TO: Dr. Joe A. Hairston  
FROM: Department of Physical Facilities  
RE: Change Order – Major Maintenance Renovation Project  
Pleasant Plains Elementary School

On October 24, 2000, the Board of Education approved an award of contract with Chilmar Corporation to perform work under the Major Maintenance Renovation Program at Pleasant Plains Elementary School. In order to complete this project, it has become necessary to install a new water line to support the sprinkler system. In addition to the new water line, it has become necessary to further extend this water line to accommodate the location difference between the contract documents and the as-built drawings of the water main location – the basis of the water service design.

The Department of Physical Facilities has received an original proposal from the Contractor in the amount of $45,000.00 to complete the installation of the new water line that will support the sprinkler system. This additional scope of work involves the extension of said water line due to the variance of the water main’s location. The cost of this work is an additional $25,000.00 over the original requested amount. This cost has been reviewed by our consultant for this project and negotiations are on-going. Based upon this review, we recommend approval of a change order in the total not-to-exceed amount of $70,000.00 with Chilmar Corporation to extend the water service pipe to a location that was not shown on the contract documents.

Funding for this Change Order is available from Capital Budget Project # 665 – Major Maintenance.

APPROVED:

Donald F. Krempel, Ph.D.  
Executive Director