



**BALTIMORE COUNTY PUBLIC SCHOOLS**

**DATE:** November 18, 2002  
**TO:** **BOARD OF EDUCATION**  
**FROM:** Dr. J. Hairston, Superintendent  
**SUBJECT:** **Request for Change Order – Architectural/Engineering Design Services at New Town High School**

**ORIGINATOR:** J. Robert Haines, Deputy Superintendent of Business Services

**RESOURCE**

**PERSON(S):** Donald F. Krempel, Ph.D., Executive Director, Department of Physical Facilities  
Richard H. Cassell, Administrator, Office of Engineering and Construction  
J. Kurt Buckler, Head of Engineering, Office of Engineering and Construction

**RECOMMENDATION**

That the Board of Education approves a request for a change order.

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Request for Change Order – Architectural/Engineering Design Services at New Town High School.

Appendix I – Request for Change Order.

**Request for Change Order  
Architectural/Engineering Design Services at New Town High School  
November 18, 2002**

On August 8, 2000, the Board of Education approved a fee acceptance with Grimm and Parker Architects to prepare a design for the construction of New Town High School. In keeping with new security initiatives not in place at the time of initial design, the school's electrical system must be modified to accommodate these security measures. Grimm and Parker Architects has provided the Department of Physical Facilities a proposal in the amount of \$4,150.00 for the additional electrical design services. This price has been reviewed by our staff and found reasonable.

Based on this review, the Department of Physical Facilities recommends a change order in the amount of \$4,150.00 with Grimm and Parker Architects to provide additional electrical design work associated with the new security system at New Town High School. Funding for this change order is available in Capital Budget Project #625 – New Town High School.

APPROVED:



Donald F. Krembel, Ph.D.  
Executive Director