



BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: May 28, 2002
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **Request for Change Order - Major Maintenance Renovation Project at Relay Elementary School**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities
Richard Cassell, Administrator, Office of Engineering and Construction
Phillip E. Schied, Program Manager, Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a change order.

Request for Change Order - Major Maintenance Renovation Project at Relay Elementary School.

Appendix I

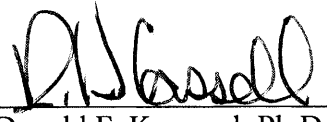
Request for Change Order
Major Maintenance Renovation Project at Relay Elementary School
May 28, 2002

On January 29, 2002, the Board of Education approved an award of contract with Phillips Way, Inc. to perform work under the Major Maintenance Renovation Program at Relay Elementary School. In order to complete this project, it has become necessary to revise the air distribution system to improve the airflow into the school's corridor and classroom ductwork systems. This additional work was not included in the original scope of work for this firm.

The Department of Physical Facilities has received a proposal from the contractor in the amount of \$63,785.00 to complete the additional scope of work. Our consultant for this project has reviewed this cost and negotiations are on-going. Based upon this review, we recommend approval of a change order in the not-to-exceed amount of \$63,785.00 with Phillips Way, Inc. to provide these mechanical systems upgrades as requested by the project A/E firm.

Funding for this change order is available from Capital Budget Project # 665 – Major Maintenance.

APPROVED:


Donald F. Krempel, Ph.D. *for*
Executive Director