

BALTIMORECOUNTYPUBLICSCHOOLS

DATE: December3,2002

TO: **BOARDOFEDUCATION**

FROM: Dr.J.Hairston,Superintendent

SUBJECT: **FeeAcceptance –ConstructionAdministrationServicesforBoiler ReplacementatDundalkMiddleSchool**

ORIGINATOR: J.RobertHaines,DeputySuperintendentofBusinessServices

RESOURCE PERSON(S): DonaldF.Krempel,Ph.D.,ExecutiveDirector,DepartmentofPhysical Facilities
RichardCassell,Administrator,OfficeofEngineeringandConstruction
ClarenceFoard,MechanicalEngineer,OfficeofEngineeringand Construction

RECOMMENDATION

ThattheBoardofEducationapprovesanegotiatedfee.

FeeAcceptance -ConstructionAdministrationServicesforBoilerReplacementatDundalk MiddleSchool.

Appendix I

Request for Fee Acceptance Construction Administration Services for Boiler Replacement at Dundalk Middle School December 3, 2002

On February 12, 2002, the Board of Education approved a negotiated fee with Kovacs, Whitney, and Associates to provide consultant services for the systemic renovations of Dundalk Middle School. These services included the preparation of construction documents and assisting with the bidding phase of this project, which included the replacement of the existing boilers. Due to the condition of the existing boilers, their replacement has been bid as a separate contract. This will allow the boiler to be installed without delay while the design for the remainder of the project is completed.

The Department of Physical Facilities has negotiated a fee with Kovacs, Whitney, and Associates to provide construction administration services for the boiler replacement projects. These services will consist of the review and approval of project submittals, attendance at pre-construction and bi-weekly progress meetings, conducting site visits, review of payment requests and change order requests, addressing questions raised by the contractor and BCPS during the course of construction, preparation of punch list, verification of completion, and providing substantial completion documentation.

At this time, we request the Board's approval of the negotiated fee in the amount of \$8,105.60 for Kovacs, Whitney, and Associates to provide construction administration services for the boiler replacement project at Dundalk Middle School.

Funding for these services is available through Capital Budget Project #665 – Major Maintenance.

APPROVED:



Donald F. Kremmel, Ph.D.
Executive Director