



BALTIMORE COUNTY PUBLIC SCHOOLS

DATE: September 9, 2002
TO: **BOARD OF EDUCATION**
FROM: Dr. J. Hairston, Superintendent
SUBJECT: **Request for Change Order – Design Services for New Addition at Woodlawn High School**

ORIGINATOR: J. Robert Haines, Deputy Superintendent of Business Services

RESOURCE

PERSON(S): Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities
Richard Cassell, Administrator, Office of Engineering and Construction
Randolph Smith, Architectural Coordinator, Office of Engineering and Construction

RECOMMENDATION

That the Board of Education approves a change order.

Request for Change Order - Design Services for New Addition at Woodlawn High School.

Appendix I – Request Approval of Change Order

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Request for Approval of Change Order Design Services for New Addition at Woodlawn High School September 9, 2002

On October 10, 2000, the Board of Education approved a negotiated fee with SHW Group, Inc. to provide design services associated with the new addition at Woodlawn High School. During the construction of a connection link to the existing building, an area that was created was never defined for use or renovated. The administration has requested this area to be an office area for one of the Assistant Principals. In order to accommodate this request, the Department of Physical Facilities has requested that the design consultant prepare a design for the creation of this office, conference room, and waiting area, along with the support infrastructure. Additionally, the consultant will prepare a design to provide an automatic door operator to the main building entrance for handicapped access.

At this time, the Department of Physical Facilities requests approval of a change order in the not-to-exceed amount of \$3,850.00 with SHW Group, Inc. to provide necessary mechanical and electrical design services for these additions. Funding for this Change Order is available from Capital Budget Project # 090 - Woodlawn High Addition.

APPROVED:



Donald F. Krembel, Ph.D.
Executive Director