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2 **BOARD OF EDUCATION OF BALTIMORE COUNTY**  
3 **BUILDING AND CONTRACTS COMMITTEE**

4 **Informational Summary**

5 Tuesday, May 22, 2018  
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7 The following is a summary of the motions made and the votes taken at the meeting and this  
8 summary is for information purposes only. The archived video recordings serve as the  
9 Committee's official meeting minutes as required by the Annotated Code of Maryland, General  
10 Provisions Article, §3-306, and can be viewed at the [Board of Education committee meeting](#)  
11 [minutes Web site](#). If there is any discrepancy between the video and this summary, the archived  
12 video, which constitutes the official minutes of the meeting, shall control.  
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- 14 I. The Building and Contracts Committee of the Board of Education of Baltimore County  
15 convened a scheduled meeting on Tuesday, May 22, 2018, at 4:00 p.m. in Room 114 of  
16 Building E on the Greenwood Campus. The following Committee members were present:  
17 Nicholas Stewart, Esq., Chair; Kathleen Causey, member; Julie Henn, member and David  
18 Uhlfelder, member. The following staff members were present: Merrill Plait, Director, Office  
19 of Facilities Construction and Improvement and George Sarris, Executive Director,  
20 Department of Fiscal Services.  
21
- 22 II. Messrs. Plait and Sarris presented the following recommended contract awards to the  
23 Committee:  
24 A. JN1-772-14 Interscholastic Football and Lacrosse Equipment Reconditioning  
25 B. ARA-212-17 Audiology Equipment  
26 C. JN1-761-16 Meeting Space  
27 D. LKO-414-18 Onsite Fitness Classes  
28 E. JMI-621-18 Workload Automation Software  
29 F. JMI-619-18 Microsoft Software Solutions  
30 G. JBO-723-18 Beverages and Vending Machines  
31 H. ARA-218-18 On-Call Inspection, Maintenance, Repair, and Installation of Physical  
32 Education Facilities and Equipment  
33 I. JMI-620-18 Electrical Installations, Repairs, Upgrades, Parts and Preventative  
34 Maintenance Services  
35 J. MBU-518-18 Parking Lot Improvements at Hernwood Elementary School  
36 K. KSH-356-18 Parking Lot Improvements at Overlea High School  
37 L. LKO-423-18 Auditing Services – Procurement Activities, Specified Contracts, Travel,  
38 Expenses, and Other Charges  
39
- 40 III. Chair Stewart recommended the Committee defer contract award LKO-423-18 Auditing  
41 Services – Procurement Activities, Specified Contracts, Travel, Expenses, and Other  
42 Charges for full Board discussion and action. Upon unanimous consent and following Ms.  
43 Henn's motion, the contract was deferred. The Committee unanimously approved.  
44
- 45 IV. Ms. Henn moved that the following recommended awards be forwarded to the full Board;  
46 Mrs. Causey seconded the motion. The Committee unanimously approved.  
47 A. JN1-772-14 Interscholastic Football and Lacrosse Equipment Reconditioning  
48 B. ARA-212-17 Audiology Equipment

- 49 C. JNI-761-16 Meeting Space  
50 D. LKO-414-18 Onsite Fitness Classes  
51 E. JMI-621-18 Workload Automation Software  
52 F. JMI-619-18 Microsoft Software Solutions  
53 G. JBO-723-18 Beverages and Vending Machines  
54 H. ARA-218-18 On-Call Inspection, Maintenance, Repair, and Installation of Physical  
55 Education Facilities and Equipment  
56 I. JMI-620-18 Electrical Installations, Repairs, Upgrades, Parts and Preventative  
57 Maintenance Services  
58 J. MBU-518-18 Parking Lot Improvements at Hernwood Elementary School  
59 K. KSH-356-18 Parking Lot Improvements at Overlea High School  
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61 V. The meeting adjourned at 4:27 p.m.  
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63 Susan Slade  
64 Administrative Assistant  
65 Department of Fiscal Services