Dear Team BCPS families,

Welcome to the 2021-2022 school year!

First and foremost, I hope that you and your loved ones are safe and healthy and are enjoying your summer. We will continue to prioritize the health and safety of staff and students as we resume in-person learning for all students.

This school year, I look forward to continuing our focus on the equitable, high-quality teaching and learning called for in our strategic plan, The Compass: Our Pathway to Excellence. Your school has been preparing throughout the summer to support the academic and social-emotional needs of every student. We know that families and staff may be encountering a variety of challenges. Schools will provide ways to reconnect that make sense for your community.

Because wellness is so important, we are continuing to raise awareness about mental health resources for students and staff through our Mind Over Matters campaign. You should also know that every school has a counselor, psychologist, social worker, and nurse.

To safeguard in-person learning, our schools and offices are continuing to use strategies recommended by federal, state, and local experts. We work closely with the Baltimore County Department of Health to monitor COVID transmission and to make any changes. Last year, we learned the importance of remaining flexible as conditions evolve. You will always find the latest information at www.bcps.org.

Your most important connection is with your child’s school, and I enjoy experiencing those relationships during my visits throughout the county. Whether you are new to our family or returning, I am so glad that you have chosen Team BCPS. Let’s have a wonderful school year!

Sincerely,

Darryl L. Williams, Ed. D.
Superintendent

Raising the bar. Closing gaps. Preparing for our future.
August 2021

Dear Sixth and Seventh Grade Parents/Guardians,

In support of our students’ successful transitions to Grade 6, we invite students to participate in an Early Entry Day program. Grade 7 students who did not have an opportunity to engage in the hybrid teaching and learning environment will also be able to participate in the Early Entry Day program. Baltimore County Public Schools is excited to announce that it will host a half-day “Early Entry Day on Friday, August 27, 2021, for students entering Grade 6 and Grade 7 (’20-’21 SY Cohort C students) for the 2021-2022 school year. Students will participate in a wide variety of activities – designed based on student feedback – to become more familiar with their new school setting prior to the start of the school year. Students will review their class schedules, visit their lockers, take school tours, and meet all their teachers and the school counselors.

Transportation will be provided for those students who are scheduled to take a bus to school. Those students will be picked up at their assigned bus stops at their regularly scheduled times and will be transported home at the end of the half-day schedule. A complimentary lunch will be served to all students participating in Early Entry Day.

The Early Entry Day is for students only and will not replace other school-based student-parent orientation activities. Early Entry Day information such as bus stops, hours of the morning half-day, student schedules, and the agenda for the day, are enclosed in this mailer.

We are looking forward to welcoming our new Grade 6 and Grade 7 (’20-’21 SY Cohort C) students on Friday, August 27, 2021, and while not required, we hope your child will take advantage of this opportunity. The first regular day of school for all students is Monday, August 30, 2021.

Sincerely,

[Signature]

Gordon Webb
Principal

“Relentless in our Pursuit of Excellence in Academics, Character, and Leadership”
SMMS Vision Statement:
Sudbrook Magnet Middle School will be the standard of excellence in providing a highly effective teaching and student-centered learning environment. We promote a culture of high expectations within a safe and orderly environment, as our rigorous, relevant and data-driven instruction will prepare students to compete in a global society.
"Relentless in our Pursuit of Excellence in academics, character, and leadership."

Sudbrook Early Entry Day Agenda
Grades 6 and 7
Friday August 27, 2021

A-Day Bell Schedule:

<table>
<thead>
<tr>
<th>Grade 6 Schedule</th>
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<tbody>
<tr>
<td>Period 1</td>
<td>8:30-9:10</td>
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<tr>
<td>Period 2</td>
<td>9:15-9:55</td>
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<tr>
<td>Period 3</td>
<td>10:00-10:40</td>
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<tr>
<td>Grade 6 lunch</td>
<td>10:45-11:15</td>
</tr>
<tr>
<td>Period 4</td>
<td>11:20-12:00</td>
</tr>
<tr>
<td>Dismissal</td>
<td>12:00-12:15</td>
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<table>
<thead>
<tr>
<th>Grade 7 Schedule</th>
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<tbody>
<tr>
<td>Period 1</td>
<td>8:30-9:10</td>
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<tr>
<td>Period 2</td>
<td>9:15-9:55</td>
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<tr>
<td>Period 3</td>
<td>10:00-10:40</td>
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<tr>
<td>Period 4</td>
<td>10:45-11:25</td>
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<tr>
<td>Grade 7 lunch</td>
<td>11:30-12:00</td>
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<tr>
<td>Dismissal</td>
<td>12:00-12:15</td>
</tr>
</tbody>
</table>

Period 1A
- Greetings and ice breaker
- Locker Practice and support
- Vision and Mission student activity

Period 2A:
- Greetings and icebreaker
- Review of SMMS schedule
- Building tour grade 7, Review of expectations grade 6

Periods 3A
- Greetings and ice breaker
- Building tour grade 6, review of expectations grade 7

Period 4A
- Greetings and ice breaker
- Review of attendance expectations and NEST
- Q & A for first day preparation
August 2021

Dear Parent/Guardian,
I hope this communication finds you and your family doing well and staying healthy. We are excited to welcome back our students for the 2021-2022 school year on Monday, August 30, 2021. We made it through a challenging 20-21 school year and I’m so proud of all the growth and achievement that our teachers, staff, parents, students, and the Sudbrook community accomplished this past year! We will continue to provide the best instruction and education possible while striving to maintain the safest and most responsible learning environment for our students and staff.

I am excited to begin another year as principal at Sudbrook Magnet Middle School. Sudbrook has a long and impressive history, and I look forward to continuing to build upon its traditions and successes – working with you and the community to meet the needs of our students. We have added several new faces to our dedicated, skilled, and talented staff, whose sole mission is to prepare your child for high school and the many challenges of the twenty-first century. I continue to give you my word that I/we are committed to that mission and that I/we will always try to do what is best for your child.

There is no doubt that we have a great school; however, there is always room for improvement. Sudbrook Magnet Middle School understands that its work is never done and that providing the best for our students requires hard work and a consistent review of how we are progressing. Part of that process includes getting feedback from parents and stakeholders. Please know that my staff and I want to have a good line of communication with you so that we can work together to ensure student success. If at any time you have questions, concerns, or suggestions, please make an appointment (following our flowchart for support) and we will be happy to have a discussion. Our relationship with you is critical; we want you to be involved in the education of your child and the advancement of our great school.

Sudbrook Magnet Middle School believes that every child can accomplish great things and that each one can have a positive impact on our community and our future. To have a learning environment that maximizes each young person’s potential, expectations are very high, both academically and behaviorally. We expect students to meet these standards, and with guidance and support from home and school, they are fully capable of doing so.

In-person Instruction/School
Students are expected to arrive on time to school and class every day, with their BCPS/Sudbrook ID, dressed in their Sudbrook uniform, and prepared to give their best effort. Interactions with classmates and with faculty and staff should be conducted at all times with civility, dignity, and respect. Our campus and facility, although not the newest in the school system by any means, still meets our students’ needs and internally reflects the character of our vision and mission. Its beauty and uniqueness should be respected by students and staff alike. We are blessed to have such wonderful resources.

All of Sudbrook Magnet Middle School’s rules, practices, and procedures, along with specific details, will be provided at the beginning of the school year to students. Please make sure that you read these and go over them thoroughly with your child. As I mentioned earlier, your role is critical. We need your support in fostering and maintaining a school culture that promotes learning for all students. Let there be no doubt, we are in this together.

"Relentless in our Pursuit of Excellence in Academics, Character, and Leadership."
On another note, I ask that you encourage your child to become involved at Sudbrook Magnet Middle School. I am not only referring to extracurricular activities such as clubs, performing/visual arts, and intramurals. Those are certainly important, but I believe involvement goes a step further. Students should have a sense of belonging. I want them to take pride in this school and school community. It is my desire that they feel safe, loved, and cared for when they enter the doors of our building. Obviously, as educators, we have to do our part to make this a reality. But it makes the challenge less daunting when our students come to school with a positive attitude and an open mind. Please help us convey to your child that Sudbrook Magnet Middle School is a special place and that it is special because of their involvement and pursuit of excellence.

We would also like to welcome the following new staff to Sudbrook Magnet Middle School:

Kimberly Brooks – 6th Grade Social Studies
Tifani Foster – Science Teacher
Carly Hall – 6th Grade Social Studies
Brandon Harris – 6th, 7th, and 8th Grade World Music
Elizabeth Ortiz – ESOL Teacher
Talise Settle – 6th Grade Mathematics
Luchana Sumpter – Social Studies DC
Julia Tenbus – Speech Language Pathologist
Danielle Williams – Special Education DC

In closing, as presented in the information mailed out at the beginning of July, below are some reminders of important calendar dates and information.

- Grade 6 Parent Orientation will be held on Wednesday, August 25, 2021, from 2 – 5 p.m. (Time Change).
- Grade 7 and 8 Optional Virtual Orientation will be held on Wednesday, August 25, 2021, from 2 – 5 p.m. Google Meet for parents with breakout support areas
- BCPS “Early Entry Day” for Sixth Grade and returning Seventh Grade Students (Cohort C) Friday, August 27, 2021, 8:30 a.m.-12:15 p.m.
- The first day of classes for Baltimore County Public Schools is Monday, August 30, 2021.
- School hours are 8:30 a.m. to 3:15 p.m.
- BACK-TO-SCHOOL – Wednesday, September 8, 2021, 5:00-7:15 p.m. (Date Change).

The safety of our students is our top priority. In the event you need to sign your child out early from school due to an appointment, you must report to the Main Office, show valid government-issued identification, and be on the child’s emergency card. Please sign students out before 2:15 PM on Monday - Friday. In the event your child needs to miss school for an illness, you can report your child’s absence by sending an email by 8:15 a.m. using the following address: smms0353@bcps.org, or by calling 443-809-6720.

I am very much looking forward to working together to make this school year the best experience for you and your child. In the event you have any questions, please feel free to contact us at 443-809-6720.
Please know that we are closely monitoring CDC, State, and District Guidelines. The policies and procedures outlined above could change due to those guidelines. We will communicate changes as they are made. Thank you for your understanding and flexibility as we do everything we can to be responsive to the needs of the community around us.

UNIFORM/DRESS CODE POLICY
Our official shirt vendor is Main Street Embroidery, 85 Main Street, Reisterstown, MD 21136, 410-833-0414. We strongly encourage parents to purchase shirts at Main Street Embroidery. However if parents choose to use another vendor, please purchase shirts in the exact style, color, and stitching as our official Sudbrook shirts. In addition, BCPS Student ID badges are a part of Sudbrook’s dress code and are expected to be worn every day and throughout the day. A positive, safe learning environment is very important at Sudbrook Magnet Middle School. To enhance our school’s instructional atmosphere, promote school pride, and achieve our school goals, a dress code is part of the enrollment standard. We expect all students to follow this dress code:

- Shirts may have no more than three (3) buttons on the front
- Shirts may NOT have cap sleeves
- Shirts may NOT have logos (Polo horse, Abercrombie & Fitch, Aéropostale butterflies, paws, etc.)
- Shirts may NOT be form-fitting, made of Lycra

In addition, the following items are not allowed to be worn in school for any occasion:

- Flip-flops, bedroom slippers, athletic slides, shower shoes, or stilettos

Sudbrook Magnet Middle School expanded our uniform dress code during Winter Season by incorporating Official SMMS solid colored full-zip lightweight fleece jackets, half-zipped pullover, and sweatshirts/hoodies (Full-Zip and pullover). Our official vendor for the aforementioned attire is Time Out for Sports Inc., 9716 Belair Road, Nottingham, MD 21236. Sudbrook will facilitate the first order for parents and students. More information will be forthcoming.

LATE TO SCHOOL
Students who are late to school (not in homeroom at 8:30 a.m.) should report to the office, accompanied by a parent, to sign in and receive a late pass. This procedure is only for students who are dropped off at school by a parent, guardian, family member, or friend of the family.

CARPOOLS AND WALKERS
Students who carpool or walk to school should use the entrance on Alter Avenue. Students are not permitted to enter the building prior to 8:15 a.m. unless they have a pass from a staff member. All students must leave the building promptly following dismissal; only students who are under the direct supervision of a staff member may remain in the building after 3:30 p.m.

BEFORE SCHOOL PROCEDURES
The school’s Office hours are 8:00 a.m.-4:00 p.m. The school day for teachers begins at 8:15 a.m. and ends at 3:15 p.m. If teachers are sponsoring a Before School Activity/Coach Class, students must be under the direct supervision of the teacher who is sponsoring the Before School Activity/Coach Class for the full duration of time.

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Students must retrieve a Before School Activity/Coach Class Pass from the sponsoring teacher. This pass is to be returned to the sponsoring teacher the morning of the Before School Activity/Coach Class. All exterior doors will be locked and students who are attending a Before School Activity/Coach Class must enter the building via the front doors of the building. Students will gain access to the interior of the building by a staff member. If a student does not have a legitimate pass, the student will not be permitted into the building until 8:15 a.m.

BEFORE AND AFTER SCHOOL ACTIVITIES
Intramurals, coach classes, rehearsals, clubs, and other before and after-school activities are scheduled throughout the school year. Parents are responsible for providing transportation to and from these activities. Sudbrook Magnet Middle School is unable to provide supervision for your child unless he or she is with the teacher in charge of the above-mentioned activities. Students must be picked up promptly at the conclusion of the activity or lose the privilege of participating. Please remember the importance of arranging transportation prior to the day of the after-school event/activity, as the main office closes at 4:00 p.m. daily.

FLOWCHART FOR SUPPORT AND ADDRESSING CONCERNS
To provide you with adequate support, the graphic below is the flowchart for parents to follow when there are questions concerning the classroom environment in addition to other school concerns.

![Flowchart](image)

SMMS’ LEADERSHIP TEAM NAMES AND CONTACTS

ADMINISTRATION
Mr. Gordon Webb - Principal (gwebb@bcps.org)
Ms. Kim Morrison - Assistant Principal (kmorrison2@bcps.org)
Ms. Lynetta Parker - Assistant Principal (lparker2@bcps.org)

CABINET TEAM [SENIOR EXECUTIVE LEADERSHIP]
Donna Anderson - Communications/Library M.S. (danderson@bcps.org)
Susan Bird - ELA Department Chairperson (sbird@bcps.org)
Miche Cheung –Mathematics Department Chairperson (mcheung@bcps.org)
Kimberly Hirschbnie – ESOL Department Chair (khirschbine@bcps.org)
Brigette Lewis – School Counseling Department Chair (blewis5@bcps.org)
Veronica McFeters – Administrative Secretary (vmcfeters@bcps.org)
Luchana Sumpter – Social Studies Department Chair (lsumpter@bcps.org)
INSTRUCTIONAL LEADERSHIP TEAM (EXECUTIVE LEADERSHIP)
Susan Bird - ELA Department Chairperson (sbird@bcps.org)
Miche Cheung – Mathematics Department Chairperson (mcheung@bcps.org)
Alexandra (Sasha) Harter - Visual Arts Department Chair (aharter@bcps.org)
Kimberly Hirschbine – ESOL Department Chair (khirschbine@bcps.org)
Bobbi Leitner – Science/Technology Department Chair (bleitner@bcps.org)
Brigette Lewis – School Counseling Department Chair (blewis5@bcps.org)
Rebecca Lozada – World Languages Department Chair (rlozada@bcps.org)
Andrew Mitroff - Performing Arts Department Chair (amitroff@bcps.org)
Luchana Sumpter - Social Studies Department Chair (lsumpter@bcps.org)
Dannielle Williams - Special Education Department Chair (dwilliams26@bcps.org)
Adam Weddle - Physical Education Department Chair (aweddle@bcps.org)

ADDITIONAL LEADERSHIP TEAM SUPPORT
Nichole Brindza – 6th-grade Team Leader and Magnet Coordinator (nbrindza@bcps.org)
Mike Girard – 7th-grade Team Leader (mgirard@bcps.org)
TBD – 8th-grade Team Leader

I thank you for your support, and I look forward to the upcoming school year and the journey that lies ahead.

Sincerely,

Gordon Webb
Principal

"Relentless in our Pursuit of Excellence in Academics, Character, and Leadership."
SUDBROOK MAGNET MIDDLE SCHOOL’s
Virtual and In-Person
School-Wide Expectations

Sudbrook’s School-Wide/Campus Rules: Sudbrook Magnet Middle School is proud of its students and their behavior. High Standards are set for the students both academically and behaviorally. To attain these high standards and keep privileges, students are expected to show respect toward one another and all adults, thus creating a positive learning environment.

Our Character Counts Pledge is the building block for success

Our Basic Rules

- Follow our Sudbrook’s Character Counts Pledge at all times.
- Students are expected to address people by their correct names at all times.
- Be in your seat and ready to learn when the bell rings to start class.
- Stop and give your name to any adult staff or volunteer person who asks for it.
- No physical or verbal harassment at any level will be tolerated.
- Profanity, vulgar language, and put-downs are not acceptable at Sudbrook Magnet and will not be tolerated.
- All backpacks, outerwear, hats, headphones, electronics (Air Pods, iPads, iPods, Nintendo DS/Gameboy, etc.) or other non-instructional items not needed in the classroom will be put away in your locker when you enter the building until you leave at the end of the day.
- Hats, hoods, bandanas, and other non-religious headgear must be removed while in the building.
- Electronic devices/items such as cell phones, Air Pods, iPads, iPods, earbuds and headphones (when not being used for instructional purposes), Nintendo DS/Gameboy, etc., must be put away at 8:15 am (or when entering the building) until 3:15 pm. It is recommended that electronic entertainment devices such as iPads, iPods, etc. remain at home. Sudbrook Magnet is not responsible for the loss, theft, or breakage of these items.
- To maintain an orderly and quiet atmosphere in halls when classes are in session. When classes are not in session, students are expected to and should use appropriate voice levels within the building.
- Cell phones must be turned off and out of sight at all times while in school. Unless it is being used for instructional purposes (facilitated by your teacher) or the cafeteria (facilitated by your teacher).
- No running in the halls.
- All students are expected and should walk on the right side of the hallway at all times.
- No roughhousing, play-fighting, or other physically aggressive behavior on school grounds. No flagrant public displays of affection.

8/2021 rev.
• Take care of school property. Do not litter, write graffiti, vandalize, break equipment or destroy school materials or property.

• Students may not sell anything on campus that is not an administration-approved item connected to a school activity.

• Sudbrook Magnet is a closed campus. Students must remain on campus during school hours. No outside visitors. School activities are for Sudbrook Magnet students only.

• Contraband (illegal or prohibited items) is not allowed at Sudbrook Magnet, including but not limited to tobacco, matches/lighters, alcohol, over-the-counter, or prescription medications.

• Lockers are assigned to one student only. Do not give out your locker combination to anyone. Do not use another person’s locker. Do not let others use your locker. Do not leave valuables in lockers. The lockers are not secure. Sudbrook Magnet is not responsible for items stolen at school. Lockers will be inspected at least three times a year for cleanliness. Lockers may be opened by staff without student knowledge when it is determined there may be a problem or a need to do so.

• No loitering, exit building promptly when school ends (unless assigned to After School Detention, coach class, or teacher sponsored activity).

• Bus riders must behave the same on the buses as expected in the classroom.

**Dress Code**

• You should dress appropriately for school. School is your place of work. The Sudbrook uniform is the only way to satisfy this expectation.

• No hats, bandanas, scarves, or non-religious head coverings, or sunglasses are to be worn inside the building.

• ID Badges are expected and should be worn around your neck via a breakaway lanyard of the student’s choice. The lanyard should not contain any inappropriate language or messages.

• Safe shoes for gym and classrooms are required.

• No sagging school uniform pants or shorts.

• Skirts and shorts for female and male students should be at an appropriate length and do become a distraction to the teaching and learning environment.

• Anything that substantially distracts or takes away from teaching and learning is not acceptable. No article of clothing may promote any prohibited item such as tobacco or alcohol or other drugs nor immoral behavior with words, pictures, or logos.

**Cafeteria - Lunchtime rules**

**First 5 minutes:**

• All students report to the cafeteria

• Cafeteria doors will close after five minutes
• Students may use the cafeteria restrooms

**First 10 minutes:**
• Students are to report to a line, a seat at a table, or the vending machines
• Students may use the cafeteria restrooms

**Final 10 minutes:**
• Vending machines, hot lunch line, and snack line will be closed
• Students must raise their hand to get out of a seat – permission granted by quadrant leader
• Trash placed in the appropriate bin

**Dismissal:**
• All food and drink is to be consumed in the lunchroom
• All students will remain quiet when a staff member leads dismissal
• All trash must be picked up before leaving a table

**Administrative Expectations:**
• An appropriate level of conversation between students.
• Students may sit at any table, however, must remain at that table for the duration of lunch
• Doughnuts, cupcakes, and other food celebrations during lunch are not permitted.
• Students may not cut in line.
• Cell phones – may be used in the cafeteria except for playing loud sounds, making phone calls, and taking pictures.
• Seats may not be saved by students
• Food or other items may not be thrown at any time in the cafeteria
• Recycle when appropriate
• ALL trash must be picked up from the floor – work as a team
• All students quiet during dismissal, including when lining up for dismissal

**Sudbrook’s Progressive Discipline Process**
1. Notification of rule and a verbal warning
2. Minor Incident Report (MIR) referral by a staff member, phone call home by referring staff member
3. Lunch Detention/clean up (Cafeteria infraction-assigned by an administrator)
4. Second offense: After School Detention, the teacher calls home

8/2021 rev.
5. For severity and/or third offense: Administrative Detention or Required Parent Conference (RPC) team leader/administrator calls home

6. Continued misbehavior, as an alternative to suspension, Multiple Administrative Detention/RPC, or Saturday School to Sudbrook Magnet and/or a Saturday Session (8:30 am – 12:15 pm)

7. Short Term Suspension* (1 day - 10 days), parent/student/administrator re-entry conference

8. Long Term Suspension* (11 days - end of semester), parent/student/administrator re-entry conference

9. Expulsion
Dear Sudbrook Parents:

Cell phones and other personal electronic devices are a technological convenience that impacts our lives daily. They are a way of life. However, in the school environment, cell phones have become a distraction, interruption, and at times a method of illegal exchange of information. They ring during class. Students text-message, surf social media sites, take selfies, and more in the schoolhouse which draws attention away from the valuable time needed for instruction and students’ focus on learning. We do recognize that cell phones can be a safety/security tool; however, they can be a detriment in the event of a building emergency and our protocol to manage such emergencies safely and effectively. Parents are urged to utilize the school phone to relay any messages that may be urgent to their child. We will do our best to relay any urgent information to your child. Listed below are nine guidelines, expectations, and/or consequences regarding cell phone/personal electronic device usage at Sudbrook Magnet Middle School.

SMMS’ Cell Phone/Personal Electronic Device: Guidelines, Expectations, and Consequences

1. Students are permitted to use cell phones on school grounds only during the following times:
   - before school hours (8:15 am and 3:15 pm) outside or inside the school building;
   - lunchtime in the cafeteria (with possible re-evaluation in the future);
   - by teacher permission for instructional purposes or emergency situations
   - after school hours outside or inside the school building;
   - at after-school or sports activities, only with the permission of the coach or after-school sponsor/coordinator;
   - at evening or weekend activities inside the school building.

2. Cell phones must be turned off completely and not visible during the school day (except by a teacher’s permission or at lunchtime as detailed in #1).

3. Students are not allowed to use their cell phones to call a parent or guardian if they are ill/sick. When students are feeling ill, phone calls must be managed by the nurse or designee.

4. Cell phones should not be charged during school.

5. Students observed for any purpose without permission from the teacher during class time and/or instruction are in violation of the cell phone policy. The student’s cell phone may be confiscated by an administrator.

"Relentless in our Pursuit of Excellence in Academics, Character, and Leadership."
6. Any use of a cell phone during testing is **prohibited**. A zero shall be assigned to a student observed using a cell phone during testing and the cell phone shall be confiscated by an administrator.

7. Students observed using a cell phone for conversation in any location on campus at any time between 8:15 am and 3:15 pm are in violation of the cell phone policy. If a student has an emergency in which texting or a conversation on the cell phone is needed, the student must request permission from their grade level assistant principal to use their phone to call their parent/guardian. The conversation shall occur in the privacy of the assistant principal office or designated area. Parents/guardians are asked not to call or text students during the school day. If there is a family emergency, parents should call/notify SMMS’ Front Office, so the student may be brought to the office to make a call.

8. The grade level assistant principal/team leader will enter the cell phone incident into the student's discipline record for future reference and contact the parent/guardian to inform him/her that the phone has been confiscated (when applicable) due to the student's misuse of the phone and the violation of the school cell phone policy.

9. Any disruption of the learning environment as a result of a student’s noncompliance with the school Cell Phone/Personal Electronic Device Guidelines, Expectations, and Consequences will result in a disciplinary action that may include the following disciplinary action(s) (1) Referral to the student’s Grade Level Assistant Principal, (2) an Administrative Detention assignment, (3) a Saturday Restorative/Detention School assignment (4) Required Parent Conference with school administration (5) Temporary Suspension from school.

Our goal is to create a safe environment, conducive to learning, and free of all distractions that hinder the learning process to produce the best learning atmosphere possible. With your support of our cell phone/personal electronic device guidelines and expectations, together we can protect the integrity of the learning environment for our children.

Sincerely,

Mr. Gordon Webb
Principal
Wednesday, August 25, 2021
2:00-5:00 p.m. Grade Six Parent Orientation

Wednesday, August 25, 2021
2:00-5:00 p.m. Grade 7 and 8 Virtual Orientation
Google Meet for parents with breakout support areas

Friday, August 27, 2021
“Early Entry” Day for Grade 6 and Returning Grade 7 “Cohort C” Students
8:30 a.m.-12:15 p.m.

Monday, August 30, 2021
First Day of Classes for Students
8:30 a.m.-3:15 p.m.

Wednesday, September 8, 2021
Back-to-School Night
5:00-7:15 p.m.

Monday, September 6  Labor Day – Schools and Offices Closed
Tuesday, September 7  Systemwide Professional Development Day – Schools Closed for Students – Teachers on Duty – Rosh Hashanah
Thursday, September 16 Systemwide Professional Development Day – Schools Closed for Students – Teachers on Duty – Yom Kippur
Friday, October 15  Systemwide Professional Development Day/MSEA Convention – Schools Closed for Students
Friday, November 5  First Marking Period Ends – Elementary and Middle Schools Close 3 Hours Early for Students – Teachers on Duty
November 15-19  American Education Week
Monday, November 22  Report Cards Distributed
November 25-26  Thanksgiving Holiday – Schools and Offices Closed
# Sudbrook Calendar of Events 2021-2022

<table>
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<tr>
<th>EVENT</th>
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<td>Grade 6 Parent Orientation</td>
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<td>Grade 6 Early Entry Day</td>
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<td>Back-to-school night</td>
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<td>Handbook Presentations</td>
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<td>Q1 Conference Night</td>
<td>Thursday October 6</td>
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<td>Magnet Showcase Night**</td>
<td>Wednesday October 20</td>
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<td>End of Q1 Marking Period</td>
<td>Friday November 5</td>
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<td>American Education Week *</td>
<td>November 15-19</td>
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<td>Fall Performance</td>
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<td>PA Concert- Dance/Chorus</td>
<td>Wednesday December 15</td>
</tr>
<tr>
<td>PA Concert- Band/Orchestra</td>
<td>Tuesday December 21</td>
</tr>
<tr>
<td>Q2 Conference Night</td>
<td>Thursday December 16</td>
</tr>
<tr>
<td>SMMS Basketball</td>
<td>TBA</td>
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<tr>
<td>SMMS Basketball</td>
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<tr>
<td>SMMS Basketball</td>
<td>TBA</td>
</tr>
<tr>
<td>Q3 Conference Night</td>
<td>Thursday March 3</td>
</tr>
<tr>
<td>Registration Night**</td>
<td>Thursday March 24</td>
</tr>
<tr>
<td>Spring Musical</td>
<td>Fri./Sat. April 1 &amp; 2</td>
</tr>
<tr>
<td>World Languages Night</td>
<td>Thursday April 21</td>
</tr>
<tr>
<td>STEAMS Night/Spring Art Showcase</td>
<td>Thursday April 28</td>
</tr>
<tr>
<td>PA Concert- Dance</td>
<td>Wednesday May 18</td>
</tr>
<tr>
<td>PA Concert- Chorus</td>
<td>Tuesday May 24</td>
</tr>
<tr>
<td>PA Concert- Band</td>
<td>Thursday May 26</td>
</tr>
<tr>
<td>Eagle Run*</td>
<td>Friday May 27</td>
</tr>
<tr>
<td>PA Concert- Orchestra</td>
<td>Thursday June 2</td>
</tr>
<tr>
<td>PA- Theater Arts Showcase</td>
<td>Tuesday June 7</td>
</tr>
<tr>
<td>Grade 8 Awards Assembly*</td>
<td>Wednesday June 8</td>
</tr>
<tr>
<td>PA Awards Ceremony*</td>
<td>Thursday June 9</td>
</tr>
<tr>
<td>Grade 8 Farewell*</td>
<td>Friday June 10</td>
</tr>
</tbody>
</table>

* Denotes an event that is held during the school day.

** Denotes an event being held for elementary school students.
Sudbrook Magnet Middle School

21-22 Tentative Bus Stop Locations

* Below are the school bus stop locations for your review. Neighborhood stops will be listed in upcoming weeks but are subject to change with enrollment throughout the year. Pickup and drop off times will be posted on the Sudbrook website on August 23.

<table>
<thead>
<tr>
<th>Northwest Bus Stop Locations</th>
<th>Southwest Bus Stop Locations</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>High Schools</strong></td>
<td></td>
</tr>
<tr>
<td>Milford Mill Academy</td>
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<tr>
<td>New Town HS</td>
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<tr>
<td>Pikesville HS</td>
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<tr>
<td>Randallstown HS</td>
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<tr>
<td>Owings Mills HS</td>
<td></td>
</tr>
<tr>
<td><strong>Middle Schools</strong></td>
<td></td>
</tr>
<tr>
<td>Northwest Academy- PM only</td>
<td>Arbutus MS</td>
</tr>
<tr>
<td>Franklin Middle- AM only</td>
<td>Southwest Academy</td>
</tr>
<tr>
<td><strong>Elementary Schools</strong></td>
<td></td>
</tr>
<tr>
<td>Campfield ELC</td>
<td>Baltimore Highlands School</td>
</tr>
<tr>
<td>Cedarmere ES</td>
<td>Catonsville ES</td>
</tr>
<tr>
<td>Church Lane ES</td>
<td>Chadwick ES</td>
</tr>
<tr>
<td>Deer Park ES</td>
<td>Dogwood ES</td>
</tr>
<tr>
<td>Franklin ES</td>
<td>Edmondson Heights ES</td>
</tr>
<tr>
<td>Fort Garrison ES</td>
<td>Featherbed Lane ES</td>
</tr>
<tr>
<td>Glyndon ES</td>
<td>Johnnycake ES</td>
</tr>
<tr>
<td>Hebbville ES</td>
<td>Hillcrest ES</td>
</tr>
<tr>
<td>Hernwood ES</td>
<td>Lansdowne ES</td>
</tr>
<tr>
<td>Lyons Mill ES</td>
<td>Powhattend ES</td>
</tr>
<tr>
<td>Milbrook ES</td>
<td>Relay ES</td>
</tr>
<tr>
<td>Owings Mills ES</td>
<td>Riverview ES</td>
</tr>
<tr>
<td>Reisterstown ES</td>
<td>Westchester ES</td>
</tr>
<tr>
<td>Summit Park ES</td>
<td>Westowne ES</td>
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<tr>
<td>Timbergrove ES</td>
<td>Woodbridge ES</td>
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<tr>
<td>Winands ES</td>
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<tr>
<td>Winfield ES</td>
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<tr>
<td>Woodmoor PAL Center</td>
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<tr>
<td>Woodholme ES</td>
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</tr>
</tbody>
</table>
Sudbrook Magnet Middle School

Parent Loop Procedures

A.M. Drop off

All parent drop offs must take place in the rear parking lot and parent loop located on Alter Ave. There are absolutely no drop offs in the front bus loop or front faculty parking lot.

- Please plan to enter the parent loop by 8:10 a.m. The loop does fill up quickly, and entering at 8:10 a.m. will ensure students are seated in homeroom by 8:30 a.m.
- Please follow the direction of staff members and drop off in designated location only. Students should not be crossing the parking lot while drop off line is moving.
- If you arrive after 8:27, please do not drop off at the rear door. Your student will need to be signed in and retrieve a late pass at the main office.
- ALL students must be seated in homeroom by 8:30 a.m. Students who are not will be marked tardy.

P.M. Pickup

Parents should use the same loop in the rear parking lot for P.M. pickups. There are no pickups in the front bus loop or front faculty parking lot.

- Parents should line up in the parent loop no later than 3:10 p.m.
- Students will be dismissed and make their way out to their vehicles.
- All vehicles will yield to the bus dismissal at 3:22 p.m. Vehicles should not pass buses for any reason. Please plan accordingly.

Any questions or issues with transportation procedures should be directed to Ms. Morrison at kmorrison2@bcps.org.