



BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: May 28, 2002
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **Request for Change Order – Electrical Contract at New Town High School**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities
Richard Cassell, Administrator, Office of Engineering and Construction
J. Kurt Buckler, Head of Engineering, Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a request for a change order.

Request for Change Order – Electrical Contract at New Town High School.

Appendix I – Request for Change Order.

Appendix I

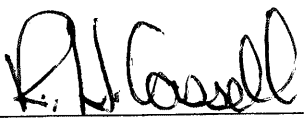
Request for Change Order to Electrical Contract at New Town High School May 28, 2002

The original prototype design for the New Town High School did not include any provision for a service area to house turf maintenance and snow removal equipment. Because the closest Grounds facility for this new school would be located in the Randallstown community, the Office of Grounds Services had requested that a building be provided for a Grounds Shop on the site of New Town High School.

In an effort to "fast-track" this project, several of the construction packages, including the Electrical Package – 16A, were bid prior to the completion of the overall construction documents. Construction of the new Grounds Shop was included in the later bid packages as an Add Alternate. This Add Alternate was accepted, but the electrical utility work associated with the Grounds Shop was not included. Since it is necessary to pull electrical power to service this Grounds Shop from the main school building, the Department of Physical Facilities requested that the electrical contractor prepare a price for completing the necessary electrical work. The Crown Electric Company submitted a price proposal in the amount of \$15,288.00 to complete the electrical work associated with the new Grounds Shop. This price has been reviewed by our design consultants, the Construction Manager, and the Office of Engineering and Construction and found reasonable for the additional scope of work.

At this time, the Department of Physical Facilities recommends approval of a change order in the amount of \$15,288.00 with The Crown Electric Company to provide the necessary electrical service to the Grounds Shop and provide lighting, heaters, exhaust fans, a hot water heater, and a sewage pump. Funding for this change order is available in the Capital Budget Project #625 – New Town High School.

APPROVED:


Donald F. Krempel, Ph.D. for
Executive Director