TO: Dr. Joe A. Hairston

FROM: Department of Physical Facilities

RE: Change Order – Consultant Design for Recreation ADA Modifications Various Elementary Schools

On January 9, 2001, the Board of Education approved a negotiated fee contract with Sanders Design to perform design services for removing architectural barriers associated with recreation additions to provide access for disabled individuals. At the time of the original contract acceptance, the extent demolition was not fully defined. Now that this project is currently in the schematic design phase, the Department of Physical Facilities has requested that the consultant provide a proposal for performing environmental testing of all building materials to be disturbed to determine if any materials contain a hazardous component.

The Department of Physical Facilities has received a proposal from the consultant in the amount of $9,154.79 to complete the additional scope of work. This cost has been reviewed and was found reasonable. Based upon this review, we recommend approval of a Change Order in the amount of $9,154.79 with Sanders Designs to provide environmental testing services.

Funding for this Change Order will be made available through the Department of Recreation and Parks.

APPROVED:

Donald F. Krempel, Ph.D.
Executive Director