Special Class Aide, Marshall Hill School, to 1:1 Special Class Aide, High School (PC#60.09.S5.AVQ), at the annual salary of \$31,338.00 (Step 12)(prorated), with health benefits, effective March 22, 2017, through June 30, 2017, per Board of Education/WMSCA Agreement. (Replacing Knatz) Account: 11-190-100-106-10-10-000
4. The recommendation of the Superintendent to approve a **TRANSFER OF ASSIGNMENT** for **DORRIE TORP** from Special Class Aide (Preschool), Maple Road School, to Special Class Aide, Marshall Hill School (PC#60.04.S5.CAC; 60.04.S5.BZU), at the annual salary of \$34,142.00 (Step 14) (prorated), with health benefits, effective March 22, 2017, through June 30, 2017, per Board of Education/WMSCA Agreement. (Replaces Beyjoun) Accounts: 11-214-100-106-10-10-000; 11-213-100-106-10-10-000
5. The recommendation of the Superintendent to approve the appointment of **KERRY KUNISCH**, Special Class Aide (Preschool), Maple Road School (PC#60.03.S5.CCB), at the annual salary of \$22,679.00 (Step 1) (prorated), with health benefits, effective March 27, 2017, through June 30, 2017, per Board of Education/WMSCA Agreement. (Replaces Torp) Account: 11-214-100-106-10-10-000
6. The recommendation of the Superintendent to approve an extension to a leave of absence for **MELISSA VARIAN**, Grade 1 Teacher, Marshall Hill School, without pay under the Family Medical Leave Act effective May 15, 2017, through May 19, 2017, then without pay effective May 22, 2017, through May 31, 2017. (Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.
7. The recommendation of the Superintendent to approve an extension to the appointment of **CAITLIN JAREMCAK**, Long Term Substitute Grade 1 Teacher, Marshall Hill School (PC#99.04.99.CCP), at the per diem rate of \$150.00, without health benefits, effective May 15, 2017, through May 31, 2017. (Replaces Varian) Account: 11-120-100-101-10-10-103

NOTE: The duration of the position is based on the date of the employee's return to work.
8. The recommendation of the Superintendent to approve an extension to a leave of absence for **SHARON MURPHY**, 0.6 Science Teacher, Macopin School, without pay effective September 1, 2017, through June 30, 2018. (Child Rearing)
9. The recommendation of the Superintendent to approve the following **CHAPERONES** for the American Young Voices Concert, Prudential Center, Newark, New Jersey, on June 1, 2017, at a stipend of \$70.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

Chaperone

JORDAN BARRY
SAMANTHA CHASTAIN
DOUGLAS HEYBURN

CHRISTINE PATERNO
LORRAINE POAT
JOANNA REILLY (Nurse)

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

9. (Continued)

Chaperone

CHRISTOPHER JONES
SUSAN KACZOR
DANIELLE KAISER
JENNIFER MONEGO

JONATHAN RUSSO
PETER SHAVER
DARLA VANSICKLE

10. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (June 2016)**, for **ROBERTO ZUBAN**, from 0.5 Assistant Tennis (Boys) Coach, to 1.0 Assistant Tennis (Boys) Coach, **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT**, Spring 2017, at a stipend of \$3,898.00 (Step B), per Board of Education/WMEA Agreement. (Replaces Infante) Account: 11-402-100-110-10-000

11. The recommendation of the Superintendent to approve an **ADDITIONAL ASSIGNMENT** for the following staff for **KINDERGARTEN SUMMER EXPERIENCE** at the hourly rate of \$33.00, for two (2) hours during August 2017 - Account: 11-110-100-101-10-000:

Employee

School

ALLISON GOODELL
KAREN McCOURT
DEBORAH MALATAK
STEPHANIE SCHWARZ
KATHRYN HESS
KELLY MONGELLI
DEIRDRE COLLINS
LEIGH ANN MISIANO
KAREN FUSCO
TINA IRAGGI
HOPE SCHOER
HOLLY STANLEY

Apshawa
Apshawa
Maple Road
Maple Road
Marshall Hill
Marshall Hill
Paradise Knoll
Paradise Knoll
Upper Greenwood Lake
Upper Greenwood Lake
Westbrook
Westbrook

12. The recommendation of the Superintendent to approve the following **MAKER SPACE (STEAM) COMMITTEE** at the hourly rate of \$31.00, not to exceed eight (8) hours, for the 2016-2017 school year, per Board of Education/WMEA Agreement - Account: 20-270-200-101-10-50-00X ESEA-ESSA Title IIA:

Employee

JOHANNA ARCHER
NANCY GRIDLEY
MARY KEYSER
JULIANNE McCALL-BRAMLEY
SUSAN NEBIKER
LAURA OAKES
CHERI ORLANDO
CYNTHIA RANIERI
MAUREEN SELLEROLI

NOTE: Funded through the ESEA-ESSA Title IIA Grant.

13. The recommendation of the Superintendent to approve **LAURA OAKES**, facilitator **FIRST YEAR TEACHER TRAINING** for the 2017-2018 school year at the hourly rate of \$33.00, not to exceed three (3) hours, per Board of Education/WMEA Agreement. Account: 11-401-100-101-10-10-000
14. The recommendation of the Superintendent to approve **LAURA OAKES**, facilitator **NEW TEACHER TRAINING and ORIENTATION ACTIVITIES** for the 2017-2018 school year at the hourly rate of \$33.00, not to exceed ten (10) hours, per Board of Education/WMEA Agreement. Account: 11-401-100-101-10-10-000
15. The recommendation of the Superintendent to approve the following **ADVISORS** for **MATH MANIA CLUB**, Westbrook School, for the 2016-2017 school year at the hourly rate of \$31.00, not to exceed nine (9) hours per advisor, for a payment of \$279.00, per Board of Education/WMEA Agreement - Account: 20-231-100-101-10-50-103 - ESEA-ESSA Grant Title I:

Advisor

**SUZANNE OESTERLE
ANN DeMARCO
DEBORAH KRUEGER
DIANE PIZZULO
LYNN DOHERTY**

NOTE: Funded through the ESEA-ESSA Title I Grant

16. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENT** for the 2016-2017 school year:

| <u>Provisional Teacher</u> | <u>Payment</u> | <u>Mentor Teacher</u> |
|----------------------------|----------------|-----------------------|
| CASSANDRA McGOVERN | \$ 91.67 | Shawn Rhinesmith |

NOTE: The payment is made by the Provisional Teacher to the Mentor Teacher. There is no cost to the Board.

17. The recommendation of the Superintendent to approve the following **COLLEGE STUDENT** for the purpose of classroom observation for the 2016-2017 school year at no cost to the district:

| <u>Student</u> | <u>College</u> | <u>School/Course</u> | <u>Timeframe</u> |
|-----------------------|-----------------|----------------------|------------------|
| CATHERINE DOHM | Post University | Westbrook/Grade 1 | May/June 2017 |

ROLL CALL:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|----------------|-------------|----------------|-------------|----------------|-------------|
| Mrs. Dwyer | Yes | Mrs. O'Brien | Yes | Mr. Robbins | Absent |
| Mr. Bailey | Absent | Mrs. Fritz | Yes | Mr. Cytowicz | Yes |
| Mr. Drew | Yes | Mr. Huber | Yes | Mr. Foody | Yes |

The **MOTION PASSED** unanimously.

XV. PERSONNEL/STUDENT AFFAIRS - Mrs. O'Brien, Chairperson - Continued

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Motion by Mrs. O'Brien, seconded by Mr. Huber, to approve the following agenda item:

18. The recommendation of the Superintendent to approve the appointment of **SCOTT WIENBROCK**, Long Term Substitute Grade 4 Teacher, Apshawa School (PC#99-01-00-BKG), at the per diem rate of \$150.00, without health benefits, effective March 22, 2017, through April 14, 2017. (Replaces Becker) Account: 11-120-100-101-10-10-103

ROLL CALL:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|------------|--------|--------------|------|--------------|--------|
| Mrs. Dwyer | Yes | Mrs. O'Brien | Yes | Mr. Robbins | Absent |
| Mr. Bailey | Absent | Mrs. Fritz | Yes | Mr. Cytowicz | Yes |
| Mr. Drew | Yes | Mr. Huber | Yes | Mr. Foody | Yes |

The **MOTION PASSED** unanimously.

XVI. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the following **HIGH SCHOOL OVERNIGHT FIELD TRIPS** for the 2016-2017 school year:

BOYS TRACK & FIELD

Purpose of Trip: Penn Relays

Location: Cherry Hill, New Jersey
 Dates of Trip: April 27-29, 2017
 Number of Students: 8-10
 Cost of Trip to Students: \$720.00 (\$610 if 10 students attend)
 Name of Advisor: Arthur Joecks
 Number of School Days Missed: 1
 Number of Chaperones: 2
 Cost to District: \$1,200.00 (Transportation)

NOTE: All student fees are included in the total cost of the trip.

GIRLS TRACK & FIELD

Purpose of Trip: Penn Relays

Location: Plymouth Meeting, Pennsylvania
 Dates of Trip: April 26-27, 2017
 Number of Students: 8-12
 Cost of Trip to Students: \$409.00 (\$290.00 if 12 students attend)
 Name of Advisor: Sharon Piecuch
 Number of School Days Missed: 1
 Number of Chaperones: 2
 Cost to District: \$1,100.00 (Transportation)

NOTE: All student fees are included in the total cost of the trip.

2. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** for the

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XVI. EDUCATION - Mrs. Dwyer, Chairperson - Continued

2016-2017 school year retroactive from March 1, 2017, through June 30, 2017 (annual tuition pro-rated):

| <u>Number of Students</u> | <u>Tuition</u> | <u>Placement</u> |
|---------------------------|----------------|--|
| 1* Student#: 62702 | \$20,203.05 | Holmstead School Ridgewood, New Jersey |
| 1 Student#: 63426 | \$19,470.00 | Lakeland-Andover School Lafayette, New Jersey |

*IEP placement change.

3. The recommendation of the Superintendent to approve the following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT** for the 2016-2017 school year retroactive from February 23, 2017, through June 30, 2017 (annual tuition pro-rated):

| <u>Number of Students</u> | <u>Tuition</u> | <u>Placement</u> |
|---------------------------|----------------|---|
| 1 Student#: 61198 | \$23,278.50 | YCS-Sawtelle Learning Center Montclair, New Jersey |

NOTE: IEP placement change.

4. The recommendation of the Superintendent to approve the **addition** to following **SPECIAL EDUCATION OUT-OF-DISTRICT DAY SCHOOL TUITION CONTRACT (December 2016)** for the 2016-2017 school year from April 1, 2017, through June 30, 2017:

| <u>Number of Students</u> | <u>Tuition</u> | <u>Placement</u> |
|---------------------------|----------------------|--|
| 1 Student#: 70547 | \$9,180.00 (Aide) | New Beginnings Annex Apshawa School |

5. The recommendation of the Superintendent to approve the addition of **THE BOUNCE FACTORY** to the list of Board approved **FIELD TRIP LOCATIONS** for the 2016-2017 school year.
6. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL:

| | | | | | |
|----------------|-------------|----------------|-------------|----------------|-------------|
| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|----------------|-------------|----------------|-------------|----------------|-------------|

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XVI. EDUCATION - Mrs. Dwyer, Chairperson - Continued

| | | | | | |
|--------------|-----|-------------|--------|------------|-----|
| Mrs. O'Brien | Yes | Mr. Bailey | Absent | Mrs. Fritz | Yes |
| Mr. Cytowicz | Yes | Mrs. Dwyer | Yes | Mr. Huber | Yes |
| Mr. Drew | Yes | Mr. Robbins | Absent | Mr. Foody | Yes |

The **MOTION PASSED** unanimously.

XVII. POLICY - Mr. Glenn Huber, Chairperson

Motion by Mr. Huber, seconded by Mrs. O'Brien, to approve the following agenda items:

1. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Board-Superintendent Relations." (Code 1210) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Special Education." (Code 2460) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Special Education." (Code 2460) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Special Education - Location, Identification, and Referral." (Code 2460.1) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Special Education - Free and Appropriate Public Education." (Code 2460.8) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the First Reading of a revised **REGULATION** entitled, "Special Education - Transition from Early Intervention Programs to Preschool Programs." (Code 2460.9) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the First Reading of a new **REGULATION** entitled, "Special Education - In-Service Training Needs for Professional and Paraprofessional Staff." (Code 2460.15) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the first reading to re-adopt the **REGULATION** entitled, "Special Education - Instructional Material to Blind or Print-Disabled Students." (Code 2460.16) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Surrogate Parents and Foster Parents." (Code 2467) (Documentation provided electronically.)

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XVII. POLICY - Mr. Huber, Chairperson - Continued

- 10. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Protection Against Retaliation." (Code 3381) (Documentation provided electronically.)
- 11. The recommendation of the Superintendent to approve the First Reading of a revised **POLICY** entitled, "Protection Against Retaliation." (Code 4381) (Documentation provided electronically.)
- 12. The recommendation of the Superintendent to approve the First Reading of a new **POLICY** entitled, "Protection Against Retaliation." (Code 5712) (Documentation provided electronically.)

ROLL CALL:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|----------------|-------------|----------------|-------------|----------------|-------------|
| Mr. Drew | Yes | Mr. Huber | Yes | Mr. Bailey | Absent |
| Mrs. Dwyer | Yes | Mrs. Fritz | Abstained | Mrs. O'Brien | Yes |
| Mr. Robbins | Absent | Mr. Cytowicz | Yes | Mr. Foody | Yes |

The **MOTION PASSED:** 6 Yes; 1 Abstention

XVIII. SPECIAL COMMITTEES/LIAISON REPORTS

Parks & Recreation - Mr. Cytowicz had no report.

Safety - There was no report.

Superintendent's Roundtable - Mrs. Dwyer reported on the WMPA meeting including the teaching of cursive in the schools. The PTO is requesting access to wifi. They spoke of their concerns regarding IXL.

Passaic County School Boards Association - Mrs. O'Brien reported that the association is looking for officers. The next meeting is scheduled for March 30th.

New Jersey School Boards Association - Mr. Cytowicz had no report.

Legislative - Mr. Drew commented about the IXL program. He also spoke about the lead testing bill signed by the Governor.

Technology Oversight - Mr. Drew had no report.

West Milford Education Foundation - Mrs. O'Brien had no report.

Township/Board of Education Joint Committee - Mr. Foody had no report.

CASA - Mr. Huber reported they have new members including high school students that are bringing new energy to the meetings. They had their Awareness Dinner with three speakers on March 11. He spoke about heroin addiction.

Minutes for the Regular Meeting of March 21, 2017

XIX. OLD BUSINESS

The Board discussed the radon testing scheduled for this week at Upper Greenwood Lake School.

The Board discussed the length of the meetings and the variables that lead to long meetings.

Mr. Cytowicz spoke about the remediation effort at the Transportation Depot and the potential cost.

The Board members discussed recommendations to change the 2017-2018 budget.

Mr. Drew suggested putting the use of Hillcrest to the community.

Mr. Huber brought up the Human Resources position and provided information to the Board members. The Board discussed the information presented. Mr. Huber and Mr. Foody discussed their reasons for supporting a Human Resources position.

Mrs. O'Brien offered a motion, seconded by Mr. Cytowicz, to delay Executive Session to 9:15 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Mrs. Dwyer and Mrs. Fritz expressed their reasons for not supporting this position.

Mr. Huber stated his reasons for supporting the HR position.

Dr. Anemone will consider the Board's input into the position and respond at the next budget meeting.

Motion by Mrs. O'Brien, seconded by Mr. Huber, to close Old Business.

VOICE VOTE: All in Favor. MOTION PASSED.

Mr. Foody offered a motion, seconded by Mrs. O'Brien, to delay Executive Session to 9:30 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. NEW BUSINESS

Mr. Foody would like Mr. Drew to participate in the Public Budget Hearing meeting via telephone on April 25, 2017.

Mr. Foody made a motion to put cameras in the Maintenance Garage. He withdrew the motion.

Mr. Roselle will research the issue.

Motion by Mrs. O'Brien, seconded by Mr. Huber, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

Agenda for the Workshop/Preliminary Budget Hearing of March 14, 2017

XXI. PETITIONS & REQUESTS

Petitioners who have requested to speak prior to the meeting will be first with five (5) minutes for each petitioner, for a period of thirty (30) minutes; and then time permitting, other petitions and requests limited to five (5) minutes per petitioner will be allowed, until the thirty (30) minute period transpires. All speakers are asked to give their full name, spell their last name, and provide their address. Speakers may not use the names of students during Petitions and Requests.

Elizabeth Gernhardt expressed her concern about health education in the schools. She spoke about the health textbooks and the information contained in them. She spoke about mental health being part of health education.

Tracy Huber spoke about an incident at the Upper Greenwood Lake School related to a substitute teacher.

Motion by Mr. Cytowicz, seconded by Mr. Drew, to close Petitions and Requests.

VOICE VOTE: All in Favor. MOTION PASSED.

XXII. EXECUTIVE SESSION

At 9:27 p.m., Mr. Huber made a motion, seconded by Mrs. Fritz, to go into Executive Session for the purpose of discussing a HIB, a HIB appeal, personnel, and matters of attorney/client privilege.

**VOICE VOTE: Mrs. O'Brien was Absent. MOTION PASSED.
All Others in Favor.**

At 10:58 p.m., the Board returned to the public session and Mr. Bailey left the meeting.

XXIII. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Dwyer, seconded by Mrs. O'Brien, to approve the following agenda item:

(7.) The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **March 21, 2017**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming the Superintendent's determination in the following HIB investigations:

| <u>Incident Report Number</u> | <u>Board Determination</u> |
|-------------------------------|----------------------------|
| 2017/H-7 | Substantiated |

XXIII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

Minutes for the Regular Meeting of March 21, 2017

(7.)(Continued)

ROLL CALL:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|--------|--------------|-----------|------------|--------|
| Mrs. Dwyer | Yes | Mr. Huber | Yes | Mr. Bailey | Absent |
| Mrs. O'Brien | Yes | Mrs. Fritz | Yes | Mr. Drew | Yes |
| Mr. Robbins | Absent | Mr. Cytowicz | Abstained | Mr. Foody | Yes |

The **MOTION PASSED:** 6 Yes; 1 Abstention

Motion by Mr. Foody, seconded by Mrs. O'Brien, to reaffirm the following resolution:

Whereas, on March 21, 2017, the board held a hearing at parent request for HIB Case #2017-E8, and the student's parents attended and participated in the hearing;

Now, therefore, be it resolved that, after consideration of the parents' position, the Board reaffirms its findings in the above referenced matter as "substantiated."

ROLL CALL:

| TRUSTEE | VOTE | TRUSTEE | VOTE | TRUSTEE | VOTE |
|--------------|--------|--------------|-----------|------------|--------|
| Mrs. Dwyer | Yes | Mr. Huber | No | Mr. Bailey | Absent |
| Mrs. O'Brien | Yes | Mrs. Fritz | No | Mr. Drew | Yes |
| Mr. Robbins | Absent | Mr. Cytowicz | Abstained | Mr. Foody | Yes |

The **MOTION PASSED:** 4 Yes; 2 No; 1 Abstention

XXIII. ADJOURNMENT

Motion by Mr. Drew, seconded by Mr. Foody, to adjourn the meeting at 11:00 p.m.

VOICE VOTE: All in Favor. MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary/Business Administrator