

**BALTIMORE COUNTY PUBLIC SCHOOLS**



**DATE:** July 9, 2002

**TO:** **BOARD OF EDUCATION**

**FROM:** Dr. J. Hairston, Superintendent

**SUBJECT:** **Request for Change Order – Major Maintenance Renovation Project at Cromwell Valley Elementary Regional Magnet School**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE**

**PERSON(S):** Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities  
Richard Cassell, Administrator, Office of Engineering and Construction  
E. Phillip Schied, P.E., Systemic Renovations Program Manager, Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves a request for a change order.

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Request for Change Order – Major Maintenance Renovation Project at Cromwell Valley Elementary Regional Magnet School.

Appendix I – Request for Change Order.

**Request for Change Order  
Major Maintenance Renovation Project  
at Cromwell Valley Elementary Regional Magnet School  
July 9, 2002**

On January 29, 2002, the Board of Education approved an award of contract to Phillips Way, Inc. for the Major Maintenance Renovation Project at Cromwell Valley Elementary Regional Magnet School. The award was based on the Base Bid plus Add Alternates #2 and #4 which include the replacement of the boilers and unit ventilators. Alternate #1 consisted of the replacement of all pneumatic automatic temperature control (ATC) valves for the unit ventilators along with new direct digital Controls (DDC) controllers. Alternate #1 was not awarded due to existing budget constraints.

During the course of construction, it has been determined that the existing pneumatic ATC valves are beyond repair and must be replaced. The contractor has agreed to install the new DDC controllers at the unit ventilators for the same price submitted for Alternate #1 under the original bid documents.

At this time, the Department of Physical Facilities recommends approval of a change order in the not-to-exceed amount of \$23,000.00 with Phillips Way, Inc. to install DDC controllers for all the unit ventilators at Cromwell Valley Elementary Regional Magnet School. Funding for this change order is available in the Capital Budget Project #665 – Major Maintenance.

APPROVED:

  
Donald F. Kremmel, Ph.D.  
Executive Director