

# Shady Spring Elementary School's Opening Information

Doors Open: 9:05 AM



Late Bell: 9:20 AM

Dismissal: 4:05 PM

School Phone: 443-809-0509

Please visit [www.shadyspringes.bcps.org](http://www.shadyspringes.bcps.org) for updated, school specific information. Use this [site](#) to find all resources related to COVID for Baltimore County Public Schools.

<p><b>Arrival Procedures</b></p> <ul style="list-style-type: none"><li>• Doors will open at 9:05 AM each morning.</li><li>• Car riders will be dropped off at our designated location at the front of the staff parking lot. Please follow the traffic pattern marked by cones. Staff will be on duty daily at 9:05 AM to support students and monitor traffic.</li><li>• Walkers will enter the school through our main building entrance. Pre-K, K, 1<sup>st</sup>, and 2<sup>nd</sup> grade students will enter through the doors on the left. 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade students will enter through the doors on the right.</li><li>• Students should not arrive to school or be dropped off prior to 9:05 AM as there are no staff members on duty to supervise them.</li><li>• Bus riders will be picked up daily and arrival at bus stops is recommended 5 minutes prior to the scheduled pick-up time.</li></ul> <p><b>Dismissal Procedures</b></p> <ul style="list-style-type: none"><li>• Dismissal will begin promptly at 4:05 PM daily.</li><li>• Car riders will be dismissed from the Rec Room which is located along the right side of the building near the staff parking lot. Please follow the traffic pattern marked by cones.</li><li>• Grade 1-5 walkers will be dismissed through our main doors. Kindergarten walkers will be dismissed from the gym. Pre-K walkers will be dismissed from the Pre-K room.</li><li>• Bus riders will be dismissed from homerooms in the order that buses arrive to school.</li><li>• We will make every attempt to notify parents when buses are late through our School Messenger System.</li><li>• Changes to transportation must be given to the front office, in writing, by 3:30 PM daily.</li><li>• Early pickup will end promptly at 3:30 PM daily.</li></ul>	<p><b>Screening &amp; Testing (<i>Safety is Our True North</i>)</b></p> <ul style="list-style-type: none"><li>• All families should screen students for symptoms prior to leaving home.</li><li>• Please use this <a href="#">checklist</a> to determine if a student should or should not go to school.</li><li>• Persons with COVID-19 symptoms in school will be required to be tested or will be placed on quarantine, in alignment with guidance from the Maryland Department of Health.</li></ul>
<p><b>Face Covering (<i>Safety is Our True North</i>)</b> <b>Requirements:</b> All persons, regardless of vaccination status, must wear a face covering while inside a school. Exceptions to this requirement are:</p> <ul style="list-style-type: none"><li>• The person is alone in a private space.</li><li>• The person is eating or drinking.</li><li>• The person has a documented physical or developmental disability that makes wearing a mask unsafe.</li><li>• The person is under the age of two.</li><li>• The person is a student athlete engaged in the sport in the field of play.</li></ul>	<p><b>Social Distancing (<i>Safety is Our True North</i>)</b> <b>Requirements:</b> Physical distancing of students from each other and between students and adults will be provided to the greatest extent possible, considering school enrollment and facility constraints. Strategies include:</p> <ul style="list-style-type: none"><li>• Use of classroom and cafeteria configurations that provide maximal separation between students.</li><li>• Plans for arrival, dismissal and change of classes to reduce gathering of students in any area.</li><li>• Restriction of field trips to day trips only, with plans to reduce exposure to large crowds.</li><li>• Plans for supervision of restrooms, locker rooms, and school lockers to prevent congregation of students.</li></ul>

<p><b>Hand Hygiene (<i>Safety is Our True North</i>)</b>  <b>Requirements:</b> Employees and students have been instructed to adhere to best practices in hand hygiene and respiratory etiquette.  Times for handwashing or use of hand sanitizer to include before and after meals, upon arrival to schools' offices and home, before and after use of any shared items, after use of the restroom, after sneezing/coughing and other time hands are contaminated.</p>	<p><b>Breakfast</b></p> <ul style="list-style-type: none"> <li>Will be offered daily, at no cost, until 9:20 AM.</li> </ul> <p><b>Lunch</b></p> <ul style="list-style-type: none"> <li>Will be offered daily, at no cost.</li> <li>At this time, snacks will not be available to purchase.</li> <li>Students have the option to pack or bring lunch to school daily.</li> </ul> 
<p><b>Supplies</b></p> <ul style="list-style-type: none"> <li>Student supply lists were mailed home in summer mailing packets and are grade level/teacher specific.</li> <li>If you did not receive your child's supply list or are having difficulty finding a specific supply, please call the school at 443-809-0509.</li> </ul> <p><b>Devices:</b></p> <ul style="list-style-type: none"> <li>All students will be issued a Google Chromebook and charger from BCPS along with a unique username and password.</li> <li>Devices will travel with students to and from school daily and should be charged each night.</li> <li>Student care for devices is critical and will be taught to students at school.</li> <li>If a computer hardware or software problem occurs, parents should submit a technology ticket by using <a href="#">this link</a> for support.</li> <li>Technology tickets can be monitored by calling the help desk (443-809-4672) Monday-Friday from 7:00 AM-4:15 PM.</li> </ul> 	<p><b>Visitors (<i>Safety is Our True North</i>)</b></p> <ul style="list-style-type: none"> <li>To visit a BCPS school, visitors must have an appointment.</li> <li>Visits will be conducted remotely or outside, whenever possible.</li> <li>If an indoor visit is required, visitors will be required to wear a face coverings and practice social distancing.</li> <li>The number of people admitted to the building will be limited.</li> </ul>
<p><b>Extra Curriculars</b></p> <ul style="list-style-type: none"> <li>Shady Spring values student interests and offers a variety of before/after school clubs for all students.</li> <li>Information specific to each club will be sent home to families this fall.</li> </ul> <p><b>Athletics (Secondary)</b></p> <ul style="list-style-type: none"> <li>This <a href="#">site</a> contains current information for mitigation related to athletics in BCPS.</li> </ul>	<p><b>Cleaning/Disinfecting (<i>Safety is Our True North</i>)</b>  <b>Requirements:</b> BCPS staff will continue to provide safe and clean school environments by ensuring daily cleaning of buildings using Environmental Protection Agency (EPA) approved germicidal agents that kill coronavirus. BCPS staff will:</p> <ul style="list-style-type: none"> <li>Perform frequent cleaning and disinfection of high-contact surfaces and any shared items, at least daily.</li> <li>Promote hand washing before and after touch of shared use items.</li> <li>Maintain sufficient supplies of soap, paper towels, and hand sanitizer.</li> </ul>