How to Access Google Meet

1. OPEN GOOGLE MEET.
   • In Google Chrome, go to meet.google.com
   • Then you will see 1 of 2 possible screens.

   Screen 1: In the top right hand corner you see Sign In.
   • Click Sign In.

   Screen 2: In the top right hand corner you see a letter.
   • Click the letter to see if you are signed into your BCPS account. (It will end with @bcps.org)
     • If you are logged into your BCPS account, skip to Step 3.
     • If not, select Switch Account.
     • You will be taken to the Google sign in page.
       • If you have previously logged into Google with your BCPS information, choose that account and skip to Step 3.
       • If not click add another account. And continue to step 2.

2. LOG INTO GOOGLE USING BCPS CREDENTIALS.
   • Your email address will be your BCPS username, followed by @bcps.org.
     (ex. abc123@bcps.org)
   • Click next.
   • Enter your BCPS Password. Click next.
   * If you do not know your child’s username and password, please contact their homeroom teacher.

3. USE A MEETING CODE.
   • You will then arrive back at the Google Meet homepage.
   • Click Use a Meeting Code.

4. ENTER THE MEETING CODE.
   • Enter the nickname given to you by your teacher. (ex. amiletomath)
   • Then click continue.

   This nickname will always stay the same!
   Make sure this matches the nickname given to you by your teacher!

5. JOIN THE MEETING.
   • Click Join Now and you will be in the meeting!