

BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: November 27, 2001

TO: BOARD OF EDUCATION

FROM: Dr. J. Hairston, Superintendent

SUBJECT: Recommendations for Award of Contracts
Board Exhibit – December 18, 2001

ORIGINATOR: Robert Haines, Deputy Superintendent of Business Services

**RESOURCE
PERSON(S):** Patrick Fannon, Controller; Richard Gay, Purchasing Manager

RECOMMENDATION

That the Board of Education approves the recommendations for award of contracts Board Exhibit for the December 18, 2001 board meeting.

See the attached list of contract recommendations presented for consideration by the Board of Education of Baltimore County.

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Appendix I – Recommendations for Award of Contracts – Board Exhibit

**Recommendations for Award of Contracts
Board Exhibit – December 18, 2001**

The following contract recommendations are presented for consideration by the Board of Education of Baltimore County.

1. **Assignment of Employee Assistance Program Contract from Sheppard Pratt Health Plan to APS Healthcare Bethesda, Inc.** Estimated Award Value: \$217,000
Contract # RF9710617

At the June 12, 2001 Board of Education meeting the Board approved the extension of the Employee Assistance Program through the Baltimore County Government contract with Sheppard Pratt Health Plan for one additional year.

On August 13, 2001 Baltimore County Public Schools was notified that effective September 1, 2001 Sheppard Pratt had decided to sell their health plan to APS Healthcare Bethesda, Inc. (APS). As part of the sale, our contract with Sheppard Pratt for the provision of employee assistance programs and/or managed behavioral healthcare services, as well as organizational consulting services, was assigned to APS. Pursuant to the original contract, this assignment requires the written approval of the Board of Education. Legal counsel has reviewed the consent to assignment.

Therefore, approval of the assignment is recommended for the remainder of the contract term, which runs through June 30, 2002. All current terms, conditions, and pricing remain in effect.

2. **Supplies Contract: Ice Melt Five-Year Bid** Estimated Award Value: \$200,000
Contract #3-332-02 Estimated Annual Value: \$40,000

A bid to qualify and select a vendor to supply specified ice melting compound for Baltimore County Public Schools was issued on October 25, 2001 to eight vendors. Proposals were received from two vendors.

The specifications were designed to obtain pricing for an ice melt compound, packaged in 50 pound plastic bags, to be delivered to and/or picked-up by the Office of Grounds. These specifications were developed in conjunction with the Office of Grounds and the bidders at a pre-bid. This is an indefinite quantities contract with quantities projected by the Office of Grounds based upon historical data of product utilization. Depending upon the severity of the winter, there may be substantially more or less product purchased in any one year.

The price remains firm for the first year of this five-year contract. After this initial year of the contract, the Award Bidder may request a price increase based solely on any additional price increase from the manufacturer.

	<u>Delivered Price</u>	<u>Picked-up Price</u>
National Supply Co. Beltsville, MD	<u>\$7.49</u>	\$13.59
Sterling Chemical Co., Inc. Timonium, MD	\$7.75	<u>\$7.75</u>

Award of contract is recommended to the lowest responsive and responsible bidder meeting all specifications, **National Supply Co.** for the delivered products and **Sterling Chemical Co., Inc.** for the picked-up products. Funding will be provided by the Office of Grounds operating budget.

3. **School Buses** **Award Value Range: \$7,430,911 - \$7,789,000**
Contract #2-280-02 **District International**

A bid for the purchase of the following school buses was issued on October 11, 2001 to ten vendors. Proposals were received from three vendors. One vendor submitted a no-bid response.

- 73 – 88 GROUP I buses that accommodate 64 walk-on passengers
- 60 GROUP III buses configured to accommodate 20 walk-on passengers and 3 wheelchair passengers
- 6 - 12 GROUP IV type D transit-style (municipal style, flat front) buses configured to accommodate 66 walk-on passengers and one wheel chair passenger

<u>VENDOR</u>	<u>GROUP 1</u>	<u>GROUP III</u>	<u>GROUP IV</u>
American Bus, Annapolis, MD	\$48,907.00	\$55,503.00	\$66,082.00
ATEL, Beltsville, MD	NB	NB	NB
District International, Hyattsville, MD	\$46,867.00	\$54,267.00	\$62,800.00
West End Service, Ellicott City, MD	\$48,959.00	\$54,363.23	NB

Awards of contract are recommended to the lowest bidder meeting all specifications, **District International, Hyattsville, MD.** The purchase will be funded by a multi-year lease purchase agreement. The amount of the award will

range between \$7,430,911 to \$7,789,000, depending on the amount of money and number of buses approved by the Baltimore County Government for the lease purchase.