

February 2020 Relay PTA Meeting Minutes

Welcome and Introductions

Treasurer's Report

Budget - Clubs expenditures have increased; we should add another \$317 for Pokemon Club, so we're at about \$900 for clubs; still have Dance and Drama that we're waiting for expenses from; DI expenses will come later; we're on budget so far.

Teacher reimbursements - all submitted so far; teachers, please submit receipts for reimbursements

International festival - some receipts in but need the rest. Please submit them.

Additional clothing donation request for health suite; Mr. Barnett to email Mr. West for this clothing need; Relay may then solicit clothing donations from parents and guardians, as parents are happy to donate their gently used clothing. Mr. West has received a new clothing package from Amazon at the beginning of the school year.

Health suite - school administration is putting together a funding proposal for a part-time health assistant and will present it to the PTA for consideration.

Events and Planning

Spring book fair – March 16-20, 2020; fifth grade committee field trip is March 20, but fifth grade will get their book fair shopping day if dates overlap

Basket bingo – April 18, 2020 at Our Lady of Victory

- Please note the date change to April 18 - OLV double booked the venue
- Will sell tickets online
- May still have a day after school for in-person ticket sales
- Bring in food for a buffet - working with Ledo's of Elkridge
- Proposal is for Fifth Grade Committee to staff the food buffet and get the proceeds, this could be a built in fundraiser for future years
- Sign up genius for event volunteers and sign up genius for each grade's basket with suggested items to buy
- Looking for a caller! Ms. Benedick and the administration will talk to the faculty.

Restaurant Fundraiser Nights

- Submitted request for Chipotle Fundraising Night on March 31, 4-8 pm, in Linthicum
- Must bring in at least \$300 (\$100 donation) in fundraiser sales on the night of the fundraiser to be eligible to receive 33% of the sales from our supporters.

Fun run fundraiser

- Not a lot of work and can raise a lot of money; \$395 fee taken out of the money you raise; and then they take 10 percent out of online donations;

- MCAT is the last week in April; so May 16 is a tentative date; held at the school; mid-morning; with a tentative date, the planning team can move forward on details and logistics, more to come
- The company has shirt vendor or we can order our own;
- We might be able to tap into Moms Run This Town for support;
- Parents requested a later morning event

School supply sales

- Goal of school supply sales is not to make money but to offer convenient and inexpensive school supplies for Relay families. In addition last year, we rounded to the next dollar and donated that money to purchase school supply packets for families in-need, as identified by Ms. Campbell
- Learnings from last year: More promotion early and often, distribute at Sneak a Peak on Friday, better volunteer coordination, ask students about quality of supplies as they were poor quality - we should get the better quality supplies next year
- Need a volunteer to serve as point person for the school supplies sale: Joe Neets will serve as lead volunteer. Thank you Joe.

Administration Update

Thank you for International Night. Family pride and personal pride about what families talk about, a lot of laughs, good to see families that don't always come to school events

Thank you for Pokemon Club, spanning a lot of grade levels, bringing together kids who wouldn't normally get together, a lot of kids are talking about the Pokemon Club and are very excited for it

School supply store - Ms. Attanasio is researching how to do it, 3 days a week under the stairwell, staffed by her and the functional academic program, she did talk to us about getting a sign printed (may need a budget for it), will open in the spring

Fifth Grade Farewell - June 16 tentatively scheduled; June 18 is the same day as Arbutus Middle's farewell, in the event of snow or calendar schedule changes it will be later which is preferred

Disability Awareness Day - April 2

- It is great to have students interact with and go to school with students that are not like them, different academic profile, adults with disabilities will come speak about their disabilities
- Resources must be purchased,
- All students Pre-K to 5 will participate in stations. At some stations, people with disabilities will share their story and lived experiences. There will be a request for parent volunteers to help Relay's 700 students move through the stations

STEM/STREAM Night - March 19 - save the date. More to come.

Pre-K Roundup - May 11 and 12

- Request to purchase 40 books for pre-Kers by mid-to end of April. Don't have an amount to present though it may be similar to the amount last year
- Request to include PTA membership form and school supply drive flyer in Pre-K Roundup bags - **PTA Secretary to produce PTA membership forms**

Teacher Update

Reimbursement forms are the same as last year's.

- Jossie add to the website

Send packets back as soon as they are complete

Goofy pictures also taken

Fifth Grade Committee Update

Brought in \$346 for pencil grams, a big win

International festival concessions - \$200-300 approx. brought in from pizza sales

Flyers sent home today to fifth grade - Mr. Barnett will send it to fifth graders

Basket bingo gift card tree will be done instead of a basket

End of year - might be DC, contingent on bus approval, with three buses Fifth Grade Committee may ask Relay PTA to finance it

Merchandise - still have some hats leftover, so they may leave them for next year to sell at Back to School Night

Plant sale - if anyone can volunteer during the day May 6-8, they would appreciate it; evening plant sale date to be determined with input from the administration

New Business

Teacher appreciation week

- Can we get kids to help with decoration? Use decoration as a motivator for them to do their school work? Yung is willing to volunteer 2-3 hours on one day a week on certain weeks to get this special motivator
- Space theme

Flu, colds, and other illnesses: there are always illnesses at the school, no one is required to report their illnesses and administration and PTA does not track them because of privacy concerns.

Upcoming Dates

Working Meeting: PTA working meeting in preparation for the PTA Basket Bingo – Wednesday, February 26 @ OCA Mocha

Next PTA Meeting: Tuesday, March 3, at 6:30 pm in the library