



BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: April 23, 2002
TO: BOARD OF EDUCATION
FROM: Dr. J. Hairston, Superintendent
SUBJECT: Request for Change Order – Carpentry/Roofing at New Town High School

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities
Richard Cassell, Administrator, Office of Engineering and Construction
Kurt Buckler, Head of Engineering, Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a request for a change order.

Request for Change Order – Carpentry/Roofing at New Town High School.

Appendix I – Request for Change Order

**Request for Change Order
Carpentry/Roofing at New Town High School
April 23, 2002**

On November 20, 2001, the Board of Education approved an award of contract with Hancock & Albanese to complete the 6A Carpentry Package at New Town High School. At the same time, the Board granted approval to award a contract to Citiroof, Inc. for the 7A Roofing Package. Part of this project includes the provision of metal panel roofing system to be installed over plywood sheathing along all sloped sections of the new roof. As originally bid, Citiroof, Inc. would install the metal roofing panels along with insulation over the plywood sheathing installed by Hancock and Albanese. After reviewing schedules and construction means and methods with all the Contractors, it became apparent that Citiroof, Inc. should provide and install the plywood sheathing for metal panel roofing system in an effort to minimize coordination problems. Hancock & Albanese has agreed to credit Baltimore County Public Schools \$122,800.00 for deleting the installation of plywood sheathing from their contract. Citiroof, Inc. has also agreed to accept an increase in their contract in the amount of \$122,800.00 to include the installation of this plywood sheathing in their contract.

At this time, the Department of Physical Facilities requests approval to increase the 7A Roofing Package at New Town High School and decrease the 6A Carpentry Package in the amount of \$122,800.00. No additional funding approval is necessary since no increase in the overall project cost will occur.

APPROVED:

Donald F. Krempel, Ph.D.
Executive Director