

BALTIMORE COUNTY PUBLIC SCHOOLS

Joe A. Hairston, Superintendent

Towson, Maryland 21204-3711

BOARD EXHIBIT**September 25, 2001**

TO: Dr. Joe A. Hairston

FROM: Department of Physical Facilities

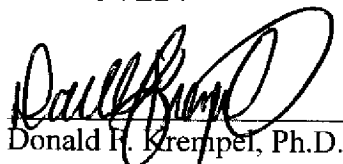
RE: Fee Acceptance - Construction Administration Services for Science Room Renovations - Owings Mills High School

On September, 12, 2000, the Board of Education approved the architectural firm of Grieves, Worrall, Wright, & O'Hatnick, Inc. (GWWO) to provide design services for the renovation of science rooms at Owings Mills High School. At this time, the Department of Physical Facilities requests approval to utilize the services of GWWO to provide construction administration services in conjunction with this project. These services will include attending preconstruction and progress meetings, reviewing and approving submittals, reviewing of requests for information, issuing proposal requests, reviewing and recommending change orders, reviewing and approving contractor's request for payment, reviewing contractor's close-out documentation, and providing final completion documentation.

The Department of Physical Facilities has negotiated a fee of \$35,592.44 for Grieves, Worrall, Wright, & O'Hatnick, Inc. to provide construction administration services at Owings Mills High School. At this time, we request the Board's approval of this negotiated fee.

Funding for these services is available in Capital Budget Project #666 - Alterations/Code Updates/Restorations.

APPROVED:



Donald H. Krenpel, Ph.D.
Executive Director