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2 **BOARD OF EDUCATION OF BALTIMORE COUNTY**
3 **BUILDING AND CONTRACTS COMMITTEE**

4 **Informational Summary**

5 Tuesday, June 12, 2018
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7 The following is a summary of the motions made and the votes taken at the meeting and this
8 summary is for information purposes only. The archived video recordings serve as the
9 Committee's official meeting minutes as required by the Annotated Code of Maryland, General
10 Provisions Article, §3-306, and can be viewed at the [Board of Education committee meeting](#)
11 [minutes Web site](#). If there is any discrepancy between the video and this summary, the archived
12 video, which constitutes the official minutes of the meeting, shall control.
13

- 14 I. The Building and Contracts Committee of the Board of Education of Baltimore County
15 convened a scheduled meeting on Tuesday, June 12, 2018, at 4:45 p.m. in Room 114 of
16 Building E on the Greenwood Campus. The following Committee members were present:
17 Kathleen Causey, member; Julie Henn, member; and Charles McDaniels, Jr., member. The
18 following staff members were present: Barbara Burnopp, Senior Executive Director,
19 Department of Administrative Services; Senior Pradeep Dixit, Executive Director,
20 Department of Facilities Management and George Sarris, Executive Director, Department
21 of Fiscal Services.
22
- 23 II. Ms. Burnopp informed the Committee members that staff had forwarded to all members
24 the BCPS Procurement Authority PowerPoint handout and related executive summary.
25 These items were originally presented in February 2018, and again today, as informational
26 items for the Committee members due to the variety of procurement methods on the
27 recommended contract awards to be presented.
28
- 29 III. Mr. McDaniels requested deferral of recommended contract award MWE-838-15 Contract
30 Modification: Elementary Language Arts Intervention Materials.
31
- 32 IV. Messrs. Sarris and Dixit presented the following recommended contract awards to the
33 Committee:
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- 35 A. MWE-838-15 Contract Modification: Elementary Language Arts Intervention
 - 36 Materials
 - 37 B. JBO-731-18 Public Notice – International Baccalaureate Program
 - 38 C. KSH-360-18 Public Notice – Mathematics Supplemental Intervention Materials
 - 39 D. JBO-712-18 Web Based College and Career Counseling Tool
 - 40 E. JMI-612-18 Textbooks and Instructional Materials
 - 41 F. MWE-816-18 Evaluation Services for the Magnet Schools Assistance Program Grant
 - 42 G. JMI-611-18 Professional Development for Teachers and School Leaders
 - 43 H. KSH-355-18 Catering Services for New Teacher Orientation
 - 44 I. KSH-359-18 Excess Workers' Compensation Insurance
 - 45 J. MBU-508-17 Contract Modification: Purchase of Floor Care Machines and Associated
 - 46 Equipment
 - 47 K. MWE-818-18 Lease of Office Space
 - 48 L. MBU-516-18 Site Preparation and Demolition to Colgate Elementary School

- 49 M. MWE-817-18 Transfer of Property
50 N. ARA-225-18 Educational Facilities Master Plan and Comprehensive Maintenance Plan
51
- 52 V. The Committee approved the following recommended awards for forwarding to the full
53 Board:
54 A. JBO-731-18 Public Notice – International Baccalaureate Program
55 B. KSH-360-18 Public Notice – Mathematics Supplemental Intervention Materials
56 C. JBO-712-18 Web Based College and Career Counseling Tool
57 D. JMI-612-18 Textbooks and Instructional Materials
58 E. MWE-816-18 Evaluation Services for the Magnet Schools Assistance Program Grant
59 F. KSH-355-18 Catering Services for New Teacher Orientation
60 G. KSH-359-18 Excess Workers’ Compensation Insurance
61 H. MBU-508-17 Contract Modification: Purchase of Floor Care Machines and Associated
62 Equipment
63 I. MWE-818-18 Lease of Office Space
64 J. MBU-516-18 Site Preparation and Demolition to Colgate Elementary School
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- 66 VI. The following recommended awards were forwarded without Committee recommendation:
67
68 A. MWE-838-15 Contract Modification: Elementary Language Arts Intervention
69 Materials
70 B. JMI-611-18 Professional Development for Teachers and School Leaders
71 C. 13. MWE-817-18 Transfer of Property
72 D. 14. ARA-225-18 Educational Facilities Master Plan and Comprehensive Maintenance
73 Plan
74
- 75 VII. The meeting adjourned at 5:37 p.m.
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77 Susan Slade
78 Administrative Assistant
79 Department of Fiscal Services