



BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: January 29, 2002

TO: BOARD OF EDUCATION

FROM: Dr. J. Hairston, Superintendent

SUBJECT: Change Order for Design Services for Major Maintenance Renovations
at Hawthorne Elementary School

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE
PERSON(S):** Donald F. Krempel, Ph.D., Executive Director, Department of Physical
Facilities
Richard Cassell, Administrator, Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a Change Order.

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Design Services for Major Maintenance Renovation Project at Hawthorne Elementary School –
Phase I School.

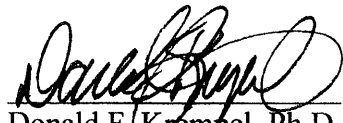
**Recommendation for Approval of Change Order for
Design Services for Major Maintenance Renovation Project
Hawthorne Elementary School
January 29, 2002**

On May 16, 2000, the Board of Education approved a negotiated fee with Buchar Horn, Inc. to provide design services under the Major Maintenance Renovation Program at Hawthorne Elementary School. In order to complete this project, it has become necessary to provide additional design services to re-design the window relief air system to be compatible with the existing window system due to the deletion of new windows from the project.

The Department of Physical Facilities has received proposals from the consultant in the amount of \$3,100.00 to complete the additional scope of work. This fee has been reviewed by 3D/International. Based upon this review, we recommend approval of a change order in the amount of \$3,100.00 with Buchar Horn, Inc. to provide additional design services for the re-design of window relief air system for this project.

Funding for this Change Order is available from Capital Budget Project # 665 – Major Maintenance.

APPROVED:



Donald F. Kremmel, Ph.D.
Executive Director