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BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: January 29, 2002

TO: BOARD OF EDUCATION

FROM: Dr. J. Hairston, Superintendent

SUBJECT: Change Order – Design Services for Major Maintenance Renovation Project at Baltimore Highlands Elementary School

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE PERSON(S): Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities
Richard Cassell, Administrator, Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a Change Order.

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Design Services for Major Maintenance Renovation Project at Baltimore Highlands Elementary School – Phase I School.

Appendix I – Recommendation for Approval of Change Order

Appendix I

**Recommendation for Approval of Change Order for
Design Services for Major Maintenance Renovation Project
Baltimore Highlands Elementary School
January 29, 2002**

On May 16, 2000, the Board of Education approved a negotiated fee with Gannett Fleming, Inc. to provide design services under the Major Maintenance Renovation Program at Baltimore Highlands Elementary School. In order to complete this project, it has become necessary to provide the following additional design services to provide electrical re-circuiting drawings for IT coordination.

The Department of Physical Facilities has received proposals from the consultant in the amount of \$3,354.00 to complete the additional scope of work. This fee has been reviewed by 3D/International. Based upon this review, we recommend approval of a change order in the amount of \$3,354.00 with Gannett Fleming, Inc. to provide additional design services to complete electrical re-circuiting drawings for IT coordination.

Funding for this Change Order is available from Capital Budget Project # 665 – Major Maintenance.

APPROVED:



Donald F. Krembel, Ph.D.
Executive Director