**Schoology Basics**

Need help with accessing features in Schoology? Use this resource for some quick tips!

### Logging into Schoology:

1. Go to [https://bcpsone.bcps.org/](https://bcpsone.bcps.org/) and click “Login to BCPSOne”

2. Input username and password

3. Click on “Schoology Learning Management System”

### Uploading Assignments in Schoology

1. Log into BCPSOne and click on “Schoology Learning Management System”

2. Go to the “Course” tab and click on the correct class you are looking for.

3. Click on “Materials” on the left-hand side and find the folder for your current assignments.

4. Once you have read all directions and completed your assignment (following those directions), click on “Submit Assignment” on the right side of the page.

5. Choose the way in which you want to upload your file. You can upload via document, audio, or video. (Follow your teacher’s directions on what to actually submit for this part!)

6. Press “submit”
Helpful BCPSOne Resources

What about accessing some other resources BCPSOne has to offer?

Digital Content: A place where your child can access educational resources, resource videos, online books, etc. If they are logged in, they should be able to access each resource! Teachers may use these resources to enhance instruction, but you can also use these for additional fun learning activities!

Instructional Tools: The place where your child can find useful tools to use for classroom instruction.

Some tools (though there are many more) include:
- Microsoft Online and Google Drive: students can access to type on word documents
- Wixie: a place where students can create virtual projects

Other helpful resources:
- https://www.bcps.org/parents/schoology/

......you will see many other extremely useful tools as you scroll down on this page! This is where your child may access their math materials/tools, ELA tools, etc.