

**Baltimore County School Board Nominating Commission Meeting
Greenwood, Building E, March 5, 2018**

ATTENDEES: Aaron Plymouth (Chair); Abby Beytin (Vice Chair); Julie Sugar (Secretary); Katherine Bloom; Tony Campbell; Michael Darenberg; Doug Elmendorf; Marietta English; Bill Groth; Elisa Hartman; Virginia Hoy; Klara Jenkins; Olivia Keithley; Lila Merenbloom, Robert Pfaff; Toby Atkinson-Pulley; Laura Suffecool; Lauren Taylor; Leslie Weber
GUESTS: Ed Gillis, Baltimore County Board of Education (BOE) Chair; Dr. Carol Batoff (BCPS); community observers, Anne Groth, Jayne Lee (PTA Council)

Meeting called to order at 6:30pm by A. Plymouth; Pledge of Allegiance;

CHAIRMAN'S REMARKS: Quorum confirmed. Review of minutes: motion passed to accept minutes with corrected name. Introduced speaker, BOE Chairman Ed Gillis.

PRESENTATION: E. Gillis presented info on what the BOE does, role of Chair, Chair speaks for board. Two meetings per month plus committee meetings. BOE similar to board of a corporation where citizens are the "stockholders". Biggest BOE focus is equity. Important to be open minded on all decisions. Some months, Chair devotes 100 hours to BOE work. Members typically devote 25-50 hours/month.

DISCUSSION ITEMS:

- **Candidate filings:** All districts have had candidates file. Districts with more than two candidates will participate in the Primary to narrow down to two candidates for the General.
- **Application Deadline:** Six applications received. Motion made and passed unanimously to extend the application deadline to May 1, 2018. Discussed need for increased advertising and creation of a Fact Sheet for prospective applicants. L. Weber has drafted a Fact Sheet and will send to the Chair for review.
- **Open Meetings Act:** BCSBNC subject to Open Meetings Act. Meetings will be public with exception of applicant interviews. All agendas/minutes will be added to webpage to comply with Open Meetings Act.
- **BCSBNC Webpage on BCPS Website:** Improvements recommended. Help link needed: Chair will take all calls/emails requesting help/info regarding application process. L. Suffecool will submit recommended improvements to Chair.
- **New Subcommittees:** A Bylaws Subcommittee and Communications Subcommittee were formed. More below.
- **Meeting Extension:** Motion passed to extend March 5 meeting until 8:30pm.
- **Public Hearings:** Three public hearings must be held to both educate the community and to receive input from the community. Must be standalone hearings as opposed to taking place during another public meeting. Hearings will be held prior to application deadline and interviews to incorporate public input. Education portion of the hearings will include: Info on the new hybrid BOE (7 elected members/4 appointed members/1 student member), the role of the School Board Nominating Commission, the application process, and Q & A). Hearing dates: March 22 at 7:30pm (Cockeysville MS, after PTA Council General Meeting); April 17 at 7pm (Pikesville HS Library). Hearing planned for March 26 at 8pm (Patapsco HS Library, during SEAEAC Meeting) cancelled due to needing a full hour. Third hearing date and location is TBD.
- **Press Release:** Updated press release needed with new deadline and updated interview dates (May 7, 21, June 4, 25) and location (Greenwood). Chair will work with BCPS to update. Motion made and passed for updated press release to be sent out by BCPS Communications Dept. by March 15 (one week prior to March 22 public hearing).

SUBCOMMITTEES: 2 new ones added (Bylaws and Communications)

- **Screening Criteria/Rubric:** A. Beytin, K. Jenkins, A. Plymouth, T. Pulley
- **Public Hearings:** A. Beytin, T. Campbell, L. Suffecool, L. Taylor
- **Interview Questions/Rubric:** R. Pfaff, B. Groth
- **Bylaws:** T. Atkinson-Pulley, B. Groth, E. Hartman
- **Communications:** J. Sugar, K. Jenkins, M. Darenburg

ACTION ITEMS:

- **L. Suffecool** to send web page recommendations to Chair who will coordinate with Debi Decker for implementation
- **L. Weber** to draft a Fact Sheet for prospective applicants for the Chair to review
- **Communications Committee** to prepare email list for sharing Fact Sheet and new application deadline
- **Bylaws Subcommittee** to draft recommended BCSBNC bylaws
- **A. Plymouth** to work with BCPS on updated press release and to work on finding a 3rd hearing date/location.

Meeting adjourned at 8:30pm.

Respectfully submitted by Julie Sugar