



**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** March 26, 2002  
**TO:** BOARD OF EDUCATION  
**FROM:** Dr. J. Hairston, Superintendent  
**SUBJECT:** Request Acceptance of Alternate - Major Maintenance Renovation Project at Relay Elementary School

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE**

**PERSON(S):** Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities  
Richard Cassell, Administrator, Office of Engineering and Construction  
Phillip E. Schied, Program Manager, Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education accepts add alternate.

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Major Maintenance Renovation Project at Relay Elementary School.

## Appendix I

### **Request for Acceptance of Alternate Major Maintenance Renovation Project – Relay Elementary School March 26, 2002**

On December 18, 2001, the Board of Education approved an award of contract with Phillips Way, Inc. to complete work under the Major Maintenance Renovation Program at Relay Elementary School. The award of contract was based on Base Bid plus Alternate #6 for cleaning existing ductwork and louvers. Alternate #5 to replace the existing self-contained unit ventilators was not chosen due to the award price exceeding the budgetary estimate established for this project. Now that the bidding portion of the Phase II Major Maintenance Renovation Projects is completed, funding is available to increase the scope of this project to include the new self-contained unit ventilators as defined by Alternate #5.

The contractor submitted a price of \$139,000.00 to provide Alternate #5 as part of their original pricing. In addition, the contractor has provided the Department of Physical Facilities a letter stating that the addition of Alternate #5 will have no detrimental effects on the project completion schedule. We recommend acceptance of Alternate #5 in the not-to-exceed amount of \$139,000.00 to Phillips Way, Inc. to replace the existing self-contained unit ventilators.

At this time, we are also requesting approval to reestablish the 5% contingency fund for this project in the amount of \$99,230.00 based on the new total project value of \$1,984,600.00. These funds will be used to cover any unforeseen conditions and minor changes associated with this additional work, to be authorized and approved by the Building Committee, in accordance with Board Policy.

Funding for this Alternate is available from Capital Budget Project # 665 – Major Maintenance.

APPROVED:

  
Donald F. Kremmel, Ph.D.  
Executive Director