**Timber Grove Elementary School’s Opening Information**

**Pre-Kindergarten**
- Morning Session: 8:20 a.m. - 10:50 a.m.
- Afternoon Session: 12:35 p.m. - 3:05 p.m.

**Kindergarten – 5th Grade**
- School Hours: 8:20 a.m. - 3:05 p.m.

*Students may enter at 8:05 a.m., however they should NOT arrive before 8:05 a.m.*

We are looking forward to seeing everyone for in-person instruction for 5 days a week! We will communicate important information and updates as they occur. Below are some important reminders to help you and your child prepare for the 2021-2022 school year. Use this [site](#) to find all resources related to COVID for Baltimore County Public Schools.

<table>
<thead>
<tr>
<th>Arrival &amp; Dismissal Procedures:</th>
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<tbody>
<tr>
<td><strong>Arrival</strong></td>
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<tr>
<td>• Staff will meet bus riders at the bus, check for masks, and escort into the building.</td>
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<tr>
<td>• Walkers will line up socially distanced at exterior classroom doors. This excludes Ms. Aina’s 3rd grade class and 2nd grade walkers (who will line up by class at the awning entrance closest to the Learning Cottage/Modular) and kindergarten students in Mr. Cassis, Ms. Heiser, and Ms. Hillis’ classes. They will line up by class at the main entrance. Parents are asked to remain on the Academy Avenue sidewalk (whenever possible).</td>
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<tr>
<td>• Students attending Hot Spots will be escorted to classrooms by an adult.</td>
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<tr>
<td>• As students arrive by car or daycare van, they will remain in cars until directed to exit their vehicle by a staff member. Parents are asked to remain in vehicles. Take care of hugs and kisses prior to entering the car loop.</td>
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<tr>
<td><strong>Dismissal</strong></td>
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<tr>
<td>• Students will be tagged with colored backpack tags that identifies their dismissal plan. Please do not remove the tag. It helps staff dismiss the children appropriately.</td>
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<tr>
<td>• <strong>Hot Spots</strong>- Students attending Hot Spots will exit through classroom doors to the hallway and be escorted to the Cafeteria.</td>
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<tr>
<td>• <strong>Walkers</strong>- Walkers will exit from classroom exterior doors. Ms. Aina’s 3rd grade and 2nd grade walkers will be dismissed from the awning entrance. Walkers in Mr. Cassis, Ms. Heiser, and Ms. Hillis’ kindergarten classes will be dismissed from the main entrance.</td>
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<tr>
<td>• <strong>Carpool (Car &amp; Daycare Van Riders)</strong>-</td>
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<tr>
<td>▶ Cars and daycare vans will pick up students in the car loop in the front of the school. Travel so that you can make a right turn into the car loop. Parents are asked to remain masked and in vehicles.</td>
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<th>Screening &amp; Testing (<em>Safety is Our True North</em>)</th>
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<tr>
<td>• All families should screen students for symptoms prior to leaving home.</td>
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<tr>
<td>• Please use this <a href="#">checklist</a> to determine if a student should or should not go to school.</td>
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<tr>
<td>• Persons with COVID-19 symptoms in school will be required to be tested or will be placed on quarantine, in alignment with guidance from the Maryland Department of Health.</td>
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</table>
➢ If you plan to use the carpool loop, you will need to contact the main office at 410-887-1714 for a carpool number.
➢ Cars and daycare vans will make right hand turns out of the car loop and travel through the parking lot to exit school grounds.

*Bus Riders:* Bus riders will be escorted to buses as they arrive.

**Face Covering** *(Safety is Our True North)*

**Requirements:** All persons, regardless of vaccination status, must wear a face covering while inside a school. Exceptions to this requirement are:
- The person is alone in a private space.
- The person is eating or drinking.
- The person has a documented physical or developmental disability that makes wearing a mask unsafe.
- The person is under the age of two.

The person is a student athlete engaged in the sport in the field of play.

**Social Distancing** *(Safety is Our True North)*

**Requirements:** Physical distancing of students from each other and between students and adults will be provided to the greatest extent possible, considering school enrollment and facility constraints. Strategies include:
- Use of classroom and cafeteria configurations that provide maximal separation between students.
- Plans for arrival, dismissal and change of classes to reduce gathering of students in any area.
- Restriction of field trips to day trips only, with plans to reduce exposure to large crowds.
- Plans for supervision of restrooms, locker rooms, and school lockers to prevent congregation of students.

**Hand Hygiene** *(Safety is Our True North)*

**Requirements:** Employees and students have been instructed to adhere to best practices in hand hygiene and respiratory etiquette.

Times for handwashing or use of hand sanitizer to include before and after meals, upon arrival to schools’ offices and home, before and after use of any shared items, after use of the restroom, after sneezing/coughing and other time hands are contaminated.

**Breakfast & Lunch**

**Breakfast**
- Free meals will be provided to every student.
- Breakfast will be consumed in classrooms.
- No money will be exchanged.

**Lunch**
- Lunches will be provided to every student for free.
- Movement will be limited.
- The stage will be used to seat students with allergies.
- No money will be exchanged.

*Students may bring two labeled water bottles.*

**Supplies & Devices:**
- Teachers will provide updates to Supply Lists if materials are needed.
- Students will need to wear a face mask to school every day and pack extras in case their mask falls on the floor or becomes soiled.
- Students must use BCPS-issued devices in school. Fully-charged Chromebooks and chargers should be transported to and from school for in-person instruction.

**Visitors** *(Safety is Our True North)*

- To visit a BCPS school, visitors must have an appointment.
- Visits will be conducted remotely or outside, whenever possible.
- If an indoor visit is required, visitors will be required to wear a face coverings and practice social distancing.
- The number of people admitted to the building will be limited.

**Athletics (Secondary)/Extra Curriculars**
- This site contains current information for mitigation related to athletics in BCPS.

**Cleaning/Disinfecting** *(Safety is Our True North)*

**Requirements:** BCPS staff will continue to provide safe and clean school environments by ensuring daily cleaning of buildings using Environmental Protection Agency (EPA) approved germicidal agents that kill coronavirus. BCPS staff will:
- Perform frequent cleaning and disinfection of high-contact surfaces and any shared items, at least daily.
- Promote hand washing before and after touch of shared use items.
- Maintain sufficient supplies of soap, paper towels, and hand sanitizer.