TO: Dr. Joe A. Hairston  
FROM: Division of Physical Facilities  
RE: Change Order – Major Maintenance Renovation Program  
Prettyboy Elementary School

On March 29, 2001, the Board of Education approved an award of contract with James W. Ancel, Incorporated to perform work under the Major Maintenance Renovation Program at Prettyboy Elementary School. In order to complete this project, it has become necessary to follow the Fire Marshal instruction by modifying the sprinkler system and adding fire alarm devices.

The Division of Physical Facilities has received a proposal from the Contractor in the amount of $90,120.00 to complete the additional scope of work. The direct cost of the work has been reviewed by our consultant for this project and was found reasonable. However, the time extension was found unreasonable. Based upon this review, we recommend approval of a Construction Change Directive (CCD) of Not To Exceed amount of $15,108.00 with James W. Ancel, Incorporated for his direct cost of the work. The time extension will be determined later based on James W. Ancel, Incorporated actual delay in the critical path of construction.

Funding for this Change Order is available from Capital Budget Project # 665 – Major Maintenance.

APPROVED:

Donald F. Krempel, Ph.D.  
Executive Director