

**BALTIMORE COUNTY PUBLIC SCHOOLS**

Joe A. Hairston, Superintendent

Towson, Maryland 21204-3711

**BOARD EXHIBIT****November 20, 2001**

**TO:** Dr. Joe A. Hairston

**FROM:** Department of Physical Facilities

**RE:** Change Order – Consultant Design Services for Major Maintenance Renovation Project - Woodbridge Elementary School

On March 29, 2001, the Board of Education approved a negotiated fee with NuTec Design Associates, Inc. to provide design services under the Major Maintenance Renovation Program at Woodbridge Elementary School. In order to complete this project, it has become necessary to accurately update the topographical plat for this site to allow for the water service upgrade.

The Department of Physical Facilities has received a proposal from the consultant in the amount of \$2,375.00 to complete the additional scope of work. This fee has been reviewed by 3D/International and was found reasonable. Based upon this review, we recommend approval of a change order in the amount of \$2,375.00 with NuTec Design Associates, Inc. to provide accurate site topographical information as stipulated above.

Funding for this Change Order is available from Capital Budget Project # 665 – Major Maintenance.

APPROVED:



Donald F. Krempel, Ph.D.  
Executive Director