



BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: June 11, 2002

TO: **BOARD OF EDUCATION**

FROM: Dr. J. Hairston, Superintendent

SUBJECT: **Request for Change Order – Design Services for Walk-in Freezer/Refrigerator Replacements at Various Schools**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE PERSON(S): Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities
Richard Cassell, Administrator, Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a request for a change order.

Request for Change Order – Design Services for Walk-in Freezer/Refrigerator Replacements at Various Schools.

Appendix I – Request for Change Order.

**Request for Change Order to
Design Services for Walk-in Freezer/Refrigerator Replacements
at Various Schools
June 11, 2002**

On December 7, 1999, the Board of Education approved a fee acceptance with George Vaeth Associates, Inc. to provide design services for replacing the walk-in freezers/refrigerators at ten secondary schools. The subsequent bids submitted by contractors for performing this work were all greater than the available funding. At that time, a change order was issued to George Vaeth Associates, Inc. to redesign this project and issue a new bid package. Unfortunately, the bids received from contractors for the redesign were still above the project's budget. Once again, George Vaeth Associates, Inc. was instructed to revise their design package to obtain bid pricing within the available budget. The third bid was issued and prices were received that were within the available budget and subsequently the project was awarded.

George Vaeth Associates, Inc. have requested a change order in the amount of \$32,878.00 for this second redesign and rebid of this project. The Department of Physical Facilities has reviewed this request for change order and has agreed to pay \$12,000.00 for their additional services.

At this time, the Department of Physical Facilities recommends approval of a change order in the amount of \$12,000.00 with George Vaeth Associates, Inc. to provide the necessary design services for the second redesign of the walk-in refrigerator/freezer project. Funding for this change order is available in the Capital Budget Project #665 – Major Maintenance.

APPROVED:


Donald F. Krembel, Ph.D.
Executive Director