

1 BOARD OF EDUCATION OF BALTIMORE COUNTY  
2 AUDIT COMMITTEE

3 August 13, 2019 Meeting Minutes  
4 (Approved, September 16, 2019)  
5

6 The Audit Committee of the Board of Education of Baltimore County met on Tuesday, August 13,  
7 2019 at 4:21 p.m. in Board Room A in Building A, Greenwood. The following Committee  
8 members were present: Russell Kuehn, Chair; Kathleen Causey, Vice-Chair; Julie Henn; and Lisa  
9 Mack. The following staff persons were present: Andrea Barr, Chief Auditor; Keith Fletcher,  
10 Audit Manager; and Andrea Manna, Audit Manager.

11 I. Approval of the Minutes

12 Upon motion of Ms. Henn, seconded by Ms. Mack, the Committee unanimously  
13 approved the meeting minutes from June 18, 2019 at 4:22 p.m.  
14

15 II. Unfinished Business

16 There was no unfinished business.  
17

18 III. New Business

19 a. FY19 Accomplishments

- 20 i. Ms. Barr reported on the FY19 Office of Internal Audit's accomplishments.  
21 Ms. Barr, Mr. Fletcher, and Ms. Manna answered the Committee's  
22 questions about the FY19 projects and reports.  
23

24 IV. ADMINISTRATIVE FUNCTION MINUTES

25 a. Upon motion of Mr. Kuehn, seconded by Ms. Causey, the Committee convened  
26 an administrative function session to discuss the FY20 Office of Internal Audit  
27 Work Plan and active investigations concerning the appropriate use of school  
28 system resources.

29 b. The session commenced at 5:20 p.m. in Board Room A in Building A,  
30 Greenwood. The following committee members and staff members were present:  
31 Mr. Kuehn, Ms. Causey, Ms. Henn, Ms. Mack, Ms. Barr, Mr. Fletcher, and Ms.  
32 Manna.

33 c. Ms. Barr and Mr. Fletcher reported on current and closed investigations as of June  
34 30, 2019 and July 31, 2019, concerning fiscal management issues and matters  
35 related to misconduct of specific employees. Ms. Barr and Mr. Fletcher answered  
36 the Committee's questions about these investigations and specific employees.

37 d. Ms. Mack left the room at 5:50 p.m. and returned at 5:52 p.m.

38 e. Ms. Henn left the room at 6:01 p.m.  
39

40 V. The meeting adjourned at 6:11 p.m.